



BUSINESS LICENSE APPLICATION

CITY OF ORANGE

www.cityoforange.org

Business License
300 E. Chapman Ave

Phone (714) 744-2270
Fax (714) 288-2170

P.O. Box 11024
Orange
CA 92856-8124

OUTSIDE BUSINESSES (Not Contractors)

PRINT IN BLACK OR BLUE INK ONLY

CITE NO.

INCOMPLETE APPLICATIONS WILL BE REJECTED

ACCOUNT NO.

<input type="checkbox"/> New Application	<input type="checkbox"/> Previous City of Orange Business License # _____
<input type="checkbox"/> Change to Existing Orange Business License	<input type="checkbox"/> Change of Address - Previous address _____
	<input type="checkbox"/> Change of Name - Previous Name _____

1 Business Name or Db a

2 Business Address (Do not use P.O. Box)	3 Unit/Suite/Apt #
--	--------------------

4 City, State, Zip Code

5 Mailing Address (if different from above)

6 Business Owner or Corporation Name	7 <input type="checkbox"/> Sole-Proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Other _____
--------------------------------------	---

8 Business Phone	Business Fax	9 Social Security # (Sole Owner)	10 Federal Tax ID #
------------------	--------------	----------------------------------	---------------------

11 State License Number / Class / Exp. Date	12 Starting Date in Orange	13 # Employees:
---	----------------------------	-----------------

14 Detailed Description of Job or Business Activity in Orange

15 Job Location in Orange (if applicable)	16 Value of Job (if applicable) \$	17 Motor Carrier Permit # (copy required)
---	---------------------------------------	---

18 What percent (%) of your business is:
Service _____ Retail _____ Wholesale _____ Delivery / Transportation _____

19 E-mail	Website	20 Seller's Permit or Resale #
-----------	---------	--------------------------------

21 Owner, President, or Partner's Name	Title	22 Contact Name & Title
Residential Address	Drivers Lic #	Residential Address
City, State, Zip Code	Cell or Home Phone	City, State, Zip Code
		Home Phone
23 Emergency Contact	Phone	

I hereby certify under penalty of perjury that the above information is correct and I am an authorized representative of this business. I understand I must fulfill all requirements of the Orange Municipal Code. I agree to conduct all phases of this business in conformance with all applicable laws, ordinances and regulations established for such business/professions. When I close/cease my business in Orange, I am required to submit a statement within 30 days, per O.M.C. 5.10.010, unless I have a Flat Tax Schedule.

Signature: _____ Date: _____
Name: _____ Title: _____

SEE TAX SCHEDULE ON REVERSE SIDE FOR AMOUNT DUE WITH APPLICATION

TAX SCHEDULE: _____	TYPE: _____	LINKED _____	VISA / MC / CASH / CK # _____	EXPIRATION DATE: _____
REMARKS:				TOTAL DUE: _____

Note: You are responsible to keep your Business License current, even if you do not receive a Renewal notice.

	CLASSIFICATION / TAX SCHEDULE (For businesses based outside Orange)	MINIMUM TAX	APPLICATION** & STATE FEES*	TOTAL DUE	ANNUAL RENEWAL (Includes renewal & state fees)
G10	RETAIL	\$35.00	\$80.00	\$115.00	Based on gross revenue
F4	OUTSIDE SERVICE Flat Tax	\$50.00	\$80.00	\$130.00	\$95.00
G5	OUTSIDE SERVICE Gross Revenue	\$35.00	\$80.00	\$115.00	Based on gross revenue
G9	MANUFACTURING / WHOLESALE	\$25.00	\$80.00	\$105.00	Based on gross revenue

- For further information on payments, call (714) 744-2270
- **Contractors:** Please use the Contractors Application and refer to the Contractors' Tax Schedule. If you use this Outside Businesses Application, it will not be accepted.
- When renewing your business license, please report only the gross revenue earned in the City of Orange.
- Gross Revenue per OMC 5.10.010, 5.12.050, and 5.14
- Make checks payable to: **City of Orange**
- Visa and MasterCard accepted. Fax to: (714) 288-2170
- **Application Fee is non-refundable

***State Mandated Fee (\$4.00) for Disability Access & Education Revolving Fund:**

On October 11, 2017, Governor Brown signed into law Assembly Bill 1379, increasing the State Mandated Fee from \$1.00 to \$4.00 for any renewal or application for a business license or permit, effective January 1, 2018. This fee will provide a funding source for increased education on disability access and compliance with construction-related accessibility requirements to facilitate compliance with the federal and state disability laws.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. Obtain more information about legal obligations and complying with disability access laws at the following agencies:

- The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx or call (916) 445-8100.
- The Department of Rehabilitation at www.rehab.ca.gov.
- The California Commission on Disability Access at www.cdda.ca.gov.

CITY OF ORANGE OFFICES:

Location: 300 E. Chapman Ave., Orange, CA 92866
Mailing Address: P.O. Box 11024, Orange, Ca 92856-8124
Hours: 7:30 a.m. - 5:30 p.m. Monday – Thursday & alternate Fridays (See website)
Website: www.cityoforange.org **Email:** businesslicense@cityoforange.org

Business License Division	(714) 744-2270	Code Enforcement	(714) 744-7244
Building Department	(714) 744-7200	Police Department	(714) 744-7380
Building Inspection Request	(714) 744-7216	Fire Department	(714) 288-2500
Planning and Zoning	(714) 744-7220	Utility Billing	(714) 744-2233

CREDIT CARD AUTHORIZATION

(CREDIT CARD PAYMENTS CANNOT BE ACCEPTED FOR LESS THAN \$10.00 OR IN EXCESS OF \$5,000.00)

M/C or Visa _____ Exp. Date: _____ Amount Authorized: \$ _____

Security Code (last 3 digits on back of card): _____ Name on Card: _____

Signature: _____ Home Ph #: () _____ Work Ph #: () _____

Billing Address: _____
Street City State Zip