CITY OF ORANGE COMMUNITY SERVICES DEPARTMENT PARK PLANNING AND DEVELOPMENT COMMISSION Minutes of Regular Meeting Held February 09, 2006 300 East Chapman Avenue

I. CALL TO ORDER

Chair Gilmer called the meeting to order at 5:30 p.m.

1.1 Pledge of Allegiance

Commissioner Hairston led the Pledge of Allegiance.

1.2 Roll Call

Present:

Chair, Tom Gilmer

Vice-Chair, Gary Remland

Commissioner, Lisa Blanc

Comissioner, Mike Hairston

Commissioner, Jack Selman

1.3 Adoption of Agenda

Motion: Commissioner Blanc Second: Commissioner Hairston

Ayes: Gilmer, Remland, Blanc, Hairston, Selman

1.4 Approval of the Minutes for the regular meeting of January 12, 2006

Motion: Vice-Chair Remland Second: Commissioner Blanc

Ayes: Gilmer, Remland, Blanc, Hairston, Selman

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II. PUBLIC COMMENTS

None.

III. REPORTS FROM COMMISSIONERS

Commissioner Blanc thanked the Commissioners and staff for their participation in the Community Foundation of Orange's fund raiser at Chapman College on Saturday, February 04, 2006. She reported that the Foundation raised \$180,000.

IV. ORAL REPORTS FROM STAFF

4.1 Progress Report on Eisenhower Park Lighting Project

Mr. Robertson reported that a Request for Proposal (R.F.P.) has been drafted for an electrical engineering design for the Eisenhower electrical project. Staff will be sending the RFP to select firms the week of February 13, 2006. Staff is anticipating that construction will take place in the fall of 2006 and completion of this project will be in the spring of 2007. The design encompasses complete replacement of the entire lighting system: walkway lighting, parking lot lighting, interior lighting, as well as major upgrading of the electrical infrastructure, i.e., electrical panels, sub panels etc.

Commissioner Hairston asked if staff was working with the Orange Police Department on lighting issues at the park to help deter crime. Mr. Robertson said that the Orange Police will be involved in the planning process.

4.2 Update on the Mom's Club Donation for a Fence on La Veta Park.

Mr. Robertson noted that the City received a check in the amount of \$3,500 from the Mom's Club. The check was presented to the City Council at the January 24, 2006 Council meeting. Staff has arranged for a plaque to be placed on the fence honoring the Mom's Club for their donation for the fence at La Veta Park. The plaque should be ready in approximately 6 to 8 weeks.

4.3. Progress report on the Joint Use of Fred Kelly Stadium with Orange Unified School District.

Ms. Hagan reported that on Monday, January 23, 2006, there was the Orange City/Schools Coordinating Meeting. The meeting was attended by members of the City Council and the School Board. The Chair of the Orange Unified School Board Kim Nichols and Mayor Murphy committed to working together to complete an agreement by the end of March. As a follow-up to that meeting, City staff met with school staff on February 1, 2006 to work out deal points: Use of the field Monday through Wednesday in the evenings and 20-25 weekend days throughout the year. Staff will have meetings twice a year to assess our needs and agree on the annual calendar. This agreement includes the City's use of Fred Kelly Stadium on 3rd of July. The fees

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associated with City use reflect the school's actual maintenance costs of the facility. At the City/Schools meeting it was determined that there would be no amortization costs for the fields, however, there would be recovery costs for lighting of fields and restroom use. It is still to be determined what portion of the costs would be charged back to youth groups. Ms. Hagan said that staff is awaiting a copy of the draft agreement with the deal points included from O.U.S.D.

Chair Gilmer asked what the charges might be to the youth groups. Ms. Hagan said that it would probably be between \$30-\$45 per hr. There is potential for more than one group to utilize the field at one time. Chair Gilmer asked clarification on whether or not there would be a fee for the Third of July Event. Ms. Hagan said that there would not be a stadium-use fee for that event, but the City would have O.U.S.D.'s staff on site and the City will pay them their direct staffing rate.

V. DEPARTMENT REPORTS

5.1 Acquisition of a Shade Structure and its Installation at Shaffer Park

Ms. Galera said that at this time, staff wanted to clarify that the City would not be purchasing the shade structure separately. The City has hired David Volz to complete the shade structure project at Shaffer Park. Mr. Volz has completed an aerial photography of the park that will be useful for this project, future projects and maintenance. The project includes the demolition of the shade structure and concrete pad, and installation of a new prefabricated shade structure similar to the structures at La Veta and El Modena Parks. The structure includes a split face façade on the columns and roof material to match the nearby restroom building. The shade structure will include electrical outlets and interior lighting. The new furniture will be from Quick Crete and match the recent furniture replacement standards set at Hart Park. The furniture will include ten new picnic tables, six new trashcans, six new bar-be-ques and one hot coal receptacle.

The landscape architect is preparing the construction plans and specifications. The construction period will be 30 days, and it is anticipated that the shade structure will be available to the public this summer.

The estimated cost of improvements is \$170,000. Staff will request an allocation of 511 funds upon award of the construction contract.

Commissioner Blanc moved to recommend that the City Council authorize the installation of the shade structure and concrete pad and related improvements.

Motion: Commissioner Blanc Second: Commissioner Selman

Ayes: Gilmer, Remland, Blanc, Hairston, Selman

VI. NEW BUSINESS

None

VII. ANNOUNCEMENTS

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7.1 KaBoom! Project

Ms. Hagan announced that the KaBoom Project is moving forward and the Community Build Day is scheduled for Saturday, February 25, 2006. Check in is scheduled from 8:00 a.m. until 8:30 a.m., the building of the playground takes place from 8:30 a.m. until 2:30 p.m. and the ribbon cutting ceremony will take place at the end. Staff is accepting volunteers for this project and anyone who is interested in volunteering can call Mark Matzuda at 744-7265.

Commissioner Blanc asked how the project has been advertised. Ms. Hagan reported that there have been several press releases through the newspaper. It has also been advertised on the City's website. KaBoom and the funding partner AmeriQuest as well as the Friendly Center has advertised through their own channels.

Commissioner Remland announced that there will be the Foundation Games on Saturday, April 29, 2006 at Fred Kelly Stadium. The event is held by the Community Foundation of Orange, the Chamber of Commerce and other businesses. The event represents 40 elementary schools, and the goal is to have 2,000 to 3,000 children participate and learn about track.

IX. ADJOURNMENT

Motion: Commissioner Hairston Second: Commissioner Selman

Ayes: Gilmer, Remland, Blanc, Hairston, Selman

The next Regular Meeting will be Thursday, March 09, 2006.

Bonnie Hagan	Tom Gilmer, Chairman
Park Planning and Development Commission	Attested on

/vm

