

2017-2018 Annual Budget & Five Year Capital Improvement Plan



2017



City of
Orange
California

1962

Fiscal Year 2017-2018 Budget

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June 13, 2017

Honorable Mayor and Members of the City Council:

I am pleased to present the Fiscal Year 2017-18 (FY 18) budget for the City of Orange. This budget provides for the funding of services, programs, and projects that support the goals of the City's Strategic Plan.

- Provide for a safe community.
- Be a fiscal healthy community.
- Enhance and promote quality of life in the community.
- Provide outstanding public service.
- Recognize, promote, and preserve Orange's rich heritage.

This is an exciting time in Orange. We are fortunate the City is in position where we can express optimism about our future; albeit cautious optimism. Orange remains one of the safest cities in the nation and we continue to be recognized for our vibrant residential neighborhoods and excellent business environment. Orange is home to two regional shopping centers, three universities and colleges, four regional hospitals, and several excellent recreational facilities. Our local economy continues its strong performance and the real estate market remains robust. Further, the City is working on three high-profile projects that will be under construction during FY 18. This includes the renovations at Yorba Park, the renovations at Shaffer Park, and the new Metrolink Parking Structure. In total, these three projects reflect a \$40.0 million reinvestment in our community and provide enhanced amenities to our residents, businesses, and visitors.

In spite of this upbeat outlook, the City will face significant fiscal hurdles in FY 18 and beyond. While past fiscal challenges were the outcome of economic downturns which resulted in declining revenues, this challenge is due to rising costs – specifically the City's share of CalPERS retirement costs (PERS). In FY 18, PERS costs will increase by \$2.3 million to \$21.2 million, equating to over 2.0% of the General Fund budget. In fiscal years beyond FY 18, PERS costs continue to escalate dramatically with estimated \$3.0 million increases in both FY 19 and FY 20. It will be difficult for General Fund revenues to keep pace to sustain these increases.

The City of Orange is not alone. This PERS issue is clearly the biggest obstacle facing nearly every full-service city in the state. However, I am confident we will overcome this obstacle. This and past City Councils have been extremely proactive in responding to previous economic challenges. Throughout the years, the City Council has taken decisive actions to manage our operating costs, while preserving service levels. The City must continue to find ways to tighten its belt to avoid painful budget cuts in the future, and this includes maintaining our prudent spending practices. It is this vision that has enabled the City to achieve a balanced General Fund budget for the sixth year in a row. This budget

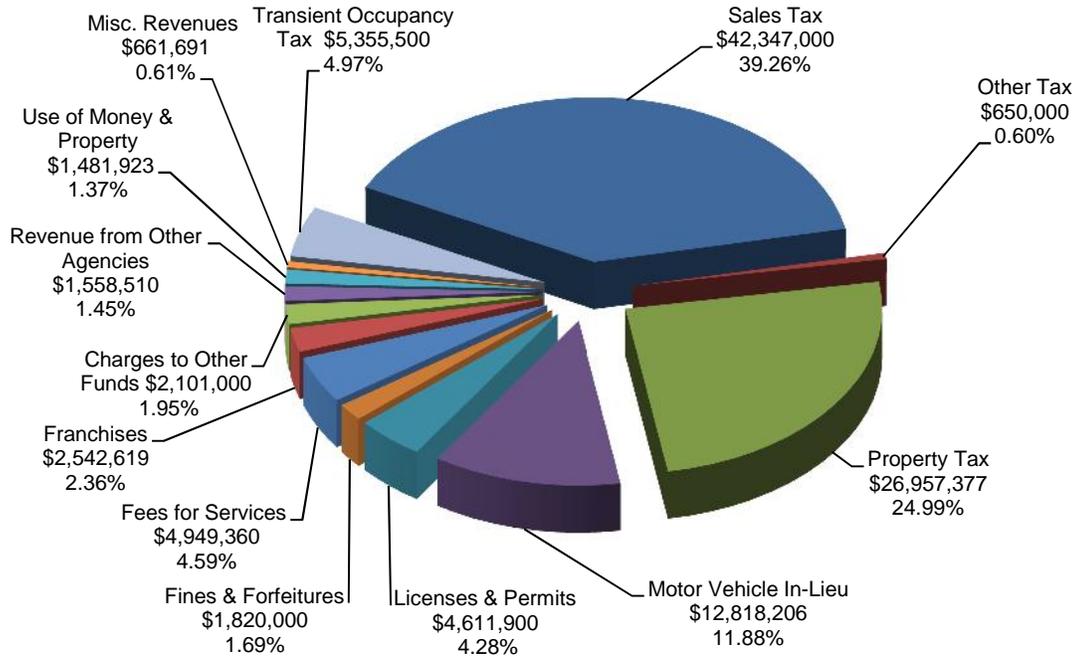
supports the continual efforts to enhance our efficiency and cost effectiveness when providing services to our residents and businesses. For these reasons, we prepared a conservative FY 18 budget with an optimistic outlook for the City.

PROJECTED GENERAL FUND REVENUES FOR FY 18

For FY 18, total General Fund revenues are projected to be \$107.9 million, a decrease of \$3.5 million or 3.1% below the estimated revenue for FY 17. However, after the one-time revenue is removed from FY 17, this amount is actually a 1.3% increase. Some General Fund revenue highlights for FY 18 are:

- **Sales Tax** is the largest source of General Fund revenue. In FY 18 the City anticipates receiving \$42.3 million, \$425,000 (1.0%) above the FY 17 estimate. Over the past two years, the drop in fuel prices has had a sustained impact on sales tax revenue. For FY 18, it is projected that fuel prices and consumption will slowly begin to rise, which will result in a slight increase in sales tax revenue from fuel sales. Nevertheless, this sub-category will still be significantly below the high-water mark of FY16. On the positive side, we expect the recently rebranded Kia dealership, new stores at the Outlets of Orange, and the new Target store, will bring in more retail sales. In addition, we anticipate strong performance in auto sales, building and construction activity, and the business-to-business sector. We also expect revenue from general retail sales and restaurants to trend upward. Finally, the City continues to receive a favorable share of sales tax revenue from on-line sales from the county-wide pool. As more shoppers in the county opt to buy products via the internet, the amount of sales tax allocated to the county-wide pool increases nearly every quarter. That pool is then distributed to the cities in the county based on their proportional share of sales tax. As Orange has maintained a diverse and solid sales tax base, we consistently rank among the county leaders in sales tax generated.
- **Property Tax** is the second largest source of General Fund revenue and is expected to be \$27.0 million, generating an additional \$979,000, an increase of 3.8%. Annual increases in home assessed values, and commercial properties sold at higher property values, are projected to contribute more property tax receipts.
- **Property Taxes in lieu of Motor Vehicle Fees** are anticipated to increase \$485,000 (3.9%) to \$12.8 million in FY 18 as this revenue is tied to property tax growth.
- **Hotel/Transient Occupancy Tax** receipts are projected to be \$5.4 million, 2.0% above the FY 17 estimate, based on current trends of increase in business and tourism travel. A significant focus of our Economic Development efforts for FY 18 will be the attraction of new hotel developments, specifically near The Outlets and along the West Katella corridor.

Projected General Fund Revenues for FY 18



Many of the national key economic indicators show signs of continued strength, and our local economy mirrors the effects of this positive growth trend. Nevertheless, it is essential we continue an aggressive approach to attract and retain major retailers and significant revenue generators to the City. Maintaining and enhancing the tax base is critical to our ability to provide the highest level of services and programs to our residents and businesses.

ESTIMATED GENERAL FUND EXPENDITURES FOR FY 18

This budget reflects the continuation of the conservative spending practices that have been implemented in prior years, with limited increases in departmental operating budgets. FY 18 projected expenditures are \$107.8 million, a 1.4% increase over adopted budgeted expenditures for FY 17. This increase is primarily due to the continued growth in employee retirement (PERS) costs, an increase in contractual obligations, a limited amount of department operating budget increases, and the cost of the General Fund assuming street sweeping services. A description of the primary impacts to the expenditure budget is provided below:

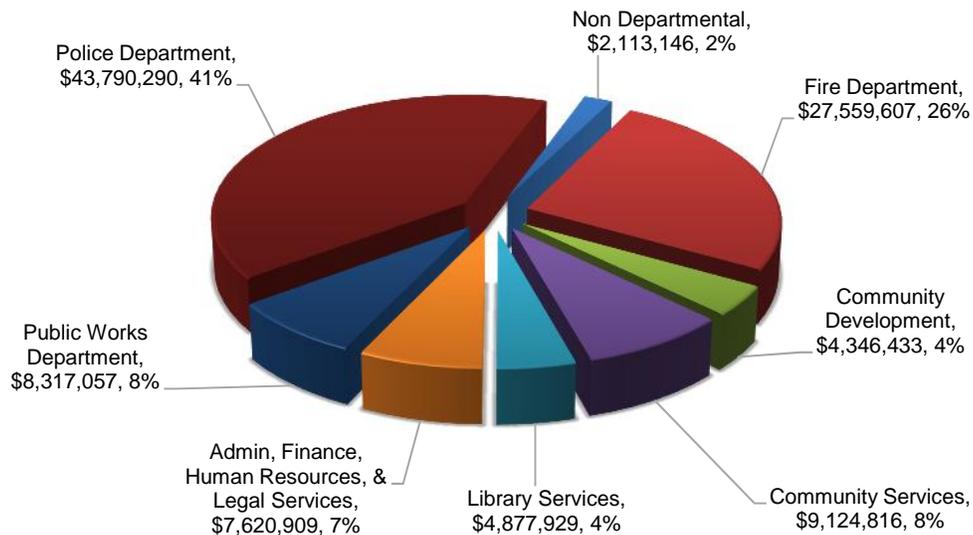
- CalPERS (PERS) Cost Increase:** Retirement costs continue to escalate due to CalPERS attempting to reduce the system's unfunded liability. The normal cost rates for the miscellaneous and safety plans will be 10.495% and 18.173% respectively. These rates are similar to the prior year. However, the City's unfunded liability contributions for the miscellaneous and safety plans will be increasing to \$5,119,476 and \$7,429,402, respectively, for a total of \$12,548,878. Of this unfunded liability payment, \$10,869,144 will be paid by the General Fund. In total, PERS costs will increase approximately \$2.3 million Citywide, of which \$1.9 million is charged to the General Fund.

- **Ongoing Labor Negotiations:** The proposed FY 18 budget does not reflect any increases to salaries and benefits due to ongoing labor negotiations. As the agreements for all eight labor bargaining groups will expire effective June 30, 2017, labor negotiations continue to proceed in earnest.
- **Contractual Obligations:** While City departments continue to manage contract agreements as cost effectively as possible, a few contractual obligations are experiencing significant increases. These contracts include agreements with: Orange County Animal Care; North Net Fire Training; Metro Cities Fire Authority; technology software licensing; landscape maintenance of City parks and recreation trails; and contracts with private security firms to provide after hours and special security services for certain City parks, the Metrolink Depot, and the Main Library. The combined increase in the FY 18 General Fund expenditures for these various contracts is \$990,249. The largest increase, over \$500,000, is the City's share in costs for Orange County Animal Care ("OCAC"). The City's contract amount has risen to \$1.2 million annually, a 48% increase over the past two years. OCAC continues to adjust their operations to reflect the loss of four contract cities as well as to amend their service delivery model in response to past Grand Jury findings. As such, a committee of representatives from the 14 remaining contract cities are working with OCAC to reduce operational costs and increase program revenue.
- **Department Operating Budgets:** City Departments continue to work within their budget targets without requesting any significant changes for FY 18. However, this is getting more difficult each successive year as costs and demands for services continue to rise. Despite the increased services levels being provided by nearly every department, including calls for services in both the Police and Fire departments, higher levels of planning and building applications, and capital and infrastructure improvements, department operating budgets have remained essentially status quo over the past several years.
- **Holding the Line on Positions:** This budget reflects a substantial savings from continuing the policy of freezing specific vacant positions. Within the FY 18 budget, the City will have 43 full-time equivalent frozen positions generating a savings of over \$4.3 million annually, \$4.1 million of which is in the General Fund. As a proactive cost saving measure, a recent "hiring chill" for certain vacant positions has been implemented. As has been the practice for the past several years, each and every vacancy that occurs is significantly scrutinized and evaluated to determine the need to fill. With the FY 18 budget, one vacant position has been eliminated and several have been downgraded either in classification, or from full-time to part-time. In addition, a few positions have been reclassified to an enhanced level to reflect operational needs. A summary of these changes is found on page 120. Overall, the FY 18 budget reflects a total of 710.6 funded full-time equivalent positions, 9.0% less than what was funded in FY08 and slightly less than FY 17. Of this total, 629 are regular full-time positions.
- **Sales Tax Cost Sharing:** In the past, the City entered into sales tax cost sharing agreements with certain companies to attract and retain business in the City. In FY 18, the General Fund operating budget will contribute \$25,000 towards these payments. This decrease of \$85,000 from FY 18 is due to the sunset of

agreements with Ford of Orange, and the discontinued Volkswagen of Orange dealership. The Business Investment Fund (Fund 115) will cover other anticipated sales tax sharing payments of \$2.9 million in FY 18. As part of the annual budget, staff is requesting a transfer of \$1,000,000 to the Business Investment Fund from General Fund Unreserved Fund Balance to cover payments in future years.

- Internal Services Fund (ISF) Allocations:** Staff is proposing a total of \$6.5 million in FY 18 allocations, \$1.5 million less than the \$8.0 million budgeted in FY 17. This is primarily due to the Equipment Maintenance fund sustaining a sufficient balance to warrant an allocation of only \$175,000. Allocations will be distributed to the following programs: Worker's Compensation, Accrued Liability (for retirement costs), Vehicle Maintenance, and Information Technology. The total Liability Fund (740) allocation of \$800,000 will receive a current appropriation of \$200,000 in General Fund expenditures, and a \$600,000 transfer from the General Fund Unreserved Fund Balance. As in FY 17, most ISFs are budgeted as part of FY 18 operational costs, as opposed to being funded by the unreserved General Fund balance generated through prior year savings.

Estimated General Fund Expenditures for FY 18



In summary, the FY 18 expenditure budget is increasing to \$107.8 million. With the FY 18 revenue amount projected to be \$107.9 million, the General Fund budget will be balanced with our revenues expected to exceed expenditures by approximately \$105,000. While this is a very narrow surplus, the fact that we continue to be able to adopt a balanced General Fund budget is a significant milestone and source of pride for City Council and staff.

ESTIMATED GENERAL FUND BALANCE FOR FY 17

The FY 18 opening General Fund unreserved fund balance is projected at \$8.7 million. Since budgeted revenues exceed expenditures by approximately \$105,000, we will realize a slight increase in the ending unreserved fund balance of \$8.8 million. As such, Staff recommends a \$4.4 million transfer from the unreserved fund balance as follows: \$800,000 to the Equipment Replacement Fund, \$500,000 to the Computer Equipment Replacement Fund, \$600,000 to the Liability Fund, \$1.0 million to the Capital Projects Fund, \$1.0 million to the Business Investment Fund, and \$500,000 to the Catastrophic Reserve. The increase to the Catastrophic Reserve results in a reserve of slightly over 18.7% of the General Fund budget. While this amount does not meet the Council’s target of 25%, this transfer allows the reserve to keep pace with the increase in expenditures for FY 18. Following these transfers, the estimated FY 18 ending unreserved General Fund balance will be \$4.4 million.

FY 18 Estimated Available General Fund Balance

Unreserved Fund Balance Available @ 7/1/17	\$ 8,652,665
FY 17 Estimated Revenues	107,855,086
FY 17 Estimated Expenditures	(107,750,188)
Excess Revenues over Expenditures	<u>104,898</u>
Unreserved Fund Balance Available @ 6/30/18	\$ 8,757,563
Transfers Out	
Transfer to Equipment Replacement Fund	(800,000)
Transfer to Computer Equipment Replacement Fund	(500,000)
Transfer to Liability Fund	(600,000)
Transfer to Capital Projects Fund	(1,000,000)
Transfer to Business Investment Fund	(1,000,000)
Total Transfers Out	<u>(3,900,000)</u>
Unreserved Fund Balance Available @ 6/30/18	4,857,593
Increase General Fund Catastrophic Reserve	(500,000)
Unreserved Fund Balance @ 6/30/18	4,357,593
General Fund Catastrophic Reserve	<u>20,067,960</u>
Est. Reserved & Unreserved General Fund Balance @ 6/30/18	<u>\$24,425,523</u>

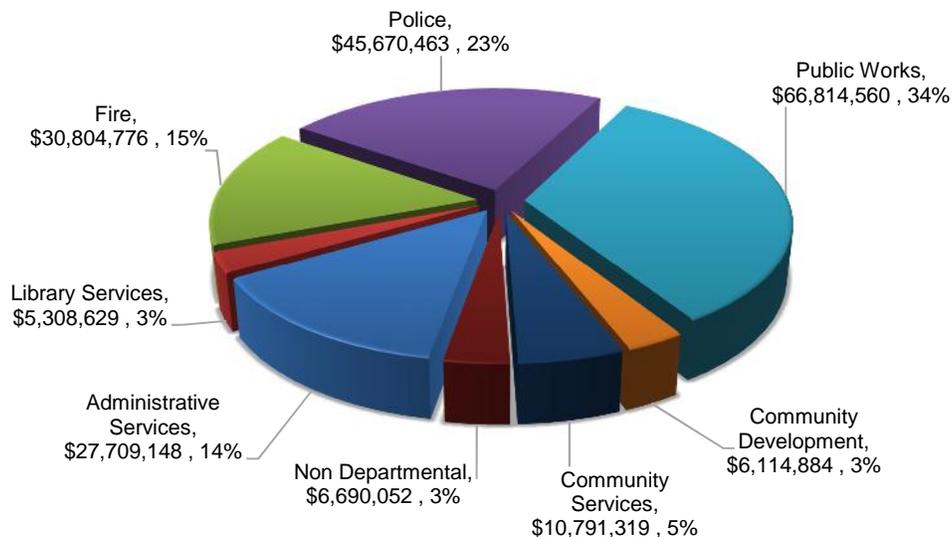
Adopting a balanced budget is an excellent illustration of our fiscal strength. City reserves, viewed in their entirety, are another way to assess the strength of our fiscal resources. These reserves are essential to addressing future operating and infrastructure needs:

FY 18 Reserved and Unreserved Fund Balances

Estimated Available Reserves @ 6/30/18	
Accrued Liability/PERS set-aside (Fund 760)	\$ 6,243,000
Business Investment Fund (Fund 115)	965,939
Capital Projects (Fund 500)	5,852,004
All Other Internal Service Funds (various)	<u>14,073,152</u>
Total Est. Available Reserves @ 6/30/18	<u>\$27,134,095</u>
General Fund Catastrophic Reserve	<u>20,067,960</u>
Total Est. Available Reserves @ 6/30/18	<u>\$47,202,055</u>
Unreserved General Fund Balance	4,357,563
Total Est. Available Reserved and Unreserved @ 6/30/18	<u>\$51,559,618</u>

While the General Fund accounts for 53% of the City's overall expenditures, there are several other funds which are managed by the City. The total FY 18 budget reflects \$210.8 million in expenditures for all funds; the key areas are summarized below.

Estimated Summary of all Fund Expenditures for FY 18



The Water Enterprise Fund, which includes both operating and capital expenditures, is projected to begin FY 18 with an available fund balance of \$5.4 million. The lingering drought and State mandated water conservation effort raised concerns regarding potential negative impacts to water revenue. However, with the unusually heavy rain and snowfall California received in early 2017, along with the easing of some water use restrictions, water production is increasing and is projected to end the fiscal year at the City's targeted water production of about 25,750 acre feet. Looking forward to FY 18, estimated revenue is \$27.6 million, with expenditures of \$33.7 million (inclusive of \$2.4 million in water capital projects). The increase in expenditures is due to the increases in the cost and amount of purchased water and the replenishment assessment. The effect is a FY 18 expected fund balance of \$188,000. In recognizing the need to meet future increasing water costs, and a continuing increase in projected water production, staff has

undertaken a water rate study to review and provide potential solutions to maintain the Water Enterprise Fund. Staff will be returning to City Council this summer to present the results of the rate study and provide the City Council with strategies and solutions for their consideration.

The Sanitation Fund, which includes sewer maintenance, tree trimming and environmental compliance services, is projected to start FY 18 with a \$2.3 million fund balance. Revenues are projected at \$4.5 million, expenditures at \$5.7 million (inclusive of capital projects), resulting in an estimated FY 18 ending fund balance of \$1.1 million. The current structure of the sanitation fee does not allow adequate infrastructure reinvestment as we are only able to commit approximately \$400,000 for sewer line replacements per year. Expenditures in this fund have remained neutral for the past several years, but revenues continue to decline due to water conservation efforts. Staff will make recommendations for a rate structure that supports the necessary services for the various sanitation components. This includes a capital funding component as part of the updated sanitation rate that adequately addresses the long-term reinvestment of the City's 312 miles of sewer pipe line.

The Gas Tax Fund is projected to begin FY 18 with a \$1.0 million fund balance. Gas Tax Revenue has been significantly declining in recent years due to lower gas prices and a drop in fuel consumption. As such, funding for road infrastructure state-wide has not been able to keep up with demand. In response, the California legislators' approved SB-1 Transportation Funding yielding additional FY 18 revenues of \$977,000 from the State. With these additional funds, our total revenue projection for Gas Tax is \$4.1 million. The additional revenue will be allocated to the Pavement Management Program for the maintenance needs of the City's roadway system.

CITY HIGHLIGHTS FOR FY 18

Orange is blessed to have an engaged and culturally diverse community, excellent neighborhoods, a variety of recreational opportunities, a vibrant local economy, and a financially strong and well managed city government. The result is our residents love to live here, and the businesses appreciate our business-friendly environment. Word is out, as real estate prices and rents in Orange are at an all-time high. As such, we look to the City's future with much optimism and excitement. There is so much going on in Orange for FY 18; provided below are a few highlights that illustrate why Orange is a wonderful place to live, work and play:

- **The Outlets at Orange/Uptown Orange area is Thriving:** While the competition is strong among regional outlet shopping centers, the Outlets at Orange is now a top destination for shopping and dining in Southern California. Since the rebranding of the shopping center in 2012, the Outlets at Orange has attracted many new retailers and restaurants to the Center, including Nordstrom Rack, Nike Factory Store, Banana Republic Factory Store, Calvin Klein, DKNY, Tommy Hilfiger, Shoeteria Outlet, Windsor, Crabtree & Evelyn, Lucky Brand Jeans, The Finish Line, BJ's Restaurant and Saddle Ranch Chop House. In response to their continued success, The Outlets completed an expansion in November 2016 which included Bloomingdales, Polo, Timberland, and Under Armour. The office marketplace in the surrounding area is also

strong. There is a very high demand for tenant space as many existing businesses are growing and new companies are looking to relocate to the area. As a result, the occupancy rate for the office buildings around The Outlets is extremely high. The occupancy rate for apartments in the area is also very high as the location has become an extremely desirable place to live. AMLI Residential Communities recently completed construction on the 334-unit Uptown Orange Apartment Homes, located between the Doubletree Hotel and The Outlets. Seeking land use entitlements is Orange Collections, a trio of luxury apartment complexes as well as a hotel planned for the area near the SR-22 Freeway. With this project, Greenlaw Partners is planning for 800 new rental units which would further reinforce The Outlets / Uptown area as one of the hottest Urban Village districts in Southern California.

- **Old Towne Orange is Everyone's Favorite Downtown:** City business development activities have been most evident in the Old Towne Plaza Area, where new restaurants and retailers continue to open and be successful. The Old Towne Orange Commercial District has evolved into a leading destination for shopping and dining, while it remains a cherished gathering place for local residents. Recent openings include The Wall, Ricca Donna Salon, and Thai Towne Eatery while Urth Caffe is completing a significant historic restoration of the former Hurwitz Building. Urth hopes to open in fall 2017. However, Urth will not be the only new restaurant/retail establishment. Pandor Bakery plans to open in summer 2017 and both the Swift & Swift Building and the Masonic Lodge Building will soon be welcoming new tenants. In addition, the award-winning Orange Home Grown Farmers Market has further enhanced the vitality of the Plaza area with their popular Saturday market. With the huge success of the Old Towne Plaza Area, parking has become a significant concern for our visitors and businesses. However, help is on the way! We anticipate beginning construction on the 611-space Metrolink Parking Structure in August 2017. This exciting project will provide needed parking for both the Santa Fe Depot/Metrolink Station as well as the Old Towne Commercial District. Further, through the work of the Downtown Parking Task Force Committee, the City will be testing a City-sponsored valet parking program during the summer 2017, as well as beginning conceptual design work on a second parking structure to be located on South Grand Street adjacent to City Hall. It is important to note that our efforts to increase the amount of parking downtown reflect our dedication to be active stewards of the commercial district.
- **New Housing and Rental Market is Strong:** The Southern California housing market rebound is evident in Orange. During FY 18, three single-family subdivisions will be coming on the market – the 25-unit MBK Home project on Orange-Olive, the 40-unit Marywood Hills project on Villa Real, and the 37-unit Orchard Walk project on East Washington. The rental market is also strong, as illustrated by the fact that there are two projects currently under construction. The 260-unit Eleven 10 West Apartments are being constructed in the Town & Country area, and the 82-unit Lemon Grove affordable apartment community, an Orange Housing Development Corporation project, is being built on North Lemon. Several for-sale and rental projects are in the entitlement phase, including the Orange Collection apartment projects mentioned earlier, as well as two projects planned along Town and Country Road. Community Development staff is reviewing an apartment proposal at 999 Town and Country, a site that presently serves as a surface parking lot for the AECOM Building. This project involves the construction of 250 apartments adjacent to the existing office

building. Across the street from this site is the Colton Center, where Fairfield Residential is proposing a full redevelopment of the existing two-story office buildings with 653 apartments and 77 townhomes. On West Katella, the 100-unit Branch West apartment project is proceeding through the entitlement process with an anticipated Planning Commission hearing date for July. Should the Branch West proposal be successful in obtaining its land use entitlements, I would anticipate seeing other development proposals along West Katella. As Orange continues to be recognized as one of the best places to live in Southern California, the demand for residential real estate should remain strong for many years.

- **Improving Our Public Safety Services:** Given the City's significant wildland interface on our eastern border, the Fire Department has always been proactive in assessing methods to protect that boundary from brush fires. As part of that effort, a few years ago the Department acquired a "hand-me-down" Type 3 Brush Engine for one dollar from the Orange County Fire Authority. This type of engine provides the advantage of going off-road to attack fires or perform needed fire protection. Unfortunately, that engine has far exceeded its end-of-life and its use is now limited. As a result, in FY 18 the Department will be purchasing a brand new Type 3 Engine. Once deployed, this new Engine can also be used throughout the state to combat wildfires, while offering our personnel invaluable experience that can also be utilized here in Orange. While our comprehensive crime statistics are trending downward, the Orange Police Department is consistently evaluating ways to make Orange a safer community. As such, the Police Department, with the support of the City Council, will be embarking on an effort to implement a 3-12 work schedule for uniformed patrol officers. The Police Chief strongly believes this new schedule will enable the Patrol Division to be more efficient and better equipped to proactively address crime concerns. In addition, the new schedule will make the Police Department more competitive in recruiting new officers, especially lateral transfers.
- **Making Our Parks and Trails Better:** The City is making a significant investment in our parks and trails in FY 18. As a result of a settlement with the County of Orange, the City and the County have partnered to commit over \$2.0 million for the renovation of Yorba Park. This project includes the installation of a new vapor management system, a larger dog park with more amenities, new restroom facilities, pedestrian trails, and enhanced landscaping. We anticipate the park will reopen in early 2018. In July 2017, construction will begin on the renovations at Shaffer Park, an active 7.32 acre park built in 1964, and ready for a major overhaul. The Shaffer Park Renovation project, funded by park development fees, consists of a new community building, a reconfigured parking lot, a new concession building with restrooms, added exercise equipment, a reconfigured baseball/softball field with a soccer overlay and new lighting, as well as new irrigation and landscaping throughout the area. Finally, as a reflection of the City's commitment to advancing our trails network, we will be working on four recreation trail projects in FY 18. In coordination and partnership with the community, Orange Park Acres Association, and the County of Orange, these critical trail projects seek to close existing loops to enhance the trail network. Projects to be completed in FY 18 include the Cemetery Ridge Trail and the Colony Trail. The Santiago Creek Bike Trail Extension and the Santiago Canyon Road Trail are both in the planning stage. Combined, these four segments will add almost three more miles of interconnected trails here in Orange.

- **Library Embarks on a Literacy Program:** In April, we celebrated the 10th anniversary of the opening of the expanded Orange Public Library and History Center. It has been an exciting ten years with over 3.5 million visitors and 6.6 million materials checked out! As we transition to the next ten years, the Library is implementing a new Adult Literacy program that will address an important need in our community. To help fund the program, the Library applied for, and was subsequently awarded \$41,000 in grant funding for each of the next two years. With support from local community organizations, the Library has begun to train volunteers as literacy tutors and has brought on its first learners. This next year will be exciting as significant impacts will be felt in homes and businesses around Orange as more learners improve their reading skills and become more confident, and employable, in the community.
- **Energy Efficiency Efforts Continue:** The City is currently pursuing three significant energy efficiency projects to achieve long-term reduction in energy usage and cost. Earlier this year, the City began the LED retrofit of 2,504 City-owned street lights with completion anticipated by the end of July 2017. With projected energy savings of 1.2 million kWh, cost savings should approximate \$110,000 annually. Also earlier this year, the City Council approved the acquisition of 4,391 street lights from Southern California Edison, all of which will be converted to LED by the end of 2017. The estimated cost savings for this project is a net \$1.3 million over the next 20 years. Finally, in FY 17 the City replaced several HVAC units at City Hall with more energy efficient models, with the project continuing in FY 18 as the HVAC units at the Main Library, and a several selected fire stations, will also be replaced.
- **City Continues to Make Significant Investments in its Capital Improvement Plan (CIP):** Over the past several years, despite challenging economic conditions, we have seen a high level of capital improvement activity in Orange. Looking forward, the CIP identifies 157 projects proposed for the five-year period. For the upcoming fiscal year, there are 45 new budgeted projects and continued investment in 112 previously approved projects. All told, the City Council is investing about \$23.1 million in capital improvements in the upcoming fiscal year and \$88.7 million over the five year planning horizon. This is a major investment in the City's infrastructure and represents a significant commitment to our community's future. Fifteen new and on-going road projects continue to be a major focus of our CIP. The 45 identified facility improvements address aging City facilities and major equipment. Funding for the CIP comes from 24 different sources including Gas Taxes, Measure "M", Developer Impact Fees, State and Federal Grants, former Redevelopment Bond Proceeds, and Community Development Block Grants. The following are highlights of the FY 18 Capital Improvement Plan:
 - Construction phase of the Metrolink Parking Structure, located at the 100 block of North Lemon Street;
 - Renovations to Shaffer Park, including a new community building and realignment of the baseball diamond;
 - Renovation of Yorba Park, to include regrading of the park, installing a new gas extraction system, and establishing an expanded dog park;
 - Installation of a video surveillance system at Civic Center, Police Department and Orange Public Library and History Center;

- Design of the new Fire Station 2 Apparatus Bay, including civil engineering work related to road infrastructure;
- Construction of Cemetery Ridge Trail near Holy Sepulcher Cemetery;
- Replacement of landscaping at Handy Creek Corridor featuring drought tolerant plant material and a new water irrigation system;
- Exterior painting of the Orange Public Library and History Center, the El Modena Branch, and the Taft Branch Libraries;
- Replacement of Radio Frequency Identification sorter at the Orange Public Library and History Center;
- Commitment of \$4.3 million to the Pavement Management Program and an additional \$1.3 million for street maintenance and rehabilitation efforts at various locations throughout the City, and;
- Commitment of \$2.5 million towards eight projects intended to maintain or improve the City's water production and distribution, including \$1.5 million for pipeline replacement.

As there are no other funds available, in FY 18 we will be utilizing \$2.4 million from the General Fund Capital Projects Fund (500) for various projects identified in the recently completed Facilities Condition Assessment Report. These projects include removing and replacing outdated electrical distribution panels at Fire Headquarters; replacing a water heater at El Modena Library; replacing rotten fascia, windowsills, and frames at Taft Library; and sealing the Police Department's glass dome. In addition, a portion of these funds will be allocated to the acquisition and conversation of the Southern California Edison street lights.

LOOKING FORWARD

I have always believed budget decisions made in good years are often more critical than those made in bad ones. With this in mind, our long-standing fiscal prudence has served us well when we have faced tough economic times. This fiscal conservatism, combined with the implementation of proactive budgetary measures, allowed the City to weather the Great Recession with minimal service impacts, emerging from that time period in strong financial shape. This has contributed to the City Council's ability to adopt six successive balanced budgets, including that of FY 18. However, as mentioned at the beginning of this report, adopting a balanced General Fund budget for FY 19 will be a challenge. While we anticipate General Fund revenues will increase by roughly 2.0% in FY 19, that growth will not keep pace with the expected increase in our PERS costs. As such, the early look at FY 19 suggests a potential fiscal deficit. That outlook is similar for FY 20. Of course, the crystal ball get rather murky as we look beyond FY 20 since there is very little consensus among economists as to the future direction of the nation-wide economy.

CONCLUSION

Every day, I am impressed how our staff achieves high levels of performance while carrying out the City's service objectives. This is why I am confident City staff is up to the task of completing the work plans included in this budget, as well as addressing any future fiscal challenges. Our staff is guided by the City's Mission Statement - *The City of Orange*

is committed to excellent service for our residents, businesses and visitors. This dedication to the community is illustrated in many ways: Orange remains one of the safest cities in the Nation; we have among the lowest water, trash, and sanitation rates in the County; our costs for doing business in Orange rank consistently among the lowest in Southern California; and we continue to provide highly regarded community events such as the Holiday Tree Lighting Ceremony, the Third of July Celebration, Concerts in the Park, Harvest Festival, and Veteran's Day Celebration.

Our ability to present a balanced budget for FY 18 is primarily due to the fiscal foundation established through the City Council's conservative practices. The second contributing factor has been innovative solutions to our fiscal limitations, coupled with strategic decisions to positively impact staffing and the organization. The final, most important factor, is the dedication of the each and every employee to preserve our core services and those community aspects that make Orange such a great place to live, work and play.

THANKS AND APPRECIATION

There is no doubt the preparation of this budget would not be possible without the dedication and commitment of the City's Department Heads and their key staff members. To each of them, I extend my thanks and appreciation for their hard work, patience, and "can do" approach as we developed this budget. The extra effort required to prepare this document coincides with the exceptional demands of the City's day-to-day operations. Although this document results from the efforts of many people, I would like to offer a special thanks to the Finance Department budget team, which includes Will Kolbow, Robert Moya, Michelle Moore, Katrin Bandhauer, and Josephine Chan, who all displayed remarkable dedication, teamwork, and tenacity in accomplishing this task.

I would also like to express my appreciation to the members of the City Council for your confidence in the City's management team as well as your policy direction in this budget process. This document reflects the directions and suggestions which you offered, as well as the sincere compassion you have for this community.

Sincerely,



Rick Otto
City Manager

UNDERSTANDING THE BUDGET

The City's Annual Budget document functions as a Policy Document, a Financial Plan, an Operations Guide and a Communications Tool. To satisfy these roles, the Budget includes the following components: the City Manager's Message, which serves as a policy statement; the financial worksheets, which detail the program revenues and expenditures and serves as the annual financial plan; and department goals, objectives and annual work plans, which serve as an operational plan and guide in allocating resources. The inclusion of these components ensures that the budget document is a comprehensive communication tool.

To understand the budget, it is important to know that the City budgets and accounts for revenues and expenditures in a number of different funds. The General Fund accounts for all financial resources, except for those required by law or mandate to be accounted for in a restricted fund. The General Fund provides for basic government services such as public safety, planning and building services, park maintenance, and recreation services. The primary revenue sources for the General Fund are sales taxes, property taxes, vehicle license fees, and various user fees.

Other funds that contribute to the Budget include Special Revenue Funds, from revenue sources that are legally restricted to expenditures for specific purposes. These include funds such as Proposition 172 for Public Safety, Measure "M2" funds for transportation, and Gas Tax funds for street maintenance and construction. Revenue from the City's water utility operation is the only Enterprise Fund of the City. Capital Improvement Funds are derived from a variety of grants and other revenue sources that are designated for infrastructure and other capital improvements. A complete listing and description of each of the City's funds is contained in the "Fund Descriptions" section of this document.

THE BUDGET PROCESS

BUDGET CALENDAR

The City of Orange operates on a fiscal year that starts July 1st and ends the following June 30th. The formal budget process for the upcoming fiscal year begins during December and culminates with the City Council's adoption of the budget in June.

In December, City Departments begin the planning process for Capital Improvement Projects and submit their initial Capital Improvement requests to the City Manager. During January, City Departments establish goals, service objectives, and work plans for the upcoming fiscal year. Initial revenue estimates are prepared. In February, departments prepare and submit their operating budget requests and meet with the City Manager to discuss these submittals. Departments also meet with the City Manager to review Capital Improvement Project submittals

Between the months of March and May, the City Council conducts a series of public study sessions on the budget. These study sessions address Departments' goals, service objectives and work plans, the proposed Capital Improvement Projects and a review of estimated revenues, expenditures, and fund balances. The proposed budget may be revised in response to feedback provided by the public or the City Council at these study sessions.

A public hearing is held during a Council Meeting in June in order for the City Council to receive final public comment prior to adopting the budget. The process culminates with the adoption of the budget during this Council Meeting in June. During any Council meeting after the adoption of the budget, the City Council may amend, supplement, or revise the budget. A summary version of the City's budget calendar is included at the end of this "Budget Process" section.

OPERATING BUDGET

The City's operating budget covers costs for the maintenance and operations needed to provide general City services and covers expenditures such as salaries and benefits, materials, supplies, professional services, capital outlay, allocated costs, etc. The Operating Budget does not include costs associated with Debt Service or Capital Improvement Projects. Revenues to fund the operating budget are primarily derived from sales taxes, property taxes, motor vehicle in lieu fees, and user fees.

The first step in preparing the City's operating budget involves the establishment of goals, service objectives, and work plans by each department for the upcoming year. Resources are allocated based on the goals, service objectives, and work plans that are established as a result of this process.

Each department is provided with a baseline budget allocation. Requests for funding over and above the baseline allocation may be submitted to the City Manager for consideration. The City allocates the costs of providing various citywide services to each department. Fleet Service costs (fuel, vehicle maintenance, and vehicle replacement); Information Technology costs for both equipment and operations; costs for workers compensation; liability costs and general and administrative overhead costs are allocated to departments based on a variety of factors intended to reasonably approximate each department's portion of the City's total cost of providing the service.

During February and March, Department Heads meet with the City Manager to review their budget submittals. Proposed budgets are finalized during the months of April and May. A public hearing is held in June in order for the City Council to receive final public comment prior to adopting the budget. Once adopted, the budget becomes the authority for the expenditure of City funds.

CAPITAL IMPROVEMENT BUDGET

Along with the Operating Budget, the City prepares a plan of capital improvements that covers the upcoming seven-year period, referred to as the Capital Improvement Plan (CIP). The CIP is a financial plan for the expenditure of funds which add to or improve the City's infrastructure or capital assets. CIP projects can be distinguished by one or more of the following characteristics:

- Project expenditures may span more than one fiscal year;
- Projects may require funding with debt because of the significant costs to be shared by current and future beneficiaries; and
- Projects may require systematic acquisitions over an extended period of time in order to implement major operating systems, to provide public programs, or to ensure the replacement of certain equipment at regular, scheduled intervals.

Capital Improvement Plan (CIP) projects include a variety of infrastructure or major building projects such as the rehabilitation of streets, highways, and/or intersections, the construction of new facilities or renovations and repairs to existing facilities. Major investments in technology (computer equipment, safety equipment, etc.) are also budgeted as a part of the CIP.

Budgets for CIP projects include the costs for staff to provide the engineering, design work, construction oversight, etc. needed to complete the project. The immediate and long-term costs to the operating budget that result from a CIP project is considered when proposing or designing CIP projects. Any operating cost increase resulting from the completion of a CIP project is included in the operating budget.

Funding for the CIP can come from various Restricted Funds or from transfers from the General Fund into the appropriate Capital Project Fund. The City also pursues numerous grant opportunities to fund the costs of capital improvements whenever possible.

The budget process for the CIP runs concurrent with the operating budget process. Budget study sessions and public hearings for the CIP may be held separately or in conjunction with those of the operating budget. The CIP is adopted by June 30th together with the operating budget and includes appropriations for the first of the seven-years covered by the CIP.

Although CIP projects frequently span two or more fiscal years, the estimated funding needed to complete the project is typically appropriated in the first year of the project. This ensures that funds needed to complete the project will be available once work on the project is started. Appropriations for CIP projects are generally carried over to the following fiscal year until the project has been completed. At any City Council meeting after the adoption of the CIP, the City Council may amend, supplement, or revise the CIP project appropriations for the current fiscal year.

Additional information (highlights and funding schedules) specific to the City's CIP is included in the Capital Improvements section of this document.

GANN APPROPRIATION LIMIT

State Proposition 4, commonly known as the Gann Initiative, was approved by California voters in November 1979. Proposition 4 created Article XIII B of the State Constitution, which places limits on the amount of revenue that can be spent by government agencies. This is referred to as the Gann Appropriation Limit or Gann Limit.

A subsequent related State initiative, Proposition 111, was approved by the voters in June 1990 and provided new adjustment formulas to make the Gann Limit more responsive to local growth issues and to address concerns regarding the accountability of local governments in adopting their limits. Prior to each fiscal year, City Councils must adopt by resolution the Gann Appropriation Limit for the City for the upcoming year. In addition, cities are required to conduct a review of their limits during annual financial audits.

The appropriations limitation imposed by Propositions 4 and 111 creates a restriction on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using population and inflation growth factors. Only revenues that are classified as "proceeds of taxes" are subject to the limit. The use of "non-tax proceeds" (user fees, rental income, franchise fees, Gas Tax revenue) is not restricted.

During any fiscal year, a city may not appropriate any proceeds of taxes it receives in excess of its established limit. Excess funds received in any year may be carried into the subsequent year for use if the City is below its limit for that year. Any excess funds remaining after the second year would be required to be returned to local taxpayers by reducing tax rates or fees. As an alternative, a majority of the voters may approve an "override" to increase the City's appropriation limits.

The Gann Limit's appropriation restriction had little impact in the early 1980's as a result of the high rate of inflation during that period. Because the appropriation limit for most cities increased faster than actual revenue grew, cities were generally below their limits. This trend changed during the mid 1980's, as exemplified by the State of California's \$1.1 billion refund to taxpayers in 1987 when it collected revenues in excess of its limit. The limit also served as the major barrier to increasing taxes on gasoline in the late 1980's. In recent years, the trend has reversed again for most cities. As the rate of revenue growth slows and the growth factors, especially population, increase at a steady rate, most cities, including Orange, are experiencing comfortable gaps between their appropriation limits and their actual appropriations.

The City of Orange's FY18 Gann Appropriation Limit, as adopted by the City Council, is \$171,370,238. The appropriations subject to the Limit total \$95,127,861. Thus, for FY18, the City of Orange is under its Appropriation Limit by \$60,955,692.

BASIS OF BUDGETING

The City's annual budget is adopted by June 30th of each year on a basis consistent with generally accepted accounting principles for all governmental funds as defined below:

Governmental fund types use the flow of current financial resources and the modified accrual basis of accounting whereby revenues are recognized when they become both measurable and available to finance expenditures of the current period. Accrued revenues include property taxes, sales taxes and earnings on investments. The City considers property taxes and sales taxes as available if they are remitted within 60 days after year-end. Grants received before the related revenue recognition criteria have been met are reported as deferred revenues. Expenditures are recorded when the related fund liability is incurred, except that principal and interest on general long-term debt is recognized when due.

Proprietary fund types are accounted for on the flow of economic resources and use the "full" accrual basis of accounting. Generally, revenues are recognized when they are earned and become measurable; expenses are recognized when incurred, if measurable.

Encumbrance accounting, under which purchase orders, contracts and other expenditure commitments are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General, Special Revenue, Debt Service, and Capital Projects Funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities. Open encumbrances and their appropriations automatically carryover to the subsequent year. Generally, unencumbered operating appropriations of the governmental funds automatically lapse at the end of the fiscal year. Operating appropriations may be carried over to the next fiscal year with the approval of the City Council. Appropriations for CIP projects are generally carried over to the following fiscal year until the project has been completed. The carryover of a CIP appropriation does not require Council authorization.

The City prepares a Comprehensive Annual Financial Report (CAFR) which reports the status of the City's finances on the basis of Generally Accepted Accounting Practices (GAAP). In most instances, this is consistent with the way in which the City prepares its budget. There are a few exceptions:

- Capital expenditures are recorded as an asset in the Enterprise Funds of the CAFR as opposed to an expenditure in the budget.
- Depreciation is recognized as an expense in the CAFR although it is not a budgeted expenditure.
- The short-term portion of compensated absences are accrued as a liability in the City's accounting records but recognized as a budgetary expenditure only when paid.

- Unrealized investment losses or gains are reported in the City's CAFR but not budgeted as either an expenditure or revenue.
- Principal payments on long-term debt are budgeted as expenditures rather than a reduction to a liability.
- Proceeds from the sale of assets are recognized as revenue in the City's budget, without any recognition of a gain or loss.
- Expenses for Internal Services are budgeted as expenditures in the Internal Service activities and again as allocated expenditures in the City's departments. In the CAFR, the City reports only the allocated expenditure.

BUDGETARY CONTROL

Budgetary control is maintained at the fund level for operating expenditures and at the project and fund levels for capital projects. Department Heads may transfer appropriations between non-salary object classifications or programs within their operating departmental budget with the approval of the Finance Director. The City Manager's approval is required to transfer funds to or from salary accounts. All other transfers of appropriations, as well as any additional appropriations, require City Council approval.

BUDGET PERFORMANCE MONITORING AND REPORTING

Department heads are responsible for monitoring their budgets throughout the year. Department monthly reports on budget performance are available for review via the financial system program. Periodically, staff will provide the City Manager and City Council with updates, issues and responses to any budget related questions and/or concerns. These reports may include the status of revenues, expenditures, and goals and objectives relative to the adopted budget and the status of capital projects.

FINANCE AND BUDGET POLICIES

DEBT MANAGEMENT POLICIES

The City of Orange has been prudent in its use of debt to finance projects and major purchases. Prior to issuing any debt, the City considers several key factors. These factors include the availability of resources to repay the debt, the current and future impact on the taxpayers, and the operations of the City.

Complete schedules detailing all debt obligations and the annual debt service requirements related to those obligations can be found in the “Debt Service” section of this document.

The City is bound by a provision in state law limiting indebtedness for cities to 15% of the assessed value of all real and personal property of the City. Based on an assessed value of \$19.6 billion, the City of Orange’s legal debt limit for 2016-2017 was \$2.9 billion. This statutory limitation applies to bonded indebtedness of the City payable from the proceeds of taxes levied on property. The City of Orange currently has no outstanding general obligation bonds.

RESERVE AND FUNDING POLICIES

- **General Fund Contingency Reserve** – The City Council adopted a reserve policy in May 1996 designating 25% of its General Fund operating expenditures as a catastrophic contingency, which can be used in the case of a catastrophic event or severe economic downturn. The Reserve for Catastrophic Contingencies is currently \$20,067,960, which includes an increase of \$500,000 that was approved as part of the FY18 budget. This equates to slightly over 18.7% of the adopted FY18 General Fund operating budget.
- **Water Fund Contingency Designation** – The City’s goal is to designate 25% of the City’s Water Operations Fund in order to ameliorate revenue fluctuations that result from varying weather conditions. The Water Operations Fund is projected to close the FY18 with an available fund balance of \$187,558, which equates to 0.6% of the Fund’s operating expenditures.
- **Vehicle Replacement Funding** – The City’s practice is to charge allocations to each department using City vehicles. The allocation includes a factor for straight-line depreciation as well as an inflation factor, designed to provide for the increasing costs of replacement vehicles. The inflation factor component is evaluated periodically and adjusted based on factors such as the age of the City’s fleet, vehicle price indexes and the Vehicle Replacement Fund’s balance. Replacement funds are accumulated in an internal service fund for the future replacement of vehicles and miscellaneous rolling stock. This fund is projected to have an ending fund balance of \$4.0 million through 6/30/18.

- **Computer Replacement Funding** – The City has established a policy for the replacement of computer equipment. The goal is to fund an amount sufficient to replace all computer equipment at the end of its useful life through annual allocations. Funding is accomplished through an allocation to all funds.
- **Major Building Improvement Funding** – The City established a policy to fund major building improvements. Our goal is to fund an amount sufficient to pay for these improvements on an as-needed basis through annual allocations to all programs. Initially, however, this funding is being accomplished through a transfer from the Capital Projects Fund.
- **Employee Accrued Liability Funding** – The City has established a policy to fund payouts to employees, upon termination or retirement, of accrued leave. An annual charge is made to all departmental budgets based on 2.1% of actual payroll. These funds are set aside to cover payouts of accumulated accrued leave upon the termination or retirement of employees. In addition, due to rising cost associated with employee retirement costs (CalPERS), at City Council direction, this fund also includes a reserve of \$6.2 million to cover these future costs.

OPERATING BUDGET POLICIES

- The City will strive to avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt.
- Budgetary and accounting procedures will conform to Generally Accepted Accounting Principles (GAAP) for governmental agencies.
- Provisions will be made for adequate maintenance of capital plant and equipment and for their orderly replacement, within budgetary limits.
- Costs will be allocated to programs to cover administrative costs and the funding of future liabilities.
- The budget will provide for adequate funding of all retirement obligations in accordance with contractual commitments.
- The City will maintain a budgetary control system to help City staff adhere to the budget.
- The City will be held accountable for ensuring that department expenditures stay within budgeted appropriations.
- The City will periodically submit reports to the City Council comparing actual revenues and expenditures to budgeted appropriations, along with a written analysis.
- All requests for City Council action having a financial impact upon the City and/or its various funds shall be reviewed by the Director of Finance for approval prior to placing these requests on the Council's agenda.
- New and/or upgraded positions approved as part of the budgetary process shall be reviewed to determine the appropriateness of the assigned classification and compensation.
- The City will aggressively seek State, Federal, and other grants that may be available to the City.

- Enterprise funds will remain self-supporting for operating expenses and will receive no General Fund tax support.

PURCHASING POLICIES

- Purchases will be made in accordance with all Federal, State, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City.
- Purchases will be made in an impartial, economical, competitive, and efficient manner.
- Purchases will be made from the lowest priced and most responsible vendor. Qualitative factors such as vendor reputation and financial condition will be considered, as well as price.
- Preference will be given to purchases of like quality to vendors who maintain a place of business within the City.

REVENUE POLICIES

- The City will endeavor to maintain a diversified and stable revenue base to shelter it from short-term fluctuations in any single revenue source.
- The City will estimate City annual revenues by an objective, conservative, analytical process.
- The City will set fees and user charges for each enterprise operation at a level that fully supports the total direct and indirect costs of the activity. Indirect costs will include the cost of annual depreciation of capital assets.
- The City will calculate the full direct cost of activities supported by user fees and consider such information when establishing user charges.
- The City will strive to use non-recurring revenues only to fund non-recurring expenditures.
- The City will allocate interest earned on cash and investments of all Internal Service Funds to the General Fund to provide an additional stable revenue source to the General Fund.

INVESTMENT POLICIES

- City funds will be invested in a manner that will provide foremost for the safety of principal, while meeting the cash flow needs of the City and conforming to all statutes governing the investment of City funds.
- Investments will be made within the carefully defined parameters of the Statement of Investment Policy. Designed to establish a clear understanding of the objectives, policies, and guidelines for the investment of the City's funds, and to provide guidance to investment staff, brokers, and other advisors regarding the investment of City funds, the City's investment policy is even more stringent than requirements contained in the California Government Code.

- Each year, the City undergoes an external audit of the City's investments to be sure that investments are in complete compliance with the procedures and policies mandated by the Statement of Investment Policy.
- To further ensure the safety of public funds, the City utilizes an Investment Advisory Committee (IAC), comprised of citizens from the community with demonstrated experience in investing and finance. The IAC meets quarterly and reviews the City's investments for consistency with the City's Investment Policy of safety first, followed by liquidity and return. On an annual basis, the IAC reviews the Statement of Investment Policy and makes recommendations for any changes.
- The City Manager, City Finance Director, and City Treasurer will work together on the Investment Oversight Committee (IOC). The IOC reports to and submits regular compliance reports to the City Council. Three monthly "Treasurer's Reports" are submitted to the City Council within 45 days following the end of the quarter. The Treasurer's Report includes a detailed listing of the City's investments along with return and benchmarking information.

RISK MANAGEMENT POLICIES

- The City is to be protected to the maximum extent feasible against loss or liability, which would affect personnel, property, finances, or the ability of the City to continue to fulfill its responsibilities to the taxpaying public.
- Risk Management is the responsibility of all City Departments and employees.
- The City's Risk Manager works cooperatively with City Departments to limit the City's exposure to risks of loss related to torts, theft, damage or destruction of assets, errors and omissions, road and walkway design hazards, vehicle accidents, and natural disasters.
- The City's Risk Manager provides training to City staff in prevention programs such as employee safety and hazard identification, and conducts ongoing risk assessments of all City facilities.
- The City maintains a Safety Committee to establish safety standards for the City and to recommend improvements in the City's overall safety program.
- The City works with groups, contractors, consultants, and other companies doing business with the City to review and accept insurance (Professional Liability and/or General Liability) and surety bonds that will protect the City in instances of loss; the City obtains indemnification and hold harmless agreements where applicable.

Fiscal Year 2017-18 Budget Preparation Calendar

<p style="text-align: center;">December 2016</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table>	Su	Mo	Tu	We	Th	Fr	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<p style="text-align: center;">January 2017</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>	Su	Mo	Tu	We	Th	Fr	Sa	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<p style="text-align: center;">February 2017</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td></td><td></td><td></td><td></td></tr> </table>	Su	Mo	Tu	We	Th	Fr	Sa				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28											
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- 12/1/16 Operating and CIP Budget kickoff instructions and forms distributed
- 1/12/17 CIP Budget Due
- 1/16/17 Data entry of revenue projections to be completed by Departments
- 1/20/17 Org. Chart, Schedule of Positions, and Position Fixed Cost Listings due
- 1/30/17 Data entry of target allowances to EDEN budget worksheets completed
- 2/3/17 Department operating budget submittals due
- 2/6/17 CIP budget meetings with Departments, City Manager and Finance
- 2/20/17 Operating budget meetings with Departments, City Manager and Finance
- 3/28/17 Council Study Session, No. 1
- 4/25/17 Council Study Session, No. 2
- 6/13/17 Presentation of Budget to Council for adoption
- 7/1/17 Beginning of Fiscal Year 2017-2018



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HISTORICAL SUMMARY OF REVENUES AND EXPENDITURES BY FUND TYPE

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>REVENUES</u>				
General Fund	100,344,143	107,878,117	111,342,631	107,855,086
Special Revenue	18,503,615	19,648,635	18,511,218	19,795,186
Capital Projects	15,700,920	7,960,696	6,734,121	13,887,708
Enterprise	29,337,729	26,119,080	27,214,116	27,587,506
Internal Service	11,820,486	13,105,640	12,570,869	9,786,670
Redevelopment (Successor)	10,903,010	6,993,564	7,895,220	8,178,610
<u>Total Revenues</u>	<u>186,609,903</u>	<u>181,705,732</u>	<u>184,268,175</u>	<u>187,090,766</u>
<u>EXPENDITURES</u>				
General Fund	96,333,585	99,838,917	105,881,441	107,750,188
Special Revenue	20,293,575	25,592,186	45,794,035	26,397,464
Capital Projects	2,024,526	4,432,108	40,501,292	8,654,227
Enterprise	31,753,634	25,302,259	35,146,798	32,774,136
Internal Service	13,969,826	15,826,149	22,783,726	16,749,542
Redevelopment (Successor)	7,530,212	4,058,206	8,351,533	7,578,272
<u>Total Expenditures</u>	<u>171,905,359</u>	<u>175,049,825</u>	<u>258,458,826</u>	<u>199,903,830</u>

SCHEDULE OF CHANGES IN FUND BALANCE

Fund No.	Funds	Est. Available Fund Balance 7/1/2017	Transfers In	Transfers Out	Estimated Revenues	Estimated Expenditures	Estimated Fund Balance 6/30/2018
GENERAL FUNDS							
100	General Operating Fund*	8,652,665	-	4,400,000	107,855,086	107,750,188	4,357,563
TOTAL GENERAL FUNDS		8,652,665	-	4,400,000	107,855,086	107,750,188	4,357,563
SPECIAL REVENUE FUNDS							
110	Building Records Management	502,342	-	-	76,710	64,969	514,083
115	Business Investment	2,820,986	1,000,000	-	44,953	2,900,000	965,939
120	Proposition 172**	886,443	-	-	937,514	1,770,415	53,542
125	Emergency Transport Program	946,629	-	-	2,303,687	2,331,715	918,601
130	PEG Program	522,367	-	-	289,115	162,004	649,478
150	O.C.P.T. Building Maintenance	39,039	-	-	14,145	9,619	43,565
220	Sanitation and Sewer	2,331,780	-	-	4,477,073	5,680,405	1,128,448
245	Air Pollution Reduction	92,161	-	-	181,928	191,436	82,653
263	Traffic Improvement - Measure M2	1,113,109	-	-	2,994,691	4,042,615	65,185
270	Gas Tax Maintenance	327,437	-	-	2,068,584	2,355,248	40,773
271	Gas Tax Construction	111,594	-	-	122,647	124,718	109,523
272	Gas Tax - Proposition 111	585,815	-	-	1,888,720	2,373,633	100,902
284	T.S.I.P. Area "B"	543,434	-	-	944,543	1,295,252	192,725
285	T.S.I.P. Area "C"	31,756	-	-	8,854	4,624	35,986
286	T.S.I.P. Area "D"	254,967	-	-	181,280	-	436,247
291	Santiago Hills Landscape District	241,328	-	-	920,935	800,682	361,581
293	Sycamore Crossing Landscape District	39,341	-	-	48,490	54,606	33,225
294	Del Rio Landscape Maint. District	216,955	-	-	82,529	117,656	181,828
310	C.D.B.G.	-	-	-	1,322,853	1,322,853	-
315	C.D.B.G. - Deferred Loan/Housing Rehab	243,638	-	-	3,176	-	246,814
316	Federal Rental Rehabilitation	144,873	-	-	1,864	-	146,737
317	H.O.M.E. Grant	-	-	-	332,253	332,253	-
320	California Parklands	122,781	-	-	1,580	-	124,361
340	Traffic Congestion Relief	160,093	-	-	2,278	20,787	141,584
350	Traffic Safety Grant	240,173	-	-	32,857	5,585	267,445
354	A.B. 3229 - COPS/State	585,347	-	-	256,602	156,095	685,854
355-7	Asset Seizure-Federal	2,426,914	-	-	143,334	556,774	2,013,474
916	Affordable Housing	225,733	-	-	2,904	1,687	226,950
921	Loan Receivables	1,768,784	-	-	109,087	201,003	1,676,868
TOTAL SPECIAL REVENUE FUNDS		17,525,819	1,000,000	-	19,795,186	26,876,634	11,444,371
400	CITY DEBT SERVICE FUND	-	-	-	-	-	-
CAPITAL PROJECT FUNDS							
500	Capital Projects***	7,228,838	1,000,000	-	473,166	2,850,000	5,852,004
510	Park Acquisition	(31,763)	-	-	8,107,140	555,000	7,520,377
511	Park Acquisition - Quimby	318,823	-	-	5,919	15,000	309,742
512	El Modena Park	320,318	-	-	78,751	-	399,069
520	Sewer Construction	253,356	-	-	3,364	3,000	253,720
530	Drainage District	3,937	-	-	51	-	3,988
540	Old Towne Parking Facility	271,598	-	-	6,894	13,559	264,933
550	Reimbursable Capital Projects	-	-	-	3,681,600	3,681,600	-
551	Grijalva Park Fund	452	-	-	-	-	452
555	Parking in Lieu	99,374	-	-	1,279	-	100,653
560	Fire Facilities Fees	1,761,478	-	-	814,922	813,688	1,762,712
570	Police Facilities Fees	398,145	-	-	447,566	106,680	739,031
573	Library Facility Fees	413,718	-	-	553,005	430,700	536,023
951	City Trf: Tustin Project Taxable	80,923	-	-	15,387	-	96,310
952	City Trf: NW & SW 2003 Taxable	50,148	-	-	21,810	-	71,958
953	City Trf: NW & SW 2003 Exempt	315,642	-	-	14,354	-	329,996
954	City Trf: Merged 2008 Exempt	517,461	-	-	135,666	300,000	353,127
TOTAL CAPITAL PROJECT FUNDS		12,002,448	1,000,000	-	14,360,874	8,769,227	18,594,095

SCHEDULE OF CHANGES IN FUND BALANCE

Fund No.	Funds	Est. Available Fund Balance 7/1/2017	Transfers In	Transfers Out	Estimated Revenues	Estimated Expenditures	Estimated Fund Balance 6/30/2018
ENTERPRISE FUNDS							
600	Water Utility Operations	5,374,188	-	-	27,587,506	32,774,136	187,558
	TOTAL ENTERPRISE FUNDS	5,374,188	-	-	27,587,506	32,774,136	187,558
INTERNAL SERVICE FUNDS							
710	Equipment Expense	1,436,989	-	-	1,355,864	2,779,155	13,698
720	Equipment Replacement	4,915,832	800,000	-	369,291	2,133,904	3,951,219
725	Major Building Improvements	59,672	115,000	-	-	115,744	58,928
730	Self Insurance Worker's Compensation	8,494,591	-	-	3,453,777	3,978,369	7,969,999
740	Self Insurance Liability	1,350,611	600,000	-	870,506	2,188,841	632,276
752	Self Insurance Dental	295,669	-	-	400,248	414,880	281,037
760	Employee Accrued Liability	6,788,925	-	-	1,120,161	1,327,271	6,581,815
780	Information Systems Operations	370,441	-	-	2,141,825	2,488,299	23,967
790	Computer Replacement	1,551,294	500,000	-	74,998	1,323,078	803,214
	TOTAL INTERNAL SERVICE FUNDS	25,264,024	2,015,000	-	9,786,670	16,749,541	20,316,153
REDEVELOPMENT FUNDS							
920	Obligation Retirement Fund	5,013,793	-	7,080,346	7,798,940	-	5,732,387
940	O.R.A. Merged Projects	4,375,223	739,005	-	325,678	1,236,931	4,202,975
987	O.R.A. Merged Debt Service	2,752,854	6,341,341	-	53,992	6,341,341	2,806,846
	TOTAL REDEVELOPMENT FUNDS	12,141,870	7,080,346	7,080,346	8,178,610	7,578,272	12,742,208
	GRAND TOTAL ALL FUNDS	80,961,014	11,095,346	11,480,346	187,563,932	200,497,998	67,641,948

* Of the General Fund Transfers out, \$500,000 will be reclassified to the Catastrophic Reserve in the General Fund

** Includes \$473,166 payment for interloan fund from Fund 120 to Fund 500

*** Includes \$473,166 revenue from Fund 120 to Fund 500

SCHEDULE OF TRANSFERS

<u>FUND</u>	<u>FROM</u>	<u>FUND</u>	<u>TO</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
100	General Fund	720	Equipment Replacement	Vehicle Replacement	800,000
100	General Fund	790	Computer Replacement	Equipment Replacement	500,000
100	General Fund	780	Liability Fund	Self-Insurance	600,000
100	General Fund	500	Capital Projects	Infrastructure Improvements	1,000,000
100	General Fund	115	Business Investment Fund	Business Investment Fund	1,000,000
500	Capital Projects	725	Major Bldg Improvements	Infrastructure Improvements	115,000
920	SAORA Obligation Retirement	940	SAORA - Capital Projects	Pass Thru	739,005
920	SAORA Obligation Retirement	987	SAORA Merged Debt Service	Pass Thru	6,341,341
<u>TOTAL TRANSFERS</u>					<u>11,095,346</u>

SCHEDULE OF RECLASSIFICATIONS

100	General Fund Unreserved Fund Balance	100	Fund Balance Designated for Contingencies	Catastrophic Reserve	500,000
<u>TOTAL RECLASSIFICATIONS</u>					<u>500,000</u>

STRATEGIC PLAN FOR 2008-2018

In January 2008, the City Council adopted a comprehensive Strategic Plan that will serve as the vision for the organization in how the City delivers services to its residents, businesses, and visitors. The plan defines the purpose of the organization, establishes realistic goals and objectives, presents a vision of success that guides the ongoing direction of the organization, and help to ensure the most effective use of City resources by focusing the resources on the key priorities.

The Strategic Plan is a guiding force in the preparation of the City's Operating and Capital Improvement Budget. Consequently, the Workplans included in the departmental section of this Budget are being used to identify the specific actions and initiatives that will be undertaken in pursuit of the Strategic Plan and its Goals and Strategies. As such, bracketed references following each Workplan delineate the specific Strategic Plan Goal and Strategy by number and letter which the work plan sustains or promotes.

MISSION

The City of Orange is committed to excellent service for our residents, businesses and visitors.

VISION

As an organization, the City of Orange is the leader in delivering the highest level of service to meet current and future needs of the community.

VALUES

TEAMWORK
INTEGRITY
EXCELLENCE

GOALS & STRATEGIES

1. Provide for a safe community

Strategies:

- a) Provide staffing and resources to deliver services that ensure public safety.
- b) Provide and maintain infrastructure necessary to ensure the safety of the public.
- c) Enhance the emergency management system to provide public safety during times of disaster.
- d) Assure the development of the City occurs in a fashion that maximizes public safety.
- e) Develop and implement effective community outreach services and programs to promote public safety.

2. Be a fiscally healthy community

Strategies:

- a) Expend fiscal resources responsibly.
- b) Analyze future fiscal needs and potential revenue opportunities.
- c) Provide appropriate reserves.
- d) Effectively manage and develop City assets.
- e) Create an environment to attract, retain and expand economic opportunities.

3. Enhance and promote quality of life in the community

Strategies:

- a) Refurbish, maintain, develop and/or expand public use places and spaces.
- b) Deliver high quality and safe recreational, social, environmental, educational and cultural services.
- c) Support and enhance attractive, diverse living environments.
- d) Maintain and improve multi-modal transportation throughout the City.
- e) Develop and strengthen collaborative partnerships to enhance and promote quality of life programs, projects, and services.

4. Provide outstanding public service

Strategies:

- a) Obtain, implement and evaluate public input into our services and programs.
- b) Provide facilities and services to meet customer expectations.
- c) Enhance technology to improve public accessibility to information and services.
- d) Foster an environment of leadership, teamwork and innovation.
- e) Attract, retain and develop quality employees.

5. Recognize, promote and preserve Orange's rich heritage

Strategies:

- a) Identify and develop information on areas of historic value.
- b) Expand and strengthen processes and practices related to protection and cultural resources.
- c) Increase activities, programs, and projects including partnerships with organizations sharing interest in Orange's unique history.
- d) Celebrate Orange's rich heritage.

GENERAL FUND REVENUES

The FY 18 General Fund revenues are projected to be \$107.9 million, a decrease of \$3.5 million or 3.1% below the estimated revenue for FY 17. However, this amount is a 1.3% increase after the one-time revenue is removed from FY 17.

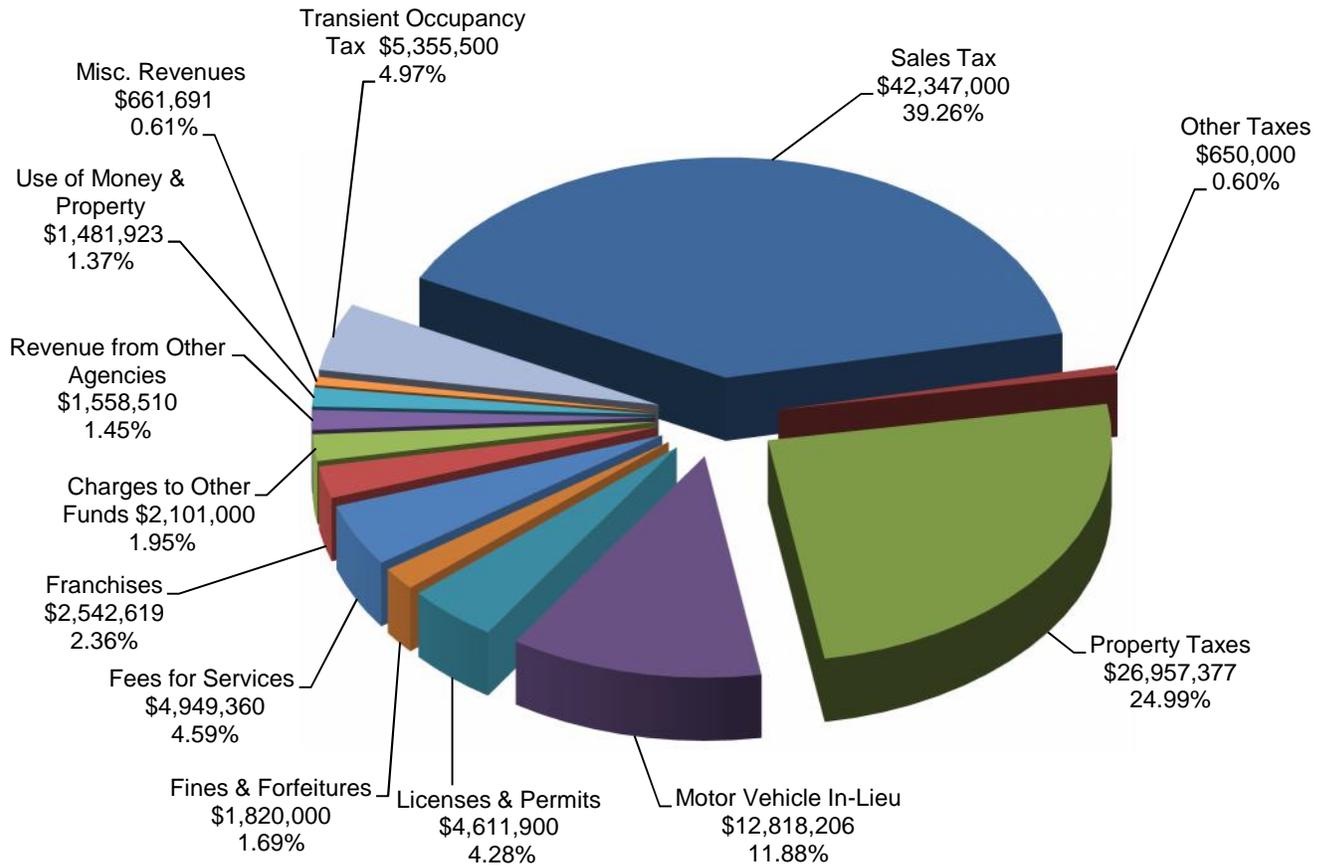
GENERAL FUND REVENUES BY SOURCE

SOURCE OF REVENUE	ACTUAL 2015-16	ESTIMATE 2016-17	BUDGET 2017-18
Sales Tax	42,161,349	41,922,000	42,347,000
Property Tax	24,982,527	25,978,669	26,957,377
Transient Occupancy Tax	5,211,752	5,250,500	5,355,500
Other Taxes	765,339	700,000	650,000
Franchises	2,785,987	2,514,090	2,542,619
Licenses & Permits	5,443,388	4,580,054	4,611,900
Fines & Forfeitures	1,725,785	1,800,000	1,820,000
Use of Money & Property	1,195,352	1,469,025	1,481,923
Motor Vehicle In Lieu	11,951,577	12,332,783	12,818,206
Revenue from Other Agencies	1,328,423	1,926,684	1,558,510
Fees for Services	4,899,239	5,082,008	4,949,360
Miscellaneous Revenues	3,326,399	5,685,818	661,691
Inter-fund Revenue	<u>2,101,000</u>	<u>2,101,000</u>	<u>2,101,000</u>
Total General Fund Revenue	107,878,117	111,342,631	107,855,086

- Sales Tax** is the largest source of General Fund revenue. In FY 18 the City anticipates receiving \$42.3 million, \$425,000 (1.0%) above the FY 17 estimate. Low fuel prices continue to have a sustained impact on sales tax revenue. On the positive side, we expect the recently rebranded Kia dealership, new stores at the Outlets of Orange, and the new Target store will bring in more retail sales. In addition, we anticipate strong performance in auto sales, building and construction activity, and the business-to-business sector. Further, we expect revenue from fuel sales will start to slowly recover.
- Property Tax** is the second largest source of General Fund revenue and is expected to be \$27.0 million, generating an additional \$979,000, an increase of 3.8%. Annual increases in home assessed values and commercial properties sold at higher property values are projected to contribute more property tax receipts.
- Property Taxes in lieu of Motor Vehicle Fees** are anticipated to increase \$485,000 (3.9%) to \$12.8 million in FY 18 as this revenue is tied to property tax growth.

- **Hotel/Transient Occupancy Tax** receipts are projected to be \$5.4 million, 2.0% above the FY 17 estimate, based on current trends of increase in business and tourism travel.

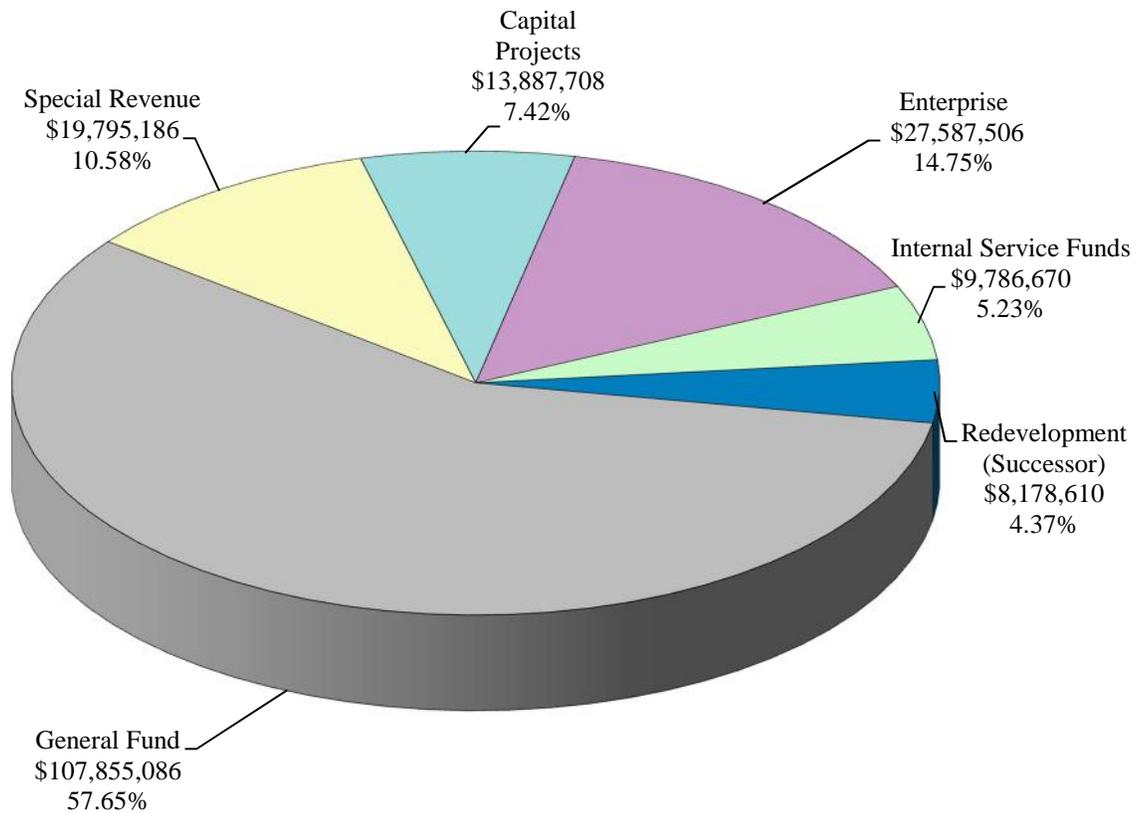
GENERAL FUND REVENUES BY FUNDING SOURCE



REVENUES FROM ALL FUNDS

The City anticipates an estimated \$187,090,766 will be received from all funds for FY 18. Detailed revenue schedules are included in this section listing revenues by fund, by fund category, and in detail.

ALL FUNDS REVENUES BY CATEGORY



HISTORICAL SCHEDULE OF REVENUE SOURCES BY FUND TYPE AND CATEGORY

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>GENERAL FUND</u>				
Taxes	68,727,586	73,120,967	73,851,169	75,309,877
Franchises	2,862,006	2,785,987	2,514,090	2,542,619
Licenses & Permits	4,080,299	5,443,388	4,580,054	4,611,900
Fines & Forfeitures	2,138,246	1,725,785	1,800,000	1,820,000
Use of Money & Property	920,532	1,195,352	1,469,025	1,481,923
Revenue from Other Agencies	13,062,580	13,280,000	14,259,467	14,376,716
Fees for Services	4,994,007	4,899,239	5,082,008	4,949,360
Miscellaneous Revenues	1,460,018	3,326,399	5,685,818	661,691
Interfund Revenue	2,098,869	2,101,000	2,101,000	2,101,000
	<u>100,344,143</u>	<u>107,878,117</u>	<u>111,342,631</u>	<u>107,855,086</u>
<u>SPECIAL REVENUE FUNDS</u>				
Taxes	4,125,958	4,612,837	4,631,560	4,722,370
Franchises	295,612	290,904	272,480	277,850
Fines & Forfeitures	52,418	38,784	40,000	40,000
Use of Money & Property	524,282	559,515	584,236	664,380
Revenue from Other Agencies	5,733,882	5,521,222	4,890,838	6,193,035
Fees for Services	6,554,075	7,130,714	6,628,944	7,563,013
Miscellaneous Revenues	1,217,388	1,494,659	1,463,160	334,538
	<u>18,503,615</u>	<u>19,648,635</u>	<u>18,511,218</u>	<u>19,795,186</u>
<u>CAPITAL PROJECTS FUNDS</u>				
Taxes	-	569,703	-	-
Licenses & Permits	55,299	3,328,758	1,000,266	8,006,476
Use of Money & Property	201,064	305,956	427,460	447,873
Revenue from Other Agencies	855,842	2,656,106	1,992,819	3,681,600
Fees for Services	38,142	1,032,102	274,264	1,751,759
Miscellaneous Revenues	14,550,573	68,071	3,039,312	-
	<u>15,700,920</u>	<u>7,960,696</u>	<u>6,734,121</u>	<u>13,887,708</u>
<u>ENTERPRISE FUNDS</u>				
Fines & Forfeitures	(15)	-	-	-
Use of Money & Property	157,678	154,119	207,225	216,783
Fees for Services	100,161	130,816	124,000	106,000
Miscellaneous Revenues	419,486	298,657	29,176	33,450
Interfund Revenue	132,400	132,400	132,400	-
Water Charges for Services	28,528,019	25,403,088	26,721,315	27,231,273
	<u>29,337,729</u>	<u>26,119,080</u>	<u>27,214,116</u>	<u>27,587,506</u>

HISTORICAL SCHEDULE OF REVENUE SOURCES BY FUND TYPE AND CATEGORY

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>INTERNAL SERVICE FUNDS</u>				
Fees for Services	295	-	-	-
Miscellaneous Revenues	140,608	213,767	641,389	130,000
Interfund Revenue	11,679,583	12,891,873	11,929,480	9,656,670
<u>Total Internal Service Funds</u>	<u>11,820,486</u>	<u>13,105,640</u>	<u>12,570,869</u>	<u>9,786,670</u>
<u>REDEVELOPMENT (SUCCESSOR) FUNDS</u>				
Use of Money & Property	461,498	273,592	174,200	160,670
Revenue from Other Agencies	10,411,460	6,689,855	7,721,020	8,017,940
Miscellaneous Revenues	30,052	30,117	-	-
<u>Total Redevelopment (Successor) Funds</u>	<u>10,903,010</u>	<u>6,993,564</u>	<u>7,895,220</u>	<u>8,178,610</u>
GRAND TOTAL	186,609,903	181,705,732	184,268,175	187,090,766

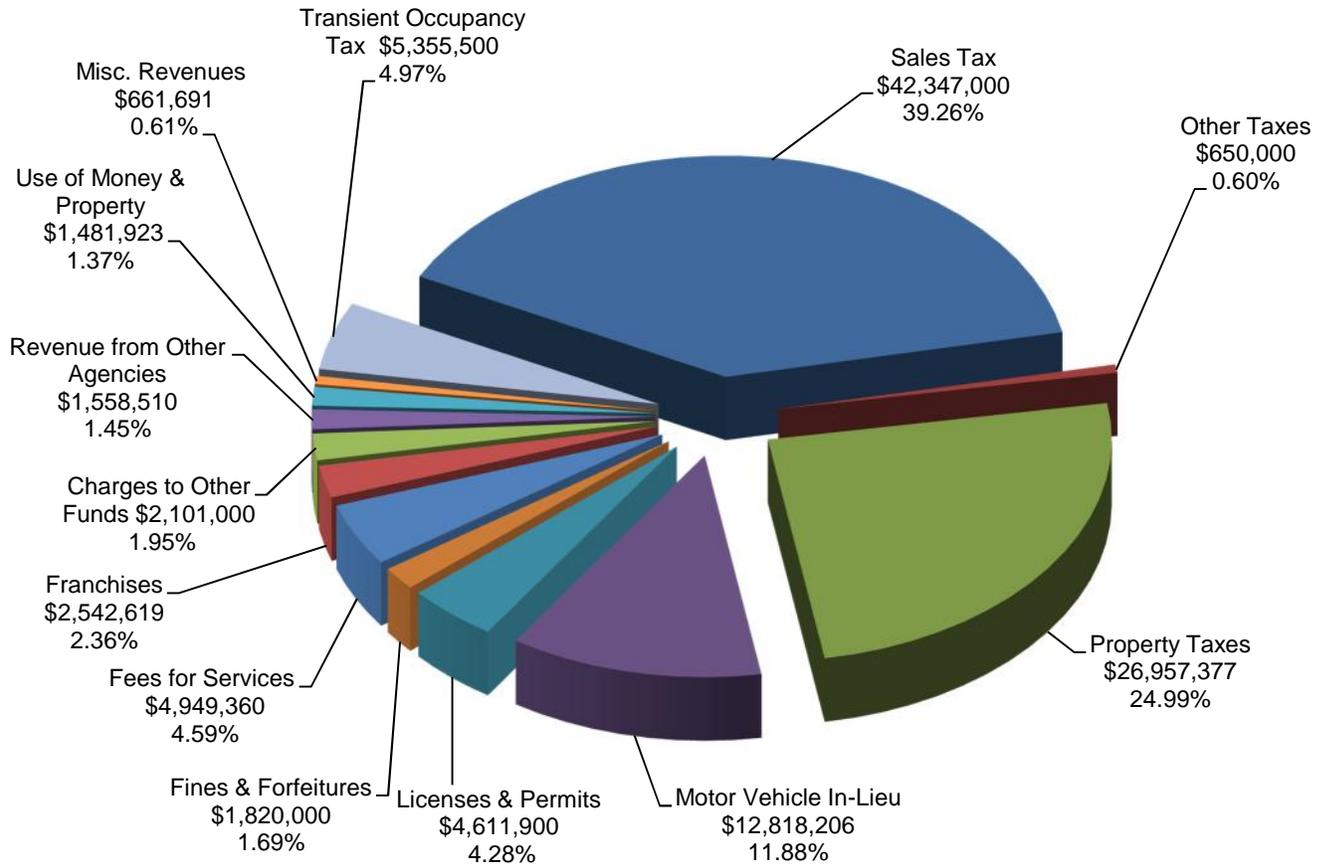
HISTORICAL SCHEDULE OF REVENUE SOURCES BY FUND TYPE AND FUND

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>GENERAL FUND</u>				
General Fund - 100	100,344,143	107,878,117	111,342,631	107,855,086
<u>Total General Fund</u>	<u>100,344,143</u>	<u>107,878,117</u>	<u>111,342,631</u>	<u>107,855,086</u>
<u>SPECIAL REVENUE FUNDS</u>				
Building Records Management Fund - 110	57,627	101,363	76,377	76,710
Business Investment Fund - 115	14,832	24,797	42,726	44,953
Proposition 172 Fund - 120	928,910	938,232	948,498	937,514
Emergency Transport Program Fund - 125	1,972,424	2,176,559	2,303,104	2,303,687
1% PEG Program - 130	301,327	297,370	283,187	289,115
OCPT Building Maintenance Fund - 150	13,159	13,777	14,088	14,145
Sanitation and Sewer Fund - 220	5,037,206	4,297,993	4,587,384	4,477,073
Air Pollution Reduction Fund - 245	173,294	179,169	176,948	181,928
Traffic Improvement - Measure M Fund - 262	203	52,755	-	-
Traffic Improvement - Measure M2 Fund - 263	2,741,876	2,831,339	2,987,677	2,994,691
Gas Tax Maintenance Fund - 270	1,431,411	2,329,869	2,268,396	2,068,584
Gas Tax Construction Fund - 271	112,510	122,071	122,516	122,647
Gas Tax - Proposition 111 Fund - 272	2,357,917	800,305	506,192	1,888,720
County/OCTA Gas Tax Fund - 273	(2,666)	-	-	-
TSIP Area "B" Fund - 284	58,223	782,697	159,789	944,543
TSIP Area "C" Fund - 285	16,165	9,885	23,334	8,854
TSIP Fund - 286	333	204,983	3,118	181,280
Santiago Hills Lndscpe Maint District Fund - 291	615,223	920,596	956,862	920,935
Sycamore Crossing Lndscpe Maint District Fund - 293	48,186	49,954	48,460	48,490
Del Rio Landscape Maintenance District Fund - 294	63,796	77,593	80,814	82,529
CDBG/HOME - Funds 310-318	1,419,180	1,744,595	1,525,456	1,660,146
California Parklands - 320	860	1,031	1,501	1,580
Traffic Congestion Relief - 340	8,270	3,677	2,165	2,278
Traffic Safety Grant - 350	33,542	29,042	32,716	32,857
Federal Police Grants - 353	8,552	12,764	10,293	-
AB 3229 COPS/State Grant Fund - 354	260,101	260,911	256,275	256,602
Asset Seizure Funds - 355-357	440,472	1,252,917	948,384	143,334
Affordable Housing - New Construction - 916	1,581	1,895	2,760	2,904
Low and Moderate Income Housing Fund - 921	389,101	130,496	142,198	109,087
<u>Total Special Revenue Funds</u>	<u>18,503,615</u>	<u>19,648,635</u>	<u>18,511,218</u>	<u>19,795,186</u>
<u>CAPITAL PROJECTS FUNDS</u>				
Capital Projects - 500	-	569,703	2,985,350	-
Park Acquisition and Development Fund - 510-512	164,561	3,464,633	1,196,248	8,191,810
Sewer Construction Fund - 520	5,245	113,214	822	3,364
Storm Drain Fund - 530	28	33	48	51

HISTORICAL SCHEDULE OF REVENUE SOURCES BY FUND TYPE AND FUND

	Actual 2014/15	Actual 2015/16	Estimate 2016/17	Budget 2017/18
<u>CAPITAL PROJECTS FUNDS (Cont.)</u>				
Old Towne Parking Facility Fund - 540	9,471	8,319	6,701	6,894
Reimbursable Capital Projects Fund - 550	855,842	2,691,556	2,028,577	3,681,600
County Parks Fund - 551	390	293	-	-
Parking in Lieu Fund - 555	696	834	1,215	1,279
Fire Facility Fees Fund - 560	49,847	512,568	191,113	814,922
Police Facility Fees Fund - 570	8,610	215,626	65,161	447,566
Library Facility Fees - 573	9,201	233,943	80,942	553,005
ORA Housing Set-Aside Fund - 951	1,166,509	12,596	14,625	15,387
NW & SW Merged 2003 Taxable Bonds - 952	1,653,456	17,854	20,729	21,810
NW & SW Merged 2003 Tax Exempt Bonds - 953	1,088,202	11,751	13,643	14,354
NW & SW Merged 2008 Tax Exempt Bonds - 954	10,688,862	107,773	128,947	135,666
<u>Total Capital Projects Funds</u>	<u>15,700,920</u>	<u>7,960,696</u>	<u>6,734,121</u>	<u>13,887,708</u>
<u>ENTERPRISE FUNDS</u>				
Water Utility Operations Fund - 600	29,337,729	26,119,080	27,214,116	27,587,506
<u>Total Enterprise Funds</u>	<u>29,337,729</u>	<u>26,119,080</u>	<u>27,214,116</u>	<u>27,587,506</u>
<u>INTERNAL SERVICE FUNDS</u>				
Equipment Expense Fund - 710	2,406,126	2,661,174	2,468,386	1,355,864
Equipment Replacement Fund - 720	1,423,799	1,468,692	392,664	369,291
Self Insurance - Worker's Compensation - 730	3,139,563	3,416,881	3,746,560	3,453,777
Self Insurance - Liability - 740	841,956	1,476,136	1,914,567	870,506
Self Insurance - Dental - 752	454,015	421,924	408,804	400,248
Employee Accrued Liability - 760	610,780	1,470,736	1,461,734	1,120,161
Information Systems Operations Fund - 780	1,848,708	1,936,314	1,924,370	2,141,825
Computer Replacement Fund - 790	1,095,539	253,783	253,784	74,998
<u>Total Internal Service Funds</u>	<u>11,820,486</u>	<u>13,105,640</u>	<u>12,570,869</u>	<u>9,786,670</u>
<u>REDEVELOPMENT (SUCCESSOR) FUNDS</u>				
Tustin Taxable Projects Fund - 914	4,568	-	-	-
County Revenue - RORF Fund - 920	10,330,501	6,119,818	7,502,020	7,798,940
ORA Merged Projects - 940	478,032	824,838	339,921	325,678
NW & SW Merged 2003 Taxable Bonds - 942	6,474	-	-	-
NW & SW Merged 2003 Tax Exempt Bonds - 943	4,252	-	-	-
NW & SW Merged 2008 Tax Exempt Bonds - 944	41,896	-	-	-
ORA Merged Debt Service - 987	37,287	48,908	53,279	53,992
<u>Total Redevelopment (Successor) Funds</u>	<u>10,903,010</u>	<u>6,993,564</u>	<u>7,895,220</u>	<u>8,178,610</u>
GRAND TOTAL	186,609,903	181,705,732	184,268,175	187,090,766

GENERAL FUND REVENUES BY FUNDING SOURCE



TOTAL GENERAL FUND REVENUES \$107,855,086

SCHEDULE OF REVENUE SOURCES - DETAIL GENERAL FUND

		<u>Actual</u> <u>2014/15</u>	<u>Actual</u> <u>2015/16</u>	<u>Estimate</u> <u>2016/17</u>	<u>Budget</u> <u>2017/18</u>
<u>General Fund - 100</u>					
<u>Taxes</u>					
40111	Current Secured	19,046,467	20,161,886	21,292,592	22,144,296
40112	Current Unsecured	729,533	678,336	801,202	833,250
40113	Current Supplemental	540,560	546,235	593,665	617,411
40114	Homeowners Property Tax Relief	140,790	139,407	154,621	160,806
40115	Property Tax Increment Pass Through	268,504	337,806	314,341	326,915
40116	Property Tax - Waterfall	2,076,159	2,914,170	2,582,508	2,625,371
40121	Prior Year Secured	204,576	190,618	224,674	233,660
40122	Prior Year Unsecured	13,718	14,069	15,066	15,668
40510	Sales Tax	40,446,744	42,161,349	41,922,000	42,347,000
40610	Transient Occupancy Tax	4,544,477	5,200,107	5,250,000	5,355,000
40611	Penalties on Transient Occupancy Tax	1,350	11,645	500	500
40620	Real Property Transfer Tax	714,708	765,339	700,000	650,000
<u>Total Taxes</u>		<u>68,727,586</u>	<u>73,120,967</u>	<u>73,851,169</u>	<u>75,309,877</u>
<u>Franchises</u>					
41110	The Gas Company	343,290	279,644	245,620	245,620
41120	Southern California Edison	973,393	964,500	832,945	832,945
41130	Time Warner Cable	885,811	908,345	918,000	936,360
41140	ATT Cable Franchise	564,669	518,161	420,000	428,000
41150	Franchise - Other	94,843	115,337	97,525	99,694
<u>Total Franchises</u>		<u>2,862,006</u>	<u>2,785,987</u>	<u>2,514,090</u>	<u>2,542,619</u>
<u>Licenses & Permits</u>					
42110	Business Licenses	2,407,684	2,767,291	2,700,000	2,800,000
42120	Bicycle Licenses	174	136	200	200
42210	Building Permits	731,760	1,274,547	825,000	820,000
42220	Plumbing Permits	95,523	184,080	160,000	150,000
42230	Electrical Permits	205,318	312,918	200,000	195,000
42235	Mechanical Permits	111,733	216,521	145,000	140,000
42240	Banner and Temporary Sign Permits	6,680	3,720	5,000	5,000
42260	Sewer Permits (Building)	5,733	71,891	19,000	15,000
42270	Grading Permits	800	2,776	1,600	1,500
42280	DPW Special Permits	43,262	40,830	35,000	38,000
42281	Outdoor Dining Permits	4,103	4,103	9,000	9,000
42285	Enroachment Permits	44,783	53,666	40,000	40,000
42410	Parking Permits	8,510	43,135	10,000	10,000
42420	SMDA & ERF Admin	791	805	700	700
42421	SMDA & ERF Building	21,290	13,290	13,000	13,000

SCHEDULE OF REVENUE SOURCES - DETAIL GENERAL FUND

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>Licenses & Permits (Cont.)</u>				
42430 State SMIP Permit Fees	(1,292)	2,331	2,700	2,700
42435 SB 1473 Green Billing Fee - California	362	978	800	800
42440 Annual Fire Permit Fees	313,838	338,750	340,000	340,000
42450 Underground Tank Permit Fees	31,410	30,805	31,000	31,000
42480 User Group Maintenance Fees	47,837	80,815	42,054	-
<u>Total Licenses & Permits</u>	<u>4,080,299</u>	<u>5,443,388</u>	<u>4,580,054</u>	<u>4,611,900</u>
<u>Fines & Forfeitures</u>				
43110 Vehicle Code Fines	541,764	431,299	500,000	500,000
43116 Delinquent Penalties	131,730	141,995	120,000	140,000
43210 Fines - City Ordinances	1,375,861	1,067,975	1,100,000	1,100,000
43215 Penalties & Forfeitures	6,067	4,284	-	-
43410 Library Fines	82,824	80,232	80,000	80,000
<u>Total Fines & Forfeitures</u>	<u>2,138,246</u>	<u>1,725,785</u>	<u>1,800,000</u>	<u>1,820,000</u>
<u>Use of Money & Property</u>				
44110 Interest on Investments	422,915	515,330	596,794	627,894
44120 Interest on Tax Collections	4,830	8,933	4,000	4,000
44210 Rents & Concessions	409,574	590,432	785,812	765,799
44212 Cell Phone Tower Rental Revenue	83,213	80,657	82,419	84,230
<u>Total Interest Earnings</u>	<u>920,532</u>	<u>1,195,352</u>	<u>1,469,025</u>	<u>1,481,923</u>
<u>Revenue From Other Agencies</u>				
45110 Metrolink Parking Structure	6,252	-	-	-
45150 Federal Grant Revenue	-	10,000	-	-
45210 State Motor Vehicle in Lieu	11,313,325	11,951,577	12,332,783	12,818,206
45281 State Library Subvention--I.L.L.	21	-	-	-
45290 State Grant Funds	383,946	177,109	267,385	198,510
45320 State Grants-BSCC Local Assistance FY17	-	-	57,088	-
45330 State Reimbursement - Mandated Costs	456,594	143,076	40,000	40,000
45491 County Theo Lacy Agreement	327,832	382,940	700,000	560,000
45492 County Waste Disposal Agreement	-	-	264,468	260,000
45495 Other Grant Revenue	74,610	115,298	47,743	-
45560 Private Developer - Uptown Parking	-	-	50,000	-
45570 Revenue from Chapman University	500,000	500,000	500,000	500,000
<u>Total Revenue From Other Agencies</u>	<u>13,062,580</u>	<u>13,280,000</u>	<u>14,259,467</u>	<u>14,376,716</u>

SCHEDULE OF REVENUE SOURCES - DETAIL GENERAL FUND

	<u>Actual</u> <u>2014/15</u>	<u>Actual</u> <u>2015/16</u>	<u>Estimate</u> <u>2016/17</u>	<u>Budget</u> <u>2017/18</u>
<u>Fees for Services</u>				
46110 Zoning Change Fees	2,021	2,112	1,500	1,500
46111 Zone Clearance (Counter Review)	52,650	53,160	36,500	35,000
46130 Development Related Services	315,570	230,914	252,500	250,000
46140 Non-deposit Based Application Fees	2,252	130	1,500	1,500
46150 Plan Checking Fees (Building)	627,065	490,536	450,000	430,000
46151 Security Plan Check Fees	165	1,800	1,000	2,000
46240 Development Agreements	100,000	-	100,000	-
46260 Mills Act Fees	18,940	14,820	18,000	18,000
46310 Plan Checking Fees (Public Works)	14,904	29,130	35,000	35,000
46320 Encroachment Inspection Fee	122,699	147,362	100,000	120,000
46485 EV Charge Station Revenue	-	5,198	5,000	5,300
46520 Aquatics	46,367	44,096	49,820	48,371
46530 Recreation Events	164,414	145,152	160,326	166,500
46531 Summer Playground - Recreation Activities	76,013	89,943	93,288	143,042
46540 Recreation Classes	447,031	455,426	425,941	423,097
46621 Massage Processing Fee	560	420	1,800	500
46622 ABC License Fee	22,400	14,425	15,000	15,000
46630 Alarm Services	75	25	-	-
46670 Police Tow Release Charge	34,280	31,720	35,000	35,000
46671 Private Property Impound Fees	18,018	18,634	26,000	18,000
46690 False Alarms	133,161	135,792	122,000	122,000
46711 Paramedic Enrollment	488,833	476,157	470,000	470,000
46712 Paramedic Direct Fees	1,093,907	1,201,898	1,270,000	1,270,000
46713 Medical Supplies Charges	125,018	137,360	140,000	140,000
46720 IGT Reimbursement for Transport Fees	-	-	140,398	-
46720 Plan Review-Construction Inspection	106,394	139,905	145,000	145,000
46730 Safety/Hazard Permits	4,760	4,593	6,000	6,000
46740 Report Fees	102,203	111,447	101,050	101,100
46760 Fire Investigations (Restitution)	-	-	1,000	1,000
46772 Hazardous Materials Disclosure	189,574	196,145	200,000	200,000
46790 Other Fire Services	645	705	3,000	1,000
46810 Non-Compliance Fee	48,123	52,186	45,000	55,000
46820 New Processing Fee	168,608	171,958	160,000	185,000
46830 Renewal Processing Fee	371,548	377,966	375,000	390,000
46911 Library Local History Fees	322	521	-	-
46920 Witness Fees	8,856	7,479	5,920	5,200
46930 Filing & Certification Fees	246	272	540	150

SCHEDULE OF REVENUE SOURCES - DETAIL GENERAL FUND

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>	
<u>Fees for Services (Cont.)</u>					
46935	Passport Processing Fee	46,895	66,915	52,000	67,000
46936	Passport Photo Fee	14,530	19,400	16,500	22,000
46940	Plans & Specification Charges	2,030	1,597	1,525	1,500
46955	Other Charges for Services	22,930	21,940	18,900	19,600
	<u>Total Fees for Services</u>	<u>4,994,007</u>	<u>4,899,239</u>	<u>5,082,008</u>	<u>4,949,360</u>
<u>Miscellaneous Revenue</u>					
48110	Sale of Real & Personal Property	-	-	4,221,268	-
48130	Sale of Junk & Waste	377	710	3,300	500
48140	Sale of Maps, Documents, Copies	24,349	30,786	20,600	19,535
48210	Expense Reimbursements	494,456	1,898,605	471,253	242,206
48212	Reimbursement from O.E.S.	397,920	757,638	551,752	80,000
48221	Reimbursement - P.O.S.T. Salaries	14,540	17,853	15,000	15,000
48250	Reimbursement - Street Fair	188,484	188,477	187,983	200,000
48265	Reimbursement - Postage	4,395	5,982	2,500	2,500
48280	Reimbursement - Assess Dist Admin	32,041	7,521	-	-
48282	General Plan Amendment Update Surcharge	36,384	108,672	45,000	50,000
48350	Cash Overages/Shortages	45	(197)	72	-
48363	Restitution	13,490	7,544	8,000	8,000
48365	Miscellaneous Rebates	8,227	12,032	10,000	10,000
48380	Other Miscellaneous Revenue	33,215	28,066	10,890	10,950
48382	Library Pre-Paid Card	30,141	26,252	23,000	23,000
48390	Donations	180,091	226,265	114,200	-
48420	Filming Productions	1,863	10,193	1,000	-
	<u>Total Miscellaneous Revenue</u>	<u>1,460,018</u>	<u>3,326,399</u>	<u>5,685,818</u>	<u>661,691</u>
<u>Interfund Revenue</u>					
49031	G & A Admin - G.O. Funds	2,098,869	2,101,000	2,101,000	2,101,000
	<u>Total Interfund Revenue</u>	<u>2,098,869</u>	<u>2,101,000</u>	<u>2,101,000</u>	<u>2,101,000</u>
<u>TOTAL GENERAL FUND</u>		<u>100,344,143</u>	<u>107,878,117</u>	<u>111,342,631</u>	<u>107,855,086</u>

SCHEDULE OF REVENUE SOURCES - DETAIL SPECIAL REVENUE FUNDS

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>Building Records Mgt. Fund - 110</u>				
44110 Interest on Investments	3,274	4,216	6,377	6,710
48170 Building Records Mgt. Fee	54,353	97,147	70,000	70,000
<u>Total Building Records Mgt.</u>	<u>57,627</u>	<u>101,363</u>	<u>76,377</u>	<u>76,710</u>
<u>Business Investment Fund - 115</u>				
44110 Interest on Investments	14,832	24,797	42,726	44,953
<u>Total Business Investment</u>	<u>14,832</u>	<u>24,797</u>	<u>42,726</u>	<u>44,953</u>
<u>Proposition 172 Fund - 120</u>				
40510 Sales Tax	919,139	924,572	924,000	917,000
44110 Interest on Investments	9,771	12,193	19,498	20,514
48210 Expense Reimbursements	-	1,467	5,000	-
<u>Total Proposition 172</u>	<u>928,910</u>	<u>938,232</u>	<u>948,498</u>	<u>937,514</u>
<u>EMT Transport Fund - 125</u>				
44110 Interest on Investments	2,490	5,636	11,192	11,775
45290 GEMT - Fire Ground Emergency Medical Transport	63,410	74,657	65,000	65,000
46780 EMT Transportation	1,906,524	2,094,736	2,226,912	2,226,912
48210 Expense Reimbursements	-	1,530	-	-
<u>Total EMT Transport</u>	<u>1,972,424</u>	<u>2,176,559</u>	<u>2,303,104</u>	<u>2,303,687</u>
<u>1% PEG Fund - 130</u>				
41160 PEG from Cable Franchises	295,612	290,904	272,480	277,850
44110 Interest on Investments	5,715	6,466	10,707	11,265
<u>Total PEG</u>	<u>301,327</u>	<u>297,370</u>	<u>283,187</u>	<u>289,115</u>
<u>OCPT Building Maintenance Fund - 150</u>				
44110 Interest on Investments	1,059	777	1,088	1,145
44210 Rents & Concessions	12,100	13,000	13,000	13,000
<u>Total OCPT Building Maintenance</u>	<u>13,159</u>	<u>13,777</u>	<u>14,088</u>	<u>14,145</u>
<u>Sanitation and Sewer Fund - 220</u>				
43116 Delinquent Penalty	52,418	38,784	40,000	40,000
44110 Interest on Investments	46,143	47,098	55,923	58,837
45290 State Grant Funds	132,592	75,331	33,562	-
4613x Development Related Services	23,248	31,282	31,300	26,200

SCHEDULE OF REVENUE SOURCES - DETAIL SPECIAL REVENUE FUNDS

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>Sanitation and Sewer Fund - 220 (Cont.)</u>				
46470 City Sanitation Services	-	-	(13)	-
46480 Stormwater/Environmental Compliance	1,280,352	1,096,425	1,170,000	1,170,000
46481 Street Sweeping	1,289,317	1,105,245	1,170,000	1,170,000
46482 Tree Trimming	865,619	869,058	863,000	863,000
46483 Sewer Maintenance	1,099,112	948,406	1,013,000	1,013,000
46560 Street Tree Removal/Planting	14,226	5,058	8,000	7,000
46940 Plans & Specification Charges	495	-	500	500
46965 Establishment Fee	14,462	14,273	12,000	12,000
48210 Expense Reimbursements	133,686	(18,510)	104,576	31,000
48311 Bus Shelter Advertising	85,536	85,536	85,536	85,536
48380 Other Miscellaneous Revenue	-	7	-	-
<u>Total Sanitation & Sewer</u>	<u>5,037,206</u>	<u>4,297,993</u>	<u>4,587,384</u>	<u>4,477,073</u>
<u>SB2766 Air Pollution Reduction Fund - 245</u>				
44110 Interest on Investments	489	674	1,548	1,628
45530 Revenue from Other Public Agencies	172,805	178,495	175,400	180,300
<u>Total SB2766 Air Pollution Reduction</u>	<u>173,294</u>	<u>179,169</u>	<u>176,948</u>	<u>181,928</u>
<u>Measure M Traffic Improvement Fund - 262</u>				
40520 Measure M Tax	-	52,755	-	-
44110 Interest on Investments	203	-	-	-
<u>Total Measure M Traffic Improvement</u>	<u>203</u>	<u>52,755</u>	<u>-</u>	<u>-</u>
<u>Measure M2 Traffic Improvement Fund - 263</u>				
40520 Measure M Tax	2,563,017	2,650,350	2,713,986	2,803,548
44110 Interest on Investments	31,984	40,327	57,591	60,593
44210 Rents & Concessions	18,600	19,800	19,800	19,800
45495 Other Grant	116,909	120,352	110,000	110,000
46940 Plans & Specification Charges	1,395	510	6,300	750
48110 Sale of Real & Personal Property	-	-	80,000	-
48365 Miscellaneous Rebates	9,971	-	-	-
<u>Total Measure M2 Traffic Improvement</u>	<u>2,741,876</u>	<u>2,831,339</u>	<u>2,987,677</u>	<u>2,994,691</u>

SCHEDULE OF REVENUE SOURCES - DETAIL SPECIAL REVENUE FUNDS

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>Special Gas Tax Maintenance Fund - 270</u>				
44110 Interest on Investments	3,778	1,765	5,614	5,906
45220 State Gas Tax	-	147,873	445,167	443,863
45221 State Gas Tax 2106	389,755	393,107	382,671	381,244
45222 State Gas Tax 2107	989,290	1,024,206	1,064,873	658,356
45223 State Gas Tax 2107.5	10,000	10,000	10,000	10,000
45224 Prop 42 Replacement Gas Tax 7360	-	719,657	338,439	566,215
48210 Expense Reimbursements	38,588	33,261	21,632	3,000
<u>Total Special Gas Tax Maintenance</u>	<u>1,431,411</u>	<u>2,329,869</u>	<u>2,268,396</u>	<u>2,068,584</u>
<u>Special Gas Tax Construction Fund - 271</u>				
44110 Interest on Investments	1,653	2,071	2,516	2,647
45221 State Gas Tax 2106	110,000	120,000	120,000	120,000
46130 Development Related Services	857	-	-	-
<u>Total Special Gas Tax Construction</u>	<u>112,510</u>	<u>122,071</u>	<u>122,516</u>	<u>122,647</u>
<u>Proposition 111 Fund - 272</u>				
44110 Interest on Investments	42,057	56,432	68,021	71,565
44210 Rents & Concessions	57,489	58,200	58,200	58,200
45220 State Gas Tax	772,995	638,685	379,217	1,758,955
45224 Prop 42 Replacement Gas Tax 7360	1,321,076	-	-	-
45530 Revenue from Other Public Agencies	-	45,307	-	-
48110 Sale of Real or Personal Property	150,000	-	-	-
48210 Expense Reimbursements	-	1,681	754	-
48380 Other Miscellaneous Revenue	14,300	-	-	-
<u>Total Proposition 111</u>	<u>2,357,917</u>	<u>800,305</u>	<u>506,192</u>	<u>1,888,720</u>
<u>County/OCTA Gas Tax Fund - 273</u>				
48210 Expense Reimbursements	(2,666)	-	-	-
<u>Total County/OCTA Gas Tax</u>	<u>(2,666)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>TSIP Area B Fund - 284</u>				
44110 Interest on Investments	46,143	55,529	82,626	86,932
46360 TSIP Fees	12,080	727,168	75,385	857,611
48210 Expense Reimbursements	-	-	1,778	-
<u>Total TSIP Area B</u>	<u>58,223</u>	<u>782,697</u>	<u>159,789</u>	<u>944,543</u>

SCHEDULE OF REVENUE SOURCES - DETAIL SPECIAL REVENUE FUNDS

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>TSIP Area C Fund - 285</u>				
44110 Interest on Investments	2,027	1,180	774	814
46360 TSIP Fees	14,138	8,705	22,560	8,040
<u>Total TSIP Area C</u>	<u>16,165</u>	<u>9,885</u>	<u>23,334</u>	<u>8,854</u>
<u>TSIP Fund - 286</u>				
44110 Interest on Investments	333	1,502	3,118	3,280
46360 TSIP Fees	-	202,548	-	178,000
48210 Expense Reimbursements	-	933	-	-
<u>Total TSIP</u>	<u>333</u>	<u>204,983</u>	<u>3,118</u>	<u>181,280</u>
<u>Santiago Hills Landscape Maintenance District Fund - 291</u>				
40350 Irvine Landscape & Lighting District	533,568	533,733	533,281	533,281
40360 Assessment 15-1 Landscape Maintenance	-	326,237	334,670	341,363
44110 Interest on Investments	1,706	2,583	5,027	5,289
48210 Expense Reimbursements	42,882	-	42,882	-
48230 Reimbursement - Landscape Maintenance	37,067	58,043	41,002	41,002
<u>Total Santiago Hills LMD</u>	<u>615,223</u>	<u>920,596</u>	<u>956,862</u>	<u>920,935</u>
<u>Sycamore Crossing Landscape Maintenance District Fund - 293</u>				
40330 Assessments - Landscape	47,912	49,572	47,877	47,877
44110 Interest on Investments	274	382	583	613
<u>Total Sycamore Crossing LMD</u>	<u>48,186</u>	<u>49,954</u>	<u>48,460</u>	<u>48,490</u>
<u>Del Rio CFD 06-01 Fund - 294</u>				
40330 Assessments - Landscape	62,322	75,618	77,746	79,301
44110 Interest on Investments	1,474	1,975	3,068	3,228
<u>Total Del Rio CFD 06-01</u>	<u>63,796</u>	<u>77,593</u>	<u>80,814</u>	<u>82,529</u>
<u>Community Development Block Grant Fund - 310</u>				
45120 Federal HUD Grants	1,353,316	971,442	1,181,714	1,322,853
<u>Total Community Development Block Grant</u>	<u>1,353,316</u>	<u>971,442</u>	<u>1,181,714</u>	<u>1,322,853</u>
<u>CDBG - Housing Rehab/Loans Fund - 315</u>				
44010 Principal & Revenue Abatements	(1,336)	(48,671)	-	-
44100 Principal Repayments	-	46,829	-	-
44110 Interest on Investments	1,336	10,529	3,018	3,176
<u>Total CDBG Housing Rehab/Loans</u>	<u>-</u>	<u>8,687</u>	<u>3,018</u>	<u>3,176</u>

SCHEDULE OF REVENUE SOURCES - DETAIL SPECIAL REVENUE FUNDS

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>Federal Rental Rehabilitation Fund - 316</u>				
44110 Interest on Investments	1,015	1,216	1,772	1,864
<u>Total Federal Rental Rehabilitation</u>	<u>1,015</u>	<u>1,216</u>	<u>1,772</u>	<u>1,864</u>
<u>HUD Rental Rehab/H.O.M.E. Fund - 317</u>				
44010 Principal & Revenue Abatements	(96,936)	(111,475)	(108,078)	(11,232)
44100 Principal Repayments	96,936	111,475	108,078	11,232
44110 Interest on Investments	3,533	679	1,638	1,724
44151 Interest - Deferred Loans	26,117	30,598	12,812	4,280
45120 Federal HUD Grants	35,199	731,973	324,502	326,249
<u>Total HUD Rental Rehab/H.O.M.E.</u>	<u>64,849</u>	<u>763,250</u>	<u>338,952</u>	<u>332,253</u>
<u>California Parklands Fund - 320</u>				
44110 Interest on Investments	860	1,031	1,501	1,580
<u>Total State SB821 Grant</u>	<u>860</u>	<u>1,031</u>	<u>1,501</u>	<u>1,580</u>
<u>Traffic Congestion Relief Fund - 340</u>				
44110 Interest on Investments	8,270	3,677	2,165	2,278
<u>Total Traffic Congestion Relief</u>	<u>8,270</u>	<u>3,677</u>	<u>2,165</u>	<u>2,278</u>
<u>Traffic Safety Grant Fund - 350</u>				
44110 Interest on Investments	1,292	1,742	2,716	2,857
46670 Police Tow Release Charge	32,250	27,300	30,000	30,000
<u>Total Traffic Safety Grant</u>	<u>33,542</u>	<u>29,042</u>	<u>32,716</u>	<u>32,857</u>
<u>Federal Police Grants Fund - 353</u>				
45150 State Revenue - Other	8,552	12,764	10,293	-
<u>Total Federal Police Grants</u>	<u>8,552</u>	<u>12,764</u>	<u>10,293</u>	<u>-</u>

SCHEDULE OF REVENUE SOURCES - DETAIL SPECIAL REVENUE FUNDS

		<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>AB 3229 COPS Fund - 354</u>					
44110	Interest on Investments	2,118	3,538	6,275	6,602
45320	State Revenue-Other	257,983	257,373	250,000	250,000
<u>Total AB 3229 COPS</u>		<u>260,101</u>	<u>260,911</u>	<u>256,275</u>	<u>256,602</u>
<u>Asset Seizure - Federal Fund - 355</u>					
44110	Interest on Investments	13,198	15,733	33,911	35,679
48210	Expense Reimbursements	-	2,304	-	-
4841x	Revenue from Asset Seizure	403,514	1,169,712	818,000	75,000
<u>Total Asset Seizure - Federal</u>		<u>416,712</u>	<u>1,187,749</u>	<u>851,911</u>	<u>110,679</u>
<u>Asset Seizure - State (85%) Fund - 356</u>					
44110	Interest on Investments	1,625	1,810	1,020	1,074
4841x	Revenue from Asset Seizure	17,686	53,277	79,000	25,000
<u>Total Asset Seizure - State (85%)</u>		<u>19,311</u>	<u>55,087</u>	<u>80,020</u>	<u>26,074</u>
<u>Asset Seizure - State (15%) Fund - 357</u>					
44110	Interest on Investments	1,328	1,810	2,453	2,581
48410	Revenue from Asset Seizure	3,121	8,271	14,000	4,000
<u>Total Asset Seizure - State (15%)</u>		<u>4,449</u>	<u>10,081</u>	<u>16,453</u>	<u>6,581</u>
<u>Affordable Housing - New Construction Fund - 916</u>					
44110	Interest on Investments	1,581	1,895	2,760	2,904
<u>Total Affordable Housing - New Construction</u>		<u>1,581</u>	<u>1,895</u>	<u>2,760</u>	<u>2,904</u>
<u>Low and Moderate Income Housing Asset Fund - 921</u>					
44010	Loan Principal Abatement	(173,448)	(64,816)	(86,546)	(39,745)
44100	Principal Repayments	173,448	64,816	86,546	39,745
44110	Interest on Investments	51,552	18,139	22,477	23,648
44151	Interest - Deferred Loans	108,199	112,357	20,721	85,439
48210	Expense Reimbursements	1,000	-	2,000	-
48510	Revenue from Deferred Promissory Note	272,000	-	97,000	-
48515	Gain/loss from Promissory Note	(43,650)	-	-	-
<u>Total Low and Moderate Income Housing Asset</u>		<u>389,101</u>	<u>130,496</u>	<u>142,198</u>	<u>109,087</u>
<u>TOTAL SPECIAL REVENUE FUNDS</u>		<u>18,503,615</u>	<u>19,648,635</u>	<u>18,511,218</u>	<u>19,795,186</u>

SCHEDULE OF REVENUE SOURCES - DETAIL CAPITAL PROJECTS FUNDS

		<u>Actual</u> <u>2014/15</u>	<u>Actual</u> <u>2015/16</u>	<u>Estimate</u> <u>2016/17</u>	<u>Budget</u> <u>2017/18</u>
<u>Capital Projects Fund - 500</u>					
40330	Assessments	-	569,703	-	-
48110	Sale of Real & Personal Property	-	-	2,985,350	-
<u>Total Capital Projects</u>		<u>-</u>	<u>569,703</u>	<u>2,985,350</u>	<u>-</u>
<u>Park Acquisition & Development Fund - 510</u>					
42290	Park Acquisition Fees	95,928	3,322,998	617,026	8,003,476
44110	Interest on Investments	34,133	62,130	98,530	103,664
48210	Expense Reimbursements	1,215	1,215	6,210	-
<u>Total Park Acquisition & Development</u>		<u>131,276</u>	<u>3,386,343</u>	<u>721,766</u>	<u>8,107,140</u>
<u>Park Acquisition & Development (Quimby) Fund - 511</u>					
42290	Park Acquisition Fees	(47,964)	-	380,240	-
44110	Interest on Investments	5,508	5,226	5,626	5,919
48210	Expense Reimbursements	-	-	11,994	-
<u>Total Park Acquisition & Develop (Quimby)</u>		<u>(42,456)</u>	<u>5,226</u>	<u>397,860</u>	<u>5,919</u>
<u>EI Modena Park Facilities Fund - 512</u>					
44110	Interest on Investments	853	1,570	3,240	3,409
44212	Cell Phone Tower Rent Revenue	74,888	71,494	73,382	75,342
<u>Total EI Modena Park Facilities Fund</u>		<u>75,741</u>	<u>73,064</u>	<u>76,622</u>	<u>78,751</u>
<u>Sewer Construction Fund - 520</u>					
44110	Interest on Investments	1,885	2,214	3,197	3,364
46430	Frontage Charges - Sewer	3,360	111,000	(2,375)	-
<u>Total Sewer Construction</u>		<u>5,245</u>	<u>113,214</u>	<u>822</u>	<u>3,364</u>
<u>Storm Drain Fund - 530</u>					
44110	Interest on Investments	28	33	48	51
<u>Total Storm Drain</u>		<u>28</u>	<u>33</u>	<u>48</u>	<u>51</u>
<u>Old Towne Parking Facility Fund - 540</u>					
42410	Parking Permits	7,335	5,760	3,000	3,000
44110	Interest on Investments	2,136	2,559	3,701	3,894
<u>Total Old Towne Parking Facility</u>		<u>9,471</u>	<u>8,319</u>	<u>6,701</u>	<u>6,894</u>

SCHEDULE OF REVENUE SOURCES - DETAIL CAPITAL PROJECTS FUNDS

		<u>Actual</u> <u>2014/15</u>	<u>Actual</u> <u>2015/16</u>	<u>Estimate</u> <u>2016/17</u>	<u>Budget</u> <u>2017/18</u>
<u>Capital Projects Grant Fund - 550</u>					
45110	Reimbursable Revenue - Bus Stop Enhancements	-	-	136,532	-
45150	Federal Grant Revenue	5,456	86,840	598,203	-
45290	State Grant Revenue	-	-	106,820	-
45320	State Revenue - Other	396,852	28,505	16,997	-
45460	County Grants	222,488	320,735	325,810	3,681,600
45490	County Revenue Other	-	108,276	695,210	-
45495	Other Grant Revenue	185	111,750	165	-
45530	Revenue from Other Public Agencies	-	2,000,000	81,882	-
45540	Revenue from Public Utilities	8,600	-	-	-
45560	Revenue from Private Developers	-	-	31,200	-
45570	Revenue from Chapman University	222,261	-	-	-
48210	Expense Reimbursements	-	-	35,758	-
48380	Miscellaneous Revenue	-	21,450	-	-
48390	Donations	-	14,000	-	-
<u>Total Capital Projects Grant</u>		<u>855,842</u>	<u>2,691,556</u>	<u>2,028,577</u>	<u>3,681,600</u>
<u>County Park Grants Fund - 551</u>					
44110	Interest on Investments	390	293	-	-
<u>Total County Park Grants</u>		<u>390</u>	<u>293</u>	<u>-</u>	<u>-</u>
<u>Parking-in-Lieu Fund - 555</u>					
44110	Interest on Investments	696	834	1,215	1,279
<u>Total Parking-in-Lieu</u>		<u>696</u>	<u>834</u>	<u>1,215</u>	<u>1,279</u>
<u>Fire Facility Fees Fund - 560</u>					
44110	Interest on Investments	27,085	32,044	45,699	48,080
46701	Fire Facilities & Equipment	22,762	480,524	145,414	766,842
<u>Total Fire Facility Fees Fund - 560</u>		<u>49,847</u>	<u>512,568</u>	<u>191,113</u>	<u>814,922</u>
<u>Police Facility Fees Fund - 570</u>					
44110	Interest on Investments	1,072	2,280	4,585	4,824
46610	Police Facility Fees	7,538	213,346	60,576	442,742
<u>Total Police Facility Fees</u>		<u>8,610</u>	<u>215,626</u>	<u>65,161</u>	<u>447,566</u>
<u>Library Facility Fees Fund - 573</u>					
44110	Interest on Investments	4,719	6,711	10,293	10,830
46510	Library Impact Fees	4,482	227,232	70,649	542,175
<u>Total Library Facility Fees</u>		<u>9,201</u>	<u>233,943</u>	<u>80,942</u>	<u>553,005</u>

SCHEDULE OF REVENUE SOURCES - DETAIL
CAPITAL PROJECTS FUNDS

		<u>Actual</u> <u>2014/15</u>	<u>Actual</u> <u>2015/16</u>	<u>Estimate</u> <u>2016/17</u>	<u>Budget</u> <u>2017/18</u>
<u>Tustin Project Taxable Bonds - 951</u>					
44110	Interest on Investments	3,810	10,041	14,625	15,387
48500	Extraordinary Gain	1,162,699	2,555	-	-
	<u>Total Tustin Project 1990 Taxable Notes</u>	<u>1,166,509</u>	<u>12,596</u>	<u>14,625</u>	<u>15,387</u>
<u>NW & SW Merged 2003 Taxable Bonds Fund - 952</u>					
44110	Interest on Investments	5,400	14,232	20,729	21,810
48500	Extraordinary Gain	1,648,056	3,622	-	-
	<u>Total NW & SW Merged 2003 Taxable Bonds</u>	<u>1,653,456</u>	<u>17,854</u>	<u>20,729</u>	<u>21,810</u>
<u>NW & SW Merged 2003 Tax Exempt Bonds Fund - 953</u>					
44110	Interest on Investments	3,554	9,367	13,643	14,354
48500	Extraordinary Gain	1,084,648	2,384	-	-
	<u>Total NW & SW Merged Tax Exempt Bonds</u>	<u>1,088,202</u>	<u>11,751</u>	<u>13,643</u>	<u>14,354</u>
<u>NW & SW Merged 2008 Tax Exempt Bonds Fund - 954</u>					
44110	Interest on Investments	34,907	84,928	128,947	135,666
48380	Other Miscellaneous Revenue	579	-	-	-
48500	Extraordinary Gain	10,653,376	22,845	-	-
	<u>Total NW & SW Merged 2008 Tax Exempt Bonds</u>	<u>10,688,862</u>	<u>107,773</u>	<u>128,947</u>	<u>135,666</u>
<u>TOTAL CAPITAL PROJECTS FUNDS</u>		<u>15,700,920</u>	<u>7,960,696</u>	<u>6,734,121</u>	<u>13,887,708</u>

SCHEDULE OF REVENUE SOURCES - DETAIL ENTERPRISE FUNDS

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>Water Fund - 600</u>				
43116 Delinquent Penalty	(15)	-	-	-
44110 Interest on Investments	135,017	126,449	172,255	181,232
44156 Interest on AMP Sale	-	251	255	-
44210 Rents & Concessions	-	11,500	18,000	18,000
44212 Cell Phone Tower Rent	22,661	15,919	16,715	17,551
46130 Development Related Services	17,982	49,809	43,000	25,000
46965 Establishment Fee	82,179	81,007	81,000	81,000
47111 Water Consumption Charge	20,400,403	17,077,458	18,128,300	18,672,149
47113 Water Service Capacity Charge	6,669,550	6,910,485	7,110,000	7,110,000
47114 Elevation Pumping Charge	285,051	212,325	230,000	237,000
47115 Water Fire Service Charge	502,493	533,463	544,000	544,000
47116 Water Delinquent Penalty	302,945	227,189	227,000	227,000
47121 Water Sales - Agricultural	181,254	188,908	189,800	195,494
47131 Water Sales - Construction	7,932	21,857	36,000	37,080
47160 Water Sales - Materials	31,411	42,227	62,000	40,000
47170 Water Frontage Charges	4,937	36,351	50,000	30,000
47190 Connection Fees	250	-	(405)	250
47205 Plan Checking Fees	-	2,200	2,000	1,800
47210 Rental of Construction Meters	14,332	20,178	17,500	16,000
47211 Hydrant Water Installation Fee	60	-	120	-
47230 Water Penalties	92,510	83,271	80,000	80,000
47240 Other Water Fees	34,891	47,176	45,000	40,500
48130 Sale of Junk & Waste	11,033	22,085	10,000	14,000
48140 Sale of Maps, Documents, Copies	5,696	3,389	2,900	3,500
48210 Expense Reimbursements	3,686	2,181	5,076	950
48320 Damage to City Property	14,071	36,045	10,200	14,000
48380 Other Miscellaneous Revenue	-	3,207	1,000	1,000
48390 Donations	385,000	231,750	-	-
49035 Accounting & Collection Allocation	132,400	132,400	132,400	-
<u>Total Water</u>	<u>29,337,729</u>	<u>26,119,080</u>	<u>27,214,116</u>	<u>27,587,506</u>
<u>TOTAL ENTERPRISE FUNDS</u>	<u>29,337,729</u>	<u>26,119,080</u>	<u>27,214,116</u>	<u>27,587,506</u>

SCHEDULE OF REVENUE SOURCES - DETAIL INTERNAL SERVICE FUNDS

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>Fleet Maintenance Fund - 710</u>				
48210	298	947	-	-
48215	-	-	19,833	-
48380	-	-	219	-
49021	1,035,499	1,035,499	825,002	775,000
49024	1,370,329	1,624,728	1,623,332	580,864
	<u>2,406,126</u>	<u>2,661,174</u>	<u>2,468,386</u>	<u>1,355,864</u>
<u>Total Fleet Maintenance</u>				
<u>Vehicle Replacement Fund - 720</u>				
48395	4,304	22,606	-	-
49024	1,419,495	1,446,086	392,664	369,291
	<u>1,423,799</u>	<u>1,468,692</u>	<u>392,664</u>	<u>369,291</u>
<u>Total Vehicle Replacement</u>				
<u>Workers Compensation Fund - 730</u>				
48210	133,993	139,051	142,247	130,000
48380	-	5,353	-	-
49025	3,005,570	3,272,477	3,604,313	3,323,777
	<u>3,139,563</u>	<u>3,416,881</u>	<u>3,746,560</u>	<u>3,453,777</u>
<u>Total Workers Compensation</u>				
<u>Liability Insurance Fund - 740</u>				
48210	2,013	39,155	479,090	-
49023	839,943	1,436,981	1,435,477	870,506
	<u>841,956</u>	<u>1,476,136</u>	<u>1,914,567</u>	<u>870,506</u>
<u>Total Liability Insurance</u>				
<u>Dental Self-Insurance Fund - 752</u>				
49026	454,015	421,924	408,804	400,248
	<u>454,015</u>	<u>421,924</u>	<u>408,804</u>	<u>400,248</u>
<u>Total Dental Self Insurance</u>				

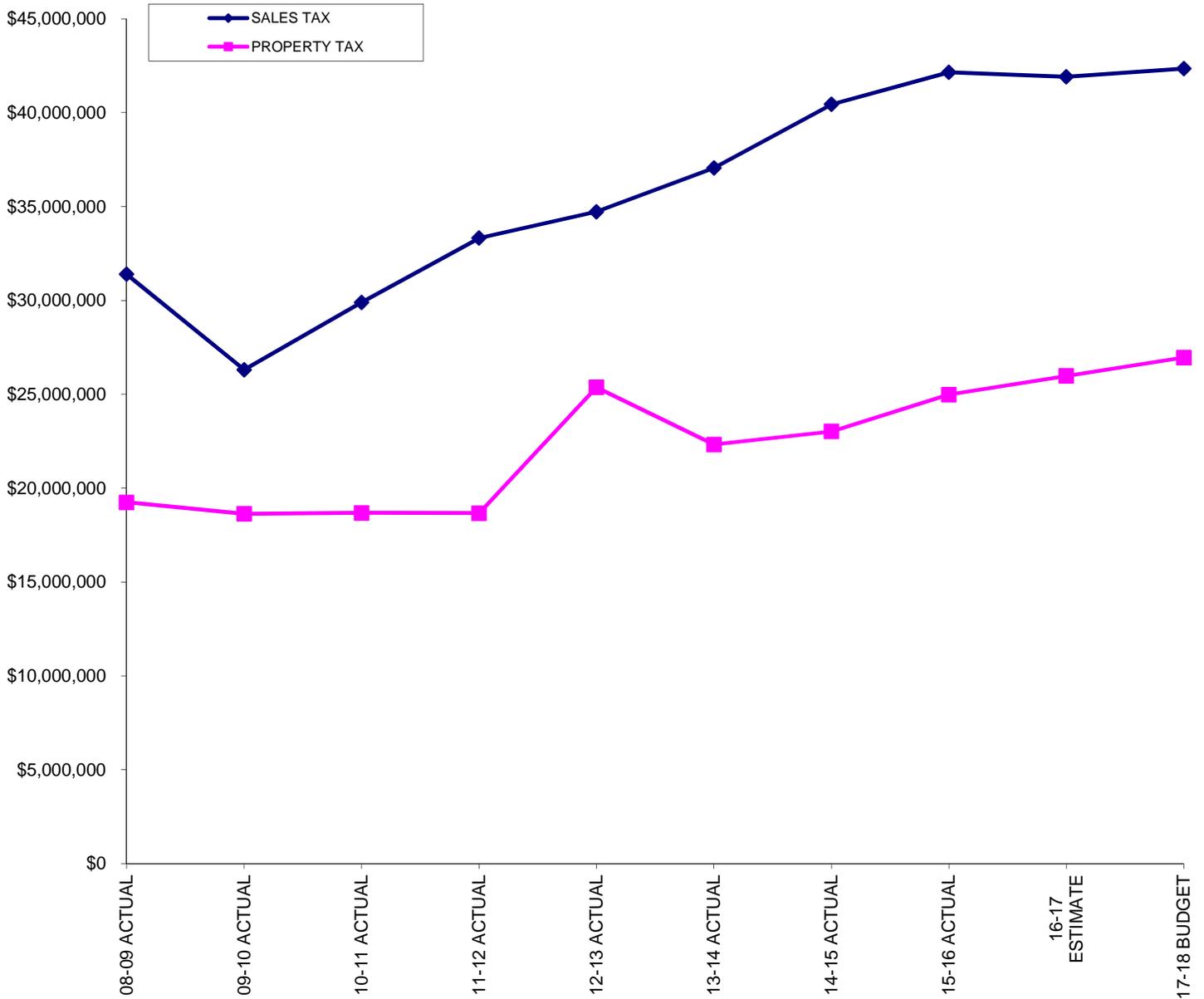
SCHEDULE OF REVENUE SOURCES - DETAIL INTERNAL SERVICE FUNDS

		<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>Self-Insured Unemployment Fund - 760</u>					
49023	Charges to Budgeted Funds-Insurance	563,036	1,427,065	1,415,894	1,120,161
49029	Charges to Budgeted Funds-Other	47,744	43,671	45,840	-
	<u>Total S.I. Disability/Unemployment</u>	<u>610,780</u>	<u>1,470,736</u>	<u>1,461,734</u>	<u>1,120,161</u>
<u>Information Systems Operations Fund - 780</u>					
48210	Expense Reimbursements	-	6,655	-	-
49029	Charges to Budgeted Funds-Other	1,848,708	1,929,659	1,924,370	2,141,825
	<u>Total Information Systems Operations</u>	<u>1,848,708</u>	<u>1,936,314</u>	<u>1,924,370</u>	<u>2,141,825</u>
<u>Computer Replacement Fund - 790</u>					
46940	Plans & Specification Charges	295	-	-	-
49029	Charges to Budgeted Funds - Other	1,095,244	253,783	253,784	74,998
	<u>Total Computer Replacement</u>	<u>1,095,539</u>	<u>253,783</u>	<u>253,784</u>	<u>74,998</u>
<u>TOTAL INTERNAL SERVICE FUNDS</u>		<u>11,820,486</u>	<u>13,105,640</u>	<u>12,570,869</u>	<u>9,786,670</u>

SCHEDULE OF REVENUE SOURCES - DETAIL REDEVELOPMENT (SUCCESSOR) FUNDS

	Actual 2014/15	Actual 2015/16	Estimate 2016/17	Budget 2017/18
<u>Tustin Project 1990 Taxable Notes Fund - 914</u>				
44110 Interest on Investments	4,568	-	-	-
<u>Total Tustin Project 1990 Taxable Notes</u>	<u>4,568</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>County Revenue - RORF Fund - 920</u>				
45450 County Revenue - RORF	10,330,501	6,119,818	7,502,020	7,798,940
<u>Total County Revenue - RORF</u>	<u>10,330,501</u>	<u>6,119,818</u>	<u>7,502,020</u>	<u>7,798,940</u>
<u>Merged Capital Projects Fund - 940</u>				
44010 Principal & Revenue Abatements	(106,962)	(101,055)	(82,301)	(84,327)
44100 Principal Repayments	106,962	101,055	82,301	84,327
44110 Interest on Investments	38,212	36,290	53,375	56,157
44140 Interest on Interfund Loans	24,194	27,378	26,476	26,476
44153 Commercial Loan Interest Earned	29,482	27,560	26,070	24,045
44210 Rents & Concessions	305,133	133,456	-	-
44310 Use Of Money & Property	-	-	15,000	-
45110 Metrolink Parking Structures (OCTA)	80,959	570,037	219,000	219,000
48210 Expense Reimbursements	52	30,117	-	-
<u>Total Merged Capital Projects</u>	<u>478,032</u>	<u>824,838</u>	<u>339,921</u>	<u>325,678</u>
<u>NW & SW Merged 2003 Taxable Bonds Fund - 942</u>				
44110 Interest on Investments	6,474	-	-	-
<u>Total NW & SW Merged 2003 Taxable Bonds</u>	<u>6,474</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>NW & SW Merged 2003 Tax Exempt Bonds Fund - 943</u>				
44110 Interest on Investments	4,252	-	-	-
<u>Total NW & SW Merged Tax Exempt Bonds</u>	<u>4,252</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>NW & SW Merged 2008 Tax Exempt Bonds Fund - 944</u>				
44110 Interest on Investments	41,896	-	-	-
<u>Total NW & SW Merged 2008 Tax Exempt Bonds</u>	<u>41,896</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Merged Debt Service Fund - 987</u>				
44110 Interest on Investment	7,123	10,552	13,679	14,392
44130 Interest on Deposits with Fiscal Agents	164	38,356	39,600	39,600
48271 Reimbursement - Police COP Lease	30,000	-	-	-
<u>Total Merged Debt Service</u>	<u>37,287</u>	<u>48,908</u>	<u>53,279</u>	<u>53,992</u>
<u>TOTAL REDEVELOPMENT (SUCCESSOR) FUNDS</u>	<u>10,903,010</u>	<u>6,993,564</u>	<u>7,895,220</u>	<u>8,178,610</u>

HISTORY OF GENERAL FUND SALES & PROPERTY TAX REVENUE



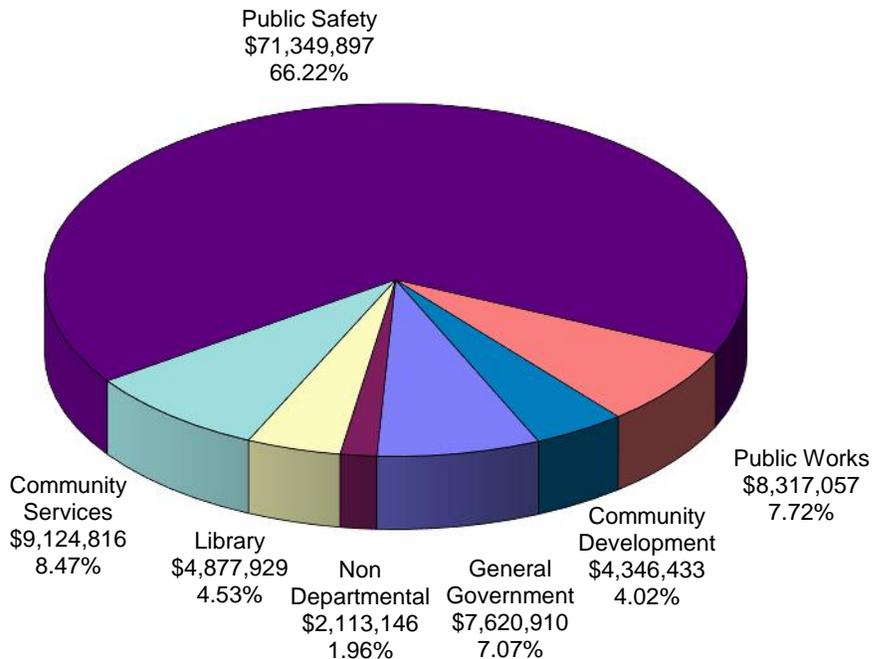
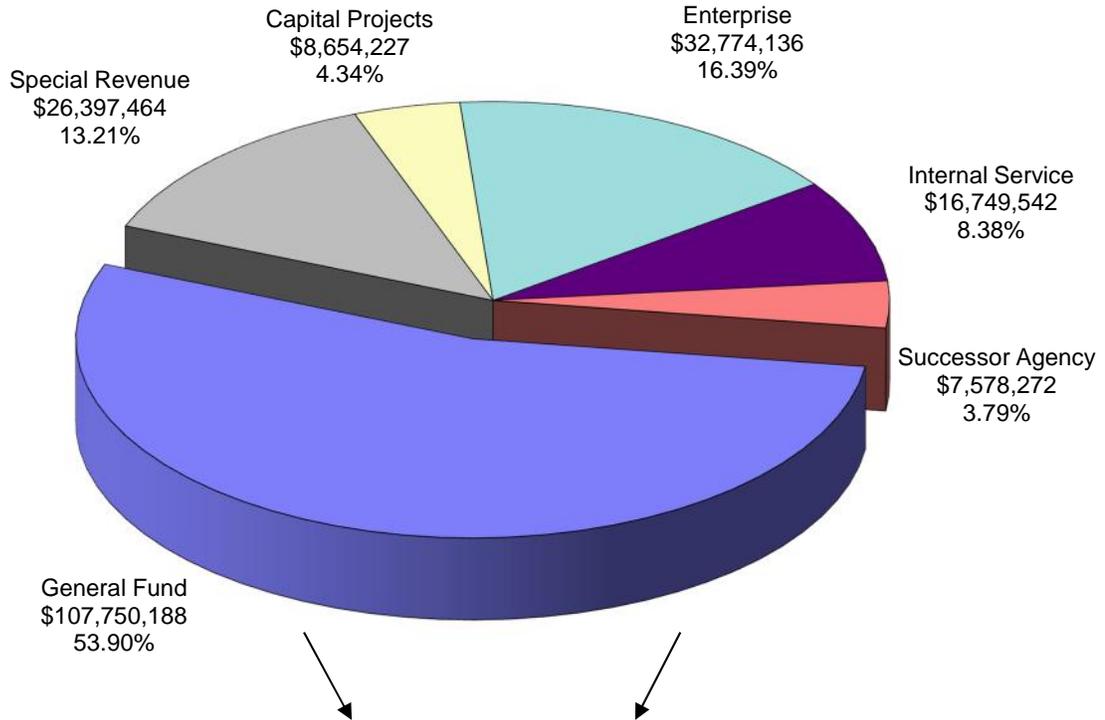
SUMMARY OF ALL FUND EXPENDITURES BY DEPARTMENT

<u>DEPARTMENTS:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
City Council	29,391	6,439	9,326	9,196
City Manager*	9,037,004	7,206,657	30,079,621	9,849,909
City Attorney	1,134,935	1,300,651	1,971,846	1,523,933
City Clerk	601,534	546,512	812,455	610,908
City Treasurer	100,971	88,464	98,997	90,572
Finance	4,178,349	4,227,056	4,846,507	4,433,013
Human Resources	6,348,910	9,531,674	8,176,710	7,772,974
Information Technology	3,376,571	2,766,873	4,704,681	3,418,643
Library Services	4,639,528	4,341,668	5,286,108	5,308,629
Fire	27,683,327	29,959,627	31,148,142	30,804,776
Police	39,774,047	41,810,450	42,505,267	45,670,463
Public Works	56,319,221	53,262,731	92,811,126	66,814,560
Community Development*	5,124,062	5,605,183	8,192,236	6,114,884
Community Services	9,380,978	8,773,423	20,466,741	10,791,319
Non Departmental	4,176,531	5,622,418	7,349,065	6,690,052
	<u>171,905,359</u>	<u>175,049,825</u>	<u>258,458,826</u>	<u>199,903,830</u>

* As a result of the elimination of the Orange RDA, the Economic Development Department has been dissolved and portions of that activity have been realigned to the City Manager's office and Community Development Department. As such, this financial summary reflects past fiscal activity for the Economic Development Department, which includes Redevelopment revenues/appropriations.

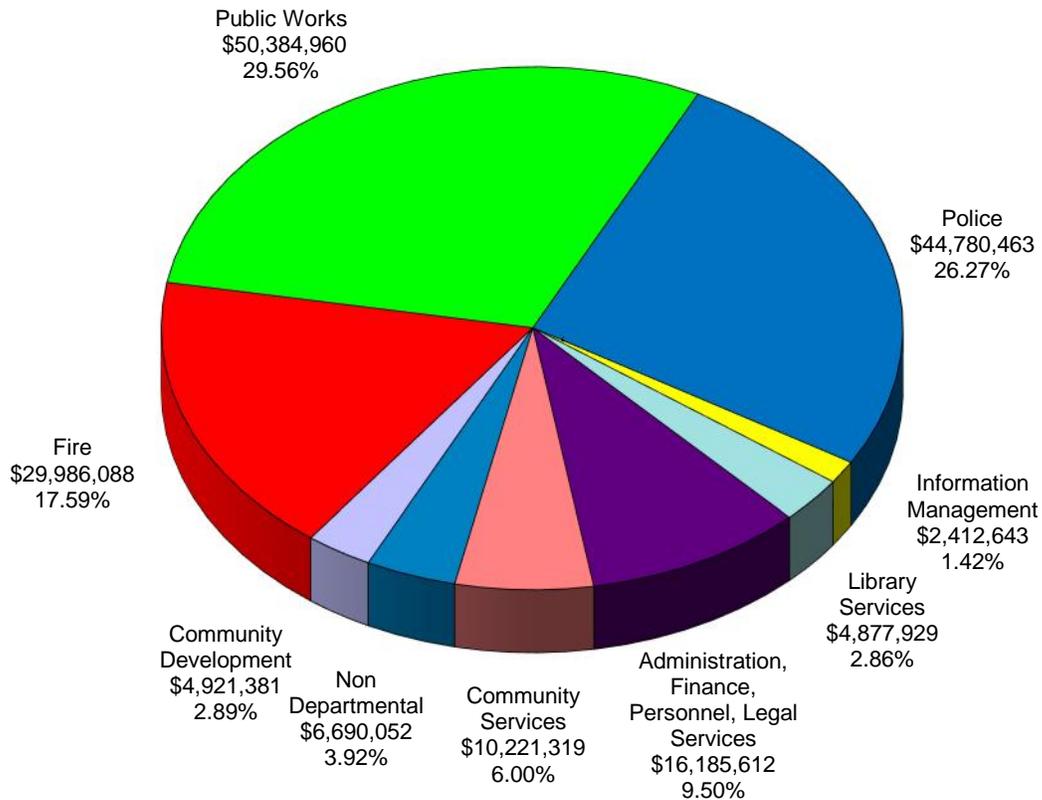
ALL FUNDS EXPENDITURES

BY FUND CATEGORY



ALL FUNDS OPERATING EXPENDITURES BY DEPARTMENT

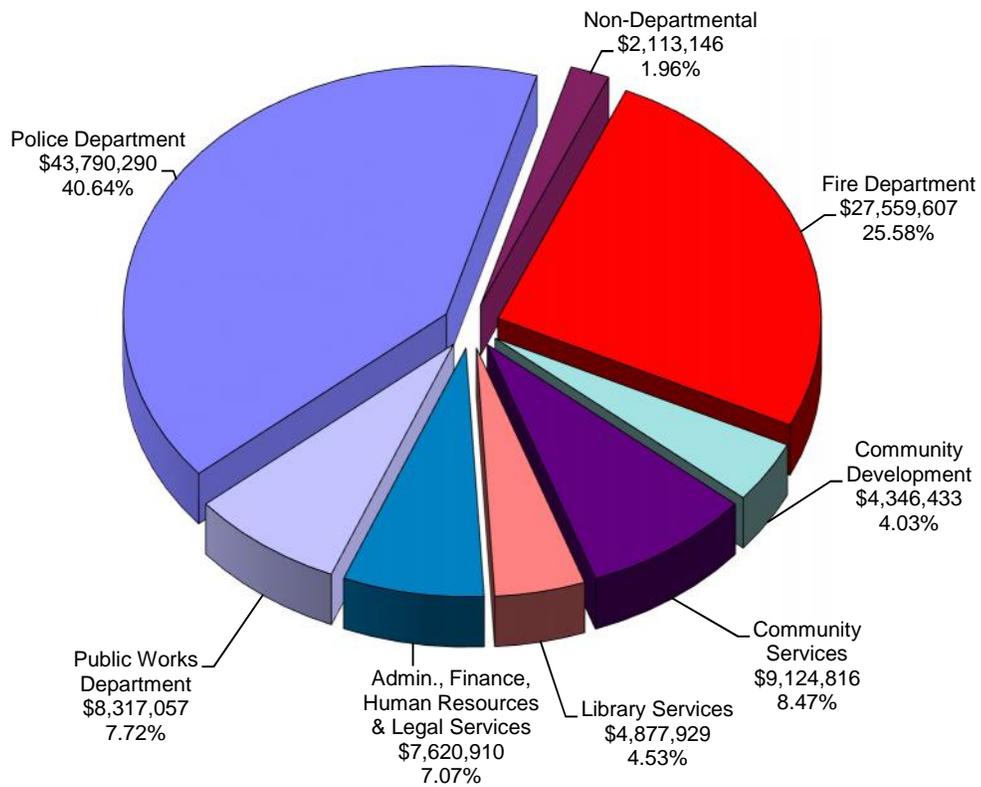
\$170,460,447
(EXCLUDES CIP AND DEBT SERVICE)



SUMMARY OF GENERAL FUND EXPENDITURES BY DEPARTMENT

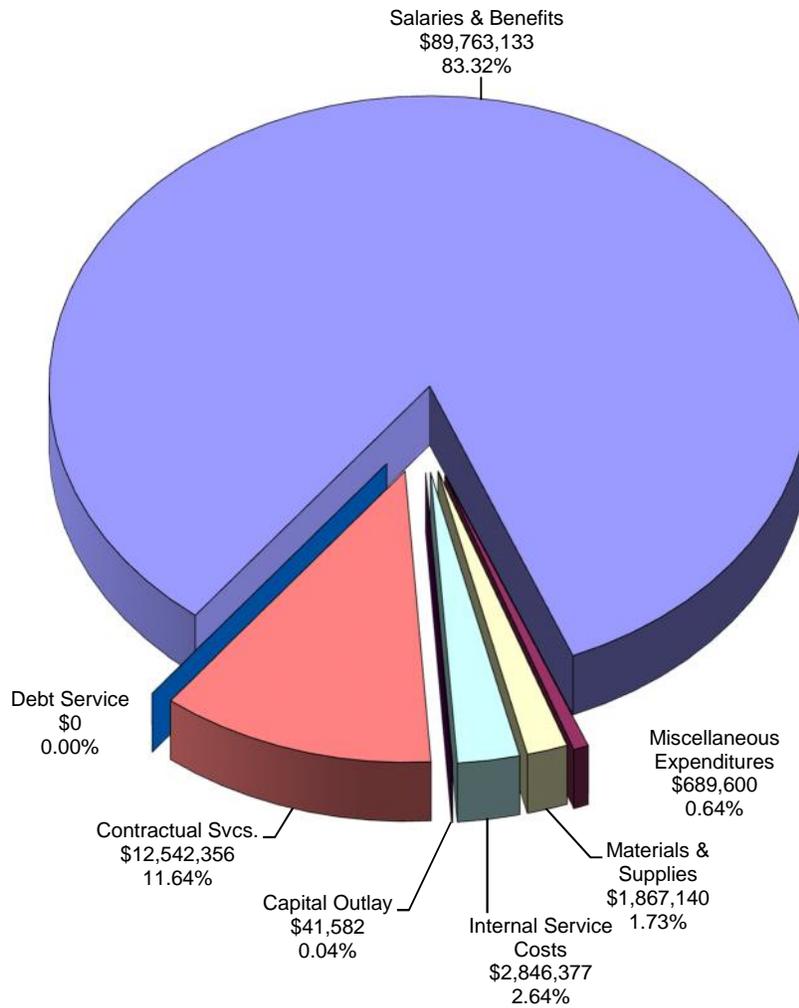
<u>DEPARTMENTS:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
City Council	29,391	6,439	9,326	9,196
City Manager	1,031,242	948,913	1,410,664	1,405,295
City Attorney	744,244	826,630	1,194,625	1,030,821
City Clerk	601,534	546,512	812,455	592,908
City Treasurer	100,971	88,464	98,997	90,572
Finance	2,976,382	2,976,556	3,219,110	3,026,675
Human Resources	1,319,343	1,391,929	1,428,485	1,465,443
Library Services	4,639,528	4,326,044	4,815,347	4,877,929
Fire	25,594,489	27,349,438	27,708,147	27,559,607
Police	38,334,345	40,825,456	41,063,794	43,790,290
Public Works	7,106,257	7,230,055	7,857,053	8,317,057
Community Development	3,423,616	3,983,770	4,788,639	4,346,433
Community Services	7,322,035	7,373,585	9,507,976	9,124,816
Non Departmental	2,896,058	1,965,126	1,966,823	2,113,146
	<u>96,119,436</u>	<u>99,838,917</u>	<u>105,881,441</u>	<u>107,750,188</u>

GENERAL FUND EXPENDITURES BY FUNCTION



GENERAL FUND EXPENDITURES \$107,750,188

GENERAL FUND EXPENDITURES BY CATEGORY



GENERAL FUND EXPENDITURES \$107,750,188

HISTORICAL SCHEDULE OF EXPENDITURES BY FUND TYPE AND CATEGORY

	<u>Actual</u> <u>2014/15</u>	<u>Actual</u> <u>2015/16</u>	<u>Estimate</u> <u>2016/17</u>	<u>Budget</u> <u>2017/18</u>
<u>GENERAL FUND</u>				
Salaries and Benefits	76,655,493	81,289,177	85,459,232	89,763,133
Contractual Services	9,979,387	10,480,024	13,031,555	12,542,356
Miscellaneous Expenditures	2,234,827	772,961	982,728	689,600
Materials and Supplies	1,788,572	1,668,300	2,084,732	1,867,140
Debt Service	26,561	27,378	-	-
Capital Outlay	185,099	235,086	201,225	41,582
Capital Improvements	4,706	-	-	-
Internal Service Costs	5,458,940	5,365,991	4,121,970	2,846,377
	<u>96,333,585</u>	<u>99,838,917</u>	<u>105,881,441</u>	<u>107,750,188</u>
<u>SPECIAL REVENUE FUNDS</u>				
Salaries and Benefits	6,310,908	6,432,702	6,834,628	7,105,846
Contractual Services	2,826,331	2,842,760	3,653,730	3,384,473
Miscellaneous Expenditures	305,446	4,630,250	3,100,000	2,900,000
Materials and Supplies	416,785	573,319	714,852	673,217
Debt Service	96,114	2,461,154	-	-
Capital Outlay	119,135	(738,050)	422,773	342,795
Capital Improvements	8,140,742	7,136,967	28,817,323	9,994,949
Internal Service Costs	2,078,115	2,253,084	2,250,728	1,996,184
	<u>20,293,575</u>	<u>25,592,186</u>	<u>45,794,035</u>	<u>26,397,464</u>
<u>CITY DEBT SERVICE FUND</u>				
City Debt Service	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>CAPITAL PROJECTS FUNDS</u>				
Salaries and Benefits	105,268	242,105	-	-
Contractual Services	6,000	7,180	45,530	15,630
Miscellaneous Expenditures	30,000	-	148,400	304,400
Materials and Supplies	28,614	-	-	-
Capital Improvements	1,853,570	4,182,073	40,306,612	8,333,988
Internal Service Costs	1,075	750	750	209
	<u>2,024,526</u>	<u>4,432,108</u>	<u>40,501,292</u>	<u>8,654,227</u>

HISTORICAL SCHEDULE OF EXPENDITURES BY FUND TYPE AND CATEGORY

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>ENTERPRISE FUNDS</u>				
Salaries and Benefits	5,486,327	5,908,939	6,387,556	6,635,477
Contractual Services	2,970,482	2,465,512	3,778,257	3,810,803
Miscellaneous Expenditures	26,824	33,762	8,000	8,000
Materials and Supplies	15,349,073	13,272,908	15,080,139	17,505,876
Debt Service	3,911	1,355,250	-	-
Capital Outlay	751,706	(3,374,095)	946,127	923,217
Capital Improvements	5,477,240	3,912,690	7,246,949	2,445,000
Internal Service Costs	1,688,072	1,727,294	1,699,771	1,445,763
<u>Total Enterprise Funds</u>	<u>31,753,634</u>	<u>25,302,259</u>	<u>35,146,798</u>	<u>32,774,136</u>
<u>INTERNAL SERVICE FUNDS</u>				
Salaries and Benefits	2,885,720	2,962,612	4,116,105	3,363,076
Contractual Services	2,046,828	2,072,629	2,577,796	2,660,775
Miscellaneous Expenditures	4,064,056	7,204,042	5,657,576	5,071,418
Materials and Supplies	1,501,120	1,339,018	1,627,531	1,577,755
Debt Service	515	1,042,354	-	-
Capital Outlay	1,697,808	(150,696)	6,040,760	2,124,000
Capital Improvements	1,251,392	835,069	2,241,044	1,421,000
Internal Service Costs	522,389	521,120	522,913	531,518
<u>Total Internal Service Funds</u>	<u>13,969,826</u>	<u>15,826,149</u>	<u>22,783,726</u>	<u>16,749,542</u>
<u>REDEVELOPMENT (SUCCESSOR) FUNDS</u>				
Salaries and Benefits	415,060	250,125	193,578	138,193
Contractual Services	253,655	69,764	123,004	57,900
Miscellaneous Expenditures	1,669,124	340,905	32,400	40,300
Materials and Supplies	3,821	8,063	-	-
Debt Service and Pass Through Agreements	2,646,695	2,425,572	6,533,938	6,341,341
Capital Outlay	-	(504,936)	-	-
Capital Improvements	2,449,959	1,376,817	1,376,716	907,105
Internal Service Costs	91,897	91,897	91,897	93,433
<u>Total Redevelopment Funds</u>	<u>7,530,212</u>	<u>4,058,206</u>	<u>8,351,533</u>	<u>7,578,272</u>
GRAND TOTAL	171,905,359	175,049,825	258,458,826	199,903,830

HISTORICAL SCHEDULE OF EXPENDITURES BY FUND

TYPE AND FUND

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>GENERAL FUND</u>				
General Fund - 100	96,333,585	99,838,917	105,881,441	107,750,188
<u>Total General Fund</u>	<u>96,333,585</u>	<u>99,838,917</u>	<u>105,881,441</u>	<u>107,750,188</u>
<u>SPECIAL REVENUE FUNDS</u>				
Document Management Fee Fund - 110	50,143	66,162	68,836	64,969
Business Investment Fund - 115	-	2,268,413	3,100,000	2,900,000
Proposition 172 Fund - 120	1,182,029	605,856	4,952,302	1,297,249
Emergency Transport Program Fund - 125	1,529,380	1,989,365	2,108,567	2,331,715
PEG Program - 130	337,262	150,639	641,446	162,004
OCPT Building Maintenance Fund - 150	70,165	15,820	62,047	9,619
Sanitation and Sewer Fund - 220	5,536,484	7,583,326	7,089,109	5,680,405
Air Pollution Reduction Fund - 245	162,567	140,583	134,821	191,436
Traffic Improvement - Measure M Fund - 262	2,599	-	-	-
Traffic Improvement - Measure M2 Fund - 263	2,458,484	2,756,798	6,684,259	4,042,615
Gas Tax Maintenance Fund - 270	2,244,424	2,139,551	2,370,206	2,355,248
Gas Tax Construction Fund - 271	109,283	164,581	212,988	124,718
Gas Tax - Proposition 111 Fund - 272	2,374,618	1,661,950	5,631,872	2,373,633
County/OCTA Gas Tax Fund - 273	21,312	-	-	-
TSIP Area "B" Fund - 284	153,978	385,784	6,351,992	1,295,252
TSIP Area "C" Fund - 285	102,343	174,000	51,390	4,624
Santiago Hills Lndscpe Maint District Fund - 291	910,778	665,194	1,156,528	800,682
Sycamore Crossing Lndscpe Maint District Fund - 293	44,004	39,612	59,608	54,606
Del Rio Landscape Maintenance District Fund - 294	46,117	43,490	117,212	117,656
CDBG/HOME - Funds 310-318	1,388,515	1,448,870	3,278,134	1,649,102
Traffic Congestion Relief - 340	217,987	782,112	-	20,787
Traffic Safety Fund - 350	7,273	7,036	7,544	5,585
Federal Police Grants - 353	8,552	12,764	10,691	-
AB 3229 COPS/State Grant Fund - 354	140,048	166,556	170,344	156,095
Asset Seizure Funds - 355-357	739,699	307,662	1,394,637	556,774
Affordable Housing - 916	-	63,486	-	1,687
Low & Moderate Income Housing Asset Fund - 921	455,533	1,952,576	139,502	201,003
<u>Total Special Revenue Funds</u>	<u>20,293,575</u>	<u>25,592,186</u>	<u>45,794,035</u>	<u>26,397,464</u>
<u>CITY DEBT SERVICE FUND</u>				
City Debt Service Fund - 400	-	-	-	-
<u>Total City Debt Service Fund</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>CAPITAL PROJECTS FUNDS</u>				
Capital Projects Fund - 500	299,246	150,994	3,629,600	2,735,000
Park Acquisition and Development Fund - 510/511	384,637	397,645	8,888,414	570,000
El Modena Park Facilities Fund - 512	-	-	16,500	-
Sewer Construction Fund - 520	598	8,527	5,402	3,000

HISTORICAL SCHEDULE OF EXPENDITURES BY FUND

TYPE AND FUND

	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Estimate 2016/17</u>	<u>Budget 2017/18</u>
<u>CAPITAL PROJECTS FUNDS (Cont.)</u>				
Old Towne Parking Facility Fund - 540	6,750	7,930	34,100	13,559
Reimbursable Capital Projects Fund - 550	1,234,673	2,847,962	11,612,158	3,681,600
County Park Grants Fund - 551	-	-	54,303	-
Fire Facility Area Fees Fund - 560	2,801	588,208	2,155,276	813,688
Police Facility Fees Fund - 570	30,325	-	36,580	106,680
Library Facility Fees Fund - 573	1,521	64,562	498,297	430,700
Sycamore Crossing A.D. 95-1 - 596	28,614	-	-	-
City Trf: Tustin Project - Taxable Bonds - 951	-	-	1,115,000	300,000
City Trf: NW & SW Merged 2003 Taxable Bonds - 952	-	-	1,645,000	-
City Trf: NW & SW Merged 2003 Tax Exempt - 953	-	-	800,000	-
City Trf: Merged 2008 Tax Exempt Bonds - 954	35,361	366,281	10,010,662	-
<u>Total Capital Projects Funds</u>	<u>2,024,526</u>	<u>4,432,108</u>	<u>40,501,292</u>	<u>8,654,227</u>
<u>ENTERPRISE FUNDS</u>				
Water Utility Operations Fund - 600	31,753,634	25,302,259	35,146,798	32,774,136
<u>Total Enterprise Funds</u>	<u>31,753,634</u>	<u>25,302,259</u>	<u>35,146,798</u>	<u>32,774,136</u>
<u>INTERNAL SERVICE FUNDS</u>				
Equipment Expense Fund - 710	2,595,925	2,127,171	2,887,286	2,779,155
Equipment Replacement Fund - 720	1,755,518	1,330,011	6,123,445	2,133,904
Major Building Improvements Fund - 725	40,366	27,906	285,275	115,744
Self Insurance - Workers Compensation Fund - 730	3,231,487	5,046,726	3,874,665	3,978,369
Self Insurance - Liability Fund - 740	1,620,937	3,004,735	3,078,669	2,188,841
Self Insurance - Dental Fund - 752	382,386	375,104	416,668	414,880
Employee Accrued Liability Fund - 760	1,172,683	1,293,278	2,099,159	1,327,271
Information Systems Operations Fund - 780	1,925,019	1,979,147	2,088,901	2,488,299
Computer Replacement Fund - 790	1,245,504	642,069	1,929,658	1,323,078
<u>Total Internal Service Funds</u>	<u>13,969,826</u>	<u>15,826,148</u>	<u>22,783,726</u>	<u>16,749,542</u>
<u>REDEVELOPMENT (SUCCESSOR) FUNDS</u>				
Tustin Taxable Projects Fund - 914	-	2,555	-	-
Obligation Retirement Fund - 920	1,566,934	-	-	-
ORA Merged Projects Fund - 940	3,268,839	1,588,964	1,771,755	1,236,931
NW & SW Merged 2003 Taxable Bonds - 942	-	3,622	-	-
NW & SW Merged 2003 Tax Exempt Bonds - 943	-	2,384	-	-
NW & SW Merged 2008 Tax Exempt Bonds - 944	-	22,845	-	-
ORA Merged Debt Service Fund - 987	2,694,439	2,437,836	6,579,778	6,341,341
<u>Total Redevelopment Funds</u>	<u>7,530,212</u>	<u>4,058,206</u>	<u>8,351,533</u>	<u>7,578,272</u>
GRAND TOTAL	171,905,359	175,049,824	258,458,826	199,903,830

CITY COUNCIL

MISSION

To serve the City with strong leadership and vision.

DEPARTMENT GOALS

1. Serve as stewards of the public trust, conducting City business in an open, fair and ethical manner.
2. Develop sound policies that maintain and preserve prized community assets for future generations.
3. Determine the best use and allocation of the City of Orange's financial and human resources.
4. Maintain and enhance the City's fiscal standing by supporting and fostering the business community.
5. Provide community leadership and sound planning for the City's future.
6. Support efforts to reduce the City's crime rate and eliminate blight.
7. Respond to changes in community needs in a timely manner.
8. Work cooperatively with other governments to improve service delivery to Orange residents and businesses.
9. Actively promote and support State and Federal legislation that reduce unnecessary regulations and unfunded mandates.
10. Increase the City's visibility and presence in changing regional local governance issues.
11. Expand park and trail facilities to provide greater community recreational opportunities.

ACCOMPLISHMENTS FOR 2016-17

1. Adopted an annual City budget for FY 2017-18 which is responsive to the most critical needs of the City and is fiscally conservative and responsible.
2. Enhanced the City's economic base by collaborating with Simon to attract quality tenants at the Outlets at Orange such as Bloomingdales The Outlet, Under Armour, Polo Ralph Lauren Men, Gap Factory Store, and Timberland.
3. Launched City's new website to provide residents a more user friendly site.
4. Guided the completion of several critical capital projects including street and sewer rehabilitation projects in the City's commercial and industrial areas.
5. Provided leadership for several development related activities including the Outlets at Orange expansion, renovation of the Village at Orange, Eleven10West residential development by The Picerne Group, and development of Santiago Hills II by The Irvine Company.
6. Served as the Successor Agency to the Redevelopment Agency which is responsible for winding down the activities of the former RDA.
7. Presented a variety of highly regarded and well attended community events such as the Holiday Tree Lighting Ceremony, 3rd of July Celebration, Concerts in the Park, Treats-in-the-Streets Autumn Festival, and Veteran's Day Celebration.
8. Worked in partnership with Orange County Transit Authority (OCTA) for the final design and construction documents of the 600-space Metrolink parking structure.
9. Provided leadership in development and construction for Yorba and Shaffer Parks that will be assets for the community.
10. Worked to maintain the economic viability of the Old Towne business community.
11. Served on regional boards and committees to ensure the City's interest are heard and protected.
12. Launched City's new website to provide residents a more user friendly site.

MAYOR AND CITY COUNCIL

MAYOR AND MEMBERS OF THE CITY COUNCIL

Teresa "Tita" Smith, Mayor

Mark A. Murphy, Mayor pro tem

Fred M. Whitaker, Councilmember

Michael Alvarez, Councilmember

Kimberlee Nichols, Councilmember

CITY COUNCIL

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Elected Officials:			
Council Member	4.000	4.000	4.000
Mayor	1.000	1.000	1.000
Total City Council	5.000	5.000	5.000

CITY COUNCIL

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
Salaries & Benefits	14,236	-	-	-
Maintenance & Operations	15,155	6,439	9,326	9,196
Total Department	<u>29,391</u>	<u>6,439</u>	<u>9,326</u>	<u>9,196</u>
<u>DEPARTMENT PROGRAMS:</u>				
0101 City Council	29,391	6,439	9,326	9,196
Total Department	<u>29,391</u>	<u>6,439</u>	<u>9,326</u>	<u>9,196</u>
<u>DEPARTMENT FUNDING SOURCES:</u>				
100 General Fund	29,391	6,439	9,326	9,196
Total Funding	<u>29,391</u>	<u>6,439</u>	<u>9,326</u>	<u>9,196</u>

CITY COUNCIL | CITY GOVERNMENT

PROGRAM DESCRIPTION

The City Council provides policy direction for the City of Orange and enacts all municipal legislation. The City Council serves in a quasi-judicial role on certain administrative appeals. The City Council directs the administration of its policy decisions through the City Manager for delegation to appropriate City staff.

SERVICE OBJECTIVES

1. Provide for financial stability through strong financial oversight and strategic planning.
2. Provide the resources required to maintain and improve the City's infrastructure, public safety, and City services.
3. Promote the City's interest in the development of a business retention and attraction program through active City Council participation.
4. Support legislation that benefits City and local government service delivery.
5. Approve business, industrial, and residential developments that strengthen the City's financial future and integrates land uses while not overextending existing and planned public infrastructure.
6. Recognize exemplary service by City employees through an employee recognition program.
7. Maintain the City's website to ensure that Orange residents and businesses maintain access and are connected to the City.
8. Conduct City Council meetings in a manner that recognizes legitimate differences of opinion yet fosters mutual respect and courtesy among all participants.

WORK PLAN FOR 2017-18

1. Provide policy direction that ensures financial stability while preserving community character and maintaining a positive organizational direction through June 2018. [2a]
2. Provide the necessary resources to public safety to ensure the community remains among the safest cities in California through June 2018. [1a]
3. Work closely with the State of California legislative representatives representing Orange to ensure that the needs of Orange residents and business are addressed through June 2018. [4d]
4. Provide legislative leadership that ensures maximum accomplishment of the City's Mission Statement and goals through June 2018. [4d]
5. Monitor the construction of the Metrolink Parking Structure which will serve Metrolink patrons and Old Towne commercial district customers through June 2018. [4b]
6. Facilitate and provide policy direction to develop parking solutions to preserve and enhance the economic viability of Old Towne through June 2018. [3a]
7. Work with the County of Orange, adjacent cities, care providers, and other stakeholders to effectively address the problem of homelessness in our community and region wide through June 2018. [1e, 3e]
8. Facilitate a positive relationship with Chapman University leadership and cultivate community engagement opportunities through June 2018. [5c]
9. Evaluate options to assist businesses with processing City land use entitlements and other business development activities by June 2018. [2e]
10. Enhance the City's economic base by continuing to attract quality businesses to the City's commercial corridors and industrial areas through June 2018. [2c]

11. Act as the Successor Agency to the Redevelopment Agency, responsibly and proactively wind down the activities of the former RDA to minimize the fiscal impacts to the City's general fund through June 2018. [4a]
12. Continue to look for options to enhance seamless interaction between residents and businesses through the City's website through June 2018. [4c]
13. Monitor statewide efforts to address the rising costs of maintaining the CalPERS retirement system and provide leadership in managing its impacts to the City's financial stability through June 2018. [2b]

CITY MANAGER

MISSION

To serve the City with strong leadership and vision.

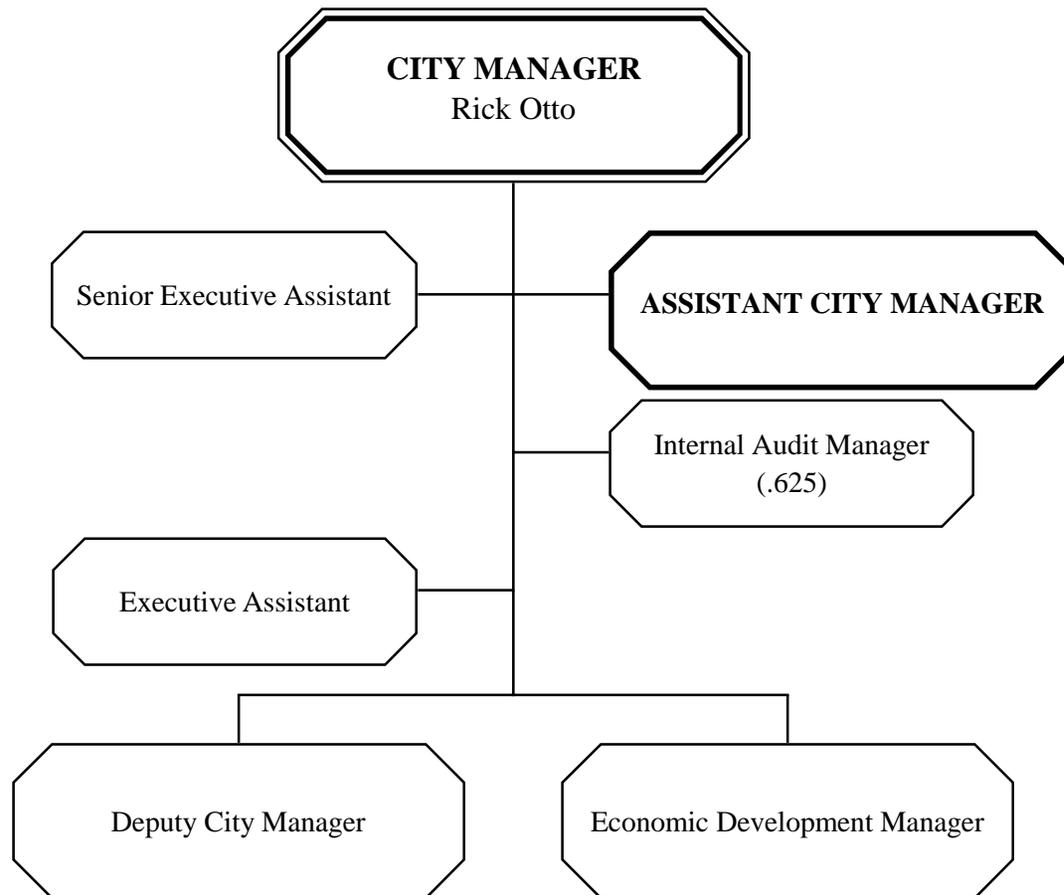
DEPARTMENT GOALS

1. Support the City Council in their representation of 140,000 residents and 13,000 businesses through effective implementation of their policy direction.
2. Maintain and develop a management team that is committed to providing high customer service while working together to meet the ever-changing needs of the City.
3. Provide the leadership for an organization committed to serving the community.
4. Constantly work to enhance the financial position of the City.
5. Foster and promote the Strategic Plan and lead in the implementation of its strategies.
6. Maintain and enhance the City's character by protecting the community's public and private assets.
7. Ensure that the City is a place where residents feel safe, where business thrives, and where people have a sense of community.
8. Maintain a business environment and balanced economy conducive to business.
9. Increase the City's economic base through business retention, expansion, and diversification by attracting new, compatible businesses.
10. Stimulate commercial/retail business activity.
11. Increase and improve housing and employment opportunities for Orange residents.
12. Promote the distinct identity of the City of Orange.
13. Facilitate wind down activities of the former Orange Redevelopment Agency.

ACCOMPLISHMENTS FOR 2016-17

1. Completed the FY 17-18 City Budget preparation, development, and approval process.
2. Reviewed every vacant position in an effort to work with the departments regarding the allocation of staffing resources.
3. With the collaboration of all city departments, the City redesigned, upgraded, and implemented a new responsive City website.
4. Guided the efforts of the employee-oriented TEAM Orange program, which provides team building, training, and communication resources for City staff. Held four brown bag meetings in an effort to engage employees.
5. Transitioned the Business Enhancement and Support Team ("BEST") to focus on business development initiatives including site selection assistance and entitlement streamlining efforts.
6. Participated in the North Orange County Cities and other regional partnership efforts in looking at opportunities to jointly conduct projects and purchases.
7. Worked with the ownership of the Outlets at Orange to finalize the construction of the 60,000 square foot expansion which includes the addition of high end fashionable retail stores such as Bloomingdales The Outlet, Under Armour, Gap Factory Store, Timberland, and Polo Ralph Lauren Men.
8. Established a focus group of Old Towne Orange merchants and owners to develop parking solutions to preserve and enhance the economic viability of Old Towne.
9. Coordinated the City's response in addressing the growing homeless population in and around Orange.

CITY MANAGER



CITY MANAGER

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Regular Full-Time:			
Assistant City Manager	1.000	1.000	1.000
City Manager	1.000	1.000	1.000
Deputy City Manager	1.000	1.000	1.000
Economic Development Manager	1.000	1.000	1.000
Executive Assistant	1.000	1.000	1.000
Senior Executive Assistant	1.000	1.000	1.000
<i>Regular Full-Time Sub-Total</i>	<i>6.000</i>	<i>6.000</i>	<i>6.000</i>
Regular Part-Time (FTE):			
Internal Audit Manager	0.625	0.625	0.625
<i>Regular Part-Time Sub-Total</i>	<i>0.625</i>	<i>0.625</i>	<i>0.625</i>
Total City Manager	6.625	6.625	6.625

CITY MANAGER DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
Salaries & Benefits	1,364,013	1,002,964	1,395,388	1,392,390
Maintenance & Operations	2,450,127	2,530,905	423,074	352,627
Capital Outlay	-	(504,936)	-	-
Total Operating Budget	3,814,140	3,028,933	1,818,462	1,745,017
Capital Improvements*	2,576,169	1,752,152	21,727,221	1,763,551
Debt Service	2,646,695	2,425,572	6,533,938	6,341,341
Total Department*	<u>9,037,004</u>	<u>7,206,657</u>	<u>30,079,621</u>	<u>9,849,909</u>
 <u>DEPARTMENT PROGRAMS:</u>				
0201 City Manager	1,086,170	1,046,159	6,261,330	1,985,263
0211 Internal Audit Function	40,000	18,349	108,485	110,660
0218 Economic Development	9,390	11,449	45,000	15,000
9810 Administration & Project Devel.*	5,254,748	3,673,446	17,130,868	1,397,646
9890 Debt Service and Pass Throughs	2,646,695	2,457,254	6,533,938	6,341,341
Total Department*	<u>9,037,004</u>	<u>7,206,657</u>	<u>30,079,621</u>	<u>9,849,909</u>

* As a result of the elimination of the Orange RDA, the Economic Development Department has been dissolved and portions of that activity have been realigned to the City Manager's office. As such, this financial summary reflects past fiscal activity for the Economic Development Department, which includes Redevelopment revenues/appropriations.

CITY MANAGER

Financial Summary

DEPARTMENT FUNDING SOURCES:		Actual 2014-15	Actual 2015-16	Estimate 2016-17	Budget 2017-18
100	General Fund	1,031,242	948,913	1,410,664	1,405,295
120	Proposition 120	91,831	137,889	4,322,230	856,446
355	Asset Seizure Fund	-	-	797,080	-
550	Reimbursable Capital Projects*	-	8,000	722,715	-
560	Fire Facilities Fees	-	-	1,000,000	-
780	Information Systems	51,849	1,694	4,228	4,097
914	RDA - Tustin Tax Bonds	-	2,555	-	-
916	Affordable Housing	-	63,486	-	1,687
920	Obligation Retirement Fund	1,566,934	-	-	-
921	Loan Receivables	383,939	1,879,447	65,042	120,281
940	Orange Merged Capital Projects	3,182,391	1,468,539	1,669,404	1,120,762
942	RDA - NW/SW Taxable	-	3,622	-	-
943	Merged 2003 Tax Exempt Bonds	-	2,384	-	-
944	Merged 2008 Tax Exempt Bonds	-	22,845	-	-
951	City Trf: Tustin Project - Taxable Bonds	-	-	1,115,000	-
952	City Trf: NW&SW Merged 2003 Taxable Bonds	-	-	1,645,000	-
953	City Trf: NW&SW Merged 2003 Tax Exempt	-	-	800,000	-
954	City Trf: Merged 2008 Tax Exempt Bonds	34,379	229,446	9,948,479	-
987	Orange Merged Debt Service	2,694,439	2,437,836	6,579,778	6,341,341
Total Funding*		9,037,004	7,206,657	30,079,621	9,849,909

* As a result of the elimination of the Orange RDA, the Economic Development Department has been dissolved and portions of that activity have been realigned to the City Manager's office. As such, this financial summary reflects past fiscal activity for the Economic Development Department, which includes Redevelopment revenues/appropriations.

CITY MANAGER | MANAGEMENT OF CITY OPERATIONS

PROGRAM DESCRIPTION

The City Manager serves as the Council-appointed Executive Manager of the City. The City Manager is responsible for the administration and implementation of policies and programs adopted by the City Council, for providing timely and accurate information to the City Council, and for maintaining a valuable communication link that allows the Orange City Council to formulate policy, set direction, adopt programs and projects, and establish City service levels.

SERVICE OBJECTIVES

1. Provide leadership and direction for balanced economic growth to enhance the long-term fiscal viability of the City.
2. Promote and foster an organizational culture that strives to provide excellent customer service at all levels.
3. Ensure that the City remains one of the safest communities in which to work, live, and visit by allocating the necessary tools and resources to public safety operations.
4. Implement an organizational strategic plan that directs and responds to the diverse needs of the community while providing long term focus of City resources.
5. Encourage innovation to develop programs or services that help improve service delivery.
6. Lead employee driven professional development at all levels of the organization to create a strong work force.

WORK PLAN FOR 2017-18

1. Provide stewardship to maintain economic viability of the downtown area including evaluation of short and long term infrastructure needs through June 2018. [1b, 2d]
2. Guide the development and construction support of the Metrolink Parking Structure which will serve Metrolink patrons and Old Towne commercial district customers by June 2018. [4b]
3. Work with the City Council and Department Heads to ensure short-term and long-term organizational and financial stability by June 2018. [2a, 4d]
4. Lead the development of the FY 18-19 Operating and Capital Improvement Budgets by June 2018. [2a]
5. Provide the City Council with frequent financial status reports for the FY 17-18 budget as well as updates to a multi-year revenue and expenditure projection model by June 2018. [2a]
6. Communicate the City financial status to City staff and to the community by June 2018. [4a, 4d]
7. Foster an environment of support for employee development through the TEAM Orange program through June 2018. [2a]
8. Implement the City's new five-year Strategic Plan through June 2018. [2a]
9. Provide guidance for several critical land use projects including: The Irvine Company, The Village at Orange, Greenlaw Partners, The Picerne Group residential, Marywood residential development, and MBK Homes through June 2018. [2a]
10. Lead the oversight of the Orange Successor Agency and continue to address the impacts of the dissolution of the Orange Redevelopment Agency through June 2018. [2a]
11. Lead and pursue business development opportunities to facilitate retention and attraction efforts that will generate new property tax revenue, new local sales tax revenue and the creation of new employment opportunities through June 2018. [2e]

12. Monitor and address critical regional and statewide issues that impact Orange, such as pension legislation, water quality and storm runoff issues, and the activities of adjacent cities through June 2018. [4d]
13. Facilitate the enhancement of customer service delivery throughout the organization through June 2018. [4b, 4d]
14. Maintain a positive relationship with Chapman University leadership and cultivate community engagement opportunities in the Old Towne area through June 2018. [5c]
15. Participate in regional partnerships with such groups as the North Orange County cities and OC Animal Care as a means to providing municipal services in the most cost efficient and effective manner through June 2018. [4d]
16. Begin Phase II of the transition of audio/visual equipment in the Council Chambers to improve public access via “live” and web broadcasting of public meetings through June 2018. [4d]
17. Actively participate in the development of operations policies for the new County Animal Shelter in an effort to monitor the City’s investment through June 2018. [3e]
18. Provide City leadership for transition to a new countywide 800 Mhz backbone platform to ensure inoperable radio communications for all safety personnel through June 2018. [4c]
19. Enhance the City website to include automated forms and other automation by June 2018 to improve usability for residents and businesses. [4c]
20. Promote employee outreach in the City Manager eNewsletter and encourage participation at department meetings and quarterly Brown Bag lunches through June 2018. [4d, 4e]
21. Develop and implement a citywide Facilities Master Plan including a focused assessment around the civic center area by June 2018. [1b, 2d]
22. Facilitate development opportunities, specifically along the Katella Gateway area (Orange SR-57 Freeway to Main Street) and medical related uses along the South Main Street/West Chapman Avenue corridor through June 2018. [2e]
23. Work collaboratively with Old Towne property owners and stakeholders regarding the construction phase of the Metrolink Parking Structure, the continuing enhancement of the Old Towne Orange business environment, and addressing overall parking in the Old Towne area through June 2018. [2e]
24. Coordinate closely with Community Development, Public Works, and other departments on the processing of projects that support economic development in the City through June 2018. [2e]
25. Promote business development outreach with the local brokerage community and through the City website to facilitate retention efforts of businesses seeking expansion opportunities through June 2018. [2e]

CITY MANAGER | INTERNAL AUDIT

PROGRAM DESCRIPTION

The Internal Audit program provides a framework to determine the adequacy and effectiveness of internal controls through an on-going and comprehensive internal assessment of operations within each department, including the monitoring of contractor compliance.

SERVICE OBJECTIVES

1. Audit appropriate financial provisions of contractual services or other City business relationships.
2. Audit citywide internal control systems including, but not limited to, purchasing, personnel, payroll, disbursements, cash receipts, and treasury transactions.
3. Assess and monitor electronic data processing controls.
4. Coordinate audits of revenue sources.
5. Audit any decentralized financial operations and department-managed inventories.
6. Evaluate the strength and effectiveness of internal controls in all City departments.
7. Assist City departments to develop and implement cost-effective, practical solutions to business issues and needs.

WORK PLAN FOR 2017-18

1. Coordinate specific internal audits as identified in the FY 17-18 Audit Plan by June 2018. [2a]

CITY ATTORNEY

MISSION

To be an effective and impartial legal representative for the City of Orange, as governed by its Council and managed by its staff. To uphold the State and Federal constitutions and all laws consistent with those constitutions.

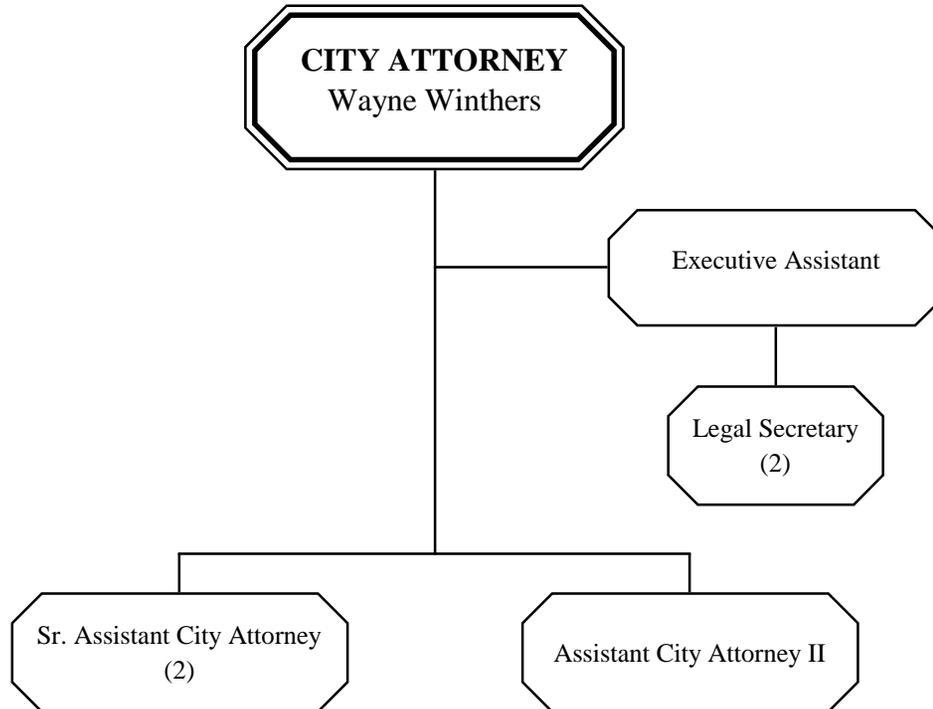
DEPARTMENT GOALS

1. Maintain open communications with the City Council, the Planning Commission, other advisory bodies, and all City Departments to assist them in developing solutions to achieve and implement their respective goals and programs.
2. Provide high quality and timely legal services to the City Council, Planning Commission, other advisory bodies, and all City Departments.
3. Effectively represent the interests of the City in direct handling of litigation and administrative proceedings.
4. Maintain effective cost control for all City legal services including effective management of outside legal counsel services and costs.
5. Maintain the highest level of professional competence via a program of continuing legal education.
6. Continue to develop and maintain public confidence in the City Attorney's Office.
7. Offer periodic training on a wide variety of subjects as a preventative measure against legal claims and to enhance efficiency and fairness.

ACCOMPLISHMENTS FOR 2016-17

1. Appeared in court on approximately 400 misdemeanor violations and numerous civil case appearances.
2. Provided advice and representation of City in development projects.
3. Conducted training with supervisors in claims and investigations of potential claims.
4. Provided training to Fire Department regarding enforcement authority and liability minimization.
5. Investigated approximately 110 claims for recommendation to Council.
6. Researched and responded to approximately 210 Requests for Legal Services from various City departments.
7. Coordinated response to approximately 85 subpoenas served upon City departments.
8. Reviewed, responded to, and/or coordinated response to approximately 100 Public Record Act requests.
9. Attended numerous court hearings on various civil matters and Pitchess motions to protect police office personnel files. Actively defended the City in ten open civil cases.
10. Drafted approximately 90 ordinances and resolutions for City Council approval.

CITY ATTORNEY



CITY ATTORNEY

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Regular Full-Time:			
Assistant City Attorney II	2.000	1.000	1.000
City Attorney	1.000	1.000	1.000
* Executive Assistant	1.000	1.000	1.000
Legal Secretary	2.000	2.000	2.000
Senior Assistant City Attorney	1.000	2.000	2.000
Total City Attorney	7.000	7.000	7.000

* Of the 7 full-time equivalent (FTE) positions, 1 Executive Assistant position is being held vacant and has not been budgeted in the 2017-18 fiscal year

CITY ATTORNEY DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
Salaries & Benefits	968,970	1,003,621	1,220,729	1,236,089
Maintenance & Operations	165,965	297,029	751,117	287,844
Total Department	<u><u>1,134,935</u></u>	<u><u>1,300,651</u></u>	<u><u>1,971,846</u></u>	<u><u>1,523,933</u></u>
 <u>DEPARTMENT PROGRAMS:</u>				
0301 Legal Services	1,134,935	1,300,651	1,971,846	1,523,933
Total Department	<u><u>1,134,935</u></u>	<u><u>1,300,651</u></u>	<u><u>1,971,846</u></u>	<u><u>1,523,933</u></u>
 <u>DEPARTMENT FUNDING SOURCES:</u>				
100 General Fund	744,244	826,630	1,194,625	1,030,821
740 Self-Insurance Liability	372,190	427,297	774,094	477,064
940 Orange Merged Capital Projects	18,501	46,724	3,127	16,048
941 Orange Merged Housing	-	-	-	-
Total Funding	<u><u>1,134,935</u></u>	<u><u>1,300,651</u></u>	<u><u>1,971,846</u></u>	<u><u>1,523,933</u></u>

CITY ATTORNEY | LEGAL SERVICES

PROGRAM DESCRIPTION

Legal Services provides legal advice and services to the City Council, all City advisory bodies and City departments, as well as the defense and initiation of lawsuits involving the City and their respective officers and employees.

SERVICE OBJECTIVES

1. Provide efficient and expeditious legal services to the City Council, all City advisory bodies and City departments by assigning staff members to respective fields based on their areas of expertise.
2. Provide maximum use of in-house staff to reduce the need and costs associated with the use of outside counsel.
3. Effectively supervise and monitor contract special counsel.
4. Minimize exposure to liability by practicing preventive law, providing workshops to City officers and employees, and ensuring that employee complaints are appropriately investigated.
5. Provide minimum turnaround time on day-to-day legal service assignments without sacrificing quality and keeping requesters informed of progress of work as appropriate.
6. Review contracts and advise departments as to any legal ramifications of their contents.
7. Provide legal advice and services at meetings of the City Council, Planning Commission, Successor Agency Oversight Board, Traffic Commission, Design Review Committee (DRC) and to other boards and committees as required.
8. Be involved in personnel matters at early stage to reduce City exposure from grievances and lawsuits.

WORK PLAN FOR 2017-18

1. Provide ongoing training to supervisors regarding employee discipline/evaluations through June 2018. [4d, 4e]
2. Provide ongoing training to designated employees regarding potential claim investigations through June 2018. [4d, 4e]
3. Review and assist in the processing of the Trails at Santiago project through completion. [4d]
4. Review purchasing ordinance and propose changes to streamline through June 2018. [2a]
5. Assist in update of sign code through June 2018. [3c]



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CITY CLERK

MISSION

The City Clerk's Department is committed to providing exceptional customer service; promoting community involvement and awareness; supporting City Council and staff; coordinating the legislative process; administering City Elections; and managing City Records – all with integrity, accuracy, impartiality, and professionalism.

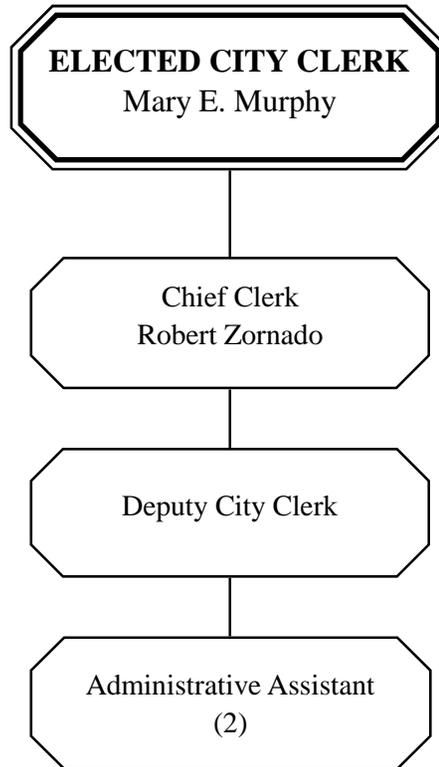
DEPARTMENT GOALS

1. Effectively administer the 2018 General Municipal Election.
2. Perform effectively as the information focal point in all areas of City business for the City Council, staff, and citizens of Orange.
3. Produce City Council/Successor Agency to the Redevelopment Agency Agendas and Minutes in a manner for dissemination to the public.
4. Process and maintain City records in accordance with the laws of the State of California.
5. Codify and maintain the Orange Municipal Code.
6. Ensure that the City's legislative history is maintained.
7. Ensure that all State and Local laws are adhered to.
8. Ensure that all City employees have access and are adequately trained on the automated records management system.
9. Provide for long-term records storage for all City documents.
10. Provide enhanced access to the public process and records for members of the public.

ACCOMPLISHMENTS FOR 2016-17

1. Closed and archived the November 2016 General Municipal Election; compiled all election information and required forms issued to candidates during the filing period of July – August, 2016 for the November 2016 General Municipal Election that was cancelled by January, 2017. Managed the State mandated campaign finance filing procedures. [4d]
2. Updated Boards, Committees and Commissions Manual by March 2017 [4a]
3. Completed 2016 citywide destruction of records by June 2016. 150 boxes and 1500 digital records removed from inventory. [4c]
4. Assisted other departments in effectively utilizing the City's Laserfiche Records Imaging and Retrieval system on an ongoing basis. [4c]
5. Continued, refined, and updated the Granicus Streaming Video technology/program for live and archived Council and Planning Commission meetings via City's website. [4c]
6. Processed over 2705 passport applications. A 50% increase over last year. [4]
7. Processed over 220 Public Records Act requests. A 25% increase over last year.[4]
8. Processed over 90,000 pieces of incoming and outgoing mail.[4]

CITY CLERK



CITY CLERK

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Elected Official:			
City Clerk	1.000	1.000	1.000
Regular Full-Time:			
Administrative Assistant	1.000	1.000	2.000
° Administrative Specialist	2.000	2.000	0.000
Chief Clerk	1.000	1.000	1.000
Deputy City Clerk	1.000	1.000	1.000
<i>Regular Full-Time Sub-Total</i>	5.000	5.000	4.000
Total City Clerk	6.000	6.000	5.000

° Eliminated: 2 Administrative Specialists

CITY CLERK DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
Salaries & Benefits	461,829	485,067	586,394	530,143
Maintenance & Operations	139,705	61,445	226,061	80,765
Total Department	<u>601,534</u>	<u>546,512</u>	<u>812,455</u>	<u>610,908</u>
<u>DEPARTMENT PROGRAMS:</u>				
0401 City Clerk	601,534	546,512	812,455	610,908
Total Department	<u>601,534</u>	<u>546,512</u>	<u>812,455</u>	<u>610,908</u>
<u>DEPARTMENT FUNDING SOURCES:</u>				
100 General Fund	601,534	546,512	812,455	592,908
130 PEG Program				18,000
Total Funding	<u>601,534</u>	<u>546,512</u>	<u>812,455</u>	<u>610,908</u>

CITY CLERK | MEETINGS, RECORDS MANAGEMENT, AND ELECTION OPS

PROGRAM DESCRIPTION

In accordance with state mandated duties and deadlines, produce City Council agendas and minutes; process all legal documents; process City Council and Successor Agency directives; index City documents through the City's automated document management system for immediate retrieval; and codify all supplements for inclusion in the Orange Municipal Code. Conduct general elections every two years and special elections as required by City Council direction.

SERVICE OBJECTIVES

1. Serve as the City's information center disseminating information concerning City activities, programs and regulations to the public.
2. Conduct municipal elections.
3. Maintain Orange Municipal Code.
4. Maintain Records Retention Schedule for all departments incorporating electronic, as well as paper storage.
5. Monitor Maddy Act regulations relating to City Council appointments to all Boards, Committees and Commissions.
6. Provide access to public documents through the City's website and at the public counter.
7. Provide agenda information through the City's cable television and the City's website.
8. Enforce campaign-filing regulations for office holders and active campaign committees.
9. Receive, disseminate and follow up on information received through the City's Hotline.
10. Accept U.S. passport applications from the public on behalf of the United States Department of State.

WORK PLAN FOR 2017-18

1. Coordinate all Fair Political Practices Commission filings for candidate campaigns for the November 2018 General Municipal Election and all Conflict of Interest filings by June 2018. [4b]
2. Assess agenda management options for more efficient agenda workflow by June 2018. [4b]
3. Update Boards, Commissions, and Committees manual by June 2018. [4b]
4. Complete FY 17 citywide destruction of records by June 2018. [4c]
5. Assist other departments with their imaging projects to convert paper to electronic records and effectively utilize the Laserfiche Records Imaging and Retrieval system by June 2018. [4c]
6. Update all office procedures and the imaging of all permanent records currently filed in the Clerk's vault and Records Center 2 located in City Hall basement by June 2018. [4b]
7. Monitor and update content for Reader Board. Provide for the re-broadcasting of the City Council and Planning Commission meetings on the cable TV Government Channel by June 2018. [4c]
8. Continue to cross train staff to effectively use resources as required by June 2018. [4b]
9. Management of the citywide Records Management Program by editing the Records Management Retention Schedule, updating policies related to records retention and scanning, reviewing boxes in long term storage for necessity, and increasing usage of the Laserfiche system for storage of records and retrieval of records by June 2018. [4b]



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CITY TREASURER

MISSION

To prudently manage, protect, and preserve funds placed in its trust.

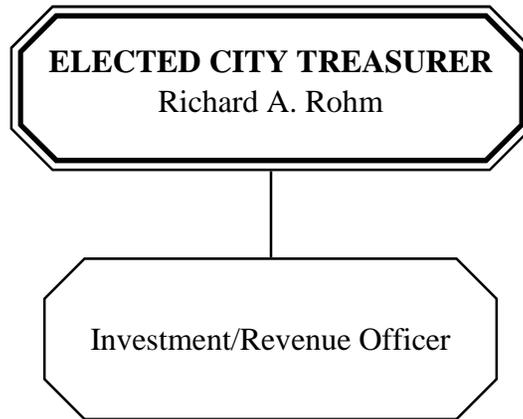
DEPARTMENT GOALS

1. Administer the investment portfolio of the City in a manner consistent with prudent and conservative financial practices.
2. Project cash flow requirements to ensure adequate liquidity and maximum investment opportunity.
3. Assess market conditions and other information necessary to ensure all investment objectives are met.
4. Provide timely information to City Council, City staff, and citizens on the status of the City's investments.
5. Recommend to the City Council, as needed, changes to the Statement of Investment Policy to ensure that it accurately reflects the City Council's investment objectives and all related laws and regulations.
6. Monitor and analyze revenue receipts and prepare the revenue budget.

ACCOMPLISHMENTS FOR 2016-17

1. Reviewed and updated the Statement of Investment Policy.
2. Updated the Treasurer's Reference Manual.
3. Researched and compared pricing of various vendors on merchant card processing fees.
4. Added banking security features to safeguard various bank accounts.

CITY TREASURER



CITY TREASURER

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Elected Official:			
City Treasurer	1.000	1.000	1.000
Regular Full Time:			
Investment/Revenue Officer	1.000	1.000	1.000
Total City Treasurer	2.000	2.000	2.000

CITY TREASURER DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
Salaries & Benefits	79,319	72,908	76,683	78,772
Maintenance & Operations	21,653	15,556	22,314	11,800
Total Department	<u>100,971</u>	<u>88,464</u>	<u>98,997</u>	<u>90,572</u>
 <u>DEPARTMENT PROGRAMS:</u>				
0501 City Treasurer	<u>100,971</u>	<u>88,464</u>	<u>98,997</u>	<u>90,572</u>
Total Department	<u>100,971</u>	<u>88,464</u>	<u>98,997</u>	<u>90,572</u>
 <u>DEPARTMENT FUNDING SOURCES:</u>				
100 General Fund	<u>100,971</u>	<u>88,464</u>	<u>98,997</u>	<u>90,572</u>
Total Funding	<u>100,971</u>	<u>88,464</u>	<u>98,997</u>	<u>90,572</u>

CITY TREASURER | TREASURER OPERATIONS

PROGRAM DESCRIPTION

Provides for the investment of the City's funds in compliance with State law and the City's Statement of Investment Policy. Monitors revenues, cash flow needs, and cash controls.

SERVICE OBJECTIVES

1. Invest all funds in accordance with State law and the City's Statement of Investment Policy.
2. Review monthly Treasurer's report in accordance with the City's Statement of Investment Policy.
3. Keep current on financial and economic indicators affecting the investment market.
4. Maintain up-to-date cash flow information to ensure the City's liquidity needs are met.
5. Participate in quarterly meetings of the Investment Advisory Committee and Investment Oversight Committee.
6. Monitor compliance with cash receipts policy.
7. Monitor and analyze revenue, prepare revenue budget, and prepare compliance reports for revenue disclosure.
8. Maintain annual certifications for investment brokers.
9. Update Statement of Investment Policy annually.

WORK PLAN FOR 2017-18

1. Update the Statement of Investment Policy and make recommendations for enhancement to the City Council by June 2018. [2d]
2. Review and update the Treasurer's Reference Manual by June 2018. [2d]
3. Continue to identify merchant card processing vendors with competitive pricing through June 2018. [2d]



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FINANCE

MISSION

To provide excellent customer service to both our internal and external customers with the highest degree of reliability, timeliness, and professionalism, while safeguarding the public assets entrusted to us.

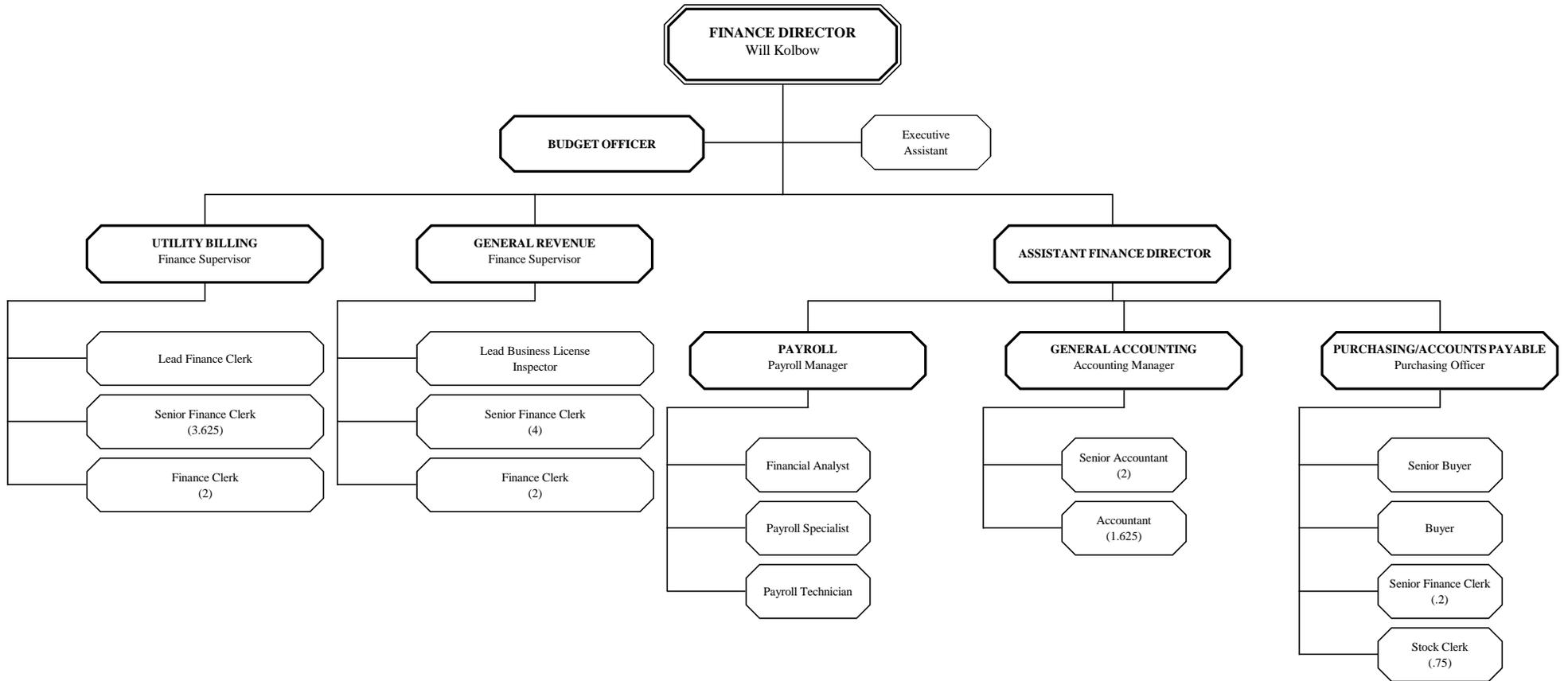
DEPARTMENT GOALS

1. Provide quality service to both our internal and external customers.
2. Maintain the financial system and records of the City consistent with the highest professional standards in accordance with legal requirements and generally accepted accounting procedures.
3. Produce timely and accurate financial reports including the Comprehensive Annual Financial Reports (CAFRs) and State Controller's Reports for both the City and Successor Agency.
4. Provide revenue projections and assist in the coordination, preparation and review of the City's Annual Budget and Capital Improvement Program.
5. Manage collection of City revenues in the most effective and efficient manner including Business License and Transient Occupancy Tax.
6. Provide utility billing services for 35,000 accounts for water and sanitation services.
7. Coordinate the issuance and refunding of debt and other related financing as needed.
8. Assist in the administration of the investment portfolio for the City in a manner consistent with prudent conservative financial practices.
9. Direct and coordinate the procurement and warehousing of equipment, supplies and services at the lowest possible cost commensurate with quality needs.
10. Make timely and accurate payments for all approved salaries, benefits, goods, services and contracts.
11. Manage 20,000 business licenses, including 4,000 home-based businesses and 4,250 out-of-town businesses.

ACCOMPLISHMENTS FOR 2016-17

1. Increased the participation in online business license renewals to 25%.
2. Provided online business license certificate printing and allowed customers to opt-out of receiving mailed certificates, reducing printing and mailing costs.
3. Enhanced the accounts receivable billing entry process by eliminating redundant manual entries, which increases efficiency and decreases the chance for errors.
4. Upgraded the City's utility billing software, which enhances staff's ability to provide superior customer service.

FINANCE



FINANCE DEPARTMENT

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Regular Full-Time:			
Accountant	2.000	2.000	1.000
* Accounting Manager	1.000	1.000	1.000
Assistant Finance Director	1.000	1.000	1.000
Budget Officer	1.000	1.000	1.000
Buyer	1.000	1.000	1.000
Executive Assistant	1.000	1.000	1.000
Finance Clerk	4.000	4.000	4.000
Finance Director	1.000	1.000	1.000
Finance Supervisor	2.000	2.000	2.000
Financial Analyst	0.000	1.000	1.000
Lead Business License Inspector	1.000	1.000	1.000
Lead Finance Clerk	1.000	1.000	1.000
Payroll Manager	1.000	1.000	1.000
Payroll Specialist	0.000	1.000	1.000
Payroll Technician	2.000	0.000	1.000
Purchasing Officer	1.000	1.000	1.000
Senior Accountant	2.000	2.000	2.000
Senior Buyer	1.000	1.000	1.000
* Senior Finance Clerk	10.000	10.000	9.000
<i>Regular Full-Time Sub-Total</i>	<i>33.000</i>	<i>33.000</i>	<i>32.000</i>
Regular Part-Time (FTE):			
Accountant	0.000	0.000	0.625
Payroll Technician	0.625	0.625	0.000
Senior Finance Clerk	0.000	0.000	0.625
Stock Clerk	0.500	0.500	0.750
<i>Regular Part-Time Sub-Total</i>	<i>1.125</i>	<i>1.125</i>	<i>2.000</i>
Part-Time/Non-Benefitted (FTE):			
° Stock Clerk	0.475	0.475	0.000
<i>Part-Time/Non-Benefitted Sub Total</i>	<i>0.475</i>	<i>0.475</i>	<i>0.000</i>
Total Finance	34.600	34.600	34.000

° Eliminated: Part-Time/Non-Benefitted Stock Clerk

* Of the 34 full-time equivalent (FTE) positions, 3 FTE positions (1 Accounting Manager and 2 Senior Finance Clerks) are being held vacant and have not been budgeted in the 2017-18 fiscal year

FINANCE DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
Salaries & Benefits	3,349,508	3,390,214	3,736,478	3,774,620
Maintenance & Operations	828,841	836,842	910,029	658,393
Total Operating Budget	4,178,349	4,227,056	4,646,507	4,433,013
Capital Improvements	-	-	200,000	-
Total Department	4,178,349	4,227,056	4,846,507	4,433,013
 <u>DEPARTMENT PROGRAMS:</u>				
1205 Purchasing and Warehouse	707,780	692,076	803,048	725,561
1221 General Revenue	886,326	862,687	890,206	847,584
1222 Utility Billing	1,104,179	1,112,108	1,420,217	1,191,238
1231 General Accounting	1,480,063	1,560,186	1,733,036	1,668,630
Total Department	4,178,349	4,227,056	4,846,507	4,433,013
 <u>DEPARTMENT FUNDING SOURCES:</u>				
100 General Fund	2,976,382	2,976,556	3,219,110	3,026,675
220 Sanitation Fund	-	-	100,000	-
600 Water Utility Operations	1,104,179	1,112,108	1,320,217	1,191,238
780 Information Technology	-	72,748	86,292	88,637
790 Computer Equipment Replacement	5,886	-	-	-
921 Loan Receivables	23,954	21,393	21,664	26,341
940 Orange Merged Capital Projects	67,947	44,251	99,224	100,121
Total Funding	4,178,349	4,227,056	4,846,507	4,433,013

FINANCE | PURCHASING AND ACCOUNTS PAYABLE

PROGRAM DESCRIPTION

Provides a centralized buying and accounts payable service for all departments to ensure that the purchase and invoice payments of construction projects, services, equipment, and materials are at the lowest possible cost commensurate with quality needs. Serves as a central store for commonly used supplies, makes daily mail and supply deliveries to all affiliate locations and handles all outside printing and duplicating needs for all departments.

SERVICE OBJECTIVES

1. Provide courteous, efficient service to all internal and external customers 100% of the time.
2. Process all informal bids within 24 hours of receipt of specifications.
3. Procure all goods and services meeting departments' specific needs at the best value available.
4. Ensure daily mail and supply delivery and pick up are made to all City mail locations.
5. Deliver goods requested from the warehouse within 24 hours of receipt of requisition.
6. Assist in preparation of Request for Proposal (RFP) and Request for Qualifications (RFQ) requirements.
7. Ensure the purchase of all goods and services procured through the Purchasing Division are done so in accordance with all Federal, State, and City laws, regulations, and policies.
8. Process thousands of purchase orders, invoices, and warehouse requisitions annually.
9. Manage and audit the CAL Card procurement program on an ongoing basis.
10. Ensure the payments of all goods and services through the Accounts Payable Division are done so in accordance with all Federal, State, and City laws, regulations, and policies.
11. Conduct annual citywide training sessions on procurement and payment processes.

WORK PLAN FOR 2017-18

1. Implement the capability within the Eden Receipt Ledger Module to enter Miscellaneous Receipts for all user departments by September 2017. [2d]
2. Increase electronic purchase order placement by 30% to applicable suppliers by June 2018. [2a]
3. Increase use of cooperative master contracts by 30% from regional and national purchasing consortiums by June 2018. [2a]
4. Perform a review of the fulfillment and distribution of warehouse inventory items for the past year to determine the most effective stocking levels by November 2017. [2d]

FINANCE | GENERAL REVENUE

PROGRAM DESCRIPTION

General Revenue manages the collection of various revenues and maintains payment records for the City. This includes processing Transient Occupancy Taxes (TOT) and business license taxes in accordance with the Orange Municipal Code. Cashiering is also provided for business license payments, miscellaneous receivables including TOT, and some accounts receivable payments. General Revenue is a collector of business information and maintains continuous records of all business activity taking place in the City.

SERVICE OBJECTIVES

1. Provide outstanding customer service to both external and internal customers by processing and reconciling payments from counter customers, mailed-in payments, faxes, and on-line renewals or applications. Also provide on-line business searches and new business listing for inquiring customers.
2. Prepare monthly reports of business license registrations for the Fire Department, Police Department, Public Works Department, Economic Development Department, and others as needed.
3. Process and send out certificates to thousands of new business license applicants and renewals, frequently generated online and send out delinquent notices and close-outs as necessary.
4. Monitor hundreds of business regulatory permits (massage therapists, secondhand dealers, firearm dealers, tow truck drivers, solicitors, and others).
5. Annually follow up and process thousands of non-compliant or delinquent businesses, plus new business license leads.
6. Perform hundreds of annual gross receipts and sales tax audits.
7. Scan thousands of records into Laserfiche.
8. Monitor Transient Occupancy Tax for motels, hotels, inns, or vacation rentals.
9. Research thousands of leads from the Franchise Tax Board, hundreds of fictitious business name registrations from the Orange County Clerk Recorder's office, and hundreds of seller's permit holders from the State Board of Equalization.
10. Review all building permits issued by the City, checking all contractors, architects, engineers, and others for business license compliance.

WORK PLAN FOR 2017-18

1. Encourage on-line business license renewals with the aim of increasing participation to 35% by June 2018. [4c]
2. Provide customers with the option to accept emailed renewal reminders instead of mailed renewal notices to reduce postage costs by August 2017. [2a,4c]
3. Continue to monitor and refine the Business License web page to meet customer needs, by June 2018. [4c]
4. Continue to refine the revenue team approach to streamline compliance and inspection procedures, thereby providing timely and customer friendly follow-up to increase revenue recovery by June 2018. [2b]

FINANCE | UTILITY BILLING

PROGRAM DESCRIPTION

The Utility Billing Division provides the billing, collection, and data management of all utility accounts for water, City sanitation services, and the voluntary Paramedic Subscription Program. All customer inquiries regarding the billing of these services are handled within this division. In addition, this program has the responsibility of managing petty cash and accounts receivable, which processes all city department invoices.

SERVICE OBJECTIVES

1. Provide customer service for all utility billing related questions or comments via phone, counter, or e-mail.
2. Prepare, calculate, and send out utility bills with 99% accuracy within 2 days of the meter being read.
3. Process closing bills and send accounts to collections for non-payment.
4. Create and process electronic work orders (closing/opening readings, meter exchanges, high consumptions, leaks, re-checks, door hangers, repairs/replacement of parts, and delinquent turn-offs).
5. Create, process, and maintain Landlord Continue Service Agreements.
6. Create, process, and manage customers on the Paramedic Subscription Program.
7. Download and process electronic payments daily (lockbox, ACH "Automatic Clearing House", online, phone, and bill pay banking payments). In addition, collect payments via the counter, kiosk, and night deposit box daily.
8. Provide an online customer portal for customers to view and pay utility bills, as well as the ability to setup automatic payments via checking accounts and credit cards.
9. Accounts Receivable creates and sends first, second, and third invoices for all city departments (developer billing, expense reimbursement for grant funds, hydrant rentals, false alarms, damage to City property, City permits, disturbance calls, lease agreements, and other miscellaneous invoices). In addition, Accounts Receivable collects payments for all invoices and sends accounts to collections for non-payment.

WORK PLAN FOR 2017-18

1. Promote more electronic and automatic payment options and services, including online, automatic telephone system, kiosk, and e-Billing for Utility Billing customers by June 2018. [4c]
2. Investigate option to upgrade the current kiosk by December 2017. [4c]
3. Investigate the possibility of accepting online payments for Accounts Receivable by February 2018.[4c]
4. Upgrade developer billing process in accounts receivable by April 2018. [4c]
5. Analyze and update policies and procedures to improve customer service by June 2018. [4d]

FINANCE | ADMINISTRATION AND GENERAL ACCOUNTING

PROGRAM DESCRIPTION

Administration and General Accounting is responsible for maintaining a system of internal controls that safeguard the City's assets and provides financial management and reporting, budgeting, payroll, accounts payable, and accounting services for the City, consistent with the highest professional standards and in accordance with legal requirements and generally accepted accounting principles.

SERVICE OBJECTIVES

1. Coordinate all financial audits including the City's annual audit, the Federal Single Audit, Gas Tax, Air Quality Management District (AQMD), various State and Federal grants, and Proposition 172 audits.
2. In conjunction with the financial audit, prepare the City's Comprehensive Annual Financial Report (CAFR).
3. Prepare the Annual Street and State Controller's Reports.
4. Prepare the Annual Budget and Capital Improvement Program (CIP) Documents.
5. Maintain, update, and troubleshoot the Eden accounting system; provide Eden training and translation to personnel in every department.
6. Maintain financial records for over one hundred separate funds.
7. Provide assistance to every department in reconciling and analyzing their specific financial activities.
8. Process biweekly payroll for more than 750 employees with less than a 1% error rate.
9. Prepare quarterly payroll tax returns in compliance with Federal and State reporting requirements.
10. Prepare and calculate position budgeting for the Annual Budget.
11. Issue W-2s, prepare annual sick leave conversion calculation, process open enrollment changes, and annual leave accruals and payoffs by January of each year.
12. Process all benefit and/or compensation changes per Memorandum of Understanding or Letter of Understanding for 19 different salary groups.
13. Upon an employee's retirement or separation from the City, conduct multiple manual calculations to ensure proper processing of the net benefits, leave pay-outs, and salary included in the final paycheck. PERS and deferred compensation reporting is an additional component of this task.
14. Assist in the set-up and tracking of CIP expenditures, including related salary costs, and revenue sources under project accounting for new and on-going City projects.
15. Administer and monitor financial activity to ensure that it reflects the adopted budget.
16. Coordinate the wind-down of the former Redevelopment Agency and help with financial reporting, budgeting, and Oversight Board actions.

WORK PLAN FOR 2017-18

1. Implement and refine the new CostTree allocation program in an effort to calculate cost allocations that are more efficient and compliant with established financial reporting requirements and integrate in the Budget planning process, by June 2018. [4d, 4e]
2. Integrate GASB 74 and 75, Financial Reporting for Postemployment Benefit Plans other than Pension Plans, and Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, in the reporting and disclosure of the City's CAFR by December 2017. [4d, 4e]
3. Develop succession planning for Payroll Division through June 2018. [4d, 4e]
4. Review and update the security settings for all users of the accounting financial software program, Eden through June 2018. [4d, 4e]

5. Begin processing employee reimbursements through Payroll rather than through Accounts Payable to comply with any W-2 reporting requirements by April 2018. [2a]



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HUMAN RESOURCES

MISSION

To ensure quality customer service through responsible management of human resources and to promote the safety and well-being of employees, the workplace, and ultimately the community.

DEPARTMENT GOALS

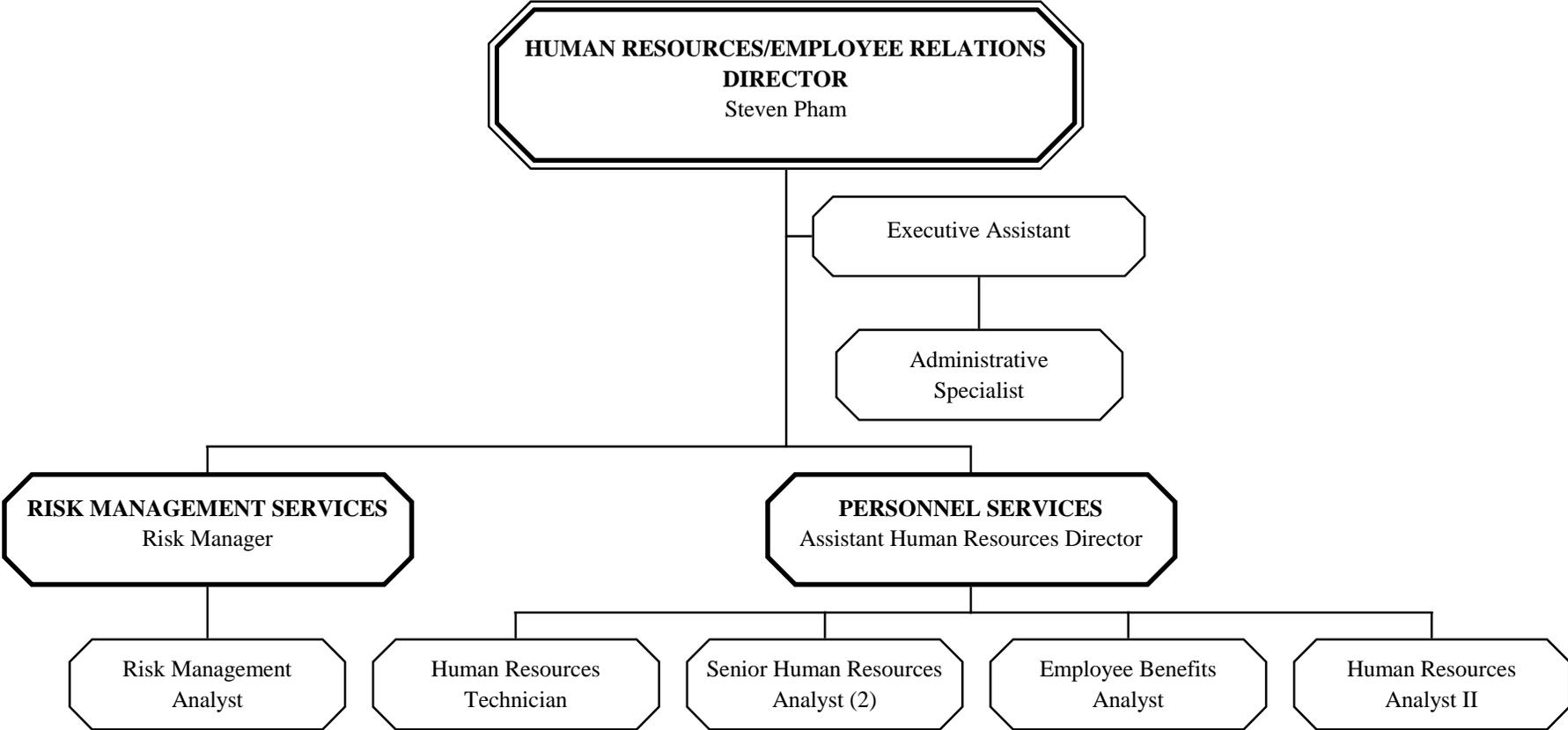
1. Serve operating departments as a strategic partner in recruiting, hiring and promoting the most qualified employees.
2. Assist operating departments in resolving labor disputes, addressing grievances and employee disciplinary matters, and managing employee performance.
3. Administer an effective classification and compensation system.
4. Assist in the negotiation of labor contracts with all recognized bargaining units as directed by City Council, as well as implement and administer labor contracts with all recognized bargaining units.
5. Ensure compliance with local, State, and Federal employment laws.
6. Develop and implement quality employee training programs to enhance the development of City employees.
7. Develop and implement the Employee Service Recognition program to honor those who serve with distinction and commitment.
8. Implement responsible and effective Risk Management and Safety programs to ensure a safe, clean, and professional working environment by implementing safety training programs, improving policies and procedures, and serving as a resource to operating departments.
9. Administer an effective and equitable Workers' Compensation program as required by law to resolve workplace injury claims through appropriate and prompt medical treatment, follow-up care, case management, and claims administration.
10. Protect the City against the financial consequences of catastrophic accidental loss with its Insurance Program.
11. Protect the City's capital assets with its Claims Administration Program to ensure availability to provide public services.
12. Maintain the highest level of departmental efficiency by researching and implementing technological advances within the fields of Human Resources and Risk Management.

ACCOMPLISHMENTS FOR 2016-17

1. Human Resources (HR) continued to realize a decline in Workers' Compensation claims in the Fire Department as a result of the Light Duty Work Program. The program continues to minimize time away from work for injured employees and reduces claims cost while supporting departmental operational needs.
2. HR facilitated the implementation of a bi-monthly Lunch and Learn Educational Series, drawing nearly 55 employees who invested their time to further develop and enhance their professional development skills.
3. HR administered 76 recruitments and referred 634 qualified candidates to the departments. This is an increase in recruitments of 163% and an increase of eligible candidates of 171% from 2015. (Based on calendar year data.)
4. HR conducted a total of 116 background investigations on new/prospective employees. This is an increase of 130% from 2015. (Based on calendar year data.)
5. HR achieved minimum wage law compliance by conducting a salary review and adjustment of classifications affected by the new requirements of California's Minimum Wage laws.

6. HR strengthened its subrogation efforts to recover funds spent to repair or replace City assets damaged by negligent third parties. Examples include automobile collisions where third parties cause damage to City vehicles, traffic signals, or street signs.
7. HR implemented a Pharmacy Benefit Management Program to manage drug formularies and achieve savings on pharmacy costs by providing oversight on the types of drugs and frequency of prescriptions to injured employees to assure that they are appropriate to the industrial injury.
8. In conjunction with an outside labor contract negotiator, HR completed and implemented labor agreements with all eight of the represented bargaining groups.
9. In 2016, the HR Department transitioned its New Hire Orientation process to a paperless system using NEOGOV's Onboard program, greatly improving the level of customer service provided to our new employees.
10. HR participated as one of four city-wide coaches on the Website Committee to help design and launch the new City website.

HUMAN RESOURCES



HUMAN RESOURCES

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Regular Full-Time:			
Administrative Specialist	1.000	1.000	1.000
Assistant Human Resources Director	1.000	1.000	1.000
Employee Benefits Analyst	1.000	1.000	1.000
Executive Assistant	1.000	1.000	1.000
Human Resources Analyst II	1.000	1.000	1.000
Human Resources Technician	1.000	1.000	1.000
Human Resources/Empl. Relations Director	1.000	1.000	1.000
Risk Management Analyst	1.000	1.000	1.000
Risk Manager	1.000	1.000	1.000
Senior Human Resources Analyst	2.000	2.000	2.000
Total Human Resources	11.000	11.000	11.000

HUMAN RESOURCES DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	Actual 2014-15	Actual 2015-16	Estimate 2016-17	Budget 2017-18
Salaries & Benefits	1,650,588	1,653,966	1,832,296	1,958,236
Maintenance & Operations	4,676,953	7,863,397	6,313,414	5,793,738
Capital Outlay	21,369	14,312	21,000	21,000
Total Operating Budget	6,348,910	9,531,674	8,166,710	7,772,974
Capital Improvements	-	-	10,000	-
Total Department	6,348,910	9,531,674	8,176,710	7,772,974
 <u>DEPARTMENT PROGRAMS:</u>				
1401 Personnel Administration	1,514,186	1,559,220	1,546,083	1,600,339
1411 Risk Management	446,591	459,494	481,083	456,037
1412 Liability & Workers' Compensation	3,979,923	7,117,765	5,671,717	5,207,349
1413 Self Funded Ins-Employee Benefit	408,209	395,195	477,827	509,249
Total Department	6,348,910	9,531,674	8,176,710	7,772,974
 <u>DEPARTMENT FUNDING SOURCES:</u>				
100 General Fund	1,319,343	1,391,929	1,428,485	1,465,443
245 Air Pollution Reduction	141,123	120,386	91,157	108,136
730 Self Insurance Workers' Comp.	3,234,487	5,046,726	3,874,665	3,978,369
740 Self Insurance Liability	1,248,746	2,577,438	2,304,576	1,711,777
752 Self Insurance Dental	382,386	375,104	416,668	414,880
760 Employee Accrued Liability	25,823	20,091	61,159	94,369
Total Funding	6,351,910	9,531,674	8,176,710	7,772,974

HUMAN RESOURCES | PERSONNEL ADMINISTRATION

PROGRAM DESCRIPTION

Personnel Administration is responsible for contract negotiations and administration, job classification and compensation, employee training and development, Federal and State employment law legal compliance, disciplinary actions, and processing of all human resource matters related to employment, recruitment and selection, and benefits administration.

SERVICE OBJECTIVES

1. Establish all hiring policies and practices and provide a process for all departments to recruit, select, and retain qualified employees.
2. Apply the highest background investigations review standards.
3. Establish and maintain job classification and compensation programs commensurate with the strategic plan of the City.
4. Administer and review the various benefit programs and plans including all retirement, medical, dental, vision, life, and long-term disability insurance plans.
5. Meet and confer with employee organizations to resolve labor issues related to the wages, hours, and working conditions within the City.
6. Ensure compliance with Local, State, and Federal laws that may impact the workforce.
7. Assist with the process of resolving employee grievance and disciplinary issues within the workplace.
8. Develop and implement training programs to address issues related to employee management and development throughout the year.
9. Recognize long-term employees and their dedication and contributions to the City through the Employee Service Award Program.
10. Comply with Regional Emission Reduction goals through administration of the City's Trip Reduction/Rideshare Program.

WORK PLAN FOR 2017-18

1. Conduct recruitments for the City's summer recreation programs, and conduct orientation program for Community Services by May 2018. [4e]
2. Organize and conduct the annual Employee Rideshare/Health Fair and Employee Open Enrollment period by October 30, 2017. [3e]
3. Recognize long-term City employees through the Employee Service Award program through June 2018. [1a]
4. Administer the City's grant funded Trip Reduction Program. Complete the annual employee transportation survey and annual report in an effort to meet the region's air quality mandates by June 2018. [3e]
5. Continue to review, analyze, propose, revise, and enact changes to the City's employment process to meet current and new rules and regulations set by Local, State, and Federal laws through June 2018. [4e]

6. Continue to recruit for critical vacancies where approved and hire quality employees to provide the highest level of support to our operating departments which ultimately provide services to our community through June 2018. [4e]
7. Assist city departments to provide advice and direction on handling grievances, disciplinary actions, organizational changes, and any employment issues through June 2018. [1a]
8. Work closely with outside counsel to conduct labor contract negotiations with all eight bargaining units by September 2017. [1a]
9. Meet Average Vehicle Ridership requirements as set forth by the South Coast Air Quality Management District and the Orange County Transportation Authority to secure the necessary grants in order to maintain the City's Trip Reduction Program through June 2018. [2d]
10. Coordinate with CalPERS to conduct two Retirement seminars by June 2018. [4e]

HUMAN RESOURCES | RISK MANAGEMENT

PROGRAM DESCRIPTION

The four major programs in Risk Management are: 1) Insurance, 2) Workers' Compensation Benefits, 3) Safety Management, and 4) Claims Administration. These programs address State and Federal regulations, including Occupational Safety and Health Administration (OSHA) safety laws, labor codes, and Workers' Compensation. This program also works to protect and preserve the City's assets, reduce accidents, increase safety awareness, improve communication, provide training, and deliver benefits to employees.

SERVICE OBJECTIVES

1. Provide comprehensive Risk Management services to all city departments.
2. Continually develop Risk Management programs to meet or exceed State and Federal regulations with the use of identification, assessment/evaluation, mitigation, financing, and monitoring of risk.
3. Protect city employees and assets by providing exceptional customer service.
4. Identify and analyze the City's loss exposure and develop risk control techniques to protect the City to the maximum extent feasible against loss or liability.
5. Conduct ongoing risk assessments of all city facilities and locations as well as all new Capital Improvement Projects.
6. Assist departments, employees, and managers to implement loss control programs to reduce accidents and liability exposure to the City.
7. Provide education and training to employees to prevent and mitigate safety and health issues.
8. Provide recommendations and expertise in the areas of insurance, loss control, and claims management.
9. Assist city departments to comply with Cal-OSHA, State, and Federal regulations by conducting work fitness evaluations, commercial driver license examinations, hearing examinations, and drug and alcohol testing. Maintain all related documents, files, logs, and databases as tools for monitoring risk.
10. Play an active role in the insurance pool group (California Insurance Pool Authority) as a City representative and member of the governing board and various committees to ensure adequate risk financing.
11. Be a strategic partner to foster cooperative relationships between employees and management and to ensure an equitable resolution to all claims.

WORK PLAN FOR 2017-18

1. Process all industrial disability retirement applications in a standard fashion by requiring CalPERS medical evaluations for each applicant and utilizing legal assistance through an outside firm specializing in these matters, to coordinate these procedures and defend the City during employee appeals through June 2018. [2a] [2d]
2. Conduct annual safety audit and inspections of city locations and facilities that have a high concentration of city employees and/or high property values through June 2018. [2d]
3. Provide safety training on regulations and programs to prevent injuries and reduce liability to the City through June 2018. [2d]

4. Conduct several citywide Safety Committee meetings by June 2018. [1a]
5. Conduct a comprehensive training on safety, Workers' Compensation claims procedures, and liability claims procedures to all first line supervisors by December 2017. [2d]
6. Conduct a City Hall fire drill with the aid of the Fire Department by December 2017. [1c]
7. Initiate claim file processing to third party administrator, manage commercial driver information, and Department of Motor Vehicles records by June 2018. [2a]
8. Continue working on the integration of an online learning management system to improve functionality and training compliance by June 2018. [2d]
9. Monitor compliance with city contract insurance requirements for contractors and vendors by June 2018. [2d]
10. Continue to manage an aggressive prescription drug management program with the assistance of a Pharmacy Benefit Management Program by June 2018. [1e]
11. Conduct meetings with City Attorney's Office, third party administrator, and departments to review existing and potential Workers' Compensation claims and litigation to keep them informed of the cost of risk, trends, and root causes of losses by June 2018. [1e]

HUMAN RESOURCES | LIABILITY AND WORKERS' COMPENSATION

PROGRAM DESCRIPTION

This program provides for payment of various components of the City's Liability and Workers' Compensation programs. It also provides for payment of property insurance, property damage losses and other forms of miscellaneous insurance coverage. Outside administration of Liability and Workers' Compensation claims is also provided under this program. General administration and goals are listed under the Risk Management program.

SERVICE OBJECTIVES

1. Provide various ways that employees and the City are able to resolve workplace injury claims in an equitable and efficient manner through appropriate and prompt medical treatment, follow-up care, case management, and claims administration.
2. Administer workplace standards and Workers' Compensation laws through education, adjudication, and enforcement in order to promote safe, healthy, and quality working environments for employees.
3. Oversee claims processing by third party Workers' Compensation administrator to ensure quality and speed of service, medical services, ergonomic requests, accommodations, and/or explanation of any Workers' Compensation services.
4. Oversee external medical service agreements with industrial clinics and vendors for employees who are injured on duty.
5. Serve as a liaison to the City Attorney's office to provide adequate ongoing investigations as related to general liability claims in legal proceedings and before Federal and State administrative bodies.
6. Protect the City's capital assets to ensure availability to provide public services.
7. Protect the City against the financial consequences of catastrophic accidental loss
8. Minimize the total cost of risk to the City using methods such as subrogation of third parties.
9. Administer funds to provide for losses, placement of insurance contracts, insurance and bonds compliance, and assisting in the management of claims/litigation presented against the City.
10. Work with managers, supervisors, and employees to ensure that employees are working as safely and efficiently as possible in compliance with Cal-OSHA guidelines and regulations.
11. Prevent and minimize injuries to employees and the public to enhance safety and livability for citizens and employees of the City.
12. Coordinate and manage citywide efforts to identify, address, and resolve occupational safety issues.
13. Implement additional employee training programs, improving policies and procedures, and be a resource of information and support to all departments of the City.
14. Utilize most current educational material both online and in the classroom to enable city to meet all safety training needs.

WORK PLAN FOR 2017-18

1. Develop and implement a Workers' Compensation study to identify areas to improve service to city departments by June 2018. [2a]

2. Track case information and data analytics in order to identify trends and address efficiencies in the best interests of the employees, the City, and the community by June 2018. [2d]
3. Obtain an actuarial report on both the Liability and Workers' Compensation funds by June 2018. [2d]
4. Conduct two Workers' Compensation administrator's claim file audits by June 2018. [2d]

HUMAN RESOURCES | SELF INSURANCE – EMPLOYEE BENEFITS

PROGRAM DESCRIPTION

This program provides for payment of dental insurance and unemployment claims. Outside administration of dental claims is also provided under this program. General administration and goals of the program are listed under the Personnel Administration description.

SERVICE OBJECTIVES

1. Administer and review the various benefit programs and plans including all retirement, medical, dental, vision, life, and long-term disability insurance plans.
2. Ensure compliance with Local, State, and Federal laws that impact the workforce.
3. Minimize unemployment insurance benefits claim costs.

WORK PLAN FOR 2017-18

1. Organize and conduct the annual Employee Rideshare/Health Fair and Employee Open Enrollment period by October 30, 2017. [3e]
2. Continue to respond to all unemployment insurance claim requests for information, providing employee separation information that should be considered by the Employment Development Department when determining unemployment insurance benefits eligibility through June 2018. [2a]
3. Work with insurance broker to forecast, tailor, and negotiate the most appropriate, quality and cost effective rates and programs for our employees through June 2018.[2d]

INFORMATION TECHNOLOGY

MISSION

To effectively support City departments in the state-of-the-art creation, modification, transmittal, storage, retrieval, and collection of data resources and other information critical to efficient City operations.

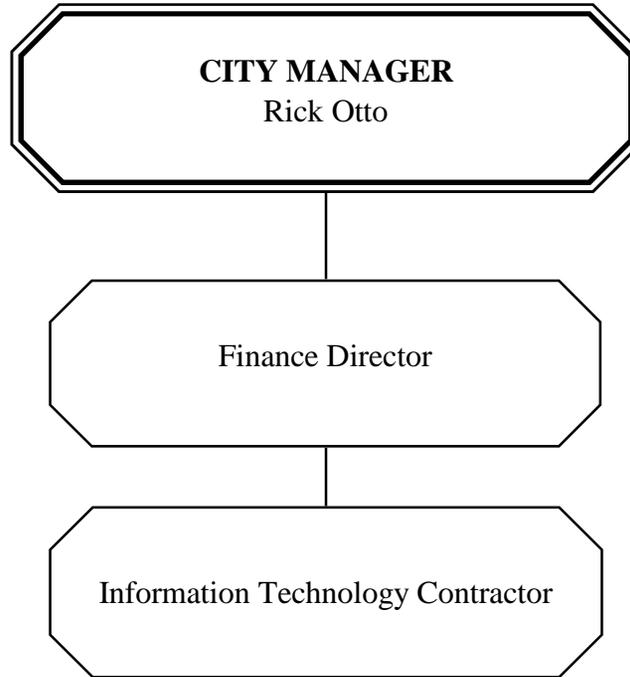
DEPARTMENT GOALS

1. Investigate, implement, and maintain reliable information systems that help improve the City's product and service delivery.
2. Provide Orange residents, business owners, and interested outside companies and individuals with accurate and accessible public information.
3. Improve and enhance network communications within and between City departments and City employees.
4. Help City employees better understand and make use of the City's investment in technological resources.

ACCOMPLISHMENTS FOR 2016-17

1. Monitored vendor compliance with the terms of the IT outsourcing agreement on a monthly basis.
2. Assisted in the implementation of a new surveillance system at the Metrolink train station. This system will be utilized as the backbone to support new and expanded use of surveillance at other City facilities.
3. Assisted the Fire Department in the implementation of their new records management system which replaced an old system that relied on outdated and obsolete technology.
4. Replaced the City's core network switch, which increased speed and reliability of the City's network, and also created redundancy to reduce network downtime.
5. Replaced Wireless Access Points (WAPS) at the Police Department and all three libraries. The new WAPS provide increased Internet speed and reliability for both employees and library patrons.
6. Segregated Internet services for Library and Civic Center, providing better connectivity for both sites.
7. Completed the connection of Taft Library and Fire Station 3 to the City's fiber optic network.
8. Assisted the Finance Department in the implementation of a new utility billing software, which enhances our ability to provide excellent customer service.
9. Upgraded Internet access at Grijalva Park and Fire Station 8 from 1.5 Mbps to 10 Mbps, increasing the productivity of employees at those sites.
10. Completed a monitor refresh by replacing approximately 650 monitors, many of which were eight years old or older.
11. Assisted the City in the implementation of the City's new website.
12. Assisted the City in the implementation of the new employee portal, which replaced the City's Intranet site.

INFORMATION MANAGEMENT



INFORMATION TECHNOLOGY DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	<u>Actual</u> <u>2014-15</u>	<u>Actual</u> <u>2015-16</u>	<u>Estimate</u> <u>2016-17</u>	<u>Budget</u> <u>2017-18</u>
Salaries & Benefits	30,657	28,712	-	-
Maintenance & Operations	1,873,170	1,904,705	2,005,039	2,412,643
Total Operating Budget	1,903,827	1,933,417	2,005,039	2,412,643
Capital Improvements	1,472,744	833,456	2,699,642	1,006,000
Total Department	<u>3,376,571</u>	<u>2,766,873</u>	<u>4,704,681</u>	<u>3,418,643</u>
 <u>DEPARTMENT PROGRAMS:</u>				
1601 Information Management Systems	3,376,571	2,766,873	4,704,681	3,418,643
Total Department	<u>3,376,571</u>	<u>2,766,873</u>	<u>4,704,681</u>	<u>3,418,643</u>
 <u>DEPARTMENT FUNDING SOURCES:</u>				
130 PEG Program	262,262	34,947	541,204	-
500 Capital Projects Fund	-	50,214	290,000	-
560 Fire Facilities Fees	-	86,000	92,902	-
573 Library Facilities Fees	1,521	48,937	27,536	-
780 Information Systems	1,873,170	1,904,705	1,998,381	2,395,565
790 Computer Replacement	1,239,618	642,069	1,754,658	1,023,078
Total Funding	<u>3,376,571</u>	<u>2,766,873</u>	<u>4,704,681</u>	<u>3,418,643</u>

INFORMATION TECHNOLOGY | SERVICES AND OPERATION

PROGRAM DESCRIPTION

The Information Management Services program assists City departments with the City's various data development, collection, and retrieval systems. The program provides technical support to the City's computer network, servers, personal computers, and printers, the City's website, the specialized technologies of specific City departments (image systems, records management and dispatch systems, library automation systems, and more), and software associated with each operation.

SERVICE OBJECTIVES

1. Maintain current service level of responding to all City calls for after-hours emergency Information Technology (IT) support within 30 minutes.
2. Conduct weekly meetings between the Finance Director (the City's IT contract administrator) and the Account Manager for the IT outsourcing vendor to thoroughly review the status of the City's IT operations and assets.
3. Maintain current service level of responding to all City employee desktop computer problem requests within four hours.
4. Maintain and continue to enhance the City's website to ensure that it is an effective communication tool to the residents and businesses of Orange.
5. Evaluate technology resources in the marketplace to determine appropriate technology upgrades to ensure City business needs are being met.

WORK PLAN FOR 2017-18

1. Complete the second phase of the audio/video upgrades to the City Council Chambers by June 2018. [2d,4c]
2. Provide support for more applications as the City continues to expand its IT assets by June 2018. [4c]
3. Implement the personal computer and laptop refresh program by June 2018. [4c]
4. Upgrade aging wireless devices in key locations at various City facilities by June 2018. [2d, 4c]
5. Assist with the implementation of enterprise-level surveillance activities of City facilities, including video surveillance and access control, by June 2018. [2d,4c]
6. Upgrade to the newest version of the LaserFiche software used by the City Clerk's Office and the Police Department and provide staff with support and training by June 2018. [4c]
7. Expand Geographic Information Systems (GIS) functionality across City operations by June 2018. [4c]
8. Evaluate Internet connectivity options for Hart Park by June 2018. [2d,4c]
9. Perform server refreshes and server memory expansions by June 2018. [4c]
10. Implement an enterprise-level backup software solution by June 2018. [4c]
11. Implement a mobile device management platform by June 2018. [4c]
12. Assist in the evaluation and implementation of an agenda management platform by June 2018. [4c]
13. Assist the Police Department in the implementation of a new Computer Aided Dispatch platform by June 2018. [4c]
14. Assist in the evaluation of a replacement for Maintstar, the City's maintenance management system which has reached end of life and is no longer supported, by June 2018. [4c]
15. Prepare an updated Information Technology Strategic Plan, which will guide IT initiatives over the next three years, by June 2018. [4c]

LIBRARY SERVICES

MISSION

To welcome and support all people in their enjoyment of reading and pursuit of lifelong learning, to preserve local history, and to provide equal access to information, ideas and knowledge through books, programs and technology.

DEPARTMENT GOALS

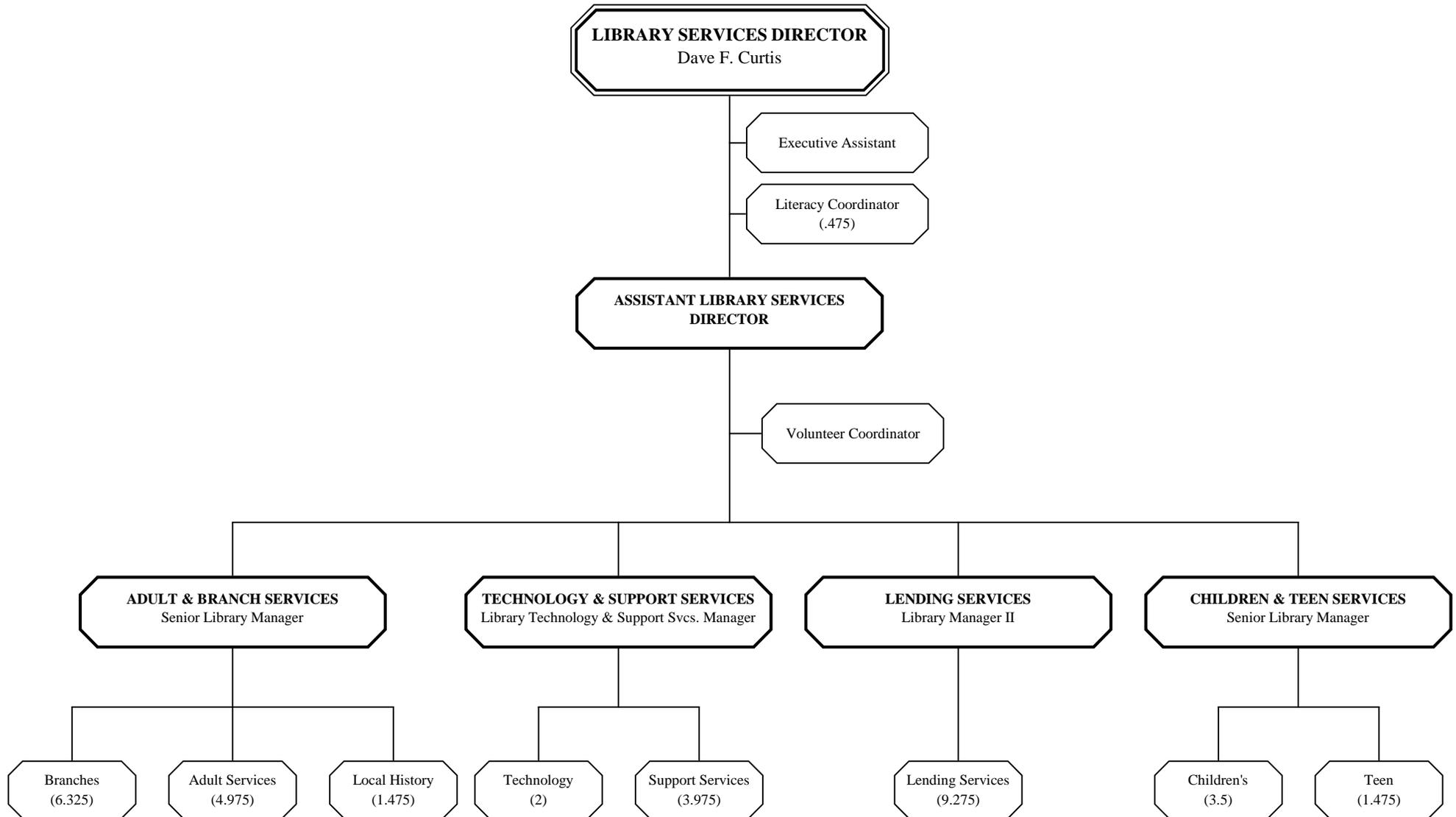
1. Provide centralized information, resources, and staff to serve the community to meet their information and literacy needs. Also, to provide library cardholders timely and convenient electronic access to the library's catalog, website, and databases.
2. Provide cultural and educational programs for children, teens, and adults.
3. Provide books, magazines, CDs, DVDs, and other materials for library cardholders to borrow, free of charge. Also, to collect, preserve, and promote a variety of materials documenting the City's history.
4. Provide friendly and welcoming library facilities for the community to enjoy.
5. Promote collaborations with community groups and educational institutions to enhance sharing of information and/or resources. Encourage and facilitate community partnerships to raise financial support for library facilities, materials, services, and programs.

ACCOMPLISHMENTS FOR 2016-17

1. Expanded and enhanced the adult literacy program at the Orange Public Library & History Center, funded by a grant from California Library Literacy Services (CLLS), a program of the California State Library.
2. Improved and added procedures and equipment concerning library safety and security for staff, volunteers, and the public, such as providing regular security service at the Orange Public Library & History Center. Received input and assistance from Public Works, Risk Management, Police, and Fire.
3. Strengthened the relationship with the Library Foundation by partnering on programming and outreach. Foundation donations provided a variety of Library services including new books and magazines, laptops for the El Modena Homework Center, and funds for the Library's adult literacy program.
4. Celebrated the 10th anniversary of the renovation of the Orange Public Library & History Center with special programming, events, and giveaways.
5. Partnered with the Library Board of Trustees and the local business community to expand the "Show Your Orange Public Library Card and Save" program, where businesses give discounts to customers who show their Orange Public Library card at time of purchase.
6. Trained, mentored, and prepared newly promoted staff for leadership roles as part of the Library's succession plan, particularly in the areas of supervision, Library Budget, and Local History.
7. Collaborated with new community partners to offer family programming focusing upon literacy, including Orange County Junior League Juniors, Skyview School, Casa Teresa, Richland Continuation School, Ruff Readers, Orange Fire Department, Orange Police Department, and the Orange Elks.
8. Implemented Volgistics volunteer management software at Taft and El Modena Libraries to manage volunteer scheduling, then coordinated volunteer training and procedures to increase volunteer service across all areas of the Library. In 2016, 301 adults and teens volunteered a total of 16,086 hours.

9. Evaluated current staffing and re-classified several page and clerk positions to provide better public desk coverage and excellent customer service under the Library Service Delivery Model for expanded hours.
10. Improved Internet and Wi-Fi service, replaced legacy RFID self-service equipment, and updated electronic resources and technology at all Library facilities.
11. Collaborated with Book Carnival to bring bestselling authors to the Library to discuss their newest books, including Craig Johnson and Sandra Brown.
12. Built a Graphic Novel collection for adults and offered compatible programming in collaboration with Big Red Comics.
13. Collaborated with the Orange County libraries of Santiago Library System to present Digital Saturday, a program highlighting library electronic resources, available to patrons with a library card.

LIBRARY SERVICES



LIBRARY SERVICES

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Regular Full-Time:			
Assistant Library Services Director	1.000	1.000	1.000
Executive Assistant	1.000	1.000	1.000
Librarian I	4.000	4.000	3.000
Librarian II	3.000	3.000	4.000
Librarian III	2.000	2.000	2.000
Library Assistant	2.000	2.000	3.000
Library Clerk	1.000	2.000	2.000
Library Manager II	2.000	2.000	1.000
Library Page	1.000	0.000	0.000
Library Services Director	1.000	1.000	1.000
Library Support Services Assistant	2.000	2.000	2.000
Library Technology & Support Svcs. Mgr.	1.000	1.000	1.000
* Library Technology Assistant	1.000	1.000	1.000
Library Technology Coordinator	1.000	1.000	1.000
Library Volunteer Coordinator	1.000	1.000	1.000
Senior Library Clerk	2.000	2.000	2.000
Senior Library Manager	2.000	2.000	2.000
<i>Regular Full-Time Sub-Total</i>	<i>28.000</i>	<i>28.000</i>	<i>28.000</i>
Regular Part-Time (FTE):			
* Librarian II	0.500	0.500	0.500
Library Assistant	0.500	0.500	0.500
Library Clerk	1.500	1.000	1.000
Library Page	1.000	1.500	1.500
<i>Regular Part-Time Sub-Total</i>	<i>3.500</i>	<i>3.500</i>	<i>3.500</i>
Part-Time/Non-Benefitted (FTE):			
Library Assistant	1.900	1.900	1.900
Library Clerk	2.375	1.900	1.900
Library Literacy Coordinator	0.000	0.000	0.475
Library Page	5.225	5.700	5.700
<i>Part-Time/Non-Benefitted Sub-Total</i>	<i>9.500</i>	<i>9.500</i>	<i>9.975</i>
Total Library Services	41.000	41.000	41.475

* Of the 41.475 full-time equivalent (FTE) positions, 1.5 FTE positions (0.5 Librarian II, and 1 Library Technology Assistant) are being held vacant and have not been budgeted in the 2017-18 fiscal year

LIBRARY SERVICES DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	Actual 2014-15	Actual 2015-16	Estimate 2016-17	Budget 2017-18
Salaries & Benefits	3,286,839	3,188,396	3,521,474	3,622,873
Maintenance & Operations	1,337,336	1,114,488	1,275,562	1,250,556
Capital Outlay	15,353	23,160	18,311	4,500
Total Operating Budget	4,639,528	4,326,044	4,815,347	4,877,929
Capital Improvements	-	15,624	470,761	430,700
Total Department	4,639,528	4,341,668	5,286,108	5,308,629
 <u>DEPARTMENT PROGRAMS:</u>				
2001 Library Administration	957,207	984,790	1,304,641	1,214,423
2004 Technology & Support Services	803,520	831,906	1,223,085	1,152,350
2014 Lending Services	820,261	745,483	811,970	918,606
2016 Adult & Young Adult Services	1,188,318	1,026,219	1,151,266	1,203,878
2017 Children & Branch Services	870,222	753,272	795,146	819,372
Total Department	4,639,528	4,341,668	5,286,108	5,308,629
 <u>DEPARTMENT FUNDING SOURCES:</u>				
100 General Fund	4,639,528	4,326,044	4,815,347	4,877,929
573 Library Facility Fees	-	15,624	470,761	430,700
Total Funding	4,639,528	4,341,668	5,286,108	5,308,629

LIBRARY SERVICES | LIBRARY ADMINISTRATION

PROGRAM DESCRIPTION

Library Administration provides planning, direction, management, and ongoing evaluation of the Library Services Department, seeks and administers library-related grants, and oversees library building maintenance, remodeling and renovations. Library Administration also coordinates the volunteer program and literacy program and serves as liaison to the Library Board of Trustees, the Library Foundation, the Friends of the Library, and other community support groups.

SERVICE OBJECTIVES

1. Communicate the Library's vision, mission, and goals to the community via services and facilities.
2. Work with the Library Board of Trustees in the performance of its duties and responsibilities through the preparation, distribution, and posting of agendas and recording of all Board meetings.
3. Maintain and strengthen relationships and communications among and between the Library's primary groups – Trustees, staff, Foundation, Friends, city management, and City Council.
4. Collaborate with the Library's support groups to strengthen public/private partnerships in order to provide contributions for library facilities, programs, and services.
5. Implement organizational development, team building, and staff training activities through staff meetings, task forces, ad-hoc committees, employee appreciation activities, and in-service training.
6. Maintain the appearance and condition of the Library facilities, furnishings, and equipment.
7. Recruit, place, and oversee volunteers to enhance services.
8. Provide programs and services to address literacy needs in the community.

WORK PLAN FOR 2017-18

1. Implement, develop, and evaluate the Library's new Adult Literacy program, including establishment of Literacy Volunteer component by September 2017. [4b]
2. Produce an infographic report summarizing the accomplishments and key statistics of the Library during the previous year by December 2017. [3b]
3. Coordinate the planning and presentation of Library Staff Development Day, by February 2018. [4e]
4. Implement, develop, and evaluate the Library's new security features, including on-site security service and expanded security camera system at its three facilities by April 2018. [1a]
5. Continue community partnerships, as well as ongoing collaboration with the three library support groups, to identify opportunities for funding, programs, and services by June 2018. [3e]

LIBRARY SERVICES | TECHNOLOGY AND SUPPORT SERVICES

PROGRAM DESCRIPTION

The Technology and Support Services Division orders, receives, catalogs, and processes all library material. It is responsible for maintaining a quality catalog database that provides access to library materials from within the Library facilities or online from home, school, or office. Maintaining the automated library system, the automated internet sign-up system, public-access computers at all libraries, wireless access at all libraries, and information presented on the Library's web page are all part of this program. In addition, maintaining, planning, and helping to implement new developments to the Library's computer network infrastructure, equipment, and software are also included.

SERVICE OBJECTIVES

1. Order, catalog, and process purchased and donated materials in an efficient manner.
2. Provide total access to library collections, including electronic resources through the Internet.
3. Coordinate implementation and maintenance of the Library's network infrastructure, equipment, and software with the City's contracted Information Technology (IT) staff.
4. Plan and present technology literacy training for staff.
5. Coordinate and maintain the Library's web pages.

WORK PLAN FOR 2017-18

1. Evaluate new vendor for processing labels and work with Library Management Team and selectors on recommendation by October 2017. [4c]
2. Work with IT to implement the new library-wide security surveillance system by December 2017. [1a]
3. Test and evaluate SirsiDynix BLUECloud Cataloging module and make recommendation for implementation by March 2018. [4c]
4. Work with Bibliotheca to design and develop specifications and scope of work for a replacement sorter and prepare contract for approval by City Council by March 2018. [4c]
5. Work with the California State Library, Califa, and CENIC to implement proposed E-Rate discounted telecommunications circuits for 1 GB service to El Modena Branch Library and the CalRen backbone for Internet service by June 2018. [4c]

LIBRARY SERVICES | LENDING SERVICES

PROGRAM DESCRIPTION

The Lending Services Division provides public services including new library card registrations, check-out and check-in of library materials, and collection of fines and fees at Orange Public Libraries. In addition, Lending Services staff members sort and re-shelve returned library materials, oversee library borrowers' accounts, and coordinate the services of a collection agency. This division also manages the routine mechanical operations of the Automated Materials Handling System (AMHS) and self-checkout machines.

SERVICE OBJECTIVES

1. Provide control of materials on loan to the public by checking materials in and out, shelving materials in good order, and collecting fines and fees owed to Orange Public Library.
2. Provide library card registration to new library users.
3. Sort and re-shelve returned library materials promptly to ensure public access to them.
4. Assist in maintaining prompt, problem-free operation of self-checkout, automated check-in, and sorting activities to optimize use of technology to facilitate library use and manage operational costs.

WORK PLAN FOR 2017-18

1. Coordinate and implement new and improved features into the Summer Teen Volunteer program, such as orientation, scheduling, and training by September 2017. [4d]
2. Examine and restructure full-time clerk duties to maximize team uniformity and leadership opportunities as part of succession planning by December 2017. [4d]
3. Create and implement new training manuals for library assistants and Lending Services volunteers to ensure consistency and productivity by March 2018. [4e]

LIBRARY SERVICES | ADULT AND BRANCH SERVICES

PROGRAM DESCRIPTION

The Adult and Branch Services Division provides access to library materials and technology in various formats for adults and also provides programming in order to educate, enrich, entertain, and inform adults in the City of Orange. A History Center with specialized staff and collections provides preservation of, and public access to, Orange's unique and important heritage at the Orange Public Library & History Center. The Adult and Branch Services Division also oversees the Taft and El Modena Branch Libraries.

SERVICE OBJECTIVES

1. Provide basic reference services for adults at the Orange Public Library & History Center, Taft, and El Modena Branch Libraries.
2. Maintain a print, digital, and audio-visual collection that provides leisure reading, listening, and viewing materials; includes popular non-fiction and supports the local educational curriculum to the community college level.
3. Provide enriched library services to adults, including bibliographic and computer instruction, reader's advisory service, and local history assistance.
4. Facilitate public online access to information through subscription databases and public internet resources.
5. Provide cultural, educational, and informational programs for the community.
6. Promote awareness of, and access to, local history by collecting and preserving print and non-print materials relating to Orange's past.

WORK PLAN FOR 2017-18

1. Present a National Literacy Day program in collaboration with other Library divisions, Library Literacy Coordinator, and community groups by September 2017. [3e]
2. Conduct evacuation drills at both Taft and El Modena Branch Libraries by November 2017. [1c]
3. Investigate developing a small collection of pre-loaded adult genre eReaders for checkout by January 2018. [4c]
4. Conduct two joint programs at El Modena Branch Library on Local History or Genealogy in collaboration with the Society of Hispanic Historical and Ancestral Research (SHHAR) by April 2018. [5c]

LIBRARY SERVICES | CHILDREN'S AND TEEN SERVICES

PROGRAM DESCRIPTION

The Children's and Teen Services Division provides access to library materials and technology in various formats, as well as programming, in order to educate, enrich, entertain, and inform children, teens, and their families. This division includes the Children's and Teen Homework Centers, staffed by volunteers.

SERVICE OBJECTIVES

1. Provide reference services, including reader's advisory and digital instruction to children, teens, and their families in the Children's and Teen Division of the Orange Public Library.
2. Provide enriched library outreach services to children, teens, and families including class visits and tours, school visits, and after-school homework assistance to children in grades 1-6 and teens in grades 7-12.
3. Provide materials in print and digital format to support homework assignments along with popular and recreational reading materials for children and teens.
4. Facilitate online access to subscription databases and public Internet resources through information literacy instruction.
5. Provide cultural, educational, and informational children's and teen programs for the community.

WORK PLAN FOR 2017-18

1. Explore information about staff training concerning programming for autistic children and their families by August 2017. [3b]
2. Plan and implement an "Early Literacy" reading program for winter by September 2017. [3b]
3. Design new plan for Steve Ambriz Story Time Room that will enhance its use by families by December 2017. [3a]
4. Collaborate with Support Services to expand scope and improve consistency of Children's and Teen Services series collections, including catalog cleanup of series records by March 2018. [4c]
5. Design new plan for Teen Zone that will enhance its use by teens and adults by May 2018. [3b]

FIRE DEPARTMENT

MISSION

The mission of the Orange City Fire Department is to prevent or minimize the loss of life, damage to the environment, and loss of property from the adverse affects of fire, medical emergencies, and hazardous conditions.

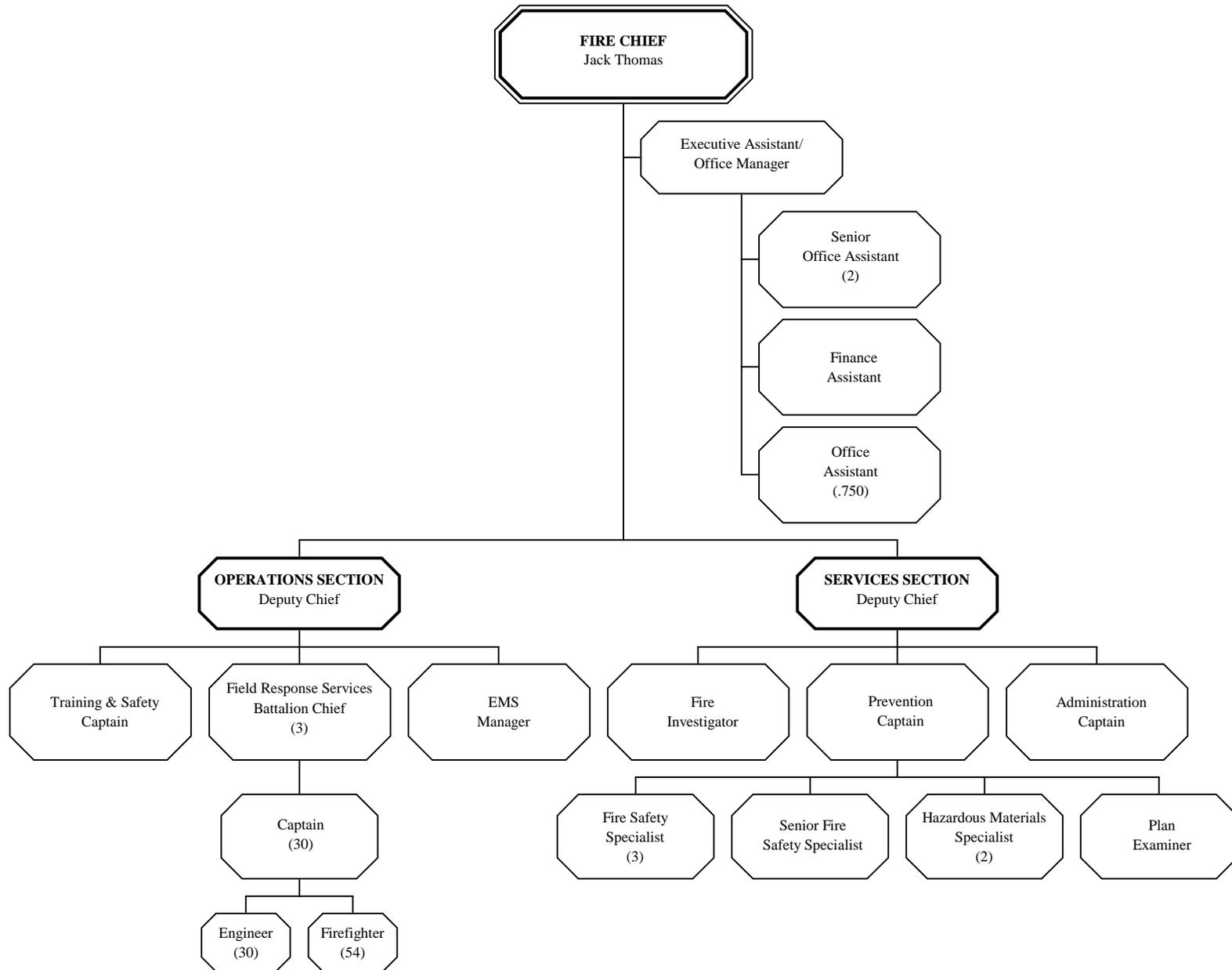
DEPARTMENT GOALS

1. Provide exceptional customer service.
2. Rapidly respond to and aggressively intervene to mitigate all emergencies.
3. Maintain facilities, apparatus and equipment in a constant state of readiness.
4. Assure that all personnel receive comprehensive training, consistent with the highest professional standards of the fire service.
5. Efficiently use public funds while providing effective utilization of resources for maximum benefit.
6. Provide fire prevention, code enforcement and hazardous materials regulatory programs that assure a high level of public safety.
7. Deliver quality public education programs that address fire and life safety issues present in the community.
8. Coordinate emergency service activities to assist City departments and the public in preparing for a disaster.
9. Furnish personnel with equipment, clothing and other measures to ensure their safety and maximize performance capabilities.
10. Locate and apply for government and private grant programs to provide supplemental funding for new and existing Fire Department programs.

ACCOMPLISHMENTS FOR 2016-17

1. Responded to a total of 15,048 incidents during 2016.
2. Implemented 24-hour staffing for Rescue 1 to add a fourth Rescue Ambulance in the City.
3. Completed 4,780 fire and life safety inspections of commercial and public facilities.
4. Conducted 165 fire cause and origin investigations, 28 formal arson investigation cases.
5. Processed 496 building and development plans to assure the safety of newly constructed buildings.
6. Delivered 110 public education programs.
7. Improved communication, feedback and training to/from the community through the "Annual Report", customer satisfaction surveys, and the CERT Program.
8. Deployed our Type 3 Engine to numerous multi-day Wildland Fire incidents throughout the State.
9. Partnered with the Orange Police Department in continuing the City's Citizen Emergency Response Team (CERT), training 129 Citizen Volunteers in 2016.
10. Updated and implemented Fire Department policies and procedures to meet current industry best practices and Federal, State and Local laws and requirements.
11. Placed two new Rescue Ambulances into service.
12. Transitioned to WATER and Firehouse software programs to improve records management and electronic patient care reporting systems.

FIRE



FIRE DEPARTMENT

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Sworn Regular Full-Time:			
Fire Battalion Chief	5.000	5.000	5.000
* Fire Captain	33.000	33.000	33.000
Fire Chief	1.000	1.000	1.000
* Fire Engineer	30.000	30.000	30.000
* Fire Fighter	54.000	54.000	54.000
Fire Inspector/Investigator	1.000	1.000	1.000
Fire Safety Specialist	1.000	1.000	1.000
<i>Sworn Regular Full-Time Sub-Total</i>	<i>125.000</i>	<i>125.000</i>	<i>125.000</i>
Non-Sworn Regular Full-Time:			
Emergency Medical Services Manager	1.000	1.000	1.000
Executive Assistant	1.000	1.000	1.000
Finance Assistant	1.000	1.000	1.000
Fire Safety Specialist - Misc.	3.000	2.000	2.000
Hazardous Materials Specialist	2.000	2.000	2.000
Plan Examiner	0.000	1.000	1.000
* Senior Fire Inspection Specialist	1.000	1.000	1.000
Senior Office Assistant	2.000	2.000	2.000
<i>Non-Sworn Regular Full-Time Sub-Total</i>	<i>11.000</i>	<i>11.000</i>	<i>11.000</i>
Non-Sworn Regular Part-Time (FTE):			
Office Assistant	0.750	0.750	0.750
Total Fire	136.750	136.750	136.750

* Of the 136.75 full-time equivalent (FTE) positions, 10 FTE positions (3 Fire Captains, 3 Fire Engineers, 3 Fire Fighters and 1 Sr Fire Inspection Specialist) are being held vacant and have not been budgeted in the 2017-18 fiscal year

FIRE DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
Salaries & Benefits	23,485,467	25,310,152	26,025,103	26,381,453
Maintenance & Operations	3,644,031	4,032,291	3,832,694	3,552,813
Capital Outlay	38,294	51,968	54,052	51,822
Total Operating Budget	27,167,792	29,394,412	29,911,849	29,986,088
Capital Improvements	515,535	565,215	1,236,293	818,688
Total Department	27,683,327	29,959,627	31,148,142	30,804,776
 <u>DEPARTMENT PROGRAMS:</u>				
3001 Office of the Fire Chief	441,925	542,327	467,432	508,732
3011 Fire Administration	815,869	1,009,825	947,228	932,182
3012 Fire Prevention	1,743,084	1,997,994	2,589,681	2,423,720
3015 EMT Program	1,353,667	1,709,207	1,791,187	2,030,400
3021 Fire Operations	13,282,113	14,388,424	15,106,668	14,715,208
3022 Paramedics	9,433,520	9,729,834	9,621,178	9,626,645
3023 Fire Training	613,148	582,016	624,767	567,888
Total Department	27,683,327	29,959,627	31,148,142	30,804,776
 <u>DEPARTMENT FUNDING SOURCES:</u>				
100 General Fund	25,594,489	27,349,438	27,708,147	27,559,607
120 Proposition 172	553,735	118,616	255,680	99,765
125 Emergency Transport Program	1,529,380	1,989,365	2,108,567	2,331,715
500 Capital Projects Fund	2,921	0	3,374	-
560 Fire Facilities Fees	2,801	502,207	1,062,374	813,688
790 Computer Replacement	-	0	10,000	-
Total Funding	27,683,327	29,959,627	31,148,142	30,804,776

FIRE DEPARTMENT | FIRE CHIEF

PROGRAM DESCRIPTION

The Office of the Fire Chief provides overall management of the fire protection and life safety resources necessary to maintain an effective level of service to the community. Program emphasis is organizational vision and planning and providing direction for the administrative, prevention, training, paramedic, rescue, and fire suppression functions of the Fire Department.

SERVICE OBJECTIVES

1. Provide staff assistance to the City Council and City Manager as required and perform as an effective member of the City Manager's executive management team.
2. Serve as a strong advocate for fire and life safety issues relating to citizens, businesses, and visitors to the City of Orange.
3. Manage the fiscal, physical, and human resources of the Fire Department and assure the appropriate allocation and best utilization of those resources.
4. Guide the development of plans, policies, and procedures required for the effective delivery of high quality customer service within the current city setting as well as annexation areas and new development.
5. Provide for Firefighter safety through practices, procedures, equipment and safety clothing.
6. Maintain a collaborative working relationship with labor organizations to assure the department services are optimal and employees are supported in an appropriate work environment.
7. Review and analyze Fire Department practices, procedures, and equipment to assure excellent service is provided to Department customers.
8. Proactively guide grant application processes to create the highest possibility of grant awards.
9. Develop and maintain close working relationships with other City departments, neighboring fire departments, and allied organizations.
10. Improve communication with the public and other city departments.

WORK PLAN FOR 2017-18

1. Provide the highest possible level of service within the approved budget (Ongoing). [1a]
2. Continue to monitor trends throughout the Department to improve efficiency and effectiveness and identify cost-saving opportunities (Ongoing). [2a]
3. Continue to communicate and implement Fire Department vision statement, values, and goals for 2017-18. Specific goals for each division are outlined separately. [2a]
4. Maintain effective and positive working relationships with employees and labor groups (Ongoing). [4e]
5. Improve communications throughout the Fire Department. Visit all personnel at least once a year to disseminate information and listen to concerns (Ongoing). [4c]
6. Develop future leaders within the Department through training, mentoring, and work-related assignments (Ongoing). [4d, 4e]
7. Roll out new Fire Department web site and seek feedback from our citizens and stakeholders regarding ease of use and content (Ongoing). [4a]
8. Evaluate apparatus and equipment placement for response times and call for service levels (Ongoing). [1a]

FIRE DEPARTMENT | ADMINISTRATION

PROGRAM DESCRIPTION

The Fire Administration program provides the development, coordination, control, and management of Fire Department fiscal resources. The program provides other administrative functions including: personnel, workers' compensation, payroll, policy and procedure development, facility, apparatus, and equipment management. The Fire Administration program is managed by the Services Deputy Chief/Fire Marshal as directed by the Fire Chief.

SERVICE OBJECTIVES

1. Provide administrative staff assistance to the Fire Chief and other Chief Officers as directed.
2. Provide timely acquisition, delivery, and documentation of supplies, services, repairs, and other activities needed for the day-to-day operations of the Fire Department.
3. Provide grant research, application, and administration.
4. Administer the Fire Department workers' compensation issues.
5. Strive to control program costs through management techniques, while maintaining efficiency.
6. Respond to special studies and information requests.
7. Provide Fire Department liaison to other City departments and County agencies.
8. Provide oversight of the Fire Department's records management system.
9. Administer Fire Department Emergency Services programs, providing direction for future programs, facilities, and supplies.

WORK PLAN FOR 2017-18

1. Conduct annual safety inspections of all personnel, apparatus, and facilities to ensure compliance with applicable rules, regulations, and industry standards by October 2017. [1a]
2. Pursue all reimbursement due to the City from Strike Team or Overhead Resource assignment expenditures through June 2018. [1a]
3. Pursue all grant opportunities available to the Fire Department's mission and administer all awarded programs through June 2018. [1a]
4. Search out opportunities for increased efficiency and improved service levels in all Fire Department operations through June 2018. [1a]
5. Continue Capital Improvement Program Turnout Replacement for Fire Department safety personnel through June 2018. [1a]
6. Research, field test, and purchase new thermal imaging camera equipment for all fire apparatus through June 2018. [1a]
7. Plan, coordinate, and identify funding for a new Fire Station 2 apparatus bay by June 2018. [1b]
8. Continue planning, development, implementation, and coordination with Public Works for the Signal Preemption program throughout the City through June 2018. [1b]
9. Evaluate Annual Physical and Worker's Compensation programs to determine potential improvements to streamline the process and reduce injuries through June 2018. [1a]

FIRE DEPARTMENT | PREVENTION

PROGRAM DESCRIPTION

The Fire Prevention Division is charged with the responsibility of decreasing the potential for occurrence of fire, loss of life, or personal injury due to fire, explosion, or other hazardous conditions. This is accomplished through fire and life safety code inspections, code enforcement processes under the authority of City ordinances and State law, public education programs for residents and organizations in the community, and fire cause/arson investigation policies and procedures. The Fire Prevention program is managed by the Services Deputy Chief under the direction of the Fire Chief.

SERVICE OBJECTIVES

1. Provide administrative staff assistance to the Fire Chief as directed.
2. Maintain the department's Records Management System (RMS) database and integrate all pertinent processes.
3. Conduct Records Management System training for all Fire Suppression and Prevention personnel.
4. Present business inspection, hazardous material inspection, code enforcement, fire investigation, scene management, and wildland interface/fuel modification code training to Fire Suppression personnel.
5. Conduct 48 mandatory annual high-rise building inspection reports. Submit 48 annual inspection reports to the California State Fire Marshal.
6. Conduct state-mandated jail inspections and forward reports to the California State Fire Marshal and the California Department of Corrections.
7. Provide fire and life safety recommendations through plan review and inspection of hazardous occupancies, new construction, underground tanks, wildland interface fuel management design, hospitals, schools, state licensed care facilities, and specialized fire and life safety activities.
8. Maintain the mandated hazardous materials program as required by State and Federal law.
9. Provide hazardous materials information for fire suppression companies to use in emergency situations.
10. Conduct the weed abatement program as required by City ordinance.
11. Manage the fuel modification reporting requirements for homes in the wildland interface.
12. Investigate promptly the cause, origin, and circumstances of each and every fire involving loss of life or injury to person, or destruction or damage to property.

WORK PLAN FOR 2017-18

1. Research and develop an electronic plan review program in collaboration with the Community Development Department by September 2017. [4c]
2. Comply with complete migration of Hazardous Materials E-Submit data to California Environmental Reporting System and First Responder Module by August 2017. [4c]
3. Strive for 100 percent compliance with hazardous material disclosures from regulated businesses by March 2018. [1d]
4. Facilitate two Emergency Operations Center (EOC) related training or table-top exercises for all City of Orange EOC responders by June 2018. [1c]
5. Assist Police Department in the recruitment, training, and continuing education of our citywide Community Emergency Response Team (CERT) and direct the resources necessary to ensure success by June 2018. [1c,1e]
6. Redistribute duties and responsibilities among the Fire Safety Specialists by August 2017. [1b]
7. Increase volume of in-house fire plan checks by 25-30 percent by January 2018. [1a]

FIRE DEPARTMENT | EMERGENCY MEDICAL TRANSPORTATION

PROGRAM DESCRIPTION

The Emergency Medical Transportation Program provides ambulance transportation from the scene of a medical emergency to a hospital. Personnel assigned to the rescue ambulances are “Dual-Function.” In addition to providing medical service, they respond to structure fires and other life/property threatening incidents in the community.

SERVICE OBJECTIVES

1. Provide highly professional and courteous emergency medical transportation 100% of the time.
2. Maintain the budget for the Emergency Medical Transportation Program in a fiscally responsible manner.
3. Reduce morbidity and mortality from citizens experiencing medical emergencies.

WORK PLAN FOR 2017-18

1. Investigate and deploy electronic systems that ensure the security and accountability for controlled medications through June 2018. [1b]
2. Create Administrative and Quality Improvement (QI) reports for ongoing monitoring of patient care and compliance with regulations and standards of care using Street EMS Software and Image Trend NEMSIS III compliant Software by December 2017. [1a]
3. Implement an electronic medical supply accountability system by July 2018. [1a]
4. Continue monitoring the implementation and addition of Rescue 1 as a fourth Rescue Ambulance in the City through June 2018. [1a]

FIRE DEPARTMENT | FIRE OPERATIONS

PROGRAM DESCRIPTION

The Fire Operations program is administered from eight fire stations located throughout the community and coordinates with the Police Department to form an “all risk” emergency response system. The Fire Operations program is tasked with responding to, and mitigating fire, medical, physical rescue, explosion, and hazardous condition emergencies. This program also conducts annual fire safety inspections, public education, and fire training. Other areas of responsibility include station, apparatus, and equipment maintenance.

SERVICE OBJECTIVES

1. Maintain appropriate staffing levels to provide emergency services to the public.
2. Manage the budget for Fire Operations in a fiscally responsible manner.
3. Provide the apparatus, equipment, and supplies needed to handle emergency responses.
4. Provide and utilize automatic and mutual aid agreements to/from surrounding communities in accordance with State and Local agreements.
5. Provide public education programs that will help prevent emergencies and enhance the quality of life in the community.
6. Provide the safest working environment possible for all personnel.
7. Provide quality improvement reviews for operational effectiveness.
8. Conduct annual pump/ladder/equipment tests for all apparatus.
9. Post incident analysis of all command incidents and multi-victim incidents.
10. Provide fire inspections and fire prevention programs to prevent emergencies in the community.

WORK PLAN FOR 2017-18

1. Provide multi-agency and agency-specific in-service training for all department personnel through June 2018. [1a]
2. Provide comprehensive career development training for those seeking promotion using available funding by June 2018. [4d]
3. Mentor those individuals who seek promotional opportunities with staff rides, live fire, and leadership training by June 2018. [4d]
4. Deliver a Fire Captain Academy and promotional exam by August of 2017. [4d]
5. Deliver an Engineers Academy and promotional exam by June of 2018. [4d]
6. Evaluate and alter as necessary Automatic Vehicle Location Dispatch (AVLD) by June of 2018. [1a]
7. Move all fire maps to electronic media by September 2017. [1a]
8. Up-fit a new fire engine, two rescue ambulances, and a code 3 utility vehicle by June 2018. [1b]
9. Inspect all stations, grounds, and apparatus by October 2017. [1b]

FIRE DEPARTMENT | PARAMEDICS

PROGRAM DESCRIPTION

The Paramedic Program provides Advanced Life Support (ALS) treatment capabilities to the community. The program provides an extension of the Base Station Hospital's emergency services into the field. The program also provides resources for response to emergencies such as fires and other life or property threatening incidents.

SERVICE OBJECTIVES

1. Provide ALS treatment in accordance with various protocols and requirements designated by County and State Emergency Medical Services (EMS) Agencies.
2. Maintain the budget for Paramedics in a fiscally responsible manner.
3. Maintain documentation of current appropriate licenses or certifications for all personnel assigned to the Paramedic Program as required by law.
4. Provide EMS education and skills maintenance training programs for ALS and basic life support providers, in conjunction with the Orange Fire Department Training Captain.
5. Further develop and maintain the formal Fire Department Quality Assurance (QA) Plan.
6. Provide and maintain adequate medical supplies and equipment to ensure that EMS duties can be performed in the safest manner possible for the public and City personnel.

WORK PLAN FOR 2017-18

1. Coordinate consolidated EMS Training at North Net Fire training with EMS training in fire stations to keep units in first-due areas through June 2018. [1a]
2. Implement new ALS devices/equipment and procedures as directed by Orange County Emergency Medical Services (OC-EMS) through June 2018. [1a]
3. Continue customization of Street EMS software providing electronic data collection/patient care record system and integration with Orange County Medical Emergency Data System (OC-MEDS) through June 2018. [1a]
4. Continue use of Orange City Fire Department's Quality Improvement (QI) process to ensure compliance with OC-EMS standing orders through June 2018. [1a]
5. Implement succession plans to meet the anticipated need for new paramedics by December 2018. [1a]

FIRE DEPARTMENT | TRAINING

PROGRAM DESCRIPTION

The Training Program delivers and facilitates training activities to all operations personnel, including research, development, and implementation of a variety of training courses. This includes basic and advanced firefighter techniques, administrative, and supervisory training. This program coordinates and administers firefighter recruitment and promotional exams. Additionally, the Training Program manages training academies for the ranks of Firefighter, Engineer, Captain, and Battalion Chief. This program maintains a strong working relationship with Santa Ana College, Urban Areas Securities Initiative (UASI), and the California Firefighter Joint Apprenticeship Commission (CFFJAC). In addition to training functions, the members of this program also serve as the department's Safety Officer, ensuring compliance with common safety practices.

SERVICE OBJECTIVES

1. Coordinate and direct department activities as they relate to training, employee development, and safety.
2. Coordinate the development of entry-level and promotional examination processes in cooperation with the Human Resources Department.
3. Provide the development, implementation, and monitoring of recruit training, apparatus operator training, officer training, and company performance standards based on evaluations.
4. Provide training standards to meet Federal regulations, CAL-OSHA regulations, and safety/operational requirements.
5. Coordinate the Research and Development Committee and Safety Committee programs.

WORK PLAN FOR 2017-18

1. Manage in-service training for department personnel through June 2018. [1a]
2. Coordinate Urban Areas Security Initiative (UASI) grant funded training through June 2018. [2a]
3. Coordinate and conduct Fire Captain and Fire Engineer promotional processes with related academies by June 2018. [1a]
4. Coordinate and conduct a Firefighter recruit academy by June 2018. [1a]
5. Provide safety inspections of fire stations and grounds by October 2017. [1b]
6. Manage the Target Solutions web-based training program through June 2018. [1a]
7. Conduct collaborative firefighter skills/training/recruit academies with neighboring agencies through June 2018. [1a]
8. Identify and implement innovative training solutions to train new supervisors for high number of retirements projected through June 2018. [1a]



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POLICE

MISSION

To perform our law enforcement duties with innovative leadership, accountable to the people we serve, in order to ensure their safety and improve the quality of life in our diverse community.

DEPARTMENT GOALS

1. Coordinate the resources of all city departments relative to emergency services and homeland security and maintain the operational capability of the City's Emergency Operations Center (EOC).
2. Create a safe environment for our citizens by utilizing all available resources as we work to suppress criminal activity in the City of Orange.
3. Constantly strive to enhance our partnership with the community.
4. Seek out opportunities to implement lasting solutions to the problems facing the community and thereby improve the quality of life in Orange.
5. Create a professional working environment and organizational structure that prepares, encourages, and provides opportunities for employees to achieve their full potential.
6. Use acquired technology to quickly and accurately identify crime trends and direct appropriate resources to address them.
7. Expand the use of non-sworn personnel, citizen volunteers, and reserve officers in new and innovative ways to enhance the Department's ability to respond to the wide array of challenges facing law enforcement.

ACCOMPLISHMENTS FOR 2016-17

1. The Department conducted four testing processes for Police Academy Trainee (PAT) and Lateral/Entry level officers, resulting in the hiring of 15 Police Officers, two Dispatchers, and two Police Service Officers.
2. An audit was performed to ensure that all sworn personnel meet the Peace Officers Standards and Training requirements. In addition, staff is using the TMS Tracking System to account for all firearms carried by officers and owned by the Police Department
3. Administration secured and is in the process of implementing an online crime reporting system (Coplogic) and a crime analysis tool (Bair Analytics) that will provide department staff with real time crime reports.
4. The Police Department provided a two-day "Performance Leadership Workshop" presented by Harvard University Professor, Bob Behn. Training provided strategies and methods for motivating and managing government performance.
5. Along with the Fire Department, Police provided two additional CERT classes, with more than 200 members trained citywide.
6. Supervisory personnel will attend 12 California Law Enforcement Association of Records Supervisor (CLEARS) meetings in FY17.
7. Staff will conduct four CSI training for Field Services Division and two evidence booking trainings for Patrol and Detective personnel by FY17 year-end.
8. Four presentations on current fraud trends will be conducted to senior citizen groups and businesses by FY17 year-end. In addition, three public presentations to both high schools and Chapman University on the topic of Sexual Assault Prevention will be conducted. Finally, a community outreach and education program under the Families and Communities Together (FaCT) grant will be conducted in collaboration with the Friendly Center.
9. Staff will provide two Alcohol Training for Intervention Program (TIPS) for local bars and restaurants to ensure the responsible service, sale, and consumption of alcohol.

10. Crime Prevention conducted 17 Neighborhood Watch Meetings, 31 Security Assessments, 126 Construction Plan Reviews, 165 Construction Site Visits, 249 Construction Inspection Finals and 39 Lighting Inspections. [1d, 1e]
11. Staff will provide two business outreach presentations for local businesses to reduce crime within the business community and enhance partnerships with the Police Department.

POLICE DEPARTMENT

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Sworn Regular Full-Time:			
* Police Academy Trainee	2.000	2.000	2.000
Police Captain	3.000	3.000	3.000
Police Chief	1.000	1.000	1.000
Police Lieutenant	7.000	7.000	7.000
Police Officer	131.000	131.000	131.000
* Police Sergeant	23.000	23.000	23.000
<i>Sworn Regular Full-Time Sub-Total</i>	<i>167.000</i>	<i>167.000</i>	<i>167.000</i>
Sworn Part-Time/Non-Benefitted (FTE):			
* Police Reserve Officer I	2.597	2.597	2.597
* Police Reserve Officer II	1.558	1.558	1.558
* Police Reserve Officer III	1.731	1.731	1.731
<i>Sworn PT/Non-Benefitted Sub-Total</i>	<i>5.885</i>	<i>5.885</i>	<i>5.885</i>
Non-Sworn Regular Full-Time:			
* Civilian Investigative Officer	4.000	3.000	3.000
Court Liason Officer	1.000	1.000	1.000
Crime Analyst	1.000	1.000	1.000
Crime Prevention Specialist	2.000	3.000	3.000
Executive Assistant	1.000	1.000	1.000
* Forensic Services Specialist	1.000	1.000	1.000
Forensic Services Supervisor	1.000	1.000	1.000
Maintenance Worker	1.000	1.000	1.000
Parking Control Officer II	3.000	3.000	3.000
Police Administrative Assistant	3.000	3.000	3.000
Police Armorer	1.000	1.000	1.000
* Police Clerk	1.000	1.000	1.000
Police Code Enforcement Officer	1.000	1.000	1.000
Police Communications Manager	1.000	1.000	1.000
* Police Dispatch Shift Supervisor	3.000	3.000	3.000
Police Dispatcher	16.000	16.000	16.000
* Police Records Clerk	13.000	13.000	13.000
Police Records Manager	1.000	1.000	1.000
Police Records Shift Supervisor	3.000	3.000	3.000
* Police Services Officer	6.000	6.000	6.000
Police Subpoena/Warrants Specialist	1.000	1.000	1.000

POLICE DEPARTMENT (continued)

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Non-Sworn Regular Full-Time (continued):			
Police Training Coordinator	1.000	1.000	1.000
Police Volunteer Coordinator	1.000	1.000	1.000
Property Officer	2.000	2.000	2.000
Senior Administrative Analyst	1.000	1.000	1.000
* Senior Police Clerk	6.000	6.000	5.000
<i>Non-Sworn Regular Full-Time Sub-Total</i>	<i>76.000</i>	<i>76.000</i>	<i>75.000</i>
Non-Sworn Regular Part-Time (FTE):			
Police Dispatcher	1.000	1.000	1.000
School Crossing Guard Supervisor	0.500	0.500	0.500
<i>Non-Sworn Regular PT Sub-Total</i>	<i>1.500</i>	<i>1.500</i>	<i>1.500</i>
Non-Sworn Part-Time/Non-Benefitted (FTE):			
Civilian Investigative Officer	1.425	1.425	1.425
Parking Control Officer I	3.800	3.800	3.800
* Police Cadet II	6.650	6.650	6.650
Police Clerk	1.425	1.425	1.900
School Crossing Guard	11.472	11.472	11.472
<i>Non-Sworn PT/Non-Benefitted Sub-Total</i>	<i>24.772</i>	<i>24.772</i>	<i>25.247</i>
Total Police	275.157	275.157	274.632

* Of the 274.632 full-time equivalent (FTE) positions, 18.6139 FTE positions (2 Police Sergeants, 2 Academy Trainees, 1 Civilian Investigative Officer, 1 Forensic Svcs Specialist, 1 Police Clerk, 1 Police Dispatch Shift Supervisor, 2 Police Records Clerks, 1 Police Services Officer, 1 Senior Police Clerk, 1.3848 Reserve Officer I, 0.8655 Reserve Officer II, 1.0386 Reserve Officer III, and 3.325 Police Cadet II) are being held vacant and have not been budgeted in the 2017-18 fiscal year

POLICE DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
Salaries & Benefits	34,611,543	37,034,926	37,651,521	41,087,980
Maintenance & Operations	4,137,600	4,312,358	4,138,223	3,483,962
Capital Outlay	212,489	325,488	476,364	208,520
Total Operating Budget	38,961,632	41,672,772	42,266,108	44,780,463
Capital Improvements	721,858	137,678	239,159	890,000
Debt Service	90,557	-	-	-
Total Department	<u>39,774,047</u>	<u>41,810,450</u>	<u>42,505,267</u>	<u>45,670,463</u>
 <u>DEPARTMENT PROGRAMS:</u>				
4001 Office of the Police Chief	807,317	814,056	2,048,695	2,063,442
4011 Police Administration	4,001,632	3,875,437	4,736,816	4,860,377
4012 Dispatch	1,882,246	2,034,257	2,312,301	2,539,544
4013 Records	1,509,028	1,552,756	1,654,451	1,861,097
4014 Reserves	317,696	234,858	-	-
4021 Patrol	18,453,477	20,338,665	17,323,956	20,261,021
4031 Detectives	4,710,628	4,886,093	5,015,009	4,831,445
4032 Gangs	1,484,038	1,580,703	1,552,415	1,598,294
4033 Narcotics	1,700,742	1,788,589	1,941,991	1,957,173
4034 Lab/Property	480,607	451,064	563,477	651,392
4041 Traffic	3,431,914	3,262,285	4,009,666	3,767,800
4055 The Block	506,066	415,486	776,000	813,241
4081 Homeland Security	488,657	576,201	570,490	465,636
Total Department	<u>39,774,047</u>	<u>41,810,450</u>	<u>42,505,267</u>	<u>45,670,463</u>
 <u>DEPARTMENT FUNDING SOURCES:</u>				
100 General Fund	38,334,345	40,825,456	41,063,794	43,790,290
120 Proposition 172	536,463	349,551	374,392	341,038
245 Air Pollution Reduction	6,360	4,791	9,000	14,000
350 Traffic Safety Grant Fund	7,273	7,036	7,544	5,585
353 Federal Police Grants	8,552	12,764	10,691	-

POLICE DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>		<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
354	AB3229-COPS/State	140,048	166,556	170,344	156,095
355	Asset Seizure-Federal	724,619	289,687	536,449	536,298
356	Asset Seizure - State (85%)	15,080	17,975	26,157	20,476
357	Asset Seizure - State (15%)	-	-	34,950	-
500	Capital Projects	-	-	-	400,000
570	Police Facility Fees	325	-	36,580	106,680
725	Major Building Improvements	-	-	8,182	-
790	Computer Replacement Fund	-	-	165,000	300,000
954	City Trf: Tustin Project - Taxable Bonds	982	136,835	62,183	-
Total Funding		<u>39,774,047</u>	<u>41,810,650</u>	<u>42,505,267</u>	<u>45,670,463</u>

POLICE | OFFICE OF THE CHIEF

PROGRAM DESCRIPTION

The Office of the Chief is responsible for public safety as it relates to reporting, investigating and preventing crime in the community. The Office of the Chief is also responsible for the overall leadership, management, and mission of the Police Department.

SERVICE OBJECTIVES

1. Provide an organizational work atmosphere that allows employees to reach their highest level of ability.
2. Develop a highly trained and professional staff of law enforcement personnel who are dedicated to the department and the community.
3. Serve and protect the community by providing the highest level of professional police services.
4. Facilitate the development of a strong management team that works together to identify and address the future needs of the Department and the community.

WORK PLAN FOR 2017-18

1. Continue the CompStat crime control model with the goal of effectively and efficiently coordinating resources to control crime through June 2018. [1a]
2. Develop future leaders within the Department through training, mentoring, and work-related assignments through June 2018, 3 sessions per year. [4e]
3. Utilize the department website, iWatch (one message per month), public service announcements, and public events to provide crime prevention and department information through June 2018. [1e]
4. Continue to monitor department functions and staffing monthly, to identify cost saving opportunities through June 2018. [2a, 2b]
5. Continue to foster relations with Chapman University Office of Public Safety by providing a department liaison and holding quarterly meetings through June 2018. [1e]
6. Establish and use Twitter and Instagram social media accounts to increase communication with the community by June 2018. [1e]
7. Establish and use Behind the Badge OC, a proactive social media platform designed to share news and information about public safety, crisis communication, and law enforcement agencies in Orange County by June 2018. [1e]

POLICE | ADMINISTRATION

PROGRAM DESCRIPTION

The Administration Division is responsible for numerous diverse functions in support of Police Department operations. The functions include Fiscal Affairs, Information Technology, Timekeeping, Personnel and Training, Crime Prevention, Volunteer Program, Emergency Management Coordination, Facility and Fleet Services. The Division is also responsible for grant administration and technological advancements within the Department.

SERVICE OBJECTIVES

1. Recruit, conduct backgrounds, and hire top-quality applicants for all sworn and civilian positions.
2. Provide employees with relevant training designed to improve skills and performance.
3. Provide employees with state-of-the-art technology to improve efficiency and effectiveness.
4. Administer the Department's budget and control expenditures.
5. Identify and administer department grants.
6. Provide and maintain an effective in-service volunteer staff.
7. Direct crime prevention efforts through the planning process, community education, and crime analysis.
8. Coordinate with building and fleet services for police facility, vehicle, and related services.
9. Manage the Department's website.
10. Educate the community on police related topics.

WORK PLAN FOR 2017-18

1. Participate in six recruitment events/job fairs to attract qualified applicants for sworn and civilian positions through June 2018. [1a]
2. Resolve the department's Display Content Manager (DCM) system issues to provide video trainings to all personnel by June 2018. [1a]
3. Hire and train employees to fill all current unfrozen positions by June 2018. [1a]
4. Coordinate focused briefing training series' to increase knowledge base and improve service delivery by June 2018. [4e]
5. Develop a one-year training plan for sworn and civilian employees by December 2017. [4e]
6. Implement a formalized Police Cadet Program in preparation of full-time sworn and civilian positions by January 2018. [1a]
7. Expand the intern program to various department divisions for future career development by June 2018. [1a]
8. Provide biennial Advanced Officer Training as required by POST by June 2018. [4e]
9. Utilize the 12 POST training videos and other on-line training resources for more cost-effective training courses by June 2018. [4e]
10. Complete the conversion of new training files for all employees by January 2018. [4d]
11. Provide one Citizen Academy course to develop community-police relations, partnerships, and educate the public by June 2018. [1e]
12. Provide Child DNA services at five events annually by June 2018. [1e]
13. Conduct safety and security inspections at construction sites, schools, residences and businesses by June 2018. [1d]
14. Conduct two crime prevention trainings for The Outlets at Orange merchants by June 2018. [1e]

15. Begin evaluation of options to replace the Computer Aided Dispatch (CAD) system by June 2018. [1b]
16. Implement online reporting, Desk Officer Reporting System (DORS), for public access via our new City website. The online reporting system will allow individuals to submit a variety of non-emergency reports including lost property, vehicle burglary, identity theft, harassing phone calls, theft, vandalism, hit and run, and vehicle tampering by December 2017. [4c]
17. Utilize crime analysis software, Automated Tactical Analysis of Crime software and Regional Analysis and Information Data Sharing module (ATACRAIDS), to enhance the COMPSTAT process by June 2018. [1a]

POLICE | DISPATCH

PROGRAM DESCRIPTION

Dispatch answers all incoming 9-1-1 and business calls for police service. Employees are responsible for correctly routing and prioritizing emergency and routine calls, as well as disseminating vital information to police employees or other appropriate agencies. Dispatch provides support for field officers by coordinating activities and providing information through a complex network of computerized systems. Computerized dispatch functions include phone (VIPER), radio, and Computer Aided Dispatch (CAD) systems. Dispatchers input all necessary call data into the CAD system, which provides a historically accurate synopsis of calls that is later used for court and statistical purposes.

SERVICE OBJECTIVES

1. Provide professional customer service to citizens and co-workers. Prioritize tasks in a timely and efficient manner including handling 9-1-1 and routine calls in a predetermined manner to best handle the needs of both callers and responders.
2. Facilitate the leadership development of shift supervisors in order to enhance consistent supervision on all shifts to monitor workload and performance, as well as provide a foundation for leadership, direction, and cooperation between communications and patrol.
3. Facilitate the leadership development of training officers in order to enhance consistent training of all new dispatchers.
4. Maximize the use of technology to further serve the public and co-workers by providing the necessary information to maximize investigations and to contact and arrest repeat offenders in a continual effort to make Orange the safest city.
5. Maintain a consistent training program and up-to-date manual consisting of four well-defined training phases for new-hires, facilitating professional development of all personnel to enhance leadership and decision-making skills.

WORK PLAN FOR 2017-18

1. Schedule training for all Dispatchers to comply with bi-annual POST continuing professional training requirements by June 2018. [4e]
2. Evaluate dispatch schedule effectiveness with each shift change through June 2018. [1a]
3. Create a quality assurance protocol that screens dispatch calls to assist dispatch supervisors with identifying future training topics and training needs by June 2018. [4d]
4. Evaluate and revise public service announcements (PSA's) for the "On-Hold" messaging system to provide useful, timely, and relevant information to the public on a quarterly basis by June 2018. [1e]
5. Identify recurring technology failures and implement solutions to the extent possible to prevent future occurrences by June 2018. [4d]
6. Evaluate and modify the existing Training Manual to standardize training processes by June 2018. [4e]
7. Upgrade the existing 800 MHz radio system to the new countywide 800 MHz system by June 2018. [4c]
8. Intergrade the Viper System's automated response capabilities into the existing 9-1-1 system by June 2018. [4c]

POLICE | RECORDS

PROGRAM DESCRIPTION

The Records Bureau maintains and protects the integrity of the department's criminal reports and other documents. Included in this function is the file maintenance of the Records Management Computer System, warrant/subpoena processing, data input, and maintaining the Mobile Audio Video (MAV) system. The Records Bureau is also responsible for complying with State mandated regulations and responding to public inquiries.

SERVICE OBJECTIVES

1. Provide professional and courteous customer service to the public, law enforcement agencies, and department co-workers.
2. Process all reports for investigators, court system, and other State and Federal agencies.
3. Maintain records, computer files, and original documents to comply with mandated State law.
4. Comply with regulations pertaining to the California Law Enforcement Teletype System (CLETS), Criminal Justice Information System (CJIS), and National Crime Information Center (NCIC).
5. Maintain all department criminal warrants in accordance with "due diligence" requirements.
6. Serve as a liaison between the courts, District Attorney, and officers for subpoena service and mandated court appearances.
7. Maintain, collect, and report statistical information for the uniform crime reports.

WORK PLAN FOR 2017-18

1. Conduct Department of Justice required "less than full access operator" CLETS Teletype recertification proficiency exam and waiver by June 2018. [4e]
2. Purge all non-major crime cases from year 2007 and 2008 by December 2017. [1a]
3. Electronically scan major crime cases from 2006 through 2008 by June 2018. [1a]
4. Continue to conduct due diligence on warrants through June 2018. [1a]
5. Evaluate records schedule effectiveness and make needed adjustments with each shift change through June 2018. [1a]
6. Schedule Records Clerk personnel to attend POST Records Clerk course by June 2018. [4e]
7. Supervisory personnel will attend 12 California Law Enforcement Association of Records Supervisor (CLEARs) meetings through June 2018. [4e]
8. Complete training of the new TriTech Records Management System (RMS) Field Base Reporting system to all records personnel by June 2018. [4e]
9. All Records Supervisors will attend at least one leadership training course by June 2018. [4e]
10. Complete the redesign and reorganization of the Records archives by December 2017. [1a]

POLICE | PATROL

PROGRAM DESCRIPTION

The Patrol Division is comprised of uniformed personnel who respond to calls for police service. The Division is responsible for general law enforcement duties, patrol activity, and proactive policing efforts intended to reduce the number of crime victims in Orange. Special functions within the Division include the Traffic Bureau, Communications Center, Bike Team (which coordinates the Neighborhood Enhancement Team), the Canine Unit, Special Enforcement Detail (SED), SWAT, Reserve Officers, Police Service Officers, the Gang Unit, the substation at The Outlets at Orange, and Explorer Post #266.

SERVICE OBJECTIVES

1. Maintain the highest level of professionalism with everyone we encounter.
2. Utilize daily briefing settings to continuously and deliberately train field personnel in core competencies of patrol work that maximize our contacts with high-frequency offenders.
3. Demonstrate leadership by collaborating with various stakeholder groups throughout the community to improve the quality of life through education and enforcement.
4. Regularly plan and prepare for both routine and unanticipated events through continued practical training, application of technology, and the proper scheduling of personnel.
5. Apply the strategies of the CompStat policing model to reduce crime. The four components of CompStat are accurate and timely intelligence; effective tactics and strategies; rapid, focused deployment of resources; and relentless follow-up.
6. Continually and proactively address recurring issues with transient population and persons with mental illness to effectively reduce victimization and direct individuals to appropriate community resources.
7. Coordinate the volunteer police chaplain program to assist department personnel and the community in reducing the personal impact of trauma.
8. Reserve Officers to provide assistance to the Field Services Division by supplementing the patrol force with qualified reserves capable of handling requests for assistance, special events (i.e. 3rd of July) and loud party disturbances.
9. Assist the Field Services Division with prisoner transport, the booking process, and DUI checkpoints.

WORK PLAN FOR 2017-18

1. Utilize monthly CompStat meetings to proactively analyze and direct the deployment of resources to effectively address crime trends through June 2018. [1a]
2. Coordinate and lead two crime reduction operations utilizing units throughout the Department through June 2018. [3e]
3. Collaborate with the Training Bureau to provide three leadership trainings for all sergeants and lieutenants to coincide with each shift change through June 2018. [4e]
4. Using Patrol's specialized units and regular personnel, conduct regular probation/parole sweeps in "hot spot areas" identified by the Crime Analysis Unit in the context of CompStat, through June 2018. [1a]
5. Patrol Watch Commander will spend 24 hours each quarter in the dispatch center through June 2018. [1a]
6. Schedule reserve officers to work patrol, detention, prisoner transport, DUI checkpoints, and special events at least 15 hours per month through June 2018. [1a]
7. Collaborate with other City departments, County Public Works, and the Orange County Sheriff's Department to conduct regular transient outreach of the Santiago Creek and Santa Ana Riverbed by June 2018. [3e]

8. Participate in briefing discussions with The Outlets at Orange security staff to maintain a positive working relationship, twice per month through June 2018. [3e]

POLICE | DETECTIVES

PROGRAM DESCRIPTION

The Detectives Division is responsible for identifying the suspects who commit crimes and bringing them to justice. Cases are referred to the Division for follow-up after they are reported to a Police Service Officer (PSO) or Patrol Officer. After analyzing interviews and interpreting evidence, the Division works closely with the District Attorney's Office to bring charges against the offending party. Detectives proactively address juvenile crime problems by coordinating efforts of School Resource Officers (SRO) and juvenile investigators. The SRO works closely with the schools to monitor alternative programs for the youthful offender and pre-offender juveniles, referring minors to community and social service programs designed to minimize negative pre-delinquent behaviors. One of these innovative programs is the Gang Reduction Intervention and Partnership initiative. Officers coordinate with leaders in the community and local schools to raise gang awareness and prevention for at-risk youth.

SERVICE OBJECTIVES

1. Respond and assist Patrol Officers at crime scenes where the need exists for immediate investigative follow-up.
2. Respond to inquiries from victims and provide community education related to the prevention of both property and violent crimes.
3. Utilize Federal, State, and Local resources to assist with unsolved crimes and prosecute them to the fullest extent of the law.
4. Identify "at-risk" youth, provide pre-offender counseling, and pro-actively address the growing concern for juvenile delinquency.
5. Investigate financial crimes including identity theft, credit card fraud, counterfeit checks, embezzlement, internet and computer-based fraud, financial elder abuse, forgery, and various "theft by scam" cases.
6. Through participation in the CompStat process, collaborate with the Patrol Division to develop crime fighting strategies and deploy resources in an effort to reduce crime.

WORK PLAN FOR 2017-18

1. Conduct four presentations on current fraud trends to senior citizen groups and businesses by June 2018. [1e]
2. Conduct a minimum of six "bait" operations utilizing GPS technology. The operations will be in response to emerging crime trends in high-crime areas identified through the CompStat process by June 2018. [1a]
3. Conduct two public presentations to both high schools and Chapman University on the topic of Sexual Assault Prevention Education (SAFE) by June 2018. [1e]
4. Participate in the Orange County District Attorney's Gang Reduction Intervention Partnership (GRIP) program with five identified schools through June 2018. [1e]
5. Support patrol during special crime trend operational periods and document activity for the Crime Analyst through June 2018. [1a]
6. Conduct a community outreach and education program under the Families and Communities Together (FaCT) grant in collaboration with the Friendly Center by June 2018. [1e]
7. Conduct two in-house trainings on domestic violence investigation at patrol briefings by June 2018. [1a]
8. Receive quarterly in-house training on topics directly related to investigations (search warrants, interview and interrogation, case management, digital evidence, etc.) by June 2018. [4e]

POLICE | GANGS

PROGRAM DESCRIPTION

The Gang Unit is responsible for the suppression and investigation of crimes involving criminal gangs, including traditional street gangs and other criminal associations subject to the Street Terrorism Enforcement and Prevention Act. The Gang Unit is also responsible for monitoring subjects who are on active parole or probation and suppressing graffiti activity through prevention and investigation. Additional responsibilities include enforcing gang injunction violations and working with the Orange Unified School District and the District Attorney's Office with the Gang Reduction Intervention Program (GRIP).

SERVICE OBJECTIVES

1. Identify and monitor the activities of criminal gangs, their associates, and leaders in an effort to suppress criminal activity and reduce crime through aggressive enforcement, surveillance, the use of informants, and conducting thorough investigations.
2. Respond, provide leadership, and assist patrol officers at crime scenes where the need exists for immediate investigative follow-up related to gang cases.
3. Provide training to and exchange intelligence information with patrol officers, school resource officers, detectives, school administrators, and outside agencies.
4. Reduce graffiti through enforcement, working closely with the Orange Unified School District, satellite schools, and private businesses.
5. Increase intelligence and apprehension efforts of subjects responsible for acts of graffiti while working with City of Orange Public Works Department and allied agencies.
6. Continue collaboration with the Orange County District Attorney's Office with GRIP, meeting with staff, students and parents of participating schools on a regular basis during the school year. The goal is to help prevent young persons from becoming involved in a gang by intervening, counseling, and providing resources regarding the dangers and consequences of gang involvement.
7. Develop and maintain effective sources of criminal street gang intelligence through informants, school meet-ups, literature, allied agency contacts, use of technology, and attending monthly Gang Investigators Association meetings.

WORK PLAN FOR 2017-18

1. Conduct at least two surveillances of frequently vandalized locations within the City in an effort to apprehend the offenders involved through June 2018. [1a]
2. Hold four meetings with staff and students of the Orange Unified School District (OUSD) to educate students and staff on ways to suppress graffiti and other gang-related activity on school campuses through June 2018. [1e]
3. Complete three probation compliance operations of known taggers in the City through June 2018. [1a, 4a]
4. Complete at least two gang injunction compliance checks through June 2018. [1a]
5. Conduct 200 probation or parole searches on known gang members and their associates, including gang related juveniles through June 2018. [1a]
6. Conduct two truancy sweeps in conjunction with GRIP by June 2018. [1a, 3a]
7. Assist allied law enforcement agencies with criminal investigations, warrant services, probation and parole searches, or other gang enforcement activity, ten times through June 2018. [3e]
8. Conduct two operations, in conjunction with patrol personnel, to maximize gang enforcement during spring break and the first month of OUSD's summer recess by June 2018. [1a]
9. Conduct two gang education and prevention presentations to community groups by June 2018. [1e]

POLICE | SPECIAL INVESTIGATIONS UNIT

PROGRAM DESCRIPTION

The Narcotics/Vice/SED Program responds to community concerns and is responsible for identifying, investigating and arresting those who engage in criminal activity including sales of controlled substances and/or engage in vice-related activities in our community. Undercover detectives create a deterrent to those selling drugs by taking a proactive approach through enforcement strategies and by promoting community awareness in drug enforcement. Detectives enforce the laws related to vice offenses and alcohol beverage control violations. The Unit is responsible for public affairs presentations on the subject of narcotic and drug use, maintaining communications with other Local, State, and Federal agencies, and providing training to our personnel on the subject of drug use and trafficking patterns in the City. In addition, two detectives are assigned to a Federal drug task force that targets large-scale narcotics traffickers operating in the area and one detective is assigned to a county narcotics task force.

SERVICE OBJECTIVES

1. Identify, investigate, and arrest drug traffickers who supply users.
2. Assist other law enforcement agencies with investigations of local drug traffickers in our city.
3. Conduct proactive enforcement targeting low-level street dealers selling drugs.
4. Investigate and seek prosecution against those engaging in acts of prostitution.
5. Monitor alcohol establishments to ensure compliance with Alcohol Beverage and Control (ABC) laws and prevent sales to minors.
6. Monitor establishments that sell tobacco products in an effort to prevent minors from possession and use of these products.
7. Provide training and exchange intelligence information with field services personnel.
8. Investigate ABC licensing inquiries and applications.
9. Assist the Field Services Division with crime trends and directed enforcement efforts.

WORK PLAN FOR 2017-18

1. Conduct two ABC alcohol decoy operations by June 2018. [1a]
2. Conduct 25 probation checks for individuals with prior narcotics offenses by June 2018. [1a]
3. Conduct two tobacco decoy operations, one by December 2017 and one by June 2018. [1a]
4. Conduct four massage parlor inspection operations in order to ensure compliance with all State and Local laws by June 2018. [1d]
5. Conduct four briefing trainings for patrol in the area of narcotic operations and current drug trends through June 2018. [1a]
6. Assist Patrol with crime reduction efforts as needed through June 2018. [1a]
7. Complete annual address verification for registered sex offenders by June 2018. [1e]
8. Deploy GPS technology as an investigative measure in an effort to identify criminals within the City by June 2018. [1a]
9. Work with the Vice Unit to conduct quarterly compliance checks of liquor licenses and Conditional Use Permits at The Outlets at Orange and monitor special events at all ABC-licensed establishments through June 2018. [1a]

POLICE | LAB/PROPERTY

PROGRAM DESCRIPTION

The Forensic Services Unit is responsible for the collection of evidence at crime scenes and processing for future court use. The Lab works to identify suspects through latent print analysis. This is accomplished through comparison to known individuals in the California Identification statewide automated fingerprint identification (CAL-ID) database. The Lab also processes items for DNA evidence in an effort to identify suspects. The Property Unit is responsible for packaging, storing, controlling and disposition of evidence and other property collected through the normal course of law enforcement duties in the community.

SERVICE OBJECTIVES

1. Liaison with forensic units throughout the County in order to provide accurate and timely processing of all evidence gathered at crime scenes.
2. Identify suspects through fingerprinting and the CAL-ID computer system.
3. Coordinate processing of DNA and gun evidence with regional and national unsolved-crimes, sexual offender and firearms databases to assist in identifying additional suspects and cases.
4. Provide on-going training to department personnel related to evidence collection and submission.
5. Maintain the Digital Imaging Management System (DIMS) for digital photographs and other digital media.
6. Keep current all policies on the use, storage, and management of digital photographs and other digital media.
7. Maintain all property and evidence in accordance with accepted legal practices and procedures.
8. Complete annual narcotic and gun destructions, consistent with applicable laws and regulations.
9. Dispose of all property that has been stored in excess of three years and is no longer required for court proceedings.

WORK PLAN FOR 2017-18

1. Conduct three inspections and one audit of the Property/Evidence Room and off-site storage areas. Inspections will include records review, storage of drugs, guns and money, and random spot-checks of other miscellaneous property by June 2018. [1a]
2. Complete an inventory of the Property/Evidence Room by June 2018. [1a]
3. Complete and submit latent prints to the CAL-ID as quickly as practical. Each time a hit identifying a suspect is made, the submitting employee and his/her supervisor will be notified through June 2018. [1a]
4. Conduct three Crime Scene Investigation trainings (Crime Lab) for personnel of the Field Services Division in conjunction with shift changes. Trainings will address the need and methods to collect both latent and DNA evidence by June 2018. [4e]
5. Ensure items stored as evidence, safekeeping, and found property are disposed of in a timely manner and in accordance with department policy in order to increase available storage by 10 percent through June 2018. [4b]
6. Contract forensic services through the County for latent print analysis by June 2018. [1a]

POLICE | TRAFFIC SERVICES

PROGRAM DESCRIPTION

The Traffic Bureau is responsible for traffic-related education and enforcement aimed at reducing injury and property damage in our community. This is accomplished through traditional traffic law enforcement and educational programs such as impaired driver suppression patrols and DUI checkpoints. The Traffic Bureau investigates traffic collisions and provides primary enforcement of Local and State laws relating to the movement of vehicles and parking ordinances. The Traffic Bureau provides crossing guards to ensure the safe passage of all children to and from school. The Traffic Bureau is also responsible for the planning and coordination of police involvement at all special events that take place in the City.

SERVICE OBJECTIVES

1. Provide effective enforcement of all traffic laws regulating the flow of traffic within the City in a professional manner.
2. Provide special enforcement aimed at addressing specific traffic safety concerns, while providing public safety education related to vehicles, pedestrians, motorcycles, and bicycles.
3. Address traffic matters related to impaired driving through enforcement and educational programs in order to reduce DUI related traffic fatalities and collisions.
4. Utilize technology and crime data information to enforce vehicle code violations relative to commercial vehicles and other traffic safety violations.
5. Provide leadership with traffic safety and enforcement programs through a partnership with OUSD schools and participating in the Citizen's Academy and community events, such as National Night Out.

WORK PLAN FOR 2017-18

1. Utilize Multiple Collision Location (MCL) data to direct enforcement efforts on a quarterly basis through June 2018. [1a]
2. Provide quarterly traffic reports that document collision and enforcement data during CompStat meetings by April 2018. [1a]
3. Conduct 12 DUI /driver's license checkpoints as required by the Office of Traffic Safety (OTS) grant through June 2018. [1e]
4. Complete 15 DUI Saturation patrols as required by the OTS grant through June 2018. [1e]
5. Conduct 16 Traffic Enforcement operations in support of Distracted Driving Awareness, Motorcycle Safety and Click-it-or-Ticket campaigns by June 2018. [1e, 2e]
6. Participate in the OTS Avoid Grant program, coordinated by Irvine Police Department with two Saturation Patrols through June 2018. [1e]
7. Participate in three commercial countywide enforcement checkpoints through June 2018. [1e, 2e]
8. Participate and provide quarterly skills training for motor officers that promote and enhance general riding and safety through June 2018. [4e]
9. Assess automated parking and citation management options to include an automated parking citation processing program designed to facilitate processing and collection of parking payments by June 2018. [4c]

POLICE | HOMELAND SECURITY

PROGRAM DESCRIPTION

The Homeland Security Unit is responsible for coordinating the resources of all City departments relative to emergency services and homeland security. This Unit is also responsible for the maintenance and operational capability of the City's Emergency Operations Center (EOC) located at the Police Department.

SERVICE OBJECTIVES

1. Assist all City departments with their preparation for major emergencies and disasters.
2. Coordinate the development of emergency plans and operational procedures.
3. Maintain and provide citywide training on EOC procedures.
4. Assist the City Council, City Manager, Department Managers, and key staff during EOC activations.
5. Coordinate with the Department of Homeland Security, California Office of Emergency Services, and the Orange County Operational Area to ensure that the City maintains essential programs and/or services and receives appropriate training.
6. Represent the City of Orange in all-hazard related activities at the Local, Regional, and State level.
7. Provide CERT disaster preparedness training to the public.
8. Coordinate EOC emergency preparedness drills within the department.

WORK PLAN FOR 2017-18

1. Coordinate, facilitate, and instruct four Community Emergency Response Team training classes by December 2017. [1e]
2. Maintain quarterly training for existing CERT members by June 2018. [1e]
3. Increase participation and education in the Terrorism Liaison Officer (TLO) program to 50 percent of sworn personnel through quarterly trainings specific to terrorism and/or homeland security by June 2018. [1e]
4. Provide feedback to, and facilitate communication with, all public and private schools in the City of Orange on Safety Assessments conducted in 2016, providing for enhanced security of the schools and preparedness for officer response to emergencies by June 2018. [1e]
5. Participate in operational area preparedness drills and exercises in order to plan for disasters and emergencies the City of Orange may encounter through June 2018. [1e]
6. Facilitate two EOC related training or table-top exercises for all City of Orange EOC responders by June 2018. [1c]
7. The Office of Emergency Management will conduct two emergency drills annually which will incorporate building evacuation, windshield survey, lobby lockdown, and testing of satellite phones by June 2018. [1c]
8. The EOC will undergo a complete set-up and inspection twice annually by June 2018. [1c]

PUBLIC WORKS DEPARTMENT

MISSION

To provide and preserve our City's infrastructure, facilities and programs, and to promote public health, safety and welfare through courteous and timely customer service and the efficient use of available resources.

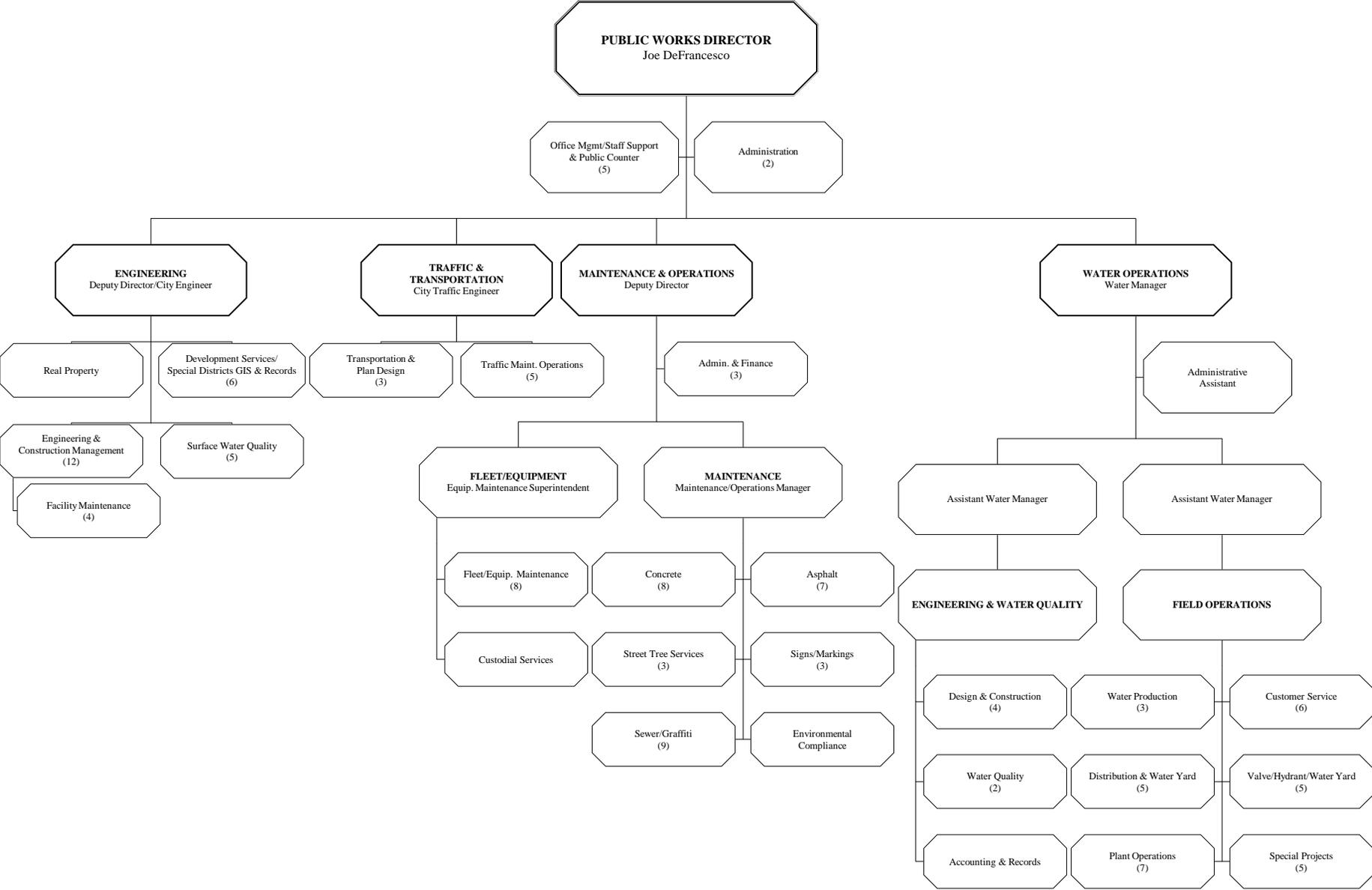
DEPARTMENT GOALS

1. Implement and advocate for a robust annual Pavement Management Program
2. Manage and update Pavement Management Program
3. Constantly seek and search for grant opportunities for the best utilization of resources.
4. Replace 1,800 small water meters per year as part of the 15-year small meter replacement program.
5. Clean 450,000 lineal feet of sewer and video inspect 350,000 lineal feet of sewer utilizing both City crews and contractors.
6. Update the Department's Strategic Plan to verify long-term priorities and programs.
7. Ensure completion of all Public Works projects in the Capital Improvement Plan in a cost-effective and timely manner.
8. Ensure that a cost-effective, safe and dependable potable water supply meets all residential, commercial/industrial, and fire protection needs of the city.
9. Improve safety and reduce congestion through the design, installation, maintenance and operation of the signals, signs, streetlights, and other traffic control devices necessary to an efficient transportation system.
10. Maintain streets, alleys and other right-of-ways in a safe and serviceable condition including asphalt repairs, concrete repairs, and graffiti removal.
11. Provide sanitation services to all customers including: street tree maintenance, street sweeping, sewer maintenance, storm drain maintenance, and environmental compliance programs.
12. Regularly inspect and service the City's sewage and storm drain collection systems and implement the requirements of the National Pollutant Discharge Elimination System (NPDES) and Waste Discharge Requirements (WDR) permits.
13. Acquire, service, and salvage, where appropriate, all City vehicles, including cars, trucks and other non-wheeled equipment, to ensure safe and reliable operation.
14. Maintain all City facilities in a clean and safe manner; manage new and/or existing facility improvements; coordinate graffiti and shopping cart removal for the City.
15. Represent the Public Works Department before the Mayor, Council, City Boards and Commissions; County, State and Federal agencies, community groups and organizations in a manner that brings recognition and credit to the organization.
16. Participate on the multi-departmental Graffiti Task Force to review the program and implement policy and mitigation measures.
17. Provide Orange residents with exceptional customer service and the provision of engineering, traffic, maintenance and water resources and infrastructure.
18. Continuing to implement traffic signal synchronizations along various roadways throughout the City.

ACCOMPLISHMENTS FOR 2016-17

1. Completed construction of Well 27 as part of the ongoing groundwater development program and it is currently producing approximately 3,000 gallons per minute.
2. Utilized a facilitator to assess leadership capacities throughout the department and implemented a leadership and professional development program.
3. Prioritized and designed plans to replace approximately three miles of high-maintenance pipe. Project is ready for bid, with construction to start in the spring of 2017.
4. Completed the design phase of the Metrolink parking structure and transitioned the project to OCTA for implementation of the construction phase.
5. Utilizing the Pavement Management Plan, the City rehabilitated approximately 10 miles of asphalt concrete pavement for both arterial and residential streets, including 36,000 square feet of concrete pavement in the Old Town Area.
6. Reconstructed 21,000 square feet of sidewalk, 3,000 linear feet of curb and gutter, and 2,600 linear feet of sewer main.
7. Completed the implementation of the Fuel management Plan which fully automates the fuel management system for all City vehicles, including Police patrol vehicles and Fire engines.
8. Implemented State-mandated water conservation initiatives.
9. Completed annual capital sewer line replacement program.
10. Continued to replace the existing Old Towne "Cobra" street lights with efficient "Acorn" lights.
11. Completed the cleaning of over 400,000 linear feet of sewer line.
12. Applied for and received over \$1 million in Federal safety grant funds to install intersection and traffic safety improvements throughout the City.
13. Conducted monthly preventative maintenance checks on each of the City's 152 traffic signals.
14. Removed approximately 170,000 square feet of graffiti in the public rights-of-way
15. Supervised the sweeping of over 32,000 miles of City streets.
16. Responded to and fixed 1,686 water meter leaks or over 4 leaks per day, 7 days per week.
17. Replaced approximately 16,598 square feet of sidewalk and 634 linear feet of curb and gutter.
18. Conducted over 2,900 preventative maintenance and repair work orders on emergency and non-emergency vehicles.
19. Cleared debris from over 4 ½ miles of storm drains and channels.
20. Installed, repaired or replaced over 4,000 street signs.
21. Completed over 34,000 square feet of asphalt repairs and patching.
22. Maintained over 2,000 street trees.

PUBLIC WORKS



PUBLIC WORKS

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Regular Full-Time:			
Administrative Assistant	4.000	4.000	4.000
Administrative Specialist	2.000	2.000	2.000
Assistant Engineer	2.000	2.000	2.000
Assistant Water Manager	2.000	2.000	2.000
Associate Civil Engineer	5.000	5.000	5.000
* Associate Engineer	2.000	2.000	2.000
Chemical Sprayer	1.000	1.000	1.000
Construction Inspection Supervisor	1.000	1.000	1.000
Construction Inspector II	3.000	3.000	3.000
Deputy P.W. Director/City Engineer	1.000	1.000	1.000
Deputy P.W. Director/Maint. & Ops.	1.000	1.000	1.000
Engineering Technician I	2.000	2.000	2.000
Environmental Compliance Specialist	4.000	4.000	4.000
Environmental Program Manager	1.000	1.000	1.000
Environmental Scientist	1.000	1.000	1.000
Equipment Maintenance Leadworker	1.000	1.000	1.000
Equipment Maintenance Superintendent	1.000	1.000	1.000
Equipment Maintenance Supervisor	1.000	1.000	1.000
Equipment Mechanic II	5.000	5.000	5.000
Equipment Operator	5.000	5.000	5.000
* Equipment Parts Technician	1.000	1.000	1.000
Executive Assistant	1.000	1.000	1.000
Facilities Maintenance Supervisor	2.000	2.000	2.000
Finance Clerk	1.000	1.000	1.000
GIS Analyst	1.000	1.000	1.000
Lead Custodian	0.000	0.000	1.000
Mgr. Trans. Services/City Traffic Engineer	1.000	1.000	1.000
Principal Civil Engineer	3.000	3.000	3.000
Project Engineer	1.000	1.000	1.000
Public Works Administrative Manager	1.000	1.000	1.000
Public Works Director	1.000	1.000	1.000
Public Works Maintenance Leadworker	5.000	5.000	5.000
Public Works Maintenance Supervisor	4.000	4.000	4.000
* Public Works Maintenance Worker II	11.000	11.000	11.000
Public Works Maint./Operations Manager	1.000	1.000	1.000
Real Property Agent	1.000	1.000	1.000
Senior Administrative Analyst	1.000	1.000	1.000
Senior Civil Engineer	2.000	2.000	2.000
Senior Finance Clerk	2.000	2.000	2.000
Senior Traffic Signal Technician	1.000	1.000	1.000

PUBLIC WORKS (continued)

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Regular Full-Time (continued):			
Senior Water Meter Service Worker	1.000	1.000	1.000
Senior Water Quality Inspector	2.000	2.000	2.000
Skilled Maintenance Worker - Facilities	2.000	2.000	2.000
Skilled Maintenance Worker - Public Works	3.000	3.000	3.000
Skilled Maintenance Worker - Water	4.000	4.000	4.000
Traffic Management Center Technician	1.000	1.000	1.000
Traffic Operations Superintendent	1.000	1.000	1.000
Traffic Signal Technician I	2.000	2.000	2.000
Transportation Analyst	2.000	2.000	2.000
Tree Services Coordinator	1.000	1.000	1.000
Water Maintenance Leadworker	6.000	6.000	6.000
Water Maintenance Supervisor	6.000	6.000	6.000
Water Maintenance Worker I	1.000	1.000	1.000
Water Maintenance Worker II	4.000	4.000	4.000
Water Manager	1.000	1.000	1.000
Water Meter Service Worker I	1.000	1.000	1.000
Water Meter Service Worker II	2.000	2.000	2.000
Water Plant Operator II	5.000	5.000	5.000
Water Yard Storekeeper	1.000	1.000	1.000
<i>Regular Full-Time Sub-Total</i>	<i>132.000</i>	<i>132.000</i>	<i>133.000</i>
Regular Part-Time (FTE):			
Lead Custodian	0.750	0.750	0.000
Custodian	0.500	0.500	0.500
<i>Regular Part-Time Sub-Total</i>	<i>1.250</i>	<i>1.250</i>	<i>0.500</i>
Total Public Works	133.250	133.250	133.500

* Of the 133.50 full-time equivalent (FTE) positions, 3 FTE positions (1 Associate Engineer, 1 Equipment Parts Tech and 1 PW Maintenance Worker II) are being held vacant and have not been budgeted in the 2017-18 fiscal year

PUBLIC WORKS DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
Salaries & Benefits	13,915,700	14,607,316	15,352,706	15,857,277
Maintenance & Operations	28,154,153	25,323,714	29,322,373	31,395,256
Capital Outlay	2,448,334	(4,484,859)	7,004,492	3,132,427
Total Operating Budget	44,518,187	35,446,172	51,679,570	50,384,960
Capital Improvements	11,788,685	12,957,801	41,131,556	16,429,600
Debt Service	12,349	4,858,758	-	-
Total Department	<u>56,319,221</u>	<u>53,262,731</u>	<u>92,811,126</u>	<u>66,814,560</u>

DEPARTMENT PROGRAMS:

5001	General Administration and Support	624,158	694,754	809,202	796,283
5011	Engineering	6,276,424	8,844,729	27,778,040	12,892,275
5012	Development	605,366	678,755	705,623	728,002
5021	Street Maintenance	3,013,709	2,663,413	3,266,397	3,165,290
5022	Refuse and Sanitation Services	4,320,345	5,698,925	4,942,114	4,364,751
5023	Fleet Services	4,351,443	3,457,274	9,052,731	5,024,359
5024	Surface Water Quality Fund	1,044,658	1,119,853	1,255,577	1,250,655
5028	Facility Maintenance	1,763,441	1,746,893	2,793,723	1,889,114
5031	Transportation Planning	612,571	651,264	757,898	776,840
5032	Traffic Operations	1,640,501	1,883,561	4,160,547	2,641,221
5073	Roadway Maintenance	191,642	157,361	181,804	169,000
5074	Transportation Services	1,225,507	1,481,798	1,322,889	1,575,872
8011	Water Production	25,025,058	20,712,471	23,702,098	25,143,893
8041	Water Distribution	5,624,396	5,240,256	12,082,482	6,397,006
8071	Water Financing	-	(1,768,575)	-	-
	Total Programs	<u>56,319,221</u>	<u>53,262,731</u>	<u>92,811,126</u>	<u>66,814,560</u>

PUBLIC WORKS DEPARTMENT

Financial Summary

DEPARTMENT FUNDING SOURCES:		Actual 2014-15	Actual 2015-16	Estimate 2016-17	Budget 2017-18
100	General Fund	7,106,257	7,230,055	7,857,053	8,317,057
150	O.C.P.T. Building Maintenance	70,165	15,820	62,047	9,619
220	Sanitation & Sewer	5,536,484	7,583,326	6,989,109	5,680,405
222	Solid Waste Fund	-	-	-	-
245	Air Pollution Reduction	15,084	248	14,664	69,300
262	Measure "M" Traffic Imprvmnt	2,599	-	-	-
263	Measure "M2" Traffic Imprvmnt	2,364,991	2,668,935	6,416,565	3,932,615
270	Gas Tax Maintenance Fund	2,244,424	2,139,551	2,370,206	2,355,248
271	Gas Tax Construction Fund	109,283	164,581	212,988	124,718
272	Gas Tax - Proposition 111	2,374,618	1,661,950	5,631,872	2,373,633
273	County/OCTA Gas Tax	21,312	-	-	-
284	TSIP Area "B"	153,978	385,784	6,351,992	1,295,252
285	TSIP Area "C"	102,343	174,000	51,390	4,624
340	Traffic Congestion Relief	217,987	782,112	-	20,787
500	Capital Projects Fund	99,367	100,780	2,827,820	2,035,000
520	Sewer Construction	598	8,527	5,402	3,000
540	Old Towne Parking Facility	-	-	20,000	-
550	Reimbursable Capital Projects	858,469	2,650,848	10,885,612	3,681,600
600	Water Utility Operations	30,649,455	24,190,151	33,826,581	31,582,898
710	Equipment Expense	2,595,925	2,127,171	2,887,286	2,779,155
720	Equipment Replacement Fund	1,755,518	1,330,011	6,123,445	2,133,904
725	Major Building Improvements	40,366	27,907	277,093	115,744
940	Orange Merged Capital Projects	-	20,974	-	300,000
Total Funding		56,319,221	53,262,731	92,811,126	66,814,560

PUBLIC WORKS | GENERAL ADMINISTRATION AND SUPPORT

PROGRAM DESCRIPTION

This program provides management and staff support to achieve the Department's mission statement and support overall departmental activities including budget, personnel, discipline and labor relations, customer service, emergency management, clerical support, training, and special projects.

SERVICE OBJECTIVES

1. Represent the Public Works Department before the Mayor, City Council, City Boards and Commissions, and other agencies, organizations, and community groups in a manner that brings recognition and credit to the organization.
2. Provide accurate and timely support to divisional activities in the areas of budgeting, personnel, labor relations, training and organizational studies, clerical support, filing, and public counter support.
3. Prepare the annual departmental budget and supporting documents in the time frame required and present the Department's budget before the City Manager and City Council.
4. Prepare and submit on time all County, State, and Federal reports.
5. Review departmental organization each year to ensure the most efficient utilization of authorized staffing and cost effective service delivery.
6. Review progress of all departmental goals and objectives and coordinate new goals for the following fiscal year.
7. Maintain a plan to perpetuate the Department's initiative for masterful customer service.

WORK PLAN FOR 2017-18

1. Continue to expand the recruitment and development of student volunteers and interns to meet the Department's ever-expanding needs by December 2017. [4b]
2. Continue to assess the Department's current asset management activities and set goals for future asset management needs by May 2018. [2d]
3. Submit annual reports for used oil collection and solid waste diversion to the California Department of Resources Recycling and Recovery by August 2017. [2a]
4. Prepare annual Maintenance Management System plans and meet monthly with all maintenance divisions to review plan progress through June 2018. [4c]
5. Coordinate the submittal of grant applications and administer successful grant awards through June 2018. [2a]
6. Continue to develop an outreach and strategic plan to assist the City's commercial waste accounts in response to legislation approved by the Governor by February 2018. [2d]
7. Develop an outreach plan for promoting Citywide Cycle VI/Do-It-Yourself used oil collection by June 2018. [2d]
8. Continue to ensure the long term viability of the Maintstar Work Management System through June 2018. [2d]
9. Provide the Public Works Director with an assessment of strategic options for the City to address the impending 2020 prohibition of yard debris as Alternative Daily Cover by January 2018. [2d]

PUBLIC WORKS | ENGINEERING AND CONSTRUCTION MANAGEMENT

PROGRAM DESCRIPTION

This program provides design, inspection, and construction management for public improvements; real estate and property management services including appraisals and disposal of real property; prepares mapping and other special studies necessary to support departmental and City programs; and assists in the development of the annual Capital Improvement Program (CIP).

SERVICE OBJECTIVES

1. Coordinate with Orange County Transit Authority (OCTA) for regional grant programs including the Comprehensive Transportation Funding Program, renewed Measure M, and Federal funding packages.
2. Continue to refine and manage the City's Pavement Management Plan.
3. Ensure completion of all approved projects in the CIP within budget and as scheduled.
4. Prepare an annual 5-year CIP Program relating to roadways, facilities, sewer and storm drains, and facilities while coordinating the program review and approval process with the City Manager, Mayor, and City Council.
5. Prepare and submit on time all County, State, and Federal reports.
6. Acknowledge all Public Works inquiries within 24 hours and strive for resolution/response within 72 hours.
7. Provide engineering services to other City departments for capital improvement projects.
8. Provide contract administration and construction inspection for all public improvements and encroachment permits.
9. Complete all property sales and acquisitions on time and within budget.

WORK PLAN FOR 2017-18

1. Continue to implement energy efficiency/conservation study improvements for all City owned facilities including street lights, complete city owned street lights LED retrofit by August 2017, and work with Southern California Edison (SCE) to complete the acquisition process for SCE owned street lights by December 2017. [2d]
2. Update the Pavement Management Plan through June 2018. [1b, 2d]
3. Work with Community Services and the County of Orange to pursue grant funding for the Santiago Creek Multipurpose Trail Extension project through June 2018. [3a,3d]
4. Schedule and complete annual pavement maintenance projects by June 2018. [1b, 4b]
5. Work with consultant and Caltrans on Meats Interchange Project Approval and Environmental Document report through December 2017. [1b, 3a]
6. Provide project management support for the Metrolink Parking Structure (Lemon Street Parking Structure) through December 2018. [4b]
7. Examine sewer hot spots list and select segments for replacement by March 2018. [1b, 4b]
8. Complete Federal and State funded grant projects through June 2018. [3a]
9. Pursue grant opportunities from Orange County Transportation Authority (OCTA) – Measure M2, State and Federal agencies, and other available external funding options through June 2018. [2a, 2b]
10. Complete rehabilitation on eight city bridges by December 2017. [2d]

PUBLIC WORKS | DEVELOPMENT SERVICES/GIS

PROGRAM DESCRIPTION

This program provides engineering services for public and private improvements, maintains all survey data from private development, issues permits, checks plans, and establishes requirements for public improvements including street, alley, sidewalk, curb and gutter, and sewer and storm drains. This program coordinates the annual Special Assessments and/or Community Facilities Districts and the City's Geographic Information System (GIS) database.

SERVICE OBJECTIVES

1. Process, coordinate, review, and record all subdivisions of land including: Tract Maps, Parcel Maps, Lot Line Adjustments, and Certificates of Compliance.
2. Facilitate development activity within the City by completing all plan checks within the established time schedule (two weeks for first plan check) and accurately calculate all fee payments and respond to permit applicants on schedule.
3. Review and approve permit applications for all public utility and construction activities on public streets and other street detours and closure requests.
4. Maintain an accurate library of all infrastructure data and respond to all requests for information within 72 hours.
5. Review and approve sewer lateral connections. Facilitate out-of-area sewer connection requests.
6. Issue new street addresses to developments and utility services and maintain city address database.
7. Prepare and submit on time, all County, State, and Federal reports.
8. Operate and maintain GIS for all city infrastructures and property related data.
9. Review all special district assessments annually for accuracy and compliance with financing agreements.
10. Conduct annual review of revenue requirements for Landscape Maintenance Districts including preparation of Annual Engineering Reports, conducting public hearings, and inclusions of the assessment on the County Tax roles.
11. Administer Federal Emergency Management Agency (FEMA), National Flood Insurance Program (NFIP) and City Flood Reduction Ordinance for the City. Coordinate with Federal, State, and Local agencies on Floodplain Management programs. Administer the FEMA Community Rating System (CRS) program. Maintain flood information, respond to resident inquiries, and file FEMA flood letters and map documents.
12. Maintain citywide street address information including street name and house number assignments. Maintain citywide sewer service information, including sewer lateral, and process new sewer connections.

WORK PLAN FOR 2017-18

1. Review submittals for developments including parcel and tract maps, grading, and other infrastructure improvements through June 2018. [1d, 3c]
2. Continue to provide development review and support for Santiago Hills II tract through June 2018. [1d,3c]
3. Manage a GIS for atlas maps and infrastructural databases including updates and upgrade to the Local Government Model through June 2018. [4b, 4c]
4. Update sewer, storm drain, and water databases throughout the City by June 2018. [1b]

5. Review expenditures in all Landscape Maintenance Districts, prepare the Engineer's Report, and schedule a public hearing for annual levy of assessments by June 2018. [3a]
6. Organize engineering project central files including scanning, filing, and record management through June 2018. [4b, 4c]
7. Review and approve Encroachment Permit applications by utility companies and private developments by June 2018. [1b, 1d, 4b]

PUBLIC WORKS | STREET MAINTENANCE

PROGRAM DESCRIPTION

This program utilizes city personnel or private contracts to clean, repair, maintain, and improve roadways, bridges, public walks, and related facilities. Crews are involved in asphalt and concrete maintenance, graffiti removal, street signage, and pavement markings.

SERVICE OBJECTIVES

1. Maintain streets, sidewalks, alleys, and other rights-of-way in a safe and operable condition for the public health, safety, and welfare.
2. Acknowledge all complaints within 24 hours (non-weekend) of receipt and strive for response/resolution within 72 hours.
3. Maintain an overall safety program to provide a safe work environment for all employees.
4. Prepare and submit on time all necessary County, State, and Federal reports.
5. Complete all scheduled projects, including capital improvement project items, within budget and as scheduled.
6. Review annually, all policies and procedures applicable to job performance to improve safety and productivity.

WORK PLAN FOR 2017-18

1. Coordinate with the Engineering Division in the preparation of plans and specifications for capital projects involving sewer main replacement, pavement slurry sealing, asphalt overlay, sidewalk, American with Disabilities Act ramp, and curb and gutter repair/replacement through June 2018. [1b, 3a]
2. Patch and repair two million square feet of street, utilizing both city crews and contract construction by June 2018. [1b,3a]
3. Repair two miles of sidewalk and two miles of curb and gutter, utilizing both city crews and contract construction by June 2018. [1b]
4. Expediently track and remove graffiti throughout the City through June 2018. [4b]
5. Maintain traffic signs, street name signs, and pavement markings to be compliant with Manual on Uniform Traffic Control Devices and Federal Highway Administration reflective sign requirements and standards by June 2018. [1b]
6. Implement division-wide training programs through June 2018. [4e]
7. Manage custodial services, Old Towne Plaza steam cleaning, and shopping cart retrieval contracts through June 2018. [4b]
8. Inspect and install banners as requested through June 2018. [1b]
9. Assist in the production of city events and the implementation of emergency road closures through June 2018. [1b]
10. Continue to assess methods for efficient and effective Plaza closure plan through June 2018. [1b]

PUBLIC WORKS | REFUSE AND SANITATION SERVICES

PROGRAM DESCRIPTION

This program provides sanitation services to residential and commercial properties including street tree maintenance, street sweeping, sewer and storm drain maintenance, weed abatement, and environmental compliance/code enforcement. The program also manages the City's solid waste franchise, administers various grants, and operates a public education program for solid waste, hazardous waste, and recycling.

SERVICE OBJECTIVES

1. Administer the citywide refuse collection contract in compliance with applicable City, State, and Federal regulations to ensure quality service.
2. Continue administering programs to promote public awareness of and compliance with the need to recycle solid, liquid, and hazardous wastes generated by the City.
3. Regularly conduct CCTV video inspection, cleaning and service (as required) of the City's sanitary sewer and storm drain systems.
4. Acknowledge all complaints within 24 hours and strive for resolution/response within 72 hours.
5. Annually review all County, State, and Federal regulations and submit required reports to ensure continued City compliance with mandated programs.
6. Administer sewer cleaning/pump station maintenance to ensure quality service and compliance with City, State, and Federal regulations.
7. Administer contracts for regular sweeping of all public streets, bike lanes, municipal parking lots, and alleys in accordance with established performance standards.
8. Maintain and manage the City's urban forest, specifically street right-of-way (ROW) trees, to include tree maintenance, removals, and planting.
9. Replace deficient, aging, or damaged sewer lines.

WORK PLAN FOR 2017-18

1. Clean 450,000 linear feet of sewer main lines and CCTV video inspect 100,000 linear feet of sewer main lines by June 2018, utilizing both City crews and contract services. [1b]
2. Trim 5,000 residential street trees based on the proposed budget approval by June 2018. [4b]
3. Clean 200 catch basins for storm water quality by June 2018. [1b]
4. Complete 3,000 sanitation and ROW related inspections for trash service, news racks, encroachments, and nuisance abatements in the public ROW by June 2018. [3b,3c]
5. Coordinate with the Engineering Division in the preparation of plans and specifications to replace deficient sewer mains as part of the CIP by June 2018. [2d]
6. Implement division wide training programs by June 2018. [4e]

PUBLIC WORKS | FLEET SERVICES

PROGRAM DESCRIPTION

This program provides for the acquisition, repair, maintenance, and disposal of all city vehicular equipment, including the operation of a parts warehouse.

SERVICE OBJECTIVES

1. Acquire, service, and salvage, where appropriate, all city vehicles, including cars, trucks, and other non-wheeled equipment, to ensure safe and reliable operation.
2. Prepare and submit on time all County, State, and Federal reports.
3. Prepare an annual vehicle replacement observation list, with staff recommendations, for review and approval by the City Manager, Mayor, and City Council.
4. Develop policies and procedures to ensure proper service and operation of all equipment, enhance safety, and reduce repair costs.
5. Maintain all authorized equipment at a fully functional level on a continual basis.
6. Complete all routine repairs within two working days for non-emergency vehicles and within 24 hours for emergency equipment.
7. Annually conduct a parts inventory to ensure a sufficient number of required parts are available to meet operational standards.
8. Maintain and ensure regulatory compliance on all fuel dispensing systems.

WORK PLAN FOR 2017-18

1. Complete 1,200 preventative vehicle maintenance services and 2,000 repairs to the City's fleet by June 2018. [1b]
2. Integrate the utilization of the fuel management system into the city's vehicle maintenance and asset management software by June 2018. [2d]
3. Develop a vehicle purchasing schedule for annual vehicle replacements by February 2018. [2d]
4. Complete all standard budgeted vehicle replacement purchases by June 2018. [2d]
5. Dispose of surplus vehicles and equipment in a timely fashion to maximize salvage value by June 2018. [2d]
6. Implement division wide training programs by June 2018. [4e]

PUBLIC WORKS | SURFACE WATER QUALITY

PROGRAM DESCRIPTION

This program provides for compliance with Federal and State water quality regulations, primarily under the National Pollution Discharge Elimination System (NPDES) for storm water quality and the Waste Discharge Requirements (WDR) for sewer management. These programs strive to improve surface water quality in the City of Orange and eliminate sewer overflows from the City's sewer system.

SERVICE OBJECTIVES

1. Promote public education to businesses and residents regarding proper practices and procedures to manage urban runoff and minimize the discharge of fat, oil, and grease into the sewer system.
2. Prepare and submit all County and State reports as required.
3. Inventory, conduct, and complete required industrial, commercial, and municipal surface water quality inspections.
4. Inventory, conduct, and complete required restaurant NPDES and WDR inspections.
5. Review annually all County, State, and Federal regulations to ensure City compliance with mandated programs and regulations.
6. Participate in County and Regional committees to remain informed and compliant with new water quality and WDR requirements.
7. Provide training to city departments on regulatory programs.

WORK PLAN FOR 2017-18

1. Prepare and submit the annual Performance Evaluation Assessment report to comply with storm water permit requirements by November 15, 2017. [3b]
2. Inspect all low, medium, and high priority industrial, commercial, and municipal sites as required by the Municipal Separate Storm Sewer System (MS-4) permit by June 2018. [3b]
3. Inspect food service establishment sites (approximately 500) to comply with current waste discharge permit requirements by June 2018. [3b]
4. Respond to surface water quality complaints citywide by June 2018. [3b]
5. Inspect 25,000 lineal feet of open drainage channels by August 2017. [3c]
6. Review new development Water Quality Management Plans as needed by June 2018. [3c]
7. Review new and revised Newport Bay Total Maximum Daily Loads by June 2018. [3b]
8. Revise city water quality ordinance to comply with new NPDES requirements by June 2018. [3c]
9. Provide training to city departments on new NPDES requirements by June 2018. [3c]

PUBLIC WORKS | FACILITY MAINTENANCE

PROGRAM DESCRIPTION

This program provides maintenance services for public buildings and city facilities, administers annual contracts for mechanical systems, site specific facility maintenance, and manages new and/or existing building improvement projects and contracts.

SERVICE OBJECTIVES

1. Work with various departments to address maintenance needs and schedules for the City's 26 buildings.
2. Provide expedient and courteous service to all city departments.
3. Respond to facility maintenance requests within 48 hours.
4. Assist all departments with development of building capital improvement requests.
5. Provide cost-effective maintenance programs to assure satisfactory, reliability, and performance of building-related facilities.

WORK PLAN FOR 2017-18

1. Review and monitor all facility annual service contracts by March 2018. [1b]
2. Coordinate and implement building improvements and facility modifications by June 2018. [1b]
3. Perform general maintenance and repairs for all public buildings and appurtenant facilities by June 2018. [1b]
4. Conduct periodic building inspections to better maintain facilities and provide exceptional customer service through June 2018. [1b]
5. Use Facility Master Plan to plan and budget maintenance work as necessary by June 2018. [2d]

PUBLIC WORKS | TRANSPORTATION PLANNING

PROGRAM DESCRIPTION

This program identifies current and future transportation system needs and implements programs to meet identified needs including freeways, arterials, bikeways, pedestrian corridors, bus lines, railways, and parking lots. Furthermore, the Transportation Planning section conducts traffic and transportation studies, makes recommendations to the City Council and Traffic Commission for transportation system improvements, attends regional meetings, and plans, designs, and constructs a variety of transportation system improvement projects.

SERVICE OBJECTIVES

1. Improve mobility, safety, and reduce congestion through optimum use and operation of existing traffic signals, signs, street striping, street lights, and other traffic control devices.
2. Annually review all city transportation plans to ensure compliance with applicable guidelines and implement programs as needed to promote efficient movement of people and goods.
3. Acknowledge all citizen inquiries within 24 hours and strive for resolution/response within 72 hours or 24 hours in emergency situations.
4. Maximize the amount of grant funding obtained by the City to design, develop, and maintain public traffic systems to satisfy the transportation needs of the residential and business community.
5. Promote development and use of a city intermodal transportation system.
6. Annually review all Transportation System Improvement Program (TSIP) fees to ensure regulatory compliance and consistency with transportation needs.
7. Review development proposals to ensure uses and the developments traffic impacts are analyzed and mitigated accordingly.
8. Prepare and submit on time all County, State, and Federal reports.

WORK PLAN FOR 2017-18

1. Provide staff support to the City Traffic Commission through June 2018. [1b]
2. Identify priorities to improve traffic safety and circulation for the FY 19 CIP through June 2018. [4d]
3. Pursue grant opportunities from OCTA – Measure M2, State – Active Transportation Program (ATP), Federal – Highway Safety Improvement Program (HSIP), and other available external funding options by June 2018. [1b]
4. Assess the need to update the Circulation Element of the General Plan, and Traffic Impact Analysis Guidelines due to changes in State law pertaining to traffic impact analysis and air emissions, including an amendment to the General Plan Environmental Impact Report (EIR) for the benefit of development streamlining by June 2018. [2e, 3b]

PUBLIC WORKS | TRAFFIC OPERATIONS

PROGRAM DESCRIPTION

This program plans, designs, installs, and repairs traffic signals, signal components, signal coordination, street lights, and other warning lighting devices to provide efficient operation of the City's traffic control system. This program manages the City's Traffic Management Center.

SERVICE OBJECTIVES

1. Maintain the highest level of safety and efficiency for the traffic control systems of the City through a vigorous maintenance, repair, and replacement program.
2. Promote utilization of advanced state-of-the-art technology for the operation/monitoring of the City's transportation system.
3. Acknowledge all citizen inquiries within 24 hours and strive for resolution/response within 72 hours or within 24 hours in emergency situations.
4. Prepare and submit on time all County, State, and Federal reports.

WORK PLAN FOR 2017-18

1. Implement additional wireless and fiber optic communication links between traffic signals, video cameras, and the Traffic Management Center (TMC) through June 2018. [4d]
2. Maintain monthly monitoring and routine maintenance program for signalized intersections and warning flasher locations through June 2018. [1b]
3. Conduct biweekly night time street light outage field surveys through June 2018. [1b]
4. Manage traffic signal controller change-outs, upgrade traffic signal cabinet, and TMC equipment through June 2018. [4d]
5. Implement multi-jurisdictional traffic signal synchronization along Chapman Avenue as part of Measure M2 Project P- Regional Traffic Synchronization Program through June 2018 [4d]
6. Upgrade and installation of pedestrian warning devices at 14 crosswalk locations throughout the City as part of the Federal Highway Safety Improvement Program (HSIP) Cycle 5 through June 2018. [4d]
7. Design and construction of protected left-turn phasing at four intersections of Glassell Street/Walnut Avenue, Chapman Avenue/Cannon Street, Chapman Avenue/James Street, and Batavia Street/Collins Avenue as part of the HSIP Cycles through June 2018. [4d]
8. Implement the design and construction of protected left-turn phasing of two intersections at Glassell Street/Meats Avenue and Glassell Street/Collins Avenue; pedestrian countdown signals at 33 intersections; and upgrade of accessible pedestrian signals at 12 intersections as part of the HSIP Cycle 7, through June 2018. [4d]
9. Assist in the study and implementation of streetlight fixtures conversion from high pressure sodium lamps (HPSV) to the more efficient LED fixtures through December 2017. [4d]

PUBLIC WORKS | WATER ENGINEERING AND PRODUCTION

PROGRAM DESCRIPTION

This program ensures that the City's residents, visitors, and business will have an adequate supply of potable water for all necessary municipal and private uses including fire protection, through the operation and maintenance of all sources of supply and pumping facilities. This program also provides engineering services for development and capital projects and is responsible for water quality activities to ensure the purity and safety of the City's water supply is in conformance with County, State, and Federal guidelines.

SERVICE OBJECTIVES

1. Provide a reliable supply of potable water to the City through a coordinated program of groundwater production and use of imported supplies.
2. Ensure completion of all approved projects in the Water Capital Improvement Program (CIP) within budget and as scheduled.
3. Prepare an annual 5-year CIP program; coordinate its review and approval by the City Manager, Mayor, and City Council.
4. Regularly test the City's water supply to ensure compliance with all Local, State, and Federal water quality assurance standards.
5. Assure reliability of all water production facilities through a proactive program of ongoing maintenance and replacement.
6. Prepare and submit on time all mandated County, State, and Federal water quality reports.
7. Acknowledge all citizen inquiries within 24 hours and strive for resolution/response within 72 hours or within 24 hours in emergency situations.

WORK PLAN FOR 2017-18

1. Prioritize, design, and construct two miles of pipe per year, to replace high maintenance pipes by June 2018. [1b]
2. Incorporate Water System Master Plan recommendations into the CIP and water operations through June 2018. [1b, 4b]
3. Turn off water production equipment during peak time of use to save on electricity costs by June 2018. [1b]
4. Implement vulnerability assessment measures for water system through June 2018. [1b, 4b]
5. Complete and distribute annual water quality "Consumer Confidence Report" by June 2018. [1b, 4b]
6. Conduct or contract for the collection and analysis of all required water quality testing per the State Water Resources Control Board regulations by June 2018. [1b, 4b]
7. Keep and maintain a comprehensive record of all water production from wells, imported water connections, pump stations, interties, and flow control facilities through June 2018. [1b, 4b]
8. Continue to develop water conservation programs with Municipal Water District of Orange County and promote water conservation through City publicity mediums by June 2018. [3e]
9. Perform maintenance and track/document repairs, maintenance, and upgrades/alterations to existing water production equipment to include wells, motors, pumps, generators, and electrical gear, including data collection for GIS/asset management through June 2018. [1b]
10. Conduct review/comparison and tracking of revenue/expenditures to water rate model by June 2018. [2b,2d]
11. Begin the design of Water Well 28 (Corp Yard) and Well 29 (Rampart) as part of the on-going groundwater development program by June 2018. [1b]

12. Purchase, install, and integrate Supervisory Control and Data Acquisition system to current water standards to provide for a more advanced automatic telemetry system. First leg of the four year project to be completed by June 2018. [2a,2d]

PUBLIC WORKS | WATER DISTRIBUTION

PROGRAM DESCRIPTION

This program maintains, repairs, and replaces all facilities dedicated to the safe delivery of potable water to the residents, visitors, and businesses of the City including pipelines, valves, fire hydrants, pump stations, and storage tanks; and provides for the reading, maintenance, and replacement of all meters in the system.

SERVICE OBJECTIVES

1. Ensure the reliable and timely delivery of potable water to the community for all purposes through a proactive distribution system maintenance program.
2. Acknowledge all citizen inquiries within 24 hours and strive for resolution/response within 72 hours or within 24 hours in emergency situations.
3. Ensure satisfactory performance of all meters, valves, and fire hydrants.

WORK PLAN FOR 2017-18

1. Replace 1,800 small meters per year as part of the 15-year small meter replacement program by June 2018. [1b]
2. Test and calibrate large meters as part of a three year program through June 2018. [1b]
3. Retrofit meters to radio read in specific locations by June 2018. [1b]
4. Daily security and technical inspections to all water facilities through June 2018. [1b]
5. Flow test all fire hydrants once a year, including data collection for GIS/asset management by June 2018. [1b]
6. Perform maintenance and exercise 1,200 water valves and collect data for GIS/asset management by June 2018. [1b]
7. Proactively replace/renew water service line laterals before street renovation projects by June 2018 [1b].
8. Recoat/repaint 1,100 fire hydrants by June 2018. [1b]
9. Complete design and begin construction of final Master Metering project at UCI Medical Center Main Campus by June 2018. [1b]



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COMMUNITY DEVELOPMENT DEPARTMENT

MISSION

To guide the development and preservation of a livable, safe, and sustainable Orange.

DEPARTMENT GOALS

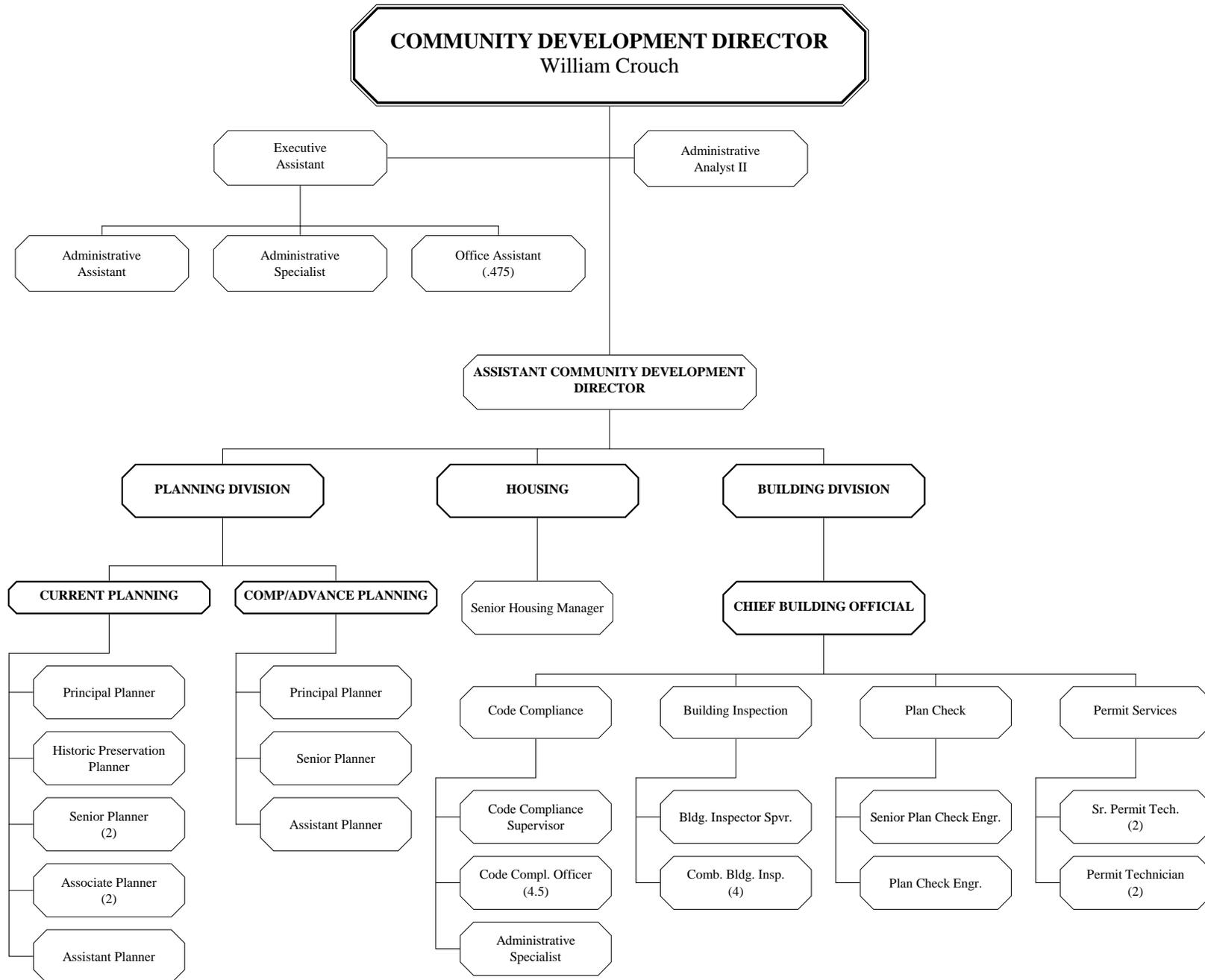
1. Provide development assistance to businesses and residents by meeting stakeholder expectations in an atmosphere that balances City Code requirements and customer goals.
2. Achieve high levels of customer service and efficient, coordinated development review to improve the manner in which services are provided.
3. Maintain the quality of life in neighborhoods, and desirability of commercial and industrial areas by ensuring that physical property conditions convey a safe, orderly, and positive image of the community.
4. Pursue achievement of the General Plan Community Vision Statement by guiding physical change in the City through analysis and recommendations to the City Council, Planning Commission, other appointed bodies, the development community, and citizens on land planning and development issues.
5. Support stewardship and protection of the City's historic resources by providing clear policies and procedures, incentives, and public information that guide property maintenance and alterations.
6. Protect the health and safety of the community through plan check and inspection of new and remodeled structures that ensures compliance with governmental regulations.
7. Support economic development and property investment by establishing and tracking performance measures for development review, plan check, inspections, and code compliance; to be recognized as a department for efficient and timely permit and application processing.
8. Support public services, access to affordable housing, and infrastructure improvements that benefit Low and Moderate Income residents through the Community Development Block Grant (CDBG) Program and HOME Investment Partnerships Program.
9. Ensure that long-range planning documents are in alignment with community expectations for a high quality built and natural environment, supported by community amenities that respect the City's heritage and accommodate future growth.

ACCOMPLISHMENTS FOR 2016-17

1. Initiated Zoning Code amendments to update and streamline the City's parking and sign standards to make the Code more user-friendly. The multi-family residential parking standard portion of the Code update is being fast-tracked and will be completed by June 2017.
2. Completed project entitlement for major development projects including The Irvine Company's Santiago Hills II Project, the Villa Ford Showroom Addition and Parking Structure, Encore Prospect and Encore Hewes senior apartment projects, New Home Company/Marywood residences, Olson Company Washington/Hamlin Townhomes, and Glassell Townhomes.
3. Assisted 5,742 customers and took in 116 development applications at the planning counter, and assisted approximately 3,000 customers over the phone. Established 12 new Mills Act contracts, conducted 27 Mills Act inspections in accordance with State law, and completed a public review-ready draft of the Old Towne Design Standards update.
4. Provided building inspection and permit services to major construction projects including Chapman University Musco Center for the Arts, Outlets at Orange Expansion Project, Raising Cane's, AMLI Luxury Apartments parking structure, 191 new housing units, and various tenant improvement projects.
5. Conducted the FY 17 Community Development Block Grant (CDBG) funding process, which included holding three public meetings and one public hearing with the CDBG Program Committee and one public hearing before the City Council.

6. Administered 10 FY 17 CDBG contracts: five Subrecipient Agreements with nonprofit agencies and five Memoranda of Understanding with City Departments. Projects range from tenant/landlord and family counseling programs to residential street and sewer improvements.
7. Issued over 4,080 Building permits from January 1, 2016 to December 31, 2016, collecting over \$6.1 million in fees. Staff provided services to 10,000 customers at the Building Counter, completed 36,700 inspections, and processed over 1,700 plan reviews.
8. Addressed 1,700 Code Compliance cases from January 1, 2016 to December 31, 2016, including: 225 graffiti, 684 property maintenance, 67 substandard housing, and 179 vehicle violation complaints; assisted over 900 walk-in Code Enforcement customers at the public counter, and hosted the California Association of Code Enforcement Officers (CACEO) training for Code Enforcement Officers.
9. Adopted the new 2016 California Building Codes and have been educating staff and the development community regarding the changes. Conducted a Planning Commission Study Session on the subject of the California Environmental Quality Act, supported Planning Commissioner attendance at the 2016 Planning Directors Association of Orange County Forum, and the California American Planning Association State Conference in Pasadena.
10. Completed CEQA compliance work and approved building plans for the Metrolink Parking Structure Project; and completed environmental review and compliance work for City CIP projects including the Yorba Park renovation, Tustin/Katella and Tustin/Chapman intersection widening projects, and several traffic signal projects.

COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Regular Full-Time:			
Administrative Analyst II	1.000	1.000	1.000
Administrative Assistant	1.000	1.000	1.000
Administrative Specialist	1.000	2.000	2.000
Assistant Community Development Director	1.000	1.000	1.000
* Assistant Planner	2.000	2.000	2.000
Associate Planner	1.000	1.000	2.000
Building Inspector Supervisor	1.000	1.000	1.000
Chief Building Official	1.000	1.000	1.000
* Code Compliance Officer	4.000	4.000	4.000
Code Compliance Supervisor	1.000	1.000	1.000
Combination Building Inspector	4.000	4.000	4.000
Community Development Director	1.000	1.000	1.000
Executive Assistant	1.000	1.000	1.000
Historic Preservation Planner	1.000	1.000	1.000
Permit Technician	2.000	2.000	2.000
Plan Check Engineer	1.000	1.000	1.000
Planning Manager	1.000	1.000	0.000
* Principal Planner	2.000	2.000	2.000
Senior Housing Manager	1.000	1.000	1.000
Senior Office Assistant	1.000	0.000	0.000
Senior Permit Technician	2.000	2.000	2.000
Senior Plan Check Engineer	1.000	1.000	1.000
Senior Planner	3.000	3.000	3.000
<i>Regular Full-Time Sub-Total</i>	35.000	35.000	35.000
Regular Part-Time (FTE):			
Code Compliance Officer	0.500	0.500	0.500
<i>Regular Part-Time Sub-Total</i>	0.500	0.500	0.500
Part-Time/Non-Benefitted (FTE):			
Office Assistant	0.475	0.475	0.475
<i>PT/Non-Benefitted Sub-Total</i>	0.475	0.475	0.475
Total Community Development	35.975	35.975	35.975

* Of the 35.975 full-time equivalent (FTE) positions, 3 FTE positions (1 Assistant Planner, 1 Code Compliance Officer and 1 Principal Planner) are being held vacant and have not been budgeted in the 2017-18 fiscal year

COMMUNITY DEVELOPMENT DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	Actual 2014-15	Actual 2015-16	Estimate 2016-17	Budget 2017-18
Salaries & Benefits	3,391,418	3,791,096	4,280,818	4,439,886
Maintenance & Operations*	820,404	1,201,539	1,265,415	471,620
Capital Outlay	16,857	25,869	13,867	9,875
Total Operating Budget*	4,228,679	5,018,505	5,560,101	4,921,381
Capital Improvements*	895,383	586,678	2,632,135	1,193,503
Total Department*	5,124,062	5,605,183	8,192,236	6,114,884

DEPARTMENT PROGRAMS:

6001 Administration	275,178	725,131	748,437	749,384
6011 Advance Planning	268,191	262,661	734,201	358,008
6021 Current Planning	1,136,874	1,046,444	1,163,856	1,110,458
6022 Planning Commission	9,820	11,421	-	-
6031 Building Inspection	415,184	657,501	668,040	670,035
6032 Code Enforcement	615,931	593,588	638,982	632,599
6033 Plan Check Administration	642,883	538,882	9,873	200
6034 Permit Services	371,488	320,683	950,714	945,098
9640 CDBG Administration*	197,028	220,797	245,822	236,342
9645 CDBG Public Service Grants/Projects*	1,156,289	750,645	1,800,096	1,086,511
9660 Federal HOME Program*	35,199	(115,750)	1,232,216	326,249
9661 Federal HOME Program*	-	593,179	-	-
Total Department*	5,124,062	5,605,183	8,192,236	6,114,884

* As a result of the elimination of the Orange RDA, the Economic Development Department has been dissolved and portions of that activity have been realigned to the Community Development Department. As such, this financial summary reflects past fiscal activity for the Economic Development Department, which includes Redevelopment revenues/appropriations.

COMMUNITY DEVELOPMENT DEPARTMENT

Financial Summary

<u>DEPARTMENT FUNDING SOURCES:</u>		<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
100	General Fund	3,423,616	3,983,770	4,788,639	4,346,433
110	Building Records Management	49,091	66,162	68,836	64,969
310	Comm. Development Block Grant*	1,196,227	971,442	2,045,918	1,322,853
317	H O M E Federal Grant Fund*	35,749	477,429	1,232,216	326,249
550	Reimbursable Capital Projects	-	46,169	3,831	-
916	Affordable Housing*	22,227	-	-	-
921	Loan Receivables	41,140	51,736	52,796	54,381
940	Orange Merged Capital Projects	17,389	8,476	-	-
941	Orange Merged Housing	27,087	-	-	-
Total Funding*		<u>4,812,526</u>	<u>5,605,183</u>	<u>8,192,236</u>	<u>6,114,884</u>

* As a result of the elimination of the Orange RDA, the Economic Development Department has been dissolved and portions of that activity have been realigned to the Community Development Department. As such, this financial summary reflects past fiscal activity for the Economic Development Department, which includes Redevelopment revenues/appropriations.

COMMUNITY DEVELOPMENT | ADMINISTRATION

PROGRAM DESCRIPTION

Administration provides the needed coordination between divisions, other departments, the City Manager and the City Council; and it provides the payroll, personnel, purchasing, and policy management for the department.

SERVICE OBJECTIVES

1. Attend/conduct weekly meetings to coordinate activities of divisions within the department and activities with other departments.
2. Maintain ongoing communication as needed with the City Council and community on development issues.
3. Maintain payroll, personnel, and budget records for the department in a timely manner.
4. Provide courteous, timely, and helpful service to users of the department.
5. Maintain or enhance regular communication between Community Development staff and other development-related departments.
6. Conduct department meetings to keep all employees updated on administrative changes, projects/activities, and other issues.
7. Ensure that all staff receive training and stay current with changes in the development industry.

WORK PLAN FOR 2017-18

1. Continue to review and propose Zoning Code amendments to simplify the development review of development applications through June 2018. [2e]
2. Support the City's Economic Development efforts through the Business Enhancement Support Team (BEST) review process and outreach to the broker and business community through June 2018. [4b]
3. Utilize cost effective training opportunities through coordination with local professional organizations and webinars that address pertinent topics of interest that will advance staff's understanding of job parameters through June 2018. [4e]
4. Brief the City Council and Planning Commission on upcoming planning and development issues on an ongoing basis through June 2018. [4a]
5. Track activity levels regarding development projects and workload demands on an ongoing basis and analyze creative solutions to staffing constraints through June 2018. [4a]
6. Closely monitor revenues and expenditures throughout the Community Development Department's budget in order to effectively ensure that trends are recognized and addressed through June 2018. [2e]
7. Evaluate and implement technology solutions to improve the customer experience and employee productivity through June 2018. [4c]

COMMUNITY DEVELOPMENT | ADVANCE PLANNING

PROGRAM DESCRIPTION

To provide comprehensive, long-range land use, environmental and policy planning to the City of Orange consistent with the City's quality of life objectives including maintaining and implementing the General Plan, facilitating inter-agency coordination, coordinating annexations, reviewing proposed legislation, and ensuring compliance with legislative mandates. To provide expert environmental review guidance to the City, focusing on environmental legal compliance for capital improvement projects and review of environmental documents referred to the City from other public agencies. To provide informational and analytical land use, environmental, and demographic information to the public and City staff in order to facilitate an ongoing understanding of the community, as well as the physical conditions affecting growth and change in Orange.

SERVICE OBJECTIVES

1. Maintain and implement the City's General Plan as a long-term visionary document to guide City decision-making that benefits residents and businesses, while improving the quality of life in Orange.
2. Develop and revise city standards, guidelines and public education materials related to land use and environmental conditions so that policies and practices are relevant, legally adequate, and internally consistent. Ensure that they are aligned with the City's long-term quality of life and economic development objectives for guiding positive changes to the physical environment, and informing citizens and businesses.
3. Coordinate demographic, statistical, and environmental information and data relating to the City and making this information available in a user-friendly manner for informational and analytical purposes.
4. Coordinate environmental review for all City Capital Improvement Projects, working to provide adequate legal protection to the City, and minimize adverse environmental effects on the community, while meeting City project objectives and timelines.
5. Develop and revise public education materials related to land use, environmental conditions, and demographics in order to inform citizens and businesses.

WORK PLAN FOR 2017-18

1. Prepare a General Plan Circulation Element Amendment in collaboration with the Public Works Department to address new State law requirements pertaining to CEQA and traffic impact analysis by December 2018. [2e, 3b]
2. Continue focused amendments to the Zoning Ordinance related to signage, parking, small lot subdivisions, and transfers of development rights in order to make the Code a more user-friendly and effective document. Work effort completion is expected in December 2018. [2d]
3. Process a General Plan Update and Detachment of the East Orange area from the City to reflect The Irvine Company's most recent land dedications and entitlements by June 2018. [2e, 3b]
4. Continue phased processing of General Plan/Zoning Map Amendments to reconcile inconsistencies as required by State Law through June 2018. [2d]
5. Complete public workshops for the Old Towne Design Standards and adopt update by December 2017. [5b]
6. Initiate public outreach and preparation of design guidelines for the Eichler Tracts as a first step toward local historic district designation through June 2018. [5b]
7. Provide construction support services and mitigation monitoring for the Metrolink Parking Structure project through June 2018. [2d]

8. Ensure completion of environmental review/compliance for various Capital Improvement Plan (CIP) projects, including parks, trails, and street infrastructure projects through June 2018. [2d]

COMMUNITY DEVELOPMENT | CURRENT PLANNING

PROGRAM DESCRIPTION

Current Planning facilitates property reinvestment and development consistent with the City's economic development and quality of life objectives by coordinating the development review process and providing stewardship to the Old Towne Orange Historic District. This program implements the City's General Plan by administering the Zoning Ordinance and all development and design related documents, which contribute to a livable community and a high quality built environment. The Current Planning function has intensive interface with the public as the first point of contact for new development in the City. This program also includes the Planning Commission and Design Review Committee. The Planning Commission is the appointed governmental body with the authority to make land use decisions and recommendations. As advisors to the City Council, the Commission reviews and evaluates individual development proposals for conformance with City-adopted codes, ordinances, and the General Plan. The Design Review Committee (DRC) is an advisory Committee to the City Council and Planning Commission on architectural and landscape matters. The DRC evaluates projects in Old Towne and major projects citywide for conformance with City design standards. Current Planning provides staff support to both bodies.

SERVICE OBJECTIVES

1. Enhance the department's high level of customer service by approaching each question or case in a solution-oriented manner with emphasis on the customers' development goals.
2. Respond in a timely and solution-oriented manner to Orange residents, businesses, developers, other agencies, city departments, and other members of the public through: phone calls; written requests; emails; and the approximately 6,000 personal interactions at the front counter. Specifically:
 - a. Continue to review initial and subsequent application submittals within the State mandated 30-day review period and advise applicants with written project status.
 - b. Return all phone calls within two business days.
 - c. Conduct final planning inspections within two business days of request.
 - d. Complete Zoning Verification Letters within ten business days of receipt.
3. Guide applicants through the City's development review process and project manage city review of development projects with other city departments for compatibility with regulatory documents through the weekly Streamlined Multi-Disciplinary Accelerated Review Team (SMART) project review meetings.
4. Balance the application of the provisions of the Zoning Code and other adopted documents with customers' development goals and city expectations.
5. Conduct approximately 40 Planning Commission and DRC meetings annually, and provide staff to City Council and Zoning Administrator meetings as needed. Hold study sessions with the Planning Commission and DRC as needed to review and develop policies addressing land use issues of special significance to the City.
6. Process Mills Act contracts and perform at least 40 required annual inspections on existing Mills Act contracts with consultant assistance.
7. Provide necessary support to the Planning Commission recommendations to the City Council on the adoption and maintenance of the City's General Plan, Zoning Ordinance, and designated discretionary development projects involving land use.
8. Ensure projects in the Old Towne Historic District are in conformance with the Secretary of Interior Standards for Historical Preservation and Old Towne Design Standards.

WORK PLAN FOR 2017-18

1. Serve approximately 6,000 customers at the front counter and guide the applicants of the expected 120 projects through the City's development review process to provide timely and accurate entitlement case processing through June 2018. [4b]
2. Implement two Mills Act contract cycles per year to accommodate the 2016 removal of the contract cap including establishment of new application deadlines and update application materials and website information through June 2018. [5b]
3. Preservation staff will oversee consultants conducting State required periodic inspections of participating Mills Act properties for conformance with contract listed improvements through June 2018. [5b]
4. In accordance with the 2012 Organizational Assessment and the philosophy of "continuous improvement," staff will continue to pursue improved access to information and understanding of development review processes through better use of technology including: posting complete DRC and Planning Commission packets on the City's website and finalizing updated application and informational handouts for easy website access through June 2018. [4b]
5. Review and refine noticing process and procedures for development applications including method of site posting and degree of noticing for various application types by June 2018. [4b]
6. Establish an intern and cross-training program to support the Current Planning and Historic Preservation functions including developing relationships with local universities to establish a framework for course credits and offering quarterly internal training sessions on subjects including project review, zoning ordinance fundamentals, basic historic preservation plan and permit review, reviewing bodies, and design standards/guidelines through June 2018. [4e]
7. Provide dedicated staff to support and facilitate Chapman University development projects and neighborhood engagement efforts through June 2018. [5b]
8. Provide training to DRC and Planning Commission members on special topics through briefings, study sessions, and local training conferences through June 2018. [4b]

COMMUNITY DEVELOPMENT | BUILDING INSPECTION

PROGRAM DESCRIPTION

The Building Inspection program provides services that assist the community in their building and development projects. Professional, trained staff perform field inspections at various phases during construction. These inspections are conducted in order to verify that the construction work is in conformance with City building codes and the plans approved in plan check. Additionally, inspectors provide guidance through the building process, which is a collaborative effort between many City agencies. The inspection staff works closely with all agencies to ensure that the process is coordinated. Inspection staff maintain office hours both in the morning and the afternoon to answer questions and update Building Division records.

SERVICE OBJECTIVES

1. Provide inspection services for 95% of inspection requests within one business day.
2. Maintain early morning and late afternoon office hours to serve our customers.
3. Ensure a coordinated and comprehensive inspection process by working closely with other inspection agencies during the building process.
4. Provide professional and courteous service to all of our customers.
5. Develop knowledge of the latest code updates and new materials through the International Code Council (ICC) and the National Fire Protection Association (NFPA) code seminars and professional organizations in order to provide technically accurate service.
6. Efficiently maintain accurate inspection records through the use of the City's Trakit database system.

WORK PLAN FOR 2017-18

1. Complete approximately 25,000 inspection stops, 12,500 by December of 2017 and 12,500 more by June 2018. [4b]
2. Expand knowledge of 2016 California Building Codes by providing in-house training and by attending training provided by California Building Officials (CALBO) and ICC through June 2018. [4e]
3. Expand accessibility training opportunities to inspectors with the goal of additional Certified Access Specialist (CASP) personnel through June 2018. [1d]
4. Continue to expand the use of tablet computers to more efficiently manage inspection requests, obtain Code information, and record inspection results through June 2018. [4c]
5. Participate in the Local Implementation Plan (LIP) of the National Pollution Discharge Elimination System (NPDES) by conducting required compliance inspections of construction projects through June 2018. [1b]
6. Provide a comprehensive and comparative building inspection activity report to the City Manager by August 2017 with an update by February 2018. [1a]
7. Enhance the ability for Building Inspectors to communicate in the event of a disaster by replacing non-functioning radio equipment and exploring other methods of emergency communication through June 2018. [1a]

COMMUNITY DEVELOPMENT | CODE COMPLIANCE

PROGRAM DESCRIPTION

The Code Compliance program provides enforcement of the City's Municipal Code as it relates to neighborhood and community issues including: property maintenance violations, building code violations, non-conforming signage, sub-standard housing conditions, land use violations, and violations of the boardinghouse ordinance. Working closely with other agencies, the fundamental goal of the Code Compliance program is to seek compliance with the City's Code to achieve a safe, clean and healthy living and working community environment. Through a combination of office research and field inspections, violations are documented and orders to comply are issued. The Code Compliance officer follows their casework upon receiving a complaint, conducting an investigation, and taking necessary measures to see that compliance is achieved.

SERVICE OBJECTIVES

1. Continue to provide quality customer service.
2. Provide ongoing observation of areas with active enforcement efforts to preserve acceptable levels of compliance.
3. Seek for voluntary compliance in 100% of all cases with assistance from the City Attorney office.
4. Keep current with the latest methods and technology through continued education and association with professional organizations such as California Association of Code Enforcement Officers (CACEO) and International Code Council.
5. Expand the use of newer technology to enhance communication with the community.

WORK PLAN FOR 2017-18

1. Process approximately 2,000 Code Compliance cases with 1,000 by December 2017, and another 1,000 by June 2018. [4b]
2. Assist approximately 1,400 Code Compliance related visits to our front counter through June 2018. [4b]
3. Participate in the preparation of the Calendar of Events report for the City of Orange, with emphasis on the identification of dates, times, and affected areas of special events held in the Old Towne area through June 2018. [4b, 4d]
4. Review Code Compliance strategy to make best use of staffing resources, which includes officer enforcement and an emphasis on blighted neighborhoods through June 2018. [2a, 4e, 5b]
5. Expand the use of tablet devices by Code Compliance Officers through June 2018. [4b]
6. Enhance online presence to community by updating website and adding a mobile application by June 2018. [2a,4b]
7. Provide a comprehensive and comparative Code Compliance activity report to the City Manager by August 2017 and an update to the City Manager by February 2018. [4a]
8. Participate in the Neighborhood Watch Program through June 2018 and annual National Night Out event. [4b]

COMMUNITY DEVELOPMENT | PERMIT SERVICES

PROGRAM DESCRIPTION

The Permit Services program answers and directs general inquiries, provides technical, permit and support functions at the public counter, and provides plan check services for all plans, computations, and other data filed by an applicant for a permit. All building improvement plans are received and coordinated through this program, including plans for Planning, Fire, and Police Departments. Permit Services staff provides plan review functions for simple projects and issues building permits for all approved construction projects and coordinates the maintenance of all records in a digital archive system. The Plan Check function reviews all documentation to ensure compliance with all Local and applicable State requirements and coordinates the plan check process with other regulatory agencies such as Fire, Police, Health, and Public Works in order to provide a comprehensive approval process.

SERVICE OBJECTIVES

1. Provide prompt, efficient, and friendly customer service including answering and directing public inquiries.
2. Process plan check applications and issue building-related permits working closely with other agencies during the process.
3. Provide counter plan check services for simple, smaller projects such as patio covers and solar panels.
4. Prepare all construction-related documentation for digitizing.
5. Working with and maximizing the utility of computerized permit tracking software.
6. Provide user-friendly handouts to assist customers through processes, including the Building Division Procedures Manual.
7. Provide an initial plan check on 80% of all plans within two business weeks.
8. Keep current on the latest code updates and new materials through professional development seminars.
9. Participate as the Building Division representative in approximately 50 Streamlined Multi-Disciplined Accelerated Review Team (SMART) meetings.
10. Participate in regular coordination meetings with Fire, Police, Public Works, and other regulatory agencies.
11. Coordinate multi-departmental simultaneous plan checks for all major projects where staff from each development-related department participates simultaneously in plan checking.
12. Manage and administer all provisions of the City's Building Codes and perform Code interpretation duties of the Building Official.
13. Provide technical assistance for all customers including city projects.

WORK PLAN FOR 2017-18

1. Process approximately 3,000 building permits with 1,500 by December 2017 and 1,500 by June 2018. [4b]
2. Serve approximately 7,500 customers at our public counter with 4,000 by December 2017 and another 3,500 by June 2018. [4b]
3. Continue to utilize permit technicians to conduct at least 200 simple or smaller plan checks by June 2018. [4b]
4. Expand use of the eTrakit permit system by increasing the use of online permit issuance through June 2018. [4b]

5. Refine procedures to allow for expanded online permit application and receive digital plans for review by June 2018. [4b]
6. Expand accessibility training opportunities to Permit Services staff with the goal of additional Certified Access Specialist (CAsp) personnel through June 2018. [1d]
7. Provide a comprehensive and comparative Permit Services activity report to the City Manager by August 2017 with an update by February 2018. [4a]
8. Complete approximately 600 plan checks, 300 by December 2017 and another 300 by June 2018. Oversee the work of contract plan check consultants on an as-needed basis. [4b]
9. Expand knowledge of 2016 California Building Codes by providing in-house training and attending training provided by California Building Officials (CALBO) and ICC through June 2018. [4e]
10. Attend SMART meetings through June 2018. [4e]
11. Continue updating the Building Division Procedures Manual through June 2018. [4e]
12. Continue developing proficiency with the Trakit permit system through June 2018. [4b]
13. Provide a comprehensive and comparative Plan Check and Administration activities report to the City Manager by August 2017 with an update by February 2018. [2a]
14. Continue to implement digital plan submittal and reviews and work to enhance this process with newer technology through June 2018. [4b]

COMMUNITY DEVELOPMENT | HOUSING

PROGRAM DESCRIPTION

The Housing Division is responsible for the management, administration, and oversight of all activities that receive or have received Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. These financial resources enable the City to provide various public services, complete infrastructure improvements, and create and retain affordable housing for Low and Moderate Income residents.

SERVICE OBJECTIVES

1. Administer the CDBG and HOME Programs and ensure compliance with Federal regulations.
2. Provide technical guidance to existing and potential CDBG subrecipients including nonprofit agencies and city departments.
3. Involve citizens in the development of the Annual Action Plan and allocation of CDBG and HOME funds.

WORK PLAN FOR 2017-18

1. Complete and submit the FY 17 Consolidated Annual Performance and Evaluation Report to the U.S. Department of Housing and Urban Development (HUD) by September 2017. [3e]
2. Provide administrative oversight of the FY 18 CDBG Program and HOME Program through June 2018. [3e]
3. Solicit and review up to 35 FY 19 CDBG funding requests from nonprofit agencies and City departments by January 2018. [3e]
4. Conduct five public meetings and two technical assistance trainings for the FY 19 CDBG Program by May 2018. [4a]
5. Complete and submit the FY 19 Action Plan to HUD by May 2018. [3e]
6. Monitor the affordability and occupancy covenants of HOME-assisted rental units through June 2018. [3c]

COMMUNITY SERVICES

MISSION

To enhance the quality of life and a safe community by providing lifelong learning opportunities, leisure activities, and recreational experiences in well-maintained parks and facilities.

DEPARTMENT GOALS

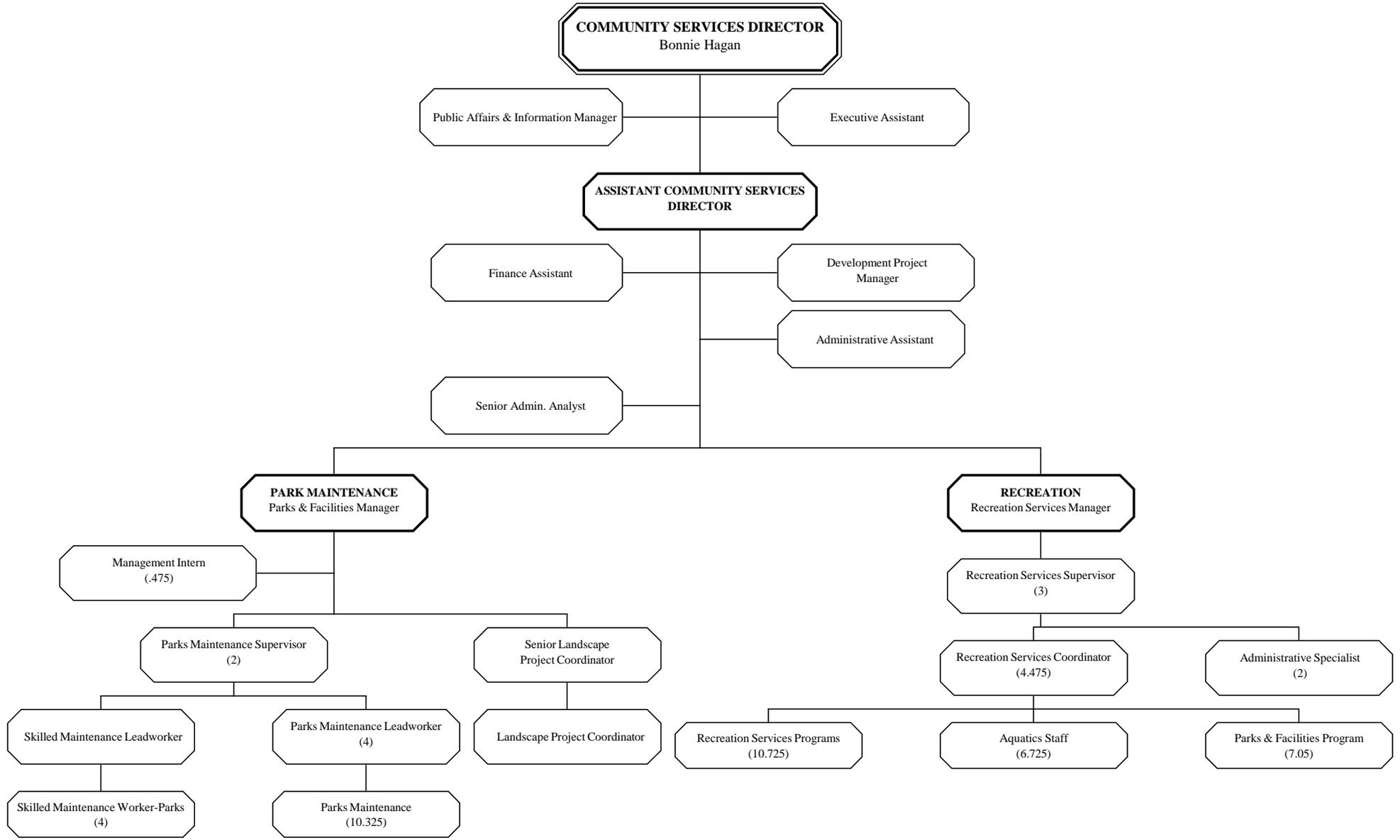
1. Maintain City parks, assets, and all public landscapes in accordance with standard horticultural and facility management practices and methods.
2. Maintain open space to meet active and passive park needs of all residents.
3. Provide for the design, construction, and oversight of new parks and facilities for the community.
4. Provide administrative and technical landscape support to the Public Works and Community Development Departments.
5. Provide quality recreation programs and services for the community.
6. Provide quality service to all persons requesting assistance.
7. Provide special event programs servicing the interest and enhancing the quality of life for all residents.
8. Collaborate with community organizations in the provision of social and human services programs to meet the needs of residents.
9. Provide the organization with leadership, technical assistance, and professional service.
10. Work to implement the goals and strategies as outlined in the City's Strategic Plan.
11. Continue to fulfill the expectations of the public through effectively managing limited resources.
12. Generate news releases, news stories, and public information pieces promoting the City's services, programs, and activities.
13. Manage and protect the City of Orange identity, including identification of the City's brand, use of logos, website, and graphic standards on letterhead for consistency of the City's message.
14. Work closely with all levels of City staff to gather information and data as required to craft the City's official narrative.
15. Work with the media to facilitate information requests and maintain the City's brand.
16. Administer the City's social media programs.
17. Oversee the content creation, design, printing, and distribution of the City's "Our Orange" publication.
18. Administer the City's Commercial Film Permit Process and operations.

ACCOMPLISHMENTS FOR 2016-2017

1. Completed the RFP process and awarded a design build contract for renovation of Shaffer Park, consisting of a new community building, concession building, new exercise equipment and reorienting the ballfield. Design is anticipated to be completed in FY 17, with construction beginning in early FY 18.
2. Completed the design and RFP process and awarded contracts for renovation of Yorba Park, to include installation of new irrigation and improvements to the Yorba Dog Park and passive areas of Yorba Park.
3. Completed replacement of irrigation booster pumps at Santiago Hills and Serrano Parks.
4. Developed the scope and specifications for Calsense Irrigation Control Systems in Belmont, Barrera, Serrano, and Santiago Hills Parks and awarded a contract to purchase equipment and installation of system components to achieve continued water conservation and efficiency.

5. Began first phase of landscape renovations of the Handy Creek corridor in the Santiago Hills Assessment District.
6. Completed landscape and irrigation renovation projects for Santiago Hills Assessment District on the Trails End entrance to the community from Chapman Avenue, and on a portion of the Skylark Drive entrance from Newport Avenue to replace plant material with drought tolerant plants and upgrade irrigation.
7. Completed the Hart Park Bandshell Dance Floor expansion project, incorporating 195 sponsorship bricks into the new dance floor. Organized a "First Dance" community event to unveil the project.
8. Raised over \$80,000 in community donations and sponsorships, a record high, in support of the Community Services Department special events and programs.
9. Organized the first sold-out season of Adult Basketball at the Grijalva Sports Center, serving 56 teams, totaling over 500 individuals.
10. Organized five community service projects for the Teen Action Committee.
11. Attracted 7,900 Facebook followers to the City's page. Posted over 840 separate stories on various topics, each one reaching an average of 15,000 individual Facebook users per story.
12. Produced 9 videos on various City subjects to promote events, educate the public, and tell the City of Orange story. Videos were shown on YouTube, Facebook, and the City's website.

COMMUNITY SERVICES



COMMUNITY SERVICES

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Regular Full-Time:			
Administrative Assistant	1.000	1.000	1.000
Administrative Specialist	2.000	2.000	2.000
Assistant Community Services Director	1.000	1.000	1.000
Community Services Director	1.000	1.000	1.000
* Development Project Manager	1.000	1.000	1.000
Executive Assistant	1.000	1.000	1.000
Finance Assistant	1.000	1.000	1.000
Landscape Coordinator	1.000	1.000	1.000
Parks & Facilities Manager	1.000	1.000	1.000
Parks Maintenance Leadworker	4.000	4.000	4.000
Parks Maintenance Supervisor	2.000	2.000	2.000
Parks Maintenance Worker II	4.000	4.000	4.000
Public Affairs & Information Manager	1.000	1.000	1.000
Recreation Services Coordinator	4.000	4.000	4.000
Recreation Services Manager	1.000	1.000	1.000
Recreation Services Supervisor	3.000	3.000	3.000
Senior Administrative Analyst	1.000	1.000	1.000
Senior Landscape Coordinator	1.000	1.000	1.000
Skilled Maintenance Leadworker	1.000	1.000	1.000
* Skilled Maintenance Worker - Parks	4.000	4.000	4.000
 <i>Regular Full-Time Sub-Total</i>	 36.000	 36.000	 36.000
Regular Part-Time (FTE):			
Assistant Recreation Services Coordinator	1.750	1.750	1.750
Parks & Facilities Attendant	1.500	1.500	1.500
Parks Maintenance Worker I	0.000	3.000	3.000
Recreation Services Activity Specialist	0.750	0.750	0.750
 <i>Regular Part-Time Sub-Total</i>	 4.000	 7.000	 7.000
Part-Time/Non-Benefitted(FTE):			
Assistant Pool Manager	0.725	0.725	0.725
Life Guard/Swim Instructor	5.000	5.000	5.000
Management Intern	0.475	0.475	0.475
Parks & Facilities Attendant	3.050	3.050	3.050

COMMUNITY SERVICES (continued)

SCHEDULE OF POSITIONS

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Part-Time/Non-Benefitted (continued):			
Parks Maintenance Helper	4.275	0.000	0.000
Parks Maintenance Worker I	5.225	3.325	3.325
Pool Manager	0.375	0.375	0.375
Recreation Services Coordinator	0.475	0.475	0.475
Recreation Services Activity Specialist	1.900	1.900	2.375
Recreation Services Leader I	4.425	4.425	4.800
Recreation Services Leader II	2.925	2.925	3.050
Recreation Services Leader III	0.500	0.500	0.500
Swimming Attendant	0.625	0.625	0.625
<i>PT/Non-Benefitted(FTE) Sub-Total</i>	29.975	23.800	24.775
Total Community Services	69.975	66.800	67.775

* Of the 67.775 full-time equivalent (FTE) positions, 3 FTE positions (1 Development Project Manager and 2 Skilled Maintenance Worker-Parks) are being held vacant and have not been budgeted in the 2017-18 fiscal year

COMMUNITY SERVICES DEPARTMENT

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	Actual 2014-15	Actual 2015-16	Estimate 2016-17	Budget 2017-18
Salaries & Benefits	3,941,408	4,089,550	5,068,508	5,221,007
Maintenance & Operations	4,207,089	4,045,177	5,734,855	4,998,812
Capital Outlay	1,053	16,306	21,500	1,500
Total Operating Budget	8,149,549	8,151,033	10,824,863	10,221,319
Capital Improvements	1,207,234	595,012	9,641,878	570,000
Debt Service	24,194	27,378	-	-
Total Department	<u>9,380,978</u>	<u>8,773,423</u>	<u>20,466,741</u>	<u>10,791,319</u>
 <u>DEPARTMENT PROGRAMS:</u>				
7001 Community Services Administration	1,355,210	1,300,416	1,620,672	1,585,612
7003 Public Information	127,519	126,020	186,359	145,000
7011 Leisure Services	1,339,345	1,470,550	1,902,591	1,933,242
7012 Grijalva Gymnasium	280,384	310,054	268,619	206,526
7014 Athletics	307,095	276,105	380,094	387,637
7015 Special Events	131,770	137,751	187,820	100,525
7021 Park Planning, Acquisition & Development	986,700	567,968	9,323,623	570,000
7022 Park Maintenance	3,418,791	3,397,142	4,580,351	4,388,531
7024 Landscape Maintenance Districts	334,800	137,525	513,390	195,226
7026 Irvine 86-2 Landscape Maintenance	665,800	610,771	819,958	777,718
7041 Human Services	433,565	439,121	683,265	501,302
Total Programs	<u>9,380,978</u>	<u>8,773,423</u>	<u>20,466,741</u>	<u>10,791,319</u>

COMMUNITY SERVICES DEPARTMENT

Financial Summary

<u>DEPARTMENT FUNDING SOURCES:</u>		<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
100	General Fund	7,322,035	7,373,585	9,507,976	9,124,816
245	Air Pollution Reduction	-	15,159	20,000	-
263	Measure "M2" Traffic Imprvmnt.	93,493	87,863	267,694	110,000
291	Santiago Hills Landscape Maintenance District Fund	910,778	665,194	1,156,528	800,682
293	Sycamore Crossing Landscape Maintenance District Fund	44,004	39,612	59,608	54,606
294	Del Rio Landscape Maint District	46,117	43,490	117,212	117,656
500	Capital Projects Fund	196,959	0	364,406	-
510	Park Acquisition	27,476	223,293	8,354,859	555,000
511	Park Acquisition & Development	357,161	174,352	533,555	15,000
512	El Modena Park Facility	-	-	16,500	-
540	Old Towne Parking Facility	6,750	7,930	14,100	13,559
550	Reimbursable Capital Projects	376,204	142,944	-	-
551	County Parks Grants Fund	-	-	54,303	-
940	Orange Merged Capital Projects	-	-	-	-
Total Funding		<u>9,380,978</u>	<u>8,773,423</u>	<u>20,466,741</u>	<u>10,791,319</u>

COMMUNITY SERVICES | ADMINISTRATION

PROGRAM DESCRIPTION

Administration manages the financial and logistical operations of the Community Services Department, which includes Park Maintenance, Recreation, Human Services, Landscape Maintenance (Public Right-Of-Ways and Assessment Districts), Recreational Trails, and Park Planning and Development.

SERVICE OBJECTIVES

1. Facilitate public/private partnerships to collaborate with the City in order to provide in-kind and/or financial contributions for the support and development of department programs.
2. Provide administrative and management support for all department employees, enabling them to provide quality service to the community.
3. Provide advice and support to the City Manager on matters relating to park maintenance and management, recreation, human services, park planning and development, and public information, along with revenue-generating programs.
4. Work closely with the Public Works Department, Community Development Department, City Manager's Office, and other departments on capital improvement, development projects, and operational issues that affect multiple departments.
5. Administer department grants and actively research new funding opportunities.
6. Develop, monitor, and evaluate the Department's annual budget.
7. Evaluate current staffing and resources to ensure that critical service areas are covered with the appropriate amount of staff at the appropriate level of the organization.

WORK PLAN FOR 2017-2018

1. Actively seek alternative funding mechanisms for projects, programs, and services through June 2018. [2b]
2. Work with community partners to identify opportunities for collaboration and alternative ways to offer programs and services to enhance city funded efforts through June 2018. [2e]
3. Successfully administer an after-hours Parks Security Program and coordinate with other city departments to ensure that city parks remain aesthetically pleasing and safe community resources for the public to enjoy through June 2018. [4b]
4. Explore ways in which technology can increase the efficiency and effectiveness of the Department such as tablets for field crews, YouTube training videos, etc. through June 2018. [4c]
5. Monitor the receipt of developer fees for park improvements and strategically prioritize capital projects for maximum community benefit and public safety through June 2018. [2d]
6. Manage Community Services web pages on the City website, ensuring timely and accurate information to the public through June 2018. [4c]

COMMUNITY SERVICES | PUBLIC AFFAIRS AND INFORMATION

PROGRAM DESCRIPTION

Public Affairs and Information manages the media relations, public relations, marketing, and communications for the City, which includes the City's quarterly publication "Our Orange", social media outreach, interactions with the press and mass media, and advertising.

SERVICE OBJECTIVES

1. Act as the spokesperson for the City to the media.
2. Generate news releases, news stories, and public information pieces promoting the City's services, programs, and activities.
3. Manage and protect the City's identity, including identification of its brand, use of logos, website, graphic standards, and letterhead for consistency of its message.
4. Work closely with all levels of city staff to gather information and data as required to craft the City's official narrative.
5. Work with the media to facilitate information requests and maintain the City's brand.
6. Write articles, speeches, letters, and other content as required by City Council and top management.
7. Administer the City's social media programs.
8. Oversee the content creation, design, printing, and distribution of the City's "Our Orange" publication.
9. Oversee the City's Crisis Communication Plan.
10. Administer the City's Commercial Film Permit Process and operations.
11. Oversee marketing, advertising needs, and efforts to promote the City.
12. Monitor the media for coverage of City and respond when appropriate.

WORK PLAN FOR 2017-18

1. Expand the City's social media reach, including additional platforms where appropriate, and create workflow for new social media platforms through June 2018. [4a]
2. Administer and edit four issues of *Our Orange* through June 2018. [4a]
3. Produce the City's internal and external employee electronic newsletter through June 2018. [4c]
4. Partner with city departments to increase public awareness of good stewardship of city tax dollars through June 2018. [4d]
5. Integrate information and expand usage of social media to market Community Services and citywide programs through June 2018. [4a]
6. Evaluate current film permit application process and recommend needed changes in an effort to stay in-line with current film industry practices by June 2018. [4b]
7. Manage and oversee content to ensure access to helpful and timely information on the City's new website through June 2018. [4c]

COMMUNITY SERVICES | LEISURE SERVICES

PROGRAM DESCRIPTION

Leisure Services provides programs in the following areas: after-school recreation, summer day camps, youth excursions, and recreation classes for youth and adults. In addition, staff administers and monitors park and facility permits. Programs such as these are critical to the City's vibrant community and offer parents and families much-needed options that are safe and of high-quality for children.

SERVICE OBJECTIVES

1. Monitor fall, winter, and spring quarters of after-school recreation sites under full-service contract with the Friendly Center, providing services for 300 children who participate in supervised sports, arts/crafts, tutoring, games, special events, and excursions.
2. Lead the development of the Community Services section of the "Our Orange" community activity brochure four times a year.
3. Operate three summer day camps and one Teens for Team Orange summer camp, and excursions for over 660 youth participants.
4. Maintain three 10-week recreation class sessions and one 14-week recreation class session of quality contract classes for over 5,400 participants.
5. Process over 1,700 permits and monitor over 13,000 bookings for building, picnic shelter, moon bounce, band shell, athletic courts, and open space reservations utilized by the general public.
6. Monitor Sports Center at Grijalva Gym facility reservations for class, dance rooms, and the gymnasium.
7. Work with local youth sports organizations on an annual calendar, according to sports season, for approved allocated use at the gymnasium located in the Sports Center at Grijalva Gym.
8. Maintain three 10-week recreation class sessions and one 14-week recreation class session of quality contract classes for over 1,400 participants at the Sports Center at Grijalva Gym.

WORK PLAN FOR 2017-2018

1. Evaluate current class offerings and identify new ones that meet the needs of the community through June 2018. [4b]
2. Implement a new recreation software platform that is more user friendly and allowing for online registration from a mobile device by November 2017. [4c]
3. Hold a fourth summer day camp that provides supervised summertime programming for youth beginning the summer season of 2017. [3b]
4. Continue to partner with Gang Reduction Intervention Program and promote youth programs through June 2018. [3b]
5. Implement new teen activities and events in collaboration with other city departments and local non-profit groups by February 2018. [3e]
6. Continue to look for expanded program and service opportunities for the community using Sports Center facilities through June 2018. [2b]

COMMUNITY SERVICES | SPORTS AND AQUATICS

PROGRAM DESCRIPTION

Sports and Aquatics provide sports programming such as adult softball and adult basketball, youth sports programs, bi-annual sports field allocation, permitting and monitoring of athletic fields, a 9-week City-staffed summer aquatics program, and a contract aquatics program in spring, summer, and fall.

SERVICE OBJECTIVES

1. Provide four seasons of adult softball under full-service contract with Major League Softball for approximately 790 teams, in which approximately 12,640 adults participate.
2. Support the Orange Community Foundation's Foundation Games by qualifying youth athletes to advance to regional competition in track and field.
3. Coordinate the use of city athletic fields by approved Orange community youth groups ensuring equitable distribution and a priority for resident recreation-based programs.
4. Process/manage approximately 148 athletic field permits from approved Orange community youth groups, youth/adult sports leagues, and the general public.
5. Provide a 9-week full-service summer aquatics program at Hart Park Pool, at which over 1,600 participants register for swimming lessons and 6,500 swimmers participate in Recreation Swim.
6. Partner with Orange Regional Competitive Aquatics (ORCA) to provide an 8-week summer, 8-week fall, and 8-week spring aquatics programs utilizing El Modena High School pool, serving over 800 participants for swimming lessons, youth swim team, and youth water polo.
7. Execute four seasons of an adult basketball league in which approximately 187 teams and 1,683 adults participate.

WORK PLAN FOR 2017-2018

1. Implement two one-day adult basketball tournaments by June 2018. [5c]
2. Increase the number of aquatics employees certified to train instructors in American Red Cross aquatic and life-saving programming by May 2018. [3b]
3. Develop Hart Park children's birthday pool party package options by March 2018. [4b]
4. Collaborate with the Approved Youth Sports User Groups to review the field allocation policies and procedures, and implement any necessary changes or modifications to meet current demand by November 2017. [3e]

COMMUNITY SERVICES | SPECIAL EVENTS

PROGRAM DESCRIPTION

Special Events provides for the coordination and implementation of the following citywide special events: Concerts in the Park, 3rd of July Celebration, Treats in the Streets Autumn Festival, Veterans Day Tribute, Tree Lighting Ceremony and Candlelight Choir Procession, Children's Holiday Breakfast, and other park dedications and events. These events have become a part of the hometown feel and culture of Orange, and help to unify the community by bringing together residents in a common celebration.

SERVICE OBJECTIVES

1. Continue to provide six high-quality, citywide special events to over 46,500 participants.
2. Promote private and non-profit partnerships that bring together members of the community in support of citywide special events.

WORK PLAN FOR 2017-2018

1. Identify community partners who may be interested in assuming a larger role in the production of city special events in order to relieve the City's financial burden in both funding and staff resources for these events by June 2018. [3e]
2. Achieve a sponsorship goal of raising \$80,000 for the 2017 Special Event Season by December 2017. [3e]
3. Organize a grand reopening of Yorba Park for the community to enjoy by November 2017. [3b]
4. Evaluate the opportunity to add a spring community event to the existing citywide special event lineup for future consideration by June 2018. [4b]
5. In partnership with Community Master Chorale, identify way to enhance the long standing program at the 3rd of July special event by June 2018. [3e]

COMMUNITY SERVICES | PARK PLANNING, ACQUISITION, AND DEVELOPMENT

PROGRAM DESCRIPTION

This program provides for the planning, acquisition, and development of parks, recreational facilities, and trail projects within the community.

SERVICE OBJECTIVES

1. Provide quality parks, athletic fields, facilities, and open space for Orange residents.
2. Identify capital projects in the Capital Improvement Program budget based on the Master Plan of Parks, Recreation and Facilities, the Open Space/Conservation Elements of the Orange General Plan that reference Park and Trails Development, and the Recreational Trails Master Plan.
3. Maintain and utilize department planning documents:
 - Master Plan of Parks, Recreation, and Facilities;
 - Open Space/Conservation Elements of the Orange General Plan that describe Park and Trails Development;
 - Recreational Trails Master Plan; and
 - Quimby Ordinance.
4. Identify grant-funding opportunities for viable park acquisition, development, and renovation of open space, parks, trails, facilities, and equipment.

WORK PLAN FOR 2017-2018

1. Oversee the construction of the Shaffer Renovation project, consisting of a new community building, concession building, new exercise equipment, and reorienting the ballfield for completion by October 2018. [3a]
2. Complete the Yorba Park Renovation project, to include installation of new irrigation and improvements to the Yorba Dog Park and the passive areas of Yorba Park by October 2017. [3a]
3. Complete year four of a Booster Pump Installation Program at El Modena Basin and Serrano Park, improving water delivery efficiency by June 2018. [2d]
4. Install second phase of HVAC Delta Control systems at Olive and Handy Parks to increase efficiency and reduce energy costs by October 2017. [2d]
5. Continue with asphalt resurfacing of parking lots at El Camino, El Modena, Eisenhower, and Handy Parks to be completed by June 2018. [2d]
6. Complete installation of Calsense weather-based irrigation system at Killefer, El Modena Basin, the Depot, McPherson, and Plaza Parks by June 2018. [2d]
7. Collaborate with community stakeholders to advance the planning and implementation of the Cemetery Ridge, Colony, and Santiago Creek Bike Trail – Extension trail projects through June 2018. [3d]

COMMUNITY SERVICES | PARKS MAINTENANCE

PROGRAM DESCRIPTION

Parks Maintenance provides landscape and facility maintenance at parks and open space areas throughout the City. The Division also provides management and administration for landscape maintenance of City facilities, which include fire stations, libraries, Civic Center, recreation trails, freeway overpasses, medians, landscape easements, and rights-of-way.

SERVICE OBJECTIVES

1. Maintain safe and functional park infrastructure to include picnic areas, tot lots, courts, athletic fields, park amenities, and equipment.
2. Provide and oversee general landscape maintenance services at all city parks and facilities.
3. Provide skilled maintenance services at all city parks.
4. Provide ongoing technical and maintenance training to Parks' maintenance employees.
5. Administer, evaluate, and modify current and future park maintenance contracts. Prepare bid documents for bidding contract maintenance services.
6. Provide landscape technical assistance, plan check services, and perform field inspections for all city projects.
7. Conduct regular inspections of contract landscape maintenance services at city parks, city facilities, and rights-of-way with contractors in order to ensure compliance with maintenance specifications.
8. Provide landscape development design and administrative service for projects in parks, city facilities, and landscape assessment districts.
9. Operate clean, safe, and functional facilities for the community's needs.

WORK PLAN FOR 2017-2018

1. Continue to work with supervisory staff to improve the administrative processes and practices for managing contract services, drafting bid documents, completing Agenda Reports and related documents, and tracking all agreements and bidding actions and documentation by September 2017. [2d]
2. Work with staff to ensure all necessary programming and data is entered into the new Calsense irrigation systems to optimize their operation by June 2018. [3a]
3. Continue tracking water use in parks and city facilities and refine irrigation programming to maximize water conservation by June 2018. [2d]
4. Identify turf and other landscaped areas within the parks that are best opportunities for re-landscaping with drought tolerant plant material and low flow irrigation by June 2018. [2d]
5. Design and implement at least two drought tolerant landscape renovations in city parks by June 2018. [3a]
6. Complete a Tree Replacement Program proposal to include tree palettes specific to each park by June 2018. [2d]
7. Continue to maintain the Sports Center at Grijalva Gym facility and park grounds to provide a safe and functional environment for programs and services through June 2018. [1a]

COMMUNITY SERVICES | DEL RIO COMMUNITY FACILITIES DISTRICT 06-1

PROGRAM DESCRIPTION

Del Rio Community Facilities District (CFD) provides contract administration and supervision for landscape maintenance services for the Del Rio Community Facilities District (CFD) 06-1.

SERVICE OBJECTIVES

1. Provide landscape contract administration and supervision of maintenance services for the CFD in a cost-effective manner.
2. Respond to public concerns, research and resolve issues, follow through and complete maintenance requests in a timely manner.
3. Provide quality maintenance of landscapes, walkways, and other infrastructure and maintain expenditures within budgetary constraints.
4. Monitor irrigation systems and evaluate water management programs to reduce costs and conserve water.
5. Conduct regular walk-through inspections at the CFD with the landscape contractor for compliance with the maintenance specifications.
6. Maintain a cyclical maintenance and replacement program for the bridge, concrete walks, fencing, and other amenities.
7. Maintain the bio-swales and water retention features in a manner that meets the design intent.

WORK PLAN FOR 2017-2018

1. Continue to make repairs to existing landscape where plant material has died and slopes require erosion control by October 2017. [3a]
2. Replace existing pedestrian bridge over the bio-swale by June 2018. [3a]
3. Provide landscape and other facilities maintenance to meet city standards that will maintain the efficacy of the bio-swales through June 2018. [3a]

COMMUNITY SERVICES | SYCAMORE CROSSING LANDSCAPE MAINTENANCE DISTRICT 94-1

PROGRAM DESCRIPTION

Sycamore Crossing Landscape Maintenance District provides contract administration and supervision for landscape maintenance services for the Sycamore Crossing Landscape Assessment District 94-1.

SERVICE OBJECTIVES

1. Provide landscape contract administration and supervision of maintenance services for the Assessment District in a cost-effective manner.
2. Respond to homeowner concerns, research and resolve issues, follow through and complete maintenance requests in a timely manner.
3. Identify options and opportunities to reduce maintenance costs to maintain expenditures within budgetary constraints.
4. Monitor irrigation systems and evaluate water management programs to reduce costs and conserve water.
5. Conduct regular walk-through inspections at the Assessment District with the landscape contractor for compliance with the maintenance specifications.
6. Assist the Public Works Department in the preparation of annual reports for the Assessment District.

WORK PLAN FOR 2017-2018

1. Identify areas of opportunity for landscape renovations to move towards a drought tolerant landscape and low flow irrigation by June 2018. [2d]
2. Complete landscape revisions in targeted areas by June 2018. [3a]

COMMUNITY SERVICES | SANTIAGO HILLS LANDSCAPE MAINTENANCE DISTRICT 86-2

PROGRAM DESCRIPTION

Santiago Hills Landscape Maintenance District provides contract administration and supervision for landscape maintenance services for the Santiago Hills Landscape Assessment District 86-2 and 15-1.

SERVICE OBJECTIVES

1. Provide landscape contract administration and supervision of maintenance services for the Assessment District utilizing a combination of professional services and staff.
2. Respond to homeowner concerns, research and resolve issues, follow through and complete maintenance requests in a timely manner.
3. Engage with contract maintenance management services to oversee work of maintenance and repair contract services. Ensure that the maintenance management contractor develops punch lists, and maintains written documentation and communication with contractor.
4. Ensure that the repair and replacement of irrigation components is ongoing.
5. Ensure that the landscape contractor implements water saving measures through efficient use of the central irrigation management system.
6. Effectively manage funding to improve maintenance service levels.
7. Conduct regular walk-through inspections at the Assessment District with the landscape contractor to ensure compliance with the maintenance specifications.
8. Assist the Public Works Department in the preparation of the annual reports for the Assessment District.

WORK PLAN FOR 2017-2018

1. Effectively manage district funds to ensure appropriate operational budget spending and maintenance service levels and a capital project reserve for renovation of existing landscapes in the District to convert to a more drought tolerant design by June 2018. [2d]
2. Work with the City's landscape contractor to improve management of the Calsense Irrigation Control Systems and insure efficient use of irrigation water by June 2018. [2d]
3. Research opportunities for transitioning lighting infrastructure to LED lighting to reduce electrical costs by June 2018. [2d]
4. Work with the Santiago Hills Community Liaison Committee to assist with the dissemination of information to the residents regarding budget decisions, maintenance concerns, and renovation plans by June 2018. [3a]
5. Complete Phase I of the Handy Creek Paseo Project by December 2017. [2d]
6. Complete design and installation of a landscape renovation project for replacement of existing landscape with drought-tolerant landscaping treatments and low flow irrigation in the Santiago Hills Assessment District along a portion of the Handy Creek Corridor and along Skylark Drive by October 2017. [2d]

COMMUNITY SERVICES | SENIOR SERVICES

PROGRAM DESCRIPTION

Senior Services provides for the support of the Orange Senior Citizens Center, Senior Services programs, and other related services. These programs are vital to the City's mission and help to strengthen the community as a whole. These services provide support to patrons who are in need and offer a facility to serve special populations.

SERVICE OBJECTIVES

1. Support and monitor the activities of the Orange Senior Center and oversee the senior services contract with Orange Elderly Services, Inc.
2. Collaborate with Orange Elderly Services to facilitate the senior transportation contract with Orange County Transit Authority (OCTA), which provides over 10,000 trips annually.
3. Reach out to potential partners to work with the City in the provision of Health and Human Service Programs for the community.

WORK PLAN FOR 2017-2018

1. Provide continued assistance to the Orange Senior Center in the areas of facility maintenance, program and service delivery, and transportation services through June 2018. [3a]
2. Work with the Senior Center's Orange Elderly Services to expand senior transportation services consistent with funding availability by July 2017. [3d]

NON-DEPARTMENTAL

PROGRAM DESCRIPTION

The Non-Departmental portion of the budget provides for a means to group specific expenditures that cross departmental boundaries and require special planning, implementation, or monitoring.

The Non-Departmental budget includes the following:

1. The City's portion of retirees' health insurance premiums.
2. Reimbursable salary expense for the International Street Fair and other community events.
3. Employee separation benefits.
4. Annual Animal Control Operations and new capital component contract with the County of Orange.
5. Citywide postage expense.
6. Performance payments to various commercial developments.

NON DEPARTMENTAL

Financial Summary

<u>DEPARTMENT BUDGET SUMMARY:</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Estimate 2016-17</u>	<u>Budget 2017-18</u>
Salaries & Benefits	1,307,281	1,426,771	2,243,000	1,425,000
Maintenance & Operations	2,869,251	4,195,647	5,106,065	5,265,052
Total Department	<u>4,176,531</u>	<u>5,622,418</u>	<u>7,349,065</u>	<u>6,690,052</u>
 <u>DEPARTMENT PROGRAMS:</u>				
0000 Non Departmental	4,176,531	5,622,418	7,349,065	6,690,052
Total Department	<u>4,176,531</u>	<u>5,622,418</u>	<u>7,349,065</u>	<u>6,690,052</u>
 <u>DEPARTMENT FUNDING SOURCES:</u>				
100 General Fund	2,896,058	1,965,126	1,966,823	2,113,146
115 Business Investment Fund	-	2,268,413	3,100,000	2,900,000
130 PEG Program	75,000	115,691	100,242	144,004
500 Capital Projects	-	-	144,000	300,000
570 Police Facility Fees	30,000	-	-	-
596 Sycamore Crossing A.D. 95-1	28,614	-	-	-
760 Employee Accrued Liability	1,146,860	1,273,187	2,038,000	1,232,902
Total Funding	<u>4,176,531</u>	<u>5,622,418</u>	<u>7,349,065</u>	<u>6,690,052</u>



June 13, 2017

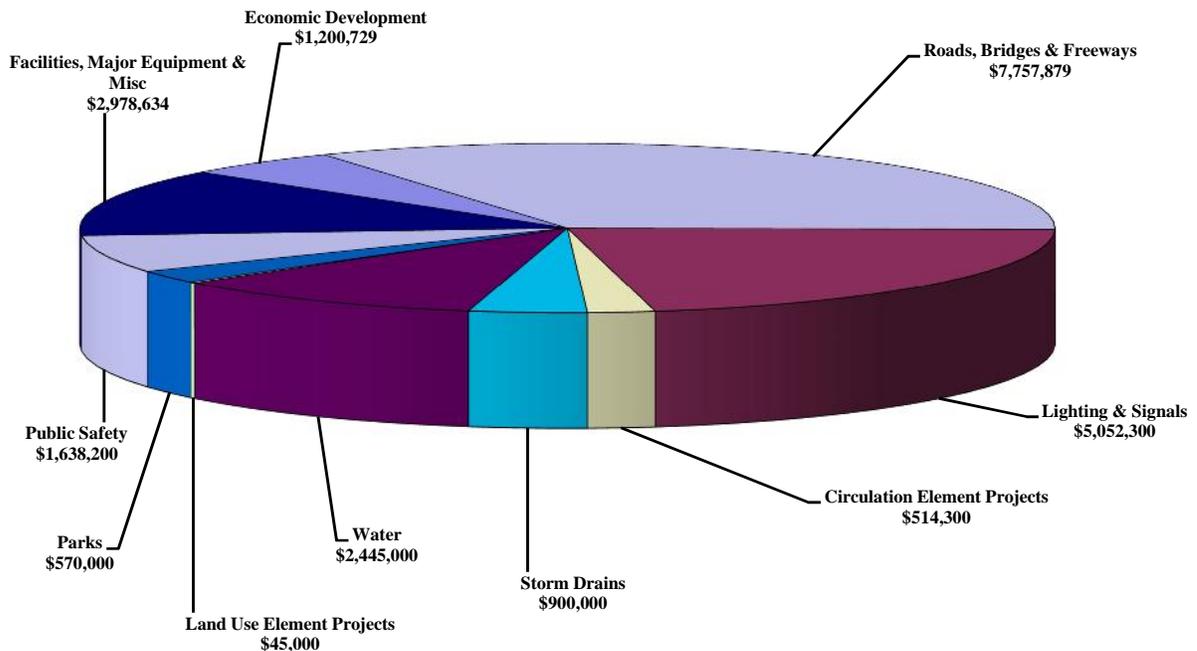
Honorable Mayor and Members of the City Council:

I am pleased to present the Five Year Capital Improvement Program (CIP) for the City of Orange for the five-year budget period of July 1, 2017 through June 30, 2022, FY 2017 – FY 2023.

This CIP serves as a single comprehensive budget and strategic planning tool used to determine the extent of future needs and sources of funding. Funding sources include a combination from other governmental agencies, developers, and private donors.

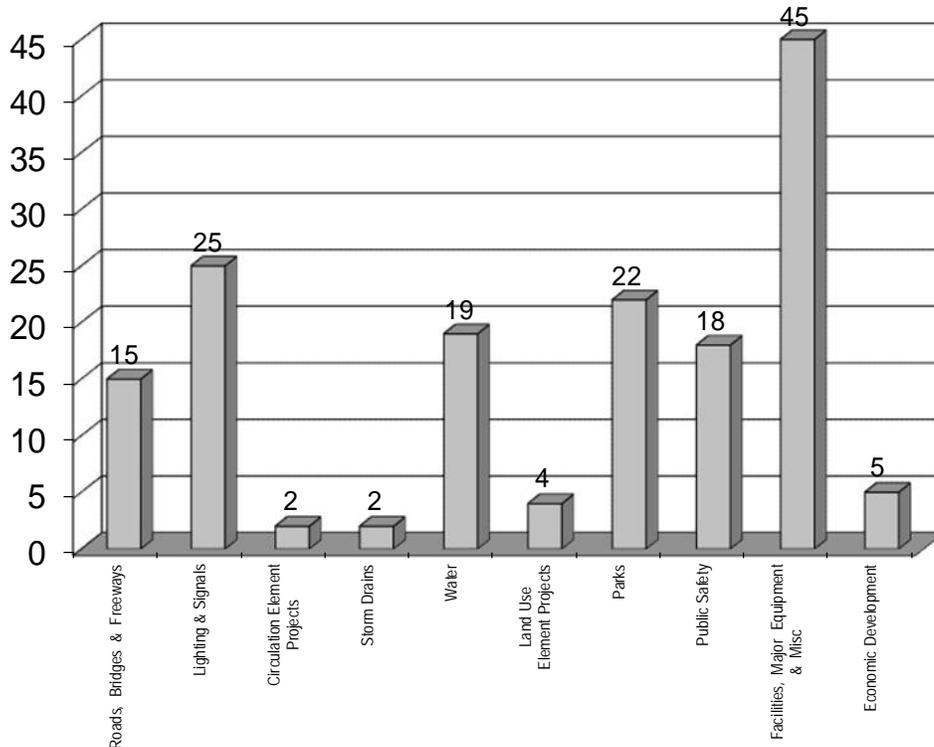
Over the past several years, we have seen an unprecedented level of capital improvement activity in Orange. Looking forward, the CIP identifies 157 projects proposed for the five-year period. For the upcoming fiscal year, there are 45 new budgeted projects and continuing investment in 112 previously approved projects.

**Project Category Summary
5 - Year Total
\$88,712,014**



All told, the City Council is investing about \$23.1 million in capital improvements in the upcoming fiscal year and \$88.7 million over the five year horizon. This is a major investment in the City’s infrastructure and represents a significant commitment to our community’s future.

**City of Orange 2017-2018
Five Year Capital Improvement Program
NUMBER OF PROJECTS BY CATEGORY**



Fifteen new and on-going projects continue to be a major focus of our CIP program. The forty-five identified improvements continue to reflect the aging of City facilities and major equipment. Funding for the CIP comes from 24 different funding sources including Gas Taxes, Measure “M”, Development Impact Fees, State and Federal Grants, former Redevelopment Bond Proceeds, and Community Development Block Grants.

The following are highlights of the FY 2017-18 Capital Improvement Program projects:

- Construction phase of the Metrolink Parking Structure, located at the 100 block of North Lemon Street;
- Renovations to Shaffer Park, including a new community building and realignment of the baseball diamond;
- Renovation of Yorba Park, which includes regrading of the park, installation of a new gas extraction system, and the establishment of an expanded dog park;

- Installation of a video surveillance system at Civic Center public counters and breezeway, Orange Public Library and History Center, and the Police Department's facility;
- Design of the new Fire Station 2 Apparatus Bay, including civil engineering work related to road infrastructure;
- Construction of Cemetery Ridge Trail near Holy Sepulcher Cemetery;
- Replacement of landscaping at Handy Creek Corridor featuring drought tolerant plant material and a new water irrigation system;
- Exterior painting of the Orange Public Library and History Center, El Modena, and Taft Branch Libraries;
- Replacement of Radio Frequency Identification sorter at the Orange Public Library and History Center;
- Commitment of \$4.3 million to the Pavement Management Program and an additional \$1.3 million for street maintenance and rehabilitation efforts at various locations throughout the City, and;
- Commitment of \$2.5 million towards 8 projects intended to maintain or improve the City's water production and distribution, including \$1.5 million for pipeline replacement.

With limited resources, and the General Fund contributing a portion towards CIP projects, staff has made every effort to prolong much needed repairs and improvements to City facilities and infrastructure. As such, City Council has set-aside \$2.4 from the General Fund in the Capital Projects Fund (500) for this purpose. In FY 18, projects that will be in construction based on the Facilities Condition Assessment Report include removing and replacing outdated electrical distribution panels at Fire Headquarters, replacing a water heater at El Modena Library and a drinking fountain for ADA compliance, replacing rotten fascia, windowsills, and frames at Taft Library, and sealing the Police Department's glass dome and replacing a leaky water heater.

New projects proposed using other funds include the replacement of the Radio Frequency Identification sorter at the Orange Public Library and History Center (\$300,000) from the Library Facilities Fund (573), construction of Cemetery Ridge Trail (\$30,000) from the Park Acquisition Fund (510), and the design of Fire Station 2 Apparatus Bay (\$425,000) from the Fire Facilities Fund (560).



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SCHEDULE OF NEW CAPITAL IMPROVEMENT FUNDING BY FUND

<u>Fund</u>	<u>Project Number</u>	<u>Description</u>	<u>Amount Requested</u>	<u>Fund Total</u>
Proposition 172				
120	20165	800 MHz Radio Replacement	\$ 5,000	
120	20223	800 Mhz CCCS Next Generation	\$ 856,446	
Total Proposition 172				<u>\$ 861,446</u>
Sanitation and Sewer				
220	14899	Arterial Street Tree Replacement Program	\$ 25,000	
220	15508	Sewer Line Replacement/Maintenance	400,000	
220	15509	Sewer Cleaning and Video	200,000	
220	20323	Cambridge Storm Drain and Street Improvements	200,000	
Total Sanitation and Sewer				<u>\$ 825,000</u>
Traffic Improvement - Measure M2				
263	13115	Pavement Management Program Survey	\$ 70,000	
263	13120	Pavement Management Program	3,400,000	
263	16302	Minor Traffic Control Devices	50,000	
Total Traffic Improvement - Measure M2				<u>\$ 3,520,000</u>
Gas Tax 2105				
272	13120	Pavement Management Program	\$ 900,000	
272	13816	Meats Avenue and SR 55 Interchange Study	300,000	
272	16305	Traffic Sig. Contr. & TMC Upgrades	70,000	
272	20323	Cambridge Storm Drain and Street Improvements	350,000	
272	20324	East Palmyra Avenue Rehabilitation	600,000	
Total Gas Tax 2105				<u>\$ 2,220,000</u>

SCHEDULE OF NEW CAPITAL IMPROVEMENT FUNDING BY FUND (continued)

<u>Project</u> <u>Fund Number</u>	<u>Description</u>	<u>Amount</u> <u>Requested</u>	<u>Fund</u> <u>Total</u>
TSIP Area "B"			
284 13228	Chapman/Tustin Critical Intersection	\$ 600,000	
284 20351	Tustin & La Veta Traffic Signal Upgrade	120,000	
284 20352	Chapman & Lemon Left Turn Signal Modification	450,000	
284 30073	Tustin St. & Katella Ave. Intersection Widening	115,000	
			\$ 1,285,000
Community Development Block Grant			
310 11328	ADA Improvements - Access Ramps	\$ 250,000	
310 30094	West Palmyra Avenue Rehabilitation	277,222	
310 30095	Tularosa Neighborhood Street Rehabilitation	372,657	
			\$ 899,879
H.O.M.E.			
317 11210	HOME CHDO Allocation	\$ 48,937	
317 11250	HOME Developer Projects	244,687	
			\$ 293,624
Asset Seizure-Federal			
355 20335	Police Vehicle Mobile Data Computer System (MDC)	\$ 90,000	
			\$ 90,000
Capital Projects			
500 14997	Municipal Parking Lot Maintenance	\$ 20,000	
500 16302	Minor Traffic Control Devices	95,000	
500 20323	Cambridge Storm Drain and Street Improvements	350,000	
500 20330	SCE LS-1 Street Lights Acquisition and LED Retrofit	1,500,000	
500 20336	Computer Aided Dispatch (CAD) & Mobile Upgrade	400,000	
500 20350	Monterey Street Lighting	70,000	
			\$ 2,435,000

SCHEDULE OF NEW CAPITAL IMPROVEMENT FUNDING BY FUND (continued)

<u>Project</u> <u>Fund Number</u>	<u>Description</u>	<u>Amount</u> <u>Requested</u>	<u>Fund</u> <u>Total</u>
Park Acquisition & Development			
510 20320	Cemetery Ridge Trail - Road Improvement	\$ 30,000	
510 30047	Calsense Installation at Various Parks	135,000	
510 30053	Parking Lot Pavement Rehab	390,000	
	Total Park Acquisition & Development		<u>\$ 555,000</u>
Park Acquisition & Development			
511 30041	HVAC Delta Control Systems	\$ 15,000	
	Total Park Acquisition & Development		<u>\$ 15,000</u>
Sewer Construction			
520 15008	Sewer Line Replacement/Maintenance	\$ 3,000	
	Total Sewer Construction		<u>\$ 3,000</u>
Reimbursable Capital Projects			
550 13228	Chapman/Tustin Critical Intersection	\$ 375,000	
550 20325	Santiago Creek Multipurpose Trail Extension	264,300	
550 20326	Chapman Ave. & Feldner Rd. Left Turn Signal Mod.	248,500	
550 20327	Chapman Ave. & Flower St. Left Turn Signal Mod.	248,500	
500 20328	Radar Feedback Signs: La Veta, Colins, & Chapman	300,500	
550 20329	Chapman Ave & Batavia St Left Turn Signal Mod.	399,800	
550 20330	SCE LS-1 Street Lights Acquisition and LED Retrofit	1,500,000	
550 30073	Tustin St & Katella Ave Intersection Widening	345,000	
	Total Reimbursable Capital Projects		<u>\$ 3,681,600</u>

SCHEDULE OF NEW CAPITAL IMPROVEMENT FUNDING BY FUND (continued)

<u>Project</u> <u>Fund Number</u>	<u>Description</u>	<u>Amount</u> <u>Requested</u>	<u>Fund</u> <u>Total</u>
Fire Facilities Area Funds			
560	12406 Opticom Traffic Preemption	\$ 35,000	
560	20107 Fire Station 2 Apparatus Bay	425,000	
560	20124 Turnout Replacement and NFPA 1851 Standard Main	70,488	
560	20171 Electronic Paramedic Care Report Replacement Prgm	58,200	
560	20332 Fire Station 2, 3, and 4 Kitchen Improvements	35,000	
560	20334 Fire Station Maintenance	190,000	
Total Fire Facilities Area Funds			\$ 813,688
Police Facility Fees			
570	20336 Computer Aided Dispatch (CAD) & Mobile Upgrade	\$ 100,000	
Total Police Facility Fees Funds			\$ 100,000
Library Facility Fees			
573	20267 RFID Sorter Replacement-Orange Public Library	\$ 300,000	
573	20356 Steve Ambriz Story Time Room Refresh	10,700	
573	30055 Painting - Library Buildings	20,000	
573	30056 HVAC Replacement	70,000	
573	30057 Security Improvements	30,000	
Total Library Facility Fees			\$ 430,700
Water Capital Projects			
600	18101 Security Improvements	\$ 25,000	
600	18102 Meter Replacement Program	100,000	
600	18105 Water Valve Location Program - GPS	20,000	
600	18214 Well Rehabilitation	125,000	
600	18301 Exterior Cathodic Protection System	50,000	
600	18400 Pipeline Renewal Projects	1,500,000	
600	18912 Water Plant Telemetry - SCADA	325,000	
600	18935 Water Plant Warehouse Replacement	300,000	
Total Water Capital Projects			\$ 2,445,000

SCHEDULE OF NEW CAPITAL IMPROVEMENT FUNDING BY FUND (continued)

<u>Project</u> <u>Fund Number</u>	<u>Description</u>	<u>Amount</u> <u>Requested</u>	<u>Fund</u> <u>Total</u>
Major Building Improvements			
725 19809	City Facility Improvements	\$ 100,000	
725 19826	Police HQ Exterior Wall Sealing	15,000	
			\$ 115,000
Information Technology			
790 20264	PD Video Surveillance System (VSS)	\$ 165,000	
790 20277	KACE for Police	25,000	
790 20278	Server Refreshes/Memory Expansion	115,000	
790 20279	SharePoint Implementation	45,000	
790 20281	IT System Improvements	75,000	
790 20282	Desktop PC Replacements	200,000	
790 20284	LaserFiche RIO Upgrade	40,000	
790 20292	Mobile Device Management Platform	100,000	
790 20337	Police Vehicle Mobile Audio & Video System (MAV)	135,000	
790 20339	Network Refresh	105,000	
790 20340	Network Security Improvements	10,000	
790 20341	Telecommunication Enhancement	10,000	
790 20343	Laptop Review and Recommendation	16,000	
790 20346	Network Interface Cards and Host Bus Adapters	30,000	
790 20347	Enterprise Access System	185,000	
790 20348	Surveillance - Civic Center	50,000	
			\$ 1,306,000

SCHEDULE OF NEW CAPITAL IMPROVEMENT FUNDING BY FUND (continued)

<u>Project</u> <u>Fund Number</u>	<u>Description</u>	<u>Amount</u> <u>Requested</u>	<u>Fund</u> <u>Total</u>
ORA Merged Capital Projects			
940 19191	Simon Mills Promissory Note	<u>\$ 907,105</u>	
	Total ORA Merged Capital Projects		<u>\$ 907,105</u>
City Trf: Merged 2008 Tax Exempt Bonds			
954 09005	Metrolink Parking Structure	<u>\$ 300,000</u>	
	Total Merged 2008 Tax Exempt Bonds		<u>\$ 300,000</u>
	TOTAL NEW CAPITAL PROJECTS		<u><u>\$ 23,102,042</u></u>

Department Summary

Department	17-18	18-19	19-20	20-21	21-22	5-Year Total
Community Development	\$293,624	\$293,624	\$293,624	\$293,624	\$293,624	\$1,468,120
Community Services	\$570,000	\$1,493,797	\$850,000	\$1,525,000	\$6,222,330	\$10,661,127
Economic Development - City Ma	\$1,763,551	\$925,247	\$0	\$0	\$0	\$2,688,798
Fire	\$818,688	\$2,310,700	\$2,069,450	\$90,600	\$554,152	\$5,843,590
Information Technology	\$1,006,000	\$706,000	\$666,000	\$416,000	\$311,000	\$3,105,000
Library Services	\$430,700	\$18,500	\$81,200	\$160,000	\$0	\$690,400
Police	\$890,000	\$390,000	\$225,000	\$90,000	\$0	\$1,595,000
Public Works, Engineering	\$12,804,179	\$5,789,200	\$13,266,300	\$4,585,000	\$4,655,000	\$41,099,679
Public Works, Maintenance	\$225,000	\$250,000	\$265,000	\$200,000	\$275,000	\$1,215,000
Public Works, Traffic	\$1,855,300	\$410,000	\$665,000	\$735,000	\$215,000	\$3,880,300
Public Works, Water	\$2,445,000	\$3,445,000	\$3,525,000	\$3,550,000	\$3,500,000	\$16,465,000
	\$23,102,042	\$16,032,068	\$21,906,574	\$11,645,224	\$16,026,106	\$88,712,014

Department Summary



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Project Summary Listing by Department
Community Development

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
11210	HOME CHDO Allocation	\$48,937	\$48,937	\$48,937	\$48,937	\$48,937	\$244,685
11250	HOME Developer Projects	\$244,687	\$244,687	\$244,687	\$244,687	\$244,687	\$1,223,435
TOTAL:		\$293,624	\$293,624	\$293,624	\$293,624	\$293,624	\$1,468,120

Project Summary Listing by Department
Community Services

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
10092	Eisenhower Park Renovation	\$0	\$0	\$0	\$0	\$5,607,330	\$5,607,330
20059	Tot Lot Shade Sails	\$0	\$144,494	\$100,000	\$0	\$0	\$244,494
20135	Yorba Park Renovation	\$0	\$0	\$0	\$0	\$0	\$0
20180	Santiago Hills LAD - New Paseo Landsc	\$0	\$275,000	\$0	\$275,000	\$0	\$550,000
20182	Plaza Electrical Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
20184	Booster Pump Installation at City Parks	\$0	\$0	\$0	\$0	\$0	\$0
20255	SHAD General Renovations	\$0	\$0	\$0	\$0	\$115,000	\$115,000
20266	Park Video Surveillance and Security	\$0	\$0	\$0	\$0	\$0	\$0
20313	Hart Park Irrigation Replacement	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000
20314	Hart Park Tennis/Multi-Use Court Renov	\$0	\$0	\$0	\$0	\$250,000	\$250,000
20315	Hart Park Exercise Equipment	\$0	\$0	\$0	\$250,000	\$0	\$250,000
20316	Hart Park Bleacher Replacement and Im	\$0	\$150,000	\$0	\$0	\$0	\$150,000
20317	Handy Picnic Shelter & Restroom Repair	\$0	\$0	\$100,000	\$0	\$0	\$100,000
20319	El Camino Irrigation and Landscape Rep	\$0	\$400,000	\$0	\$0	\$0	\$400,000
20320	Cemetery Ridge Trail - Road Improveme	\$30,000	\$0	\$0	\$0	\$0	\$30,000
20321	Grijalva Park Master Plan Update	\$0	\$49,303	\$0	\$0	\$0	\$49,303
30019	Santiago Cany. Rd. Multi-Purpose Trail	\$0	\$0	\$75,000	\$750,000	\$0	\$825,000
30041	HVAC Delta Control Systems	\$15,000	\$0	\$0	\$0	\$0	\$15,000
30042	Shaffer Park Renovation	\$0	\$0	\$0	\$0	\$0	\$0
30044	Serrano Park Flag Light	\$0	\$0	\$0	\$0	\$0	\$0
30047	Calsense Installation at Various Parks	\$135,000	\$0	\$0	\$0	\$0	\$135,000
30048	El Modena Upper Restroom and Area R	\$0	\$75,000	\$325,000	\$0	\$0	\$400,000
30053	Parking Lot Pavement Rehab	\$390,000	\$150,000	\$0	\$0	\$0	\$540,000
30054	Park Electric Panel Replacement	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:		\$570,000	\$1,493,797	\$850,000	\$1,525,000	\$6,222,330	\$10,661,127

Project Summary Listing by Department
Economic Development - City Manager

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
19191	Simon Mills Promissory Note	\$907,105	\$925,247	\$0	\$0	\$0	\$1,832,352
20223	800 MHz CCCS Next Generation	\$856,446	\$0	\$0	\$0	\$0	\$856,446
20243	Business Development Programs	\$0	\$0	\$0	\$0	\$0	\$0
20247	Economic Development Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0
20262	Old Towne Bike Racks	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:		\$1,763,551	\$925,247	\$0	\$0	\$0	\$2,688,798

Project Summary Listing by Department
Fire

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
12406	Opticom Traffic Pre-emption	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
12506	Body Armor	\$0	\$0	\$0	\$0	\$0	\$0
12540	Thermal Imaging Cameras	\$0	\$0	\$0	\$0	\$0	\$0
12955	Mobile Data Computers	\$0	\$280,800	\$0	\$0	\$336,960	\$617,760
20104	S.C.B.A. Retrofit and Replacement	\$0	\$0	\$775,000	\$0	\$0	\$775,000
20105	Auto Pulse Machine Replacement	\$0	\$0	\$86,250	\$0	\$0	\$86,250
20106	Defibrillator Replacement	\$0	\$0	\$722,400	\$0	\$0	\$722,400
20107	Fire Station 2 Apparatus Bay	\$425,000	\$1,875,000	\$0	\$0	\$0	\$2,300,000
20124	Turnout Replacement & NFPA 1851 Sta	\$70,488	\$0	\$0	\$0	\$96,192	\$166,680
20165	800 MHz Radio Replacement	\$5,000	\$0	\$0	\$0	\$0	\$5,000
20169	WMD-DUODOTE Auto Injectors	\$0	\$14,900	\$0	\$15,600	\$0	\$30,500
20171	Electronic Paramedic Care Report Repl	\$58,200	\$0	\$61,000	\$0	\$61,000	\$180,200
20332	Fire Station 2, 3, and 4 Kitchen Improve	\$35,000	\$70,000	\$0	\$0	\$0	\$105,000
20334	Fire Station Maintenance	\$190,000	\$0	\$25,000	\$0	\$25,000	\$240,000
30032	Wellness Exercise Equipment Replacem	\$0	\$35,000	\$0	\$40,000	\$0	\$75,000
30072	A.E.D. Monitor and Battery Replacemen	\$0	\$0	\$364,800	\$0	\$0	\$364,800
TOTAL:		\$818,688	\$2,310,700	\$2,069,450	\$90,600	\$554,152	\$5,843,590

**Project Summary Listing by Department
Information Technology**

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
20128	Audio & Video Replace-Council Chambe	\$0	\$0	\$0	\$0	\$0	\$0
20272	GIS Local Gov't Information Model Migra	\$0	\$80,000	\$80,000	\$80,000	\$0	\$240,000
20277	KACE for Police	\$25,000	\$0	\$0	\$0	\$0	\$25,000
20278	Server Refreshes/Memory Expansion	\$115,000	\$0	\$0	\$0	\$0	\$115,000
20279	SharePoint Implementation	\$45,000	\$15,000	\$10,000	\$10,000	\$10,000	\$90,000
20281	IT System Improvements	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
20282	Desktop PC Replacements	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
20284	LaserFiche RIO Upgrade	\$40,000	\$30,000	\$25,000	\$25,000	\$0	\$120,000
20285	Work Order Management System	\$0	\$250,000	\$250,000	\$0	\$0	\$500,000
20287	Enterprise Backup Software	\$0	\$0	\$0	\$0	\$0	\$0
20289	GIS Server	\$0	\$0	\$0	\$0	\$0	\$0
20292	Mobile Device Management Platform	\$100,000	\$16,000	\$16,000	\$16,000	\$16,000	\$164,000
20293	Replace SAN Fabric Switches	\$0	\$0	\$0	\$0	\$0	\$0
20294	Redesign Civic Center & Police Virtual L	\$0	\$0	\$0	\$0	\$0	\$0
20338	Strategic Plan Update	\$0	\$30,000	\$0	\$0	\$0	\$30,000
20339	Network Refresh	\$105,000	\$0	\$0	\$0	\$0	\$105,000
20340	Network Security Improvements	\$10,000	\$0	\$0	\$0	\$0	\$10,000
20341	Telecommunication Enhancement	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
20343	Laptop Review and Recommendation	\$16,000	\$0	\$0	\$0	\$0	\$16,000
20346	Network Interface Cards and Host Bus A	\$30,000	\$0	\$0	\$0	\$0	\$30,000
20347	Enterprise Access System	\$185,000	\$0	\$0	\$0	\$0	\$185,000
20348	Surveillance - Civic Center	\$50,000	\$0	\$0	\$0	\$0	\$50,000
30071	Fiber Optic Cable Installation	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:		\$1,006,000	\$706,000	\$666,000	\$416,000	\$311,000	\$3,105,000

Project Summary Listing by Department
Library Services

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
20240	RFID Self-Service Replacement OPL &	\$0	\$0	\$0	\$0	\$0	\$0
20241	RFID Self-Service Addition-EI Modena &	\$0	\$18,500	\$81,200	\$0	\$0	\$99,700
20267	RFID Sorter Replacement-Orange Publi	\$300,000	\$0	\$0	\$0	\$0	\$300,000
20268	APM Self Service Pay-for-Print Replace	\$0	\$0	\$0	\$0	\$0	\$0
20356	Steve Ambriz Story Time Room Refresh	\$10,700	\$0	\$0	\$0	\$0	\$10,700
20358	Carpeting-OPL & HC	\$0	\$0	\$0	\$160,000	\$0	\$160,000
30055	Painting - Library Buildings	\$20,000	\$0	\$0	\$0	\$0	\$20,000
30056	HVAC Replacement	\$70,000	\$0	\$0	\$0	\$0	\$70,000
30057	Security Improvements	\$30,000	\$0	\$0	\$0	\$0	\$30,000
TOTAL:		\$430,700	\$18,500	\$81,200	\$160,000	\$0	\$690,400

Project Summary Listing by Department
Police

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
20264	PD Video Surveillance System (VSS)	\$165,000	\$165,000	\$0	\$0	\$0	\$330,000
20335	Police Vehicle Mobile Data Computer Sy	\$90,000	\$90,000	\$90,000	\$90,000	\$0	\$360,000
20336	Computer Aided Dispatch (CAD) & Mobil	\$500,000	\$0	\$0	\$0	\$0	\$500,000
20337	Police Vehicle Mobile Audio & Video Sys	\$135,000	\$135,000	\$135,000	\$0	\$0	\$405,000
30031	Orange Police HQ Remodel	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:		\$890,000	\$390,000	\$225,000	\$90,000	\$0	\$1,595,000

**Project Summary Listing by Department
Public Works, Engineering**

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
11328	ADA Improvements - Access Ramps	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
13034	Meats Avenue and SR 55 Interchange S	\$0	\$0	\$0	\$0	\$0	\$0
13115	Pavement Management Program Surve	\$70,000	\$0	\$70,000	\$0	\$70,000	\$210,000
13120	Pavement Management Program	\$4,300,000	\$3,000,000	\$3,000,000	\$4,000,000	\$4,000,000	\$18,300,000
13228	Chapman/Tustin Critical Intersection	\$975,000	\$0	\$0	\$0	\$0	\$975,000
13816	Structural Evaluation of City Bridges	\$300,000	\$0	\$0	\$0	\$0	\$300,000
14997	Municipal Parking Lot Maintenance	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
15113	Storm Drain Facility Maintenance & Inst	\$0	\$0	\$0	\$0	\$0	\$0
15508	Sewer Line Replacement/Maintenance	\$403,000	\$203,000	\$203,000	\$200,000	\$200,000	\$1,209,000
17061	Old Towne Street Lighting	\$0	\$20,000	\$0	\$0	\$0	\$20,000
19809	City Facility Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
19826	Police HQ Exterior Wall Sealing	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
20269	Original Main Library Roof Rehabilitation	\$0	\$0	\$0	\$0	\$0	\$0
20311	Installation of Bio Clean Unit on Orange	\$0	\$0	\$0	\$0	\$0	\$0
20323	Cambridge Storm Drain and Street Impr	\$900,000	\$0	\$0	\$0	\$0	\$900,000
20324	East Palmyra Avenue Rehabilitation	\$600,000	\$0	\$0	\$0	\$0	\$600,000
20325	Santiago Creek Multipurpose Trail Exten	\$264,300	\$1,231,200	\$9,608,300	\$0	\$0	\$11,103,800
20326	Chapman Ave. & Feldner Rd. Left Turn	\$248,500	\$0	\$0	\$0	\$0	\$248,500
20327	Chapman Ave. & Flower St. Left Turn Si	\$248,500	\$0	\$0	\$0	\$0	\$248,500
20330	SCE LS-1 Street Lights Acquisition and	\$3,000,000	\$0	\$0	\$0	\$0	\$3,000,000
30012	Tustin St. and Lincoln Ave. Intersection	\$0	\$0	\$0	\$0	\$0	\$0
30025	Tustin/Meats Intersection Right Turn La	\$0	\$950,000	\$0	\$0	\$0	\$950,000
30059	OC & PT Various Improvements	\$0	\$0	\$0	\$0	\$0	\$0
30073	Tustin St & Katella Ave Intersection Wid	\$460,000	\$0	\$0	\$0	\$0	\$460,000
30079	Fern Neighborhood Street and Sewer Im	\$0	\$0	\$0	\$0	\$0	\$0
30086	Senior Center Ceiling Improvements	\$0	\$0	\$0	\$0	\$0	\$0
30094	West Palmyra Avenue Rehabilitation	\$277,222	\$0	\$0	\$0	\$0	\$277,222
30095	Tularosa Neighborhood Street Rehabil	\$372,657	\$0	\$0	\$0	\$0	\$372,657
TOTAL:		\$12,804,179	\$5,789,200	\$13,266,300	\$4,585,000	\$4,655,000	\$41,099,679

Project Summary Listing by Department
Public Works, Maintenance

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
12982	Corporation Yard Renovation	\$0	\$50,000	\$50,000	\$0	\$0	\$100,000
14899	Arterial Street Tree Replacement Progra	\$25,000	\$0	\$15,000	\$0	\$0	\$40,000
15509	Sewer Cleaning and Video	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
20121	Street Tree Master Plan Update	\$0	\$0	\$0	\$0	\$75,000	\$75,000
TOTAL:		\$225,000	\$250,000	\$265,000	\$200,000	\$275,000	\$1,215,000

Project Summary Listing by Department
Public Works, Traffic

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
09005	Metrolink Parking Structure	\$300,000	\$100,000	\$0	\$0	\$0	\$400,000
16302	Minor Traffic Control Devices	\$145,000	\$145,000	\$145,000	\$145,000	\$145,000	\$725,000
16304	Biennial City Traffic Signal Coordination	\$0	\$95,000	\$0	\$95,000	\$0	\$190,000
16305	Traffic Sig. Contr. & TMC Upgrades	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$350,000
16469	Traffic Signal Equipment Painting	\$0	\$0	\$0	\$0	\$0	\$0
20194	Safety Upgrades at 14 Uncontrolled Inte	\$0	\$0	\$0	\$0	\$0	\$0
20236	Chapman Ave Traffic Signal Synchroniz	\$0	\$0	\$0	\$0	\$0	\$0
20328	Radar Feedback Signs: La Veta, Colins,	\$300,500	\$0	\$0	\$0	\$0	\$300,500
20329	Chapman Ave & Batavia St Left Turn Si	\$399,800	\$0	\$0	\$0	\$0	\$399,800
20350	Monterey Street Lighting	\$70,000	\$0	\$0	\$0	\$0	\$70,000
20351	Tustin & La Veta Traffic Signal Upgrade	\$120,000	\$0	\$0	\$0	\$0	\$120,000
20352	Chapman & Lemon Left Turn Signal Mo	\$450,000	\$0	\$0	\$0	\$0	\$450,000
20353	Chapman & Grand Left Turn Signal Mod	\$0	\$0	\$450,000	\$0	\$0	\$450,000
20354	Chapman & Cambridge Left Turn Signal	\$0	\$0	\$0	\$425,000	\$0	\$425,000
30027	Collins Ave & Batavia St Left Turn Signa	\$0	\$0	\$0	\$0	\$0	\$0
30028	Chapman Ave & Cannon St Left Turn Si	\$0	\$0	\$0	\$0	\$0	\$0
30029	Glassell St. & Walnut Ave Left Turn Sign	\$0	\$0	\$0	\$0	\$0	\$0
30030	Chapman Ave & James St. Left Turn Sig	\$0	\$0	\$0	\$0	\$0	\$0
30080	Glassell St. and Meats Ave. Left Turn P	\$0	\$0	\$0	\$0	\$0	\$0
30081	Glassell St. and Collins Ave. Left Turn P	\$0	\$0	\$0	\$0	\$0	\$0
30082	Installation of Accessible Pedestrian Sig	\$0	\$0	\$0	\$0	\$0	\$0
30083	Installation of Pedestrian Countdown Sig	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:		\$1,855,300	\$410,000	\$665,000	\$735,000	\$215,000	\$3,880,300

Project Summary Listing by Department
Public Works, Water

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
18101	Security Improvements	\$25,000	\$25,000	\$0	\$25,000	\$25,000	\$100,000
18102	Meter Replacement Program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
18104	UCI - Master Meter Program	\$0	\$0	\$0	\$0	\$0	\$0
18105	Water Valve Location Program - GPS	\$20,000	\$20,000	\$0	\$25,000	\$25,000	\$90,000
18120	Well 28 Construction	\$0	\$1,300,000	\$1,200,000	\$500,000	\$0	\$3,000,000
18214	Well Rehabilitation	\$125,000	\$125,000	\$125,000	\$150,000	\$150,000	\$675,000
18225	Lower Serrano Pump Station	\$0	\$0	\$0	\$250,000	\$600,000	\$850,000
18301	Exterior Cathodic Protection Systems	\$50,000	\$50,000	\$0	\$50,000	\$50,000	\$200,000
18302	Reservoir Recoating	\$0	\$0	\$0	\$900,000	\$0	\$900,000
18315	Reservoir 3A Construction	\$0	\$0	\$0	\$0	\$250,000	\$250,000
18324	Reservoir 2A Site Remediation	\$0	\$500,000	\$600,000	\$0	\$0	\$1,100,000
18400	Pipeline Renewal Projects	\$1,500,000	\$1,000,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,000,000
18912	Water Plant Telemetry - SCADA	\$325,000	\$125,000	\$0	\$50,000	\$50,000	\$550,000
18925	Emergency Generators	\$0	\$200,000	\$0	\$0	\$0	\$200,000
18934	Field Supervisor's Office	\$0	\$0	\$0	\$0	\$0	\$0
18935	Water Plant Warehouse Replacement	\$0	\$0	\$0	\$0	\$0	\$0
20089	Water Master Plan Study	\$300,000	\$0	\$0	\$0	\$0	\$300,000
20312	Well 29 Construction	\$0	\$0	\$0	\$0	\$500,000	\$500,000
20333	Well 30 Construction	\$0	\$0	\$0	\$0	\$250,000	\$250,000
TOTAL:		\$2,445,000	\$3,445,000	\$3,525,000	\$3,550,000	\$3,500,000	\$16,465,000



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Project Category Summary

Project Category	17-18	18-19	19-20	20-21	21-22	5-Year Total
Roads, Bridges & Freeways	\$7,757,879	\$4,153,000	\$3,273,000	\$4,200,000	\$4,270,000	\$23,653,879
Lighting & Signals	\$5,052,300	\$330,000	\$665,000	\$735,000	\$215,000	\$6,997,300
Circulation Element Projects	\$514,300	\$1,481,200	\$9,858,300	\$250,000	\$250,000	\$12,353,800
Storm Drains	\$900,000	\$0	\$0	\$0	\$0	\$900,000
Water	\$2,445,000	\$3,445,000	\$3,525,000	\$3,550,000	\$3,500,000	\$16,465,000
Land Use Element Projects	\$45,000	\$20,000	\$35,000	\$20,000	\$135,000	\$255,000
Parks	\$570,000	\$1,493,797	\$850,000	\$1,525,000	\$6,107,330	\$10,546,127
Public Safety	\$1,638,200	\$2,665,700	\$1,519,450	\$140,600	\$457,960	\$6,421,910
Facilities, Major Equipment & Misc	\$2,978,634	\$1,224,500	\$1,887,200	\$931,000	\$797,192	\$7,818,526
Economic Development	\$1,200,729	\$1,218,871	\$293,624	\$293,624	\$293,624	\$3,300,472

\$23,102,042	\$16,032,068	\$21,906,574	\$11,645,224	\$16,026,106	\$88,712,014
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Project Category Summary



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Project Summary Listing by Category
Roads, Bridges & Freeways

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
13034	Meats Avenue and SR 55 Interchange Study	\$0	\$0	\$0	\$0	\$0	\$0
13115	Pavement Management Program Survey	\$70,000	\$0	\$70,000	\$0	\$70,000	\$210,000
13120	Pavement Management Program	\$4,300,000	\$3,000,000	\$3,000,000	\$4,000,000	\$4,000,000	\$18,300,000
13228	Chapman/Tustin Critical Intersection	\$975,000	\$0	\$0	\$0	\$0	\$975,000
13816	Structural Evaluation of City Bridges	\$300,000	\$0	\$0	\$0	\$0	\$300,000
15113	Storm Drain Facility Maintenance & Installation	\$0	\$0	\$0	\$0	\$0	\$0
15508	Sewer Line Replacement/Maintenance	\$403,000	\$203,000	\$203,000	\$200,000	\$200,000	\$1,209,000
20262	Old Towne Bike Racks	\$0	\$0	\$0	\$0	\$0	\$0
20324	East Palmyra Avenue Rehabilitation	\$600,000	\$0	\$0	\$0	\$0	\$600,000
30012	Tustin St. and Lincoln Ave. Intersection Widening	\$0	\$0	\$0	\$0	\$0	\$0
30025	Tustin/Meats Intersection Right Turn Lane Addition	\$0	\$950,000	\$0	\$0	\$0	\$950,000
30073	Tustin St & Katella Ave Intersection Widening	\$460,000	\$0	\$0	\$0	\$0	\$460,000
30079	Fern Neighborhood Street and Sewer Improvements	\$0	\$0	\$0	\$0	\$0	\$0
30094	West Palmyra Avenue Rehabilitation	\$277,222	\$0	\$0	\$0	\$0	\$277,222
30095	Tularosa Neighborhood Street Rehabilitation	\$372,657	\$0	\$0	\$0	\$0	\$372,657
PROJECT CATEGORY TOTAL:		\$7,757,879	\$4,153,000	\$3,273,000	\$4,200,000	\$4,270,000	\$23,653,879

Project Summary Listing by Category
Lighting & Signals

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
16302	Minor Traffic Control Devices	\$145,000	\$145,000	\$145,000	\$145,000	\$145,000	\$725,000
16304	Biennial City Traffic Signal Coordination	\$0	\$95,000	\$0	\$95,000	\$0	\$190,000
16305	Traffic Sig. Contr. & TMC Upgrades	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$350,000
16469	Traffic Signal Equipment Painting	\$0	\$0	\$0	\$0	\$0	\$0
17061	Old Towne Street Lighting	\$0	\$20,000	\$0	\$0	\$0	\$20,000
20194	Safety Upgrades at 14 Uncontrolled Intersections	\$0	\$0	\$0	\$0	\$0	\$0
20236	Chapman Ave Traffic Signal Synchronization	\$0	\$0	\$0	\$0	\$0	\$0
20326	Chapman Ave. & Feldner Rd. Left Turn Signal Mod.	\$248,500	\$0	\$0	\$0	\$0	\$248,500
20327	Chapman Ave. & Flower St. Left Turn Signal Mod.	\$248,500	\$0	\$0	\$0	\$0	\$248,500
20328	Radar Feedback Signs: La Veta, Colins, & Chapman	\$300,500	\$0	\$0	\$0	\$0	\$300,500
20329	Chapman Ave & Batavia St Left Turn Signal Mod.	\$399,800	\$0	\$0	\$0	\$0	\$399,800
20330	SCE LS-1 Street Lights Acquisition and LED Retrofit	\$3,000,000	\$0	\$0	\$0	\$0	\$3,000,000
20350	Monterey Street Lighting	\$70,000	\$0	\$0	\$0	\$0	\$70,000
20351	Tustin & La Veta Traffic Signal Upgrade	\$120,000	\$0	\$0	\$0	\$0	\$120,000
20352	Chapman & Lemon Left Turn Signal Mod	\$450,000	\$0	\$0	\$0	\$0	\$450,000
20353	Chapman & Grand Left Turn Signal Mod	\$0	\$0	\$450,000	\$0	\$0	\$450,000
20354	Chapman & Cambridge Left Turn Signal Mod	\$0	\$0	\$0	\$425,000	\$0	\$425,000
30027	Collins Ave & Batavia St Left Turn Signal Mod.	\$0	\$0	\$0	\$0	\$0	\$0
30028	Chapman Ave & Cannon St Left Turn Signal Mod.	\$0	\$0	\$0	\$0	\$0	\$0
30029	Glassel St. & Walnut Ave Left Turn Signal Mod.	\$0	\$0	\$0	\$0	\$0	\$0
30030	Chapman Ave & James St. Left Turn Signal Mod.	\$0	\$0	\$0	\$0	\$0	\$0
30080	Glassell St. and Meats Ave. Left Turn Phasing Mod.	\$0	\$0	\$0	\$0	\$0	\$0
30081	Glassell St. and Collins Ave. Left Turn Phasing Mod.	\$0	\$0	\$0	\$0	\$0	\$0
30082	Installation of Accessible Pedestrian Signals	\$0	\$0	\$0	\$0	\$0	\$0
30083	Installation of Pedestrian Countdown Signals Citywide	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT CATEGORY TOTAL:		\$5,052,300	\$330,000	\$665,000	\$735,000	\$215,000	\$6,997,300

Project Summary Listing by Category
Circulation Element Projects

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
11328	ADA Improvements - Access Ramps	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
20325	Santiago Creek Multipurpose Trail Extension	\$264,300	\$1,231,200	\$9,608,300	\$0	\$0	\$11,103,800
PROJECT CATEGORY TOTAL:		\$514,300	\$1,481,200	\$9,858,300	\$250,000	\$250,000	\$12,353,800

Project Summary Listing by Category
Storm Drains

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
20311	Installation of Bio Clean Unit on Orangewood Avenue	\$0	\$0	\$0	\$0	\$0	\$0
20323	Cambridge Storm Drain and Street Improvements	\$900,000	\$0	\$0	\$0	\$0	\$900,000
PROJECT CATEGORY TOTAL:		\$900,000	\$0	\$0	\$0	\$0	\$900,000

Project Summary Listing by Category
Water

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
18101	Security Improvements	\$25,000	\$25,000	\$0	\$25,000	\$25,000	\$100,000
18102	Meter Replacement Program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
18104	UCI - Master Meter Program	\$0	\$0	\$0	\$0	\$0	\$0
18105	Water Valve Location Program - GPS	\$20,000	\$20,000	\$0	\$25,000	\$25,000	\$90,000
18120	Well 28 Construction	\$0	\$1,300,000	\$1,200,000	\$500,000	\$0	\$3,000,000
18214	Well Rehabilitation	\$125,000	\$125,000	\$125,000	\$150,000	\$150,000	\$675,000
18225	Lower Serrano Pump Station	\$0	\$0	\$0	\$250,000	\$600,000	\$850,000
18301	Exterior Cathodic Protection Systems	\$50,000	\$50,000	\$0	\$50,000	\$50,000	\$200,000
18302	Reservoir Recoating	\$0	\$0	\$0	\$900,000	\$0	\$900,000
18315	Reservoir 3A Construction	\$0	\$0	\$0	\$0	\$250,000	\$250,000
18324	Reservoir 2A Site Remediation	\$0	\$500,000	\$600,000	\$0	\$0	\$1,100,000
18400	Pipeline Renewal Projects	\$1,500,000	\$1,000,000	\$1,500,000	\$1,500,000	\$1,500,000	\$7,000,000
18912	Water Plant Telemetry - SCADA	\$325,000	\$125,000	\$0	\$50,000	\$50,000	\$550,000
18925	Emergency Generators	\$0	\$200,000	\$0	\$0	\$0	\$200,000
18934	Field Supervisor's Office	\$0	\$0	\$0	\$0	\$0	\$0
18935	Water Plant Warehouse Replacement	\$0	\$0	\$0	\$0	\$0	\$0
20089	Water Master Plan Study	\$300,000	\$0	\$0	\$0	\$0	\$300,000
20312	Well 29 Construction	\$0	\$0	\$0	\$0	\$500,000	\$500,000
20333	Well 30 Construction	\$0	\$0	\$0	\$0	\$250,000	\$250,000
PROJECT CATEGORY TOTAL:		\$2,445,000	\$3,445,000	\$3,525,000	\$3,550,000	\$3,500,000	\$16,465,000

Project Summary Listing by Category
Land Use Element Projects

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
14899	Arterial Street Tree Replacement Program	\$25,000	\$0	\$15,000	\$0	\$0	\$40,000
14997	Municipal Parking Lot Maintenance	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
20135	Yorba Park Renovation	\$0	\$0	\$0	\$0	\$0	\$0
20255	SHAD General Renovations	\$0	\$0	\$0	\$0	\$115,000	\$115,000
PROJECT CATEGORY TOTAL:		\$45,000	\$20,000	\$35,000	\$20,000	\$135,000	\$255,000

Project Summary Listing by Category
Parks

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
10092	Eisenhower Park Renovation	\$0	\$0	\$0	\$0	\$5,607,330	\$5,607,330
20059	Tot Lot Shade Sails	\$0	\$144,494	\$100,000	\$0	\$0	\$244,494
20180	Santiago Hills LAD - New Paseo Landscape	\$0	\$275,000	\$0	\$275,000	\$0	\$550,000
20182	Plaza Electrical Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
20184	Booster Pump Installation at City Parks	\$0	\$0	\$0	\$0	\$0	\$0
20266	Park Video Surveillance and Security	\$0	\$0	\$0	\$0	\$0	\$0
20313	Hart Park Irrigation Replacement	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000
20314	Hart Park Tennis/Multi-Use Court Renovation	\$0	\$0	\$0	\$0	\$250,000	\$250,000
20315	Hart Park Exercise Equipment	\$0	\$0	\$0	\$250,000	\$0	\$250,000
20316	Hart Park Bleacher Replacement and Improvements	\$0	\$150,000	\$0	\$0	\$0	\$150,000
20317	Handy Picnic Shelter & Restroom Repair	\$0	\$0	\$100,000	\$0	\$0	\$100,000
20319	El Camino Irrigation and Landscape Replacement	\$0	\$400,000	\$0	\$0	\$0	\$400,000
20320	Cemetery Ridge Trail - Road Improvement	\$30,000	\$0	\$0	\$0	\$0	\$30,000
20321	Grijalva Park Master Plan Update	\$0	\$49,303	\$0	\$0	\$0	\$49,303
30019	Santiago Cany. Rd. Multi-Purpose Trail	\$0	\$0	\$75,000	\$750,000	\$0	\$825,000
30041	HVAC Delta Control Systems	\$15,000	\$0	\$0	\$0	\$0	\$15,000
30042	Shaffer Park Renovation	\$0	\$0	\$0	\$0	\$0	\$0
30044	Serrano Park Flag Light	\$0	\$0	\$0	\$0	\$0	\$0
30047	Calsense Installation at Various Parks	\$135,000	\$0	\$0	\$0	\$0	\$135,000
30048	El Modena Upper Restroom and Area Renovation	\$0	\$75,000	\$325,000	\$0	\$0	\$400,000
30053	Parking Lot Pavement Rehab	\$390,000	\$150,000	\$0	\$0	\$0	\$540,000
30054	Park Electric Panel Replacement	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT CATEGORY TOTAL:		\$570,000	\$1,493,797	\$850,000	\$1,525,000	\$6,107,330	\$10,546,127

Project Summary Listing by Category
Public Safety

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
12406	Opticom Traffic Pre-emption	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
12506	Body Armor	\$0	\$0	\$0	\$0	\$0	\$0
12540	Thermal Imaging Cameras	\$0	\$0	\$0	\$0	\$0	\$0
12955	Mobile Data Computers	\$0	\$280,800	\$0	\$0	\$336,960	\$617,760
20105	Auto Pulse Machine Replacement	\$0	\$0	\$86,250	\$0	\$0	\$86,250
20106	Defibrillator Replacement	\$0	\$0	\$722,400	\$0	\$0	\$722,400
20107	Fire Station 2 Apparatus Bay	\$425,000	\$1,875,000	\$0	\$0	\$0	\$2,300,000
20165	800 MHz Radio Replacement	\$5,000	\$0	\$0	\$0	\$0	\$5,000
20169	WMD-DUODOTE Auto Injectors	\$0	\$14,900	\$0	\$15,600	\$0	\$30,500
20171	Electronic Paramedic Care Report Replacement Prgm	\$58,200	\$0	\$61,000	\$0	\$61,000	\$180,200
20264	PD Video Surveillance System (VSS)	\$165,000	\$165,000	\$0	\$0	\$0	\$330,000
20332	Fire Station 2, 3, and 4 Kitchen Improvements	\$35,000	\$70,000	\$0	\$0	\$0	\$105,000
20334	Fire Station Maintenance	\$190,000	\$0	\$25,000	\$0	\$25,000	\$240,000
20335	Police Vehicle Mobile Data Computer System (MDC)	\$90,000	\$90,000	\$90,000	\$90,000	\$0	\$360,000
20336	Computer Aided Dispatch (CAD) & Mobile Upgrade	\$500,000	\$0	\$0	\$0	\$0	\$500,000
20337	Police Vehicle Mobile Audio & Video System (MAV)	\$135,000	\$135,000	\$135,000	\$0	\$0	\$405,000
30031	Orange Police HQ Remodel	\$0	\$0	\$0	\$0	\$0	\$0
30072	A.E.D. Monitor and Battery Replacement	\$0	\$0	\$364,800	\$0	\$0	\$364,800
PROJECT CATEGORY TOTAL:		\$1,638,200	\$2,665,700	\$1,519,450	\$140,600	\$457,960	\$6,421,910

Project Summary Listing by Category
Facilities, Major Equipment & Misc

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
09005	Metrolink Parking Structure	\$300,000	\$100,000	\$0	\$0	\$0	\$400,000
12982	Corporation Yard Renovation	\$0	\$50,000	\$50,000	\$0	\$0	\$100,000
15509	Sewer Cleaning and Video	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
19809	City Facility Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
19826	Police HQ Exterior Wall Sealing	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
20104	S.C.B.A. Retrofit and Replacement	\$0	\$0	\$775,000	\$0	\$0	\$775,000
20121	Street Tree Master Plan Update	\$0	\$0	\$0	\$0	\$75,000	\$75,000
20124	Turnout Replacement & NFPA 1851 Standard Maint	\$70,488	\$0	\$0	\$0	\$96,192	\$166,680
20128	Audio & Video Replace-Council Chambers	\$0	\$0	\$0	\$0	\$0	\$0
20223	800 MHz CCCS Next Generation	\$856,446	\$0	\$0	\$0	\$0	\$856,446
20240	RFID Self-Service Replacement OPL & HC	\$0	\$0	\$0	\$0	\$0	\$0
20241	RFID Self-Service Addition-EI Modena & Taft Libraries	\$0	\$18,500	\$81,200	\$0	\$0	\$99,700
20267	RFID Sorter Replacement-Orange Public Library	\$300,000	\$0	\$0	\$0	\$0	\$300,000
20268	APM Self Service Pay-for-Print Replacement	\$0	\$0	\$0	\$0	\$0	\$0
20269	Original Main Library Roof Rehabilitation	\$0	\$0	\$0	\$0	\$0	\$0
20272	GIS Local Gov't Information Model Migration	\$0	\$80,000	\$80,000	\$80,000	\$0	\$240,000
20277	KACE for Police	\$25,000	\$0	\$0	\$0	\$0	\$25,000
20278	Server Refreshes/Memory Expansion	\$115,000	\$0	\$0	\$0	\$0	\$115,000
20279	SharePoint Implementation	\$45,000	\$15,000	\$10,000	\$10,000	\$10,000	\$90,000
20281	IT System Improvements	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
20282	Desktop PC Replacements	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
20284	LaserFiche RIO Upgrade	\$40,000	\$30,000	\$25,000	\$25,000	\$0	\$120,000
20285	Work Order Management System	\$0	\$250,000	\$250,000	\$0	\$0	\$500,000
20287	Enterprise Backup Software	\$0	\$0	\$0	\$0	\$0	\$0
20289	GIS Server	\$0	\$0	\$0	\$0	\$0	\$0
20292	Mobile Device Management Platform	\$100,000	\$16,000	\$16,000	\$16,000	\$16,000	\$164,000
20293	Replace SAN Fabric Switches	\$0	\$0	\$0	\$0	\$0	\$0
20294	Redesign Civic Center & Police Virtual LAN	\$0	\$0	\$0	\$0	\$0	\$0
20338	Strategic Plan Update	\$0	\$30,000	\$0	\$0	\$0	\$30,000
20339	Network Refresh	\$105,000	\$0	\$0	\$0	\$0	\$105,000
20340	Network Security Improvements	\$10,000	\$0	\$0	\$0	\$0	\$10,000
20341	Telecommunication Enhancement	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
20343	Laptop Review and Recommendation	\$16,000	\$0	\$0	\$0	\$0	\$16,000
20346	Network Interface Cards and Host Bus Adapters	\$30,000	\$0	\$0	\$0	\$0	\$30,000
20347	Enterprise Access System	\$185,000	\$0	\$0	\$0	\$0	\$185,000
20348	Surveillance - Civic Center	\$50,000	\$0	\$0	\$0	\$0	\$50,000
20356	Steve Ambriz Story Time Room Refresh	\$10,700	\$0	\$0	\$0	\$0	\$10,700
20358	Carpeting-OPL & HC	\$0	\$0	\$0	\$160,000	\$0	\$160,000
30032	Wellness Exercise Equipment Replacement	\$0	\$35,000	\$0	\$40,000	\$0	\$75,000

Project Summary by Category

Facilities

Project Summary Listing by Category
Facilities, Major Equipment & Misc

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
30055	Painting - Library Buildings	\$20,000	\$0	\$0	\$0	\$0	\$20,000
30056	HVAC Replacement	\$70,000	\$0	\$0	\$0	\$0	\$70,000
30057	Security Improvements	\$30,000	\$0	\$0	\$0	\$0	\$30,000
30059	OC & PT Various Improvements	\$0	\$0	\$0	\$0	\$0	\$0
30071	Fiber Optic Cable Installation	\$0	\$0	\$0	\$0	\$0	\$0
30086	Senior Center Ceiling Improvements	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT CATEGORY TOTAL:		\$2,978,634	\$1,224,500	\$1,887,200	\$931,000	\$797,192	\$7,818,526

Project Summary Listing by Category
Economic Development

Project Number	Project Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
11210	HOME CHDO Allocation	\$48,937	\$48,937	\$48,937	\$48,937	\$48,937	\$244,685
11250	HOME Developer Projects	\$244,687	\$244,687	\$244,687	\$244,687	\$244,687	\$1,223,435
19191	Simon Mills Promissory Note	\$907,105	\$925,247	\$0	\$0	\$0	\$1,832,352
20243	Business Development Programs	\$0	\$0	\$0	\$0	\$0	\$0
20247	Economic Development Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT CATEGORY TOTAL:		\$1,200,729	\$1,218,871	\$293,624	\$293,624	\$293,624	\$3,300,472



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Funding Source Summary

Fund #	Fund Name	17-18	18-19	19-20	20-21	21-22	5-Year Total
120	Proposition 172	\$861,446	\$0	\$0	\$0	\$0	\$861,446
220	Sanitation & Sewer	\$825,000	\$400,000	\$415,000	\$400,000	\$475,000	\$2,515,000
263	Measure "M2" Turnback	\$3,520,000	\$2,145,000	\$2,120,000	\$3,145,000	\$3,120,000	\$14,050,000
272	Gas Tax	\$2,220,000	\$1,070,000	\$1,070,000	\$1,070,000	\$1,070,000	\$6,500,000
284	TSIP Area "B"	\$1,285,000	\$237,500	\$450,000	\$425,000	\$0	\$2,397,500
291	Landscape Mnt. District	\$0	\$275,000	\$0	\$275,000	\$115,000	\$665,000
310	CDBG	\$899,879	\$250,000	\$250,000	\$250,000	\$250,000	\$1,899,879
317	HOME Investment Partnerships A	\$293,624	\$293,624	\$293,624	\$293,624	\$293,624	\$1,468,120
355	Asset Seizure - Federal	\$90,000	\$90,000	\$90,000	\$90,000	\$0	\$360,000
500	Capital Projects	\$2,435,000	\$165,000	\$165,000	\$115,000	\$115,000	\$2,995,000
510	Park Acquisition	\$555,000	\$970,000	\$450,000	\$500,000	\$5,787,635	\$8,262,635
511	Quimby	\$15,000	\$144,494	\$0	\$0	\$319,695	\$479,189
512	El Modena Cell Tower Revenue	\$0	\$75,000	\$325,000	\$0	\$0	\$400,000
520	Sewer Construction	\$3,000	\$3,000	\$3,000	\$0	\$0	\$9,000
550	Grants	\$3,681,600	\$1,963,700	\$9,683,300	\$750,000	\$0	\$16,078,600
551	Grijalva Park Fund	\$0	\$29,303	\$0	\$0	\$0	\$29,303
560	Fire Facilities Fees	\$813,688	\$2,029,900	\$2,069,450	\$90,600	\$217,192	\$5,220,830
570	Police Facilities Fees	\$100,000	\$0	\$0	\$0	\$0	\$100,000
573	Library Facility Fees	\$430,700	\$18,500	\$81,200	\$160,000	\$0	\$690,400
600	Water Utility Operations	\$2,445,000	\$3,445,000	\$3,525,000	\$3,550,000	\$3,500,000	\$16,465,000
725	Major Building Improvements	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000	\$575,000
790	Computer Replacement	\$1,306,000	\$1,286,800	\$801,000	\$416,000	\$647,960	\$4,457,760
940	Merged ORA Projects	\$907,105	\$925,247	\$0	\$0	\$0	\$1,832,352
954	CITY TRF: MERGED 2008 TAX F	\$300,000	\$100,000	\$0	\$0	\$0	\$400,000
		\$23,102,042	\$16,032,068	\$21,906,574	\$11,645,224	\$16,026,106	\$88,712,014

Funding Source Summary



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HOME CHDO Allocation

Project 11210

Program: 9660 Federal Home Program
Department: Community Development
Project Manager: Mary Ellen Laster
Manager Title: Sr. Housing Manager

General Plan Element: Land/Housing/Growth/ED
Estimated Completion Date: Ongoing
Environmental Status: Not Applicable

Project Description:

HOME Investment Partnerships Act Program (HOME) funding allocation set aside for Community Housing Development Organizations (CHDOs). The City-designated CHDO is Orange Housing Development Corp. The project is to be determined. Appropriation of funds for projects is subject to Council approval.

Life to Date Expenditures at 6.30.16: \$323,700
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$135,092

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
317	HOME	48,937	48,937	48,937	48,937	48,937	\$244,685
Subtotal		48,937	48,937	48,937	48,937	48,937	\$244,685
YEAR TOTAL		48,937	48,937	48,937	48,937	48,937	\$244,685

HOME CHDO Allocation



HOME Developer Projects

Project 11250

Program: 9660 Federal Home Program
Department: Community Development
Project Manager: Mary Ellen Laster
Manager Title: Sr. Housing Manager

General Plan Element: Land/Housing/Growth/ED
Estimated Completion Date: Ongoing
Environmental Status: Not Applicable

Project Description:

Federal HOME Investment Partnerships Act Program (HOME) funding allocation set aside for project development. Project sites to be determined. Appropriation of funds for projects is subject to Council approval.

Life to Date Expenditures at 6.30.16: \$740,867
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$288,161

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
317	HOME	244,687	244,687	244,687	244,687	244,687	\$1,223,435
Subtotal		244,687	244,687	244,687	244,687	244,687	\$1,223,435
YEAR TOTAL		244,687	244,687	244,687	244,687	244,687	\$1,223,435

HOME Developer Projects



Eisenhower Park Renovation

Project 10092

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources
Estimated Completion Date: June 2022
Environmental Status: Mitigated Negative Dec.

Project Description:

This project will involve renovations to Eisenhower Park, to include stream realignment and improvements, a new main sidewalk system, and new bridges. It will also include the addition of an event pavilion, relocated restrooms, lower parking lot renovation, and an outdoor special event area.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition	-	-	-	-	5,287,635	\$5,287,635
511	Park Acquisition (Quimby)	-	-	-	-	319,695	\$319,695
Subtotal		-	-	-	-	5,607,330	\$5,607,330
YEAR TOTAL		-	-	-	-	5,607,330	\$5,607,330

Eisenhower Park Renovation



Tot Lot Shade Sails

Project 20059

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources
Estimated Completion Date: June 2020
Environmental Status: Categorical Exemption

Project Description:

This project will install shade sails over existing tot lot equipment in City parks to protect users from equipment that becomes very hot during warm summer months. These shade sails will provide needed shade over the equipment, making the tot lots comfortable anytime of the year or day. Further research into site selection and design work will be involved in order to identify specific park locations.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition	-	100,000	100,000	-	-	\$200,000
511	Park Acquisition (Quimby)	-	44,494	-	-	-	\$44,494
Subtotal		-	144,494	100,000	-	-	\$244,494
YEAR TOTAL		-	144,494	100,000	-	-	\$244,494

Tot Lot Shade Sails



Yorba Park Renovation

Project 20135

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources
Estimated Completion Date: October 2017
Environmental Status: Exempt

Project Description:

The Yorba Park Renovation is a multi-phased project supported by the Public Works and Community Services Departments, along with the County of Orange. Yorba Park exists on the site of the closed Yorba Landfill and has continued to experience differential settlement as the landfill mass decomposes and compacts.

There are four proposed phases to take place in FY 17 and FY 18. Phase I is a grading project which includes clear and grub, grading and associated work, and rehabilitation of the parking lot. Phase II is the replacement of the existing Vapor Extraction System (VES) to be completed by the County of Orange. Phase III is the park re-establishment to include a new irrigation system, turf/shrub establishment, replacement of the dog park fence and amenities, and the addition of picnic tables, benches and trees as funding is available. Phase IV includes the demolition and replacement of the restroom facility if funding is available. All aspects of the renovation and any planned improvement to Yorba Park are consistent with the environmental mitigation measures identified in the previously-approved Mitigated Negative Declaration 1674-01 and 2004 Addendum.

The project, originally titled Vapor Extraction System Replacement originated as a Public Works project but has been modified to include all phases of the Yorba Park Renovation Project as outlined in the November 2015 Settlement Agreement between the City and the County.

Life to Date Expenditures at 6.30.16: \$3,765
Expenditure and Encumbrances at 12.31.16: \$23,039
Remaining Appropriation at 12.31.16 \$971,495

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
500	Capital Projects	-	-	-	-	-	\$0
510	Park Acquisition	-	-	-	-	-	\$0
511	Park Acquisition (Quimby)	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Yorba Park Renovation



Santiago Hills LAD - New Paseo Landscape

Project 20180

Program: 7024 Park - Acquisition and Development

Department: Community Services

Project Manager: Don Equitz

Manager Title: Sr. Landscape Coordinator

General Plan Element: Natural Resources

Estimated Completion Date: July 2023

Environmental Status: Mitigated Negative Declaration

Project Description:

This project involves a complete re-design and re-landscaping of the Handy Creek Corridor from the corner of Newport and Chapman Avenues to White Oak Ridge. It includes the removal of all existing turf and plant material. The paseo redesign will feature drought tolerant plant material and attractive landscape features, including a dry creek and decomposed granite pathways and other pervious surface materials. The existing concrete walkway and many of the existing trees will remain. The conventional irrigation will be replaced with sub-surface type, low flow technology for a more efficient delivery of irrigation and future water savings.

The project will be phased to allow for assessment revenue to accumulate and be set aside for capital projects. Phase I began in FY 17 and will be completed in FY 18. Phase II will begin in FY 19 and Phase III will begin in FY 21, for a total project cost of \$812,260. As grants or rebate opportunities also become available, these funding sources will be leveraged to help complete the project.

Life to Date Expenditures at 6.30.16: \$12,260

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$250,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
291	Landscape Mnt. District	-	275,000	-	275,000	-	\$550,000
Subtotal		-	275,000	-	275,000	-	\$550,000
YEAR TOTAL		-	275,000	-	275,000	-	\$550,000

Santiago Hills LAD - New Paseo Landscape



Plaza Electrical Upgrades

Project 20182

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Land Use
Estimated Completion Date: September 2017
Environmental Status: Categorical Exemption

Project Description:

This project includes the addition of electrical infrastructure for holiday decoration lighting and special events in the Plaza. The project scope includes the following: Electrical distribution to both the south-west and north-west Plaza Quads for portable electrical sub panels and installation of integrated digital timing devices in Plaza Park. A portion of the work has been completed to include installation of distribution wire to each location.

Life to Date Expenditures at 6.30.16:	\$22,733
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$27,267

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
500 Capital Projects	-	-	-	-	-	\$0
Subtotal	-	-	-	-	-	\$0
YEAR TOTAL	-	-	-	-	-	\$0

Plaza Electrical Upgrades



Booster Pump Installation at City Parks

Project 20184

Program: 7021 Park - Acquisition and Development

Department: Community Services

Project Manager: Dana Robertson

Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources

Estimated Completion Date: June 2018

Environmental Status: Categorical Exemption

Project Description:

The installation and replacement of irrigation booster pumps in five City parks will facilitate improved irrigation efficiency. This phased project supports the City's efforts to meet the State mandated water efficiency ordinance by increasing irrigation capacity. The installation of the new booster pumps is required in order to implement the City's plan to transition all parks to the Calsense Centralized Irrigation Control system. Two booster pumps have already been installed, one at La Veta Park in FY 15 and one in Eisenhower Park in FY 16. A poor performing pump was replaced at Santiago Hills Park in FY 17. Booster pumps will be installed at El Modena Basin and Serrano Parks in FY 18.

Life to Date Expenditures at 6.30.16: \$162,260

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$237,740

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
511	Park Acquisition & Development	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Booster Pump Installation at City Parks



SHAD General Renovations

Project 20255

Program: 7026 Special District Improvements

Department: Community Services

General Plan Element: Natural Resources

Project Manager: Don Equitz

Estimated Completion Date: June 2024

Manager Title: Sr. Landscape Coordinator

Environmental Status: Categorical Exemption

Project Description:

Santiago Hills Landscape Assessment District (SHAD) residents voted in 2015 to increase their assessment so that the landscape can be maintained, repaired, and renovated to the standard the community expects. As funds are accumulated beyond those needed for ongoing landscape maintenance, the landscaped areas must undergo major renovation to implement new design criteria resulting in water savings, reduced maintenance costs, and a more sustainable landscape. This project, combined with Project 20180 (SHAD Paseo Renovation), represents a long-term capital improvement effort to re-design and re-landscape SHAD landscape areas as funding is set aside each year from assessment revenue. A major aspect of this long-term project will be to replace turf throughout SHAD with drought tolerant plant material and pervious surface material. Irrigation systems will be replaced using more efficient, sub-surface type technology. Depending upon on-going operating costs and assessment revenues, aspects of this project may be accomplished sooner.

Life to Date Expenditures at 6.30.16:	\$46,745
Expenditure and Encumbrances at 12.31.16:	\$43,256
Remaining Appropriation at 12.31.16	\$24,999

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
291	Landscape Mnt. District	-	-	-	-	115,000	\$115,000
Subtotal		-	-	-	-	115,000	\$115,000
YEAR TOTAL		-	-	-	-	115,000	\$115,000

SHAD General Renovations



Park Video Surveillance and Security

Project 20266

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Public Safety
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

Illegal activity in our parks continues to escalate. Flash cameras to deter these activities have been employed in the parks for several years but the technology and their efficiency is limited as they are only able to snap a photo versus a system that takes video and can be monitored. A more sophisticated video surveillance system is needed to deter individuals engaged in illegal activities impacting our facilities and the patrons who use them. Some of the activities the video systems will help prevent include graffiti, general vandalism, criminal activity, park hour violations, campfires, and overnight camping. The video systems will be installed at Hart Park and the Grijalva Park Sports Center as a pilot program where these types of problems are the most prevalent. The surveillance systems will have the ability to record and store video images, allowing law enforcement a tool for identifying individuals engaged in illegal activity and have evidence useful for prosecution.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$140,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
551	Grijalva Park Fund	-	-	-	-	-	\$0
511	Park Acquisition & Development	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Park Video Surveillance and Security



Hart Park Irrigation Replacement Project 20313

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources
Estimated Completion Date: June 2022
Environmental Status: Categorical Exemption

Project Description:

This project will be accomplished in a minimum of four phases to replace the old, inefficient irrigation system in Hart Park. This system is decades old and was not designed with modern equipment and technology. Replacement of the system components through a new design to take advantage of new technology will result in a much more efficient system. Coupled with new Calsense control systems, this new irrigation system will allow for more water savings and much better distribution uniformity, improving the quality of turf in both active and passive recreation areas.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition	-	250,000	250,000	250,000	250,000	\$1,000,000
Subtotal		-	250,000	250,000	250,000	250,000	\$1,000,000
YEAR TOTAL		-	250,000	250,000	250,000	250,000	\$1,000,000

Hart Park Irrigation Replacement



Hart Park Tennis/Multi-Use Court Renovation

Project 20314

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources
Estimated Completion Date: June 2022
Environmental Status: Categorical Exemption

Project Description:

The Hart Park Tennis Court surface is cracked in many areas and needs to be re-constructed. This need is also an opportunity to construct the court to accommodate new types of recreational activities requested by the public such as an increasingly popular sport called Pickle Ball. The court will be designed in a way to be multi-functional, lending itself to multiple types of court games and activities, including the potential for Pickle Ball.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition	-	-	-	-	250,000	\$250,000
Subtotal		-	-	-	-	250,000	\$250,000
YEAR TOTAL		-	-	-	-	250,000	\$250,000

Hart Park Tennis/Multi-Use Court Renovation



Hart Park Exercise Equipment Project 20315

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources
Estimated Completion Date: June 2021
Environmental Status: Categorical Exemption

Project Description:

This project will design and install an exercise circuit on the south side of Hart Park along the 22 Freeway wall. Design will consider new types of activities desired by the public using equipment consistent with physical fitness in order to provide diverse fitness and recreational opportunities.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition	-	-	-	250,000	-	\$250,000
Subtotal		-	-	-	250,000	-	\$250,000
YEAR TOTAL		-	-	-	250,000	-	\$250,000

Hart Park Exercise Equipment



Hart Park Bleacher Replacement and Improvements

Project 20316

Program: 7021 Park - Acquisition and Development

Department: Community Services

Project Manager: Dana Robertson

Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources

Estimated Completion Date: June 2019

Environmental Status: Categorical Exemption

Project Description:

This project will replace bleachers at two softball fields and the visitor bleachers at the terrace football field at Hart Park. It will also provide a concrete pad for the existing terrace bleachers and a concrete path of travel at the entrance of the terrace field to the visitor bleachers on the north sideline of the football field to meet ADA standards.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition	-	50,000	-	-	-	\$50,000
511	Park Acquisition (Quimby)	-	100,000	-	-	-	\$100,000
Subtotal		-	150,000	-	-	-	\$150,000
YEAR TOTAL		-	150,000	-	-	-	\$150,000

Hart Park Bleacher Replacement and Improvements



Handy Picnic Shelter & Restroom Repair

Project 20317

Program: 7021 Park - Acquisition and Development

Department: Community Services

Project Manager: Dana Robertson

Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources

Estimated Completion Date: June 2020

Environmental Status: Categorical Exemption

Project Description:

The picnic shelter and some wood facia on the restroom building are in need of repair and upgrade. This project will repair and replace portions of the picnic shelter structure and the restroom building facia. The project will include replacement of some structural portions of the picnic shelter as well as non-structural lattice portions of the structure. Painting of both the picnic shelter and restroom building will be included.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition	-	-	100,000	-	-	\$100,000
Subtotal		-	-	100,000	-	-	\$100,000
YEAR TOTAL		-	-	100,000	-	-	\$100,000

Handy Picnic Shelter & Restroom Repair



El Camino Irrigation and Landscape Replacement

Project 20319

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources/Infra
Estimated Completion Date: June 2019
Environmental Status: Categorical Exemption

Project Description:

El Camino Real Park was renovated in 2008 to include the main interior of the park. The perimeter landscapes of the park were beyond the scope of this project and due to funding limitations, were not addressed in the 2008 renovation. As such, the perimeter landscape area irrigation systems are antiquated and very inefficient and need to be replaced. This project will replace all of the old irrigation system components with new, more efficient technology, reducing water waste and ultimately saving up to 20% or more of the water currently used for those areas. Much of these areas will remain passive recreational turf and others, such as parkways, will be re-landscaped with low maintenance and low-water use plant material.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition	-	400,000	-	-	-	\$400,000
Subtotal		-	400,000	-	-	-	\$400,000
YEAR TOTAL		-	400,000	-	-	-	\$400,000

El Camino Irrigation and Landscape Replacement



Cemetery Ridge Trail - Road Improvement

Project 20320

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

This project will make improvements to an existing County of Orange maintenance gravel road to provide an appropriate surface for an equestrian trail connection from the proposed at-grade equestrian crossing on Santiago Canyon Road near the Holy Sepulcher Cemetery to the County trails on top of and within the Villa Park Dam.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition	30,000	-	-	-	-	\$30,000
Subtotal		30,000	-	-	-	-	\$30,000
YEAR TOTAL		30,000	-	-	-	-	\$30,000

Cemetery Ridge Trail - Road Improvement



Grijalva Park Master Plan Update

Project 20321

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Barbara Messick
Manager Title: Asst. CS Director

General Plan Element: Natural Resources
Estimated Completion Date: June 2019
Environmental Status: Mitigated Negative Dec.

Project Description:

The City owns the 42-acre Grijalva Park site which is being developed in phases. Phase I consisted of an active park with soccer fields, a tot lot, and a small activity room. In 2004, a Grijalva Park Master Plan was developed for the remaining 21 acres which included a sports center/gymnasium, skate park, amphitheater, additional restrooms, picnic facilities, an aquatics center, and additional parking. In 2010 the Sports Center at Grijalva Park was built, along with adjacent parking. The remaining 14 acres of the site remains vacant and unimproved. Since 2004, community needs may have changed. An update to the original Master Plan would enable the City to study the current needs for the undeveloped portion of the site and set aside funds or seek grant opportunities in the future to complete the improvements.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
551	Grijalva Park Fund	-	29,303	-	-	-	\$29,303
510	Park Acquisition	-	20,000	-	-	-	\$20,000
Subtotal		-	49,303	-	-	-	\$49,303
YEAR TOTAL		-	49,303	-	-	-	\$49,303

Grijalva Park Master Plan Update



Santiago Cany. Rd. Multi-Purpose Trail

Project 30019

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Circulation & Mobility
Estimated Completion Date: June 2021
Environmental Status: Mitigated Negative Declaration

Project Description:

Construction of a multipurpose trail adjacent to Santiago Canyon Road connecting the existing trail at the Reserve neighborhood to Cannon Street. The trail would be constructed of decomposed granite, and would allow for pedestrians, equestrians, and bicycles. Community Services will be seeking grant funding sources for this project.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	Grants	-	-	75,000	750,000	-	\$825,000
Subtotal		-	-	75,000	750,000	-	\$825,000
YEAR TOTAL		-	-	75,000	750,000	-	\$825,000

Santiago Cany. Rd. Multi-Purpose Trail



HVAC Delta Control Systems

Project 30041

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Paul Miller
Manager Title: Park Supervisor

General Plan Element: Natural Resources
Estimated Completion Date: July 2018
Environmental Status: Categorical Exemption

Project Description:

More efficient management of our HVAC systems in Park facilities will help to reduce energy costs and deploy staff more efficiently. The Delta Control System saves considerable staff time by eliminating the need to dispatch a person to the facility to make programming changes based on activity in the facility or other factors. Adjustments can be made and monitoring of function can be done remotely from a smart phone or PC, allowing for quick and efficient response to the needs of the facilities, even after hours or on weekends or holidays. In this project, four park facilities will be outfitted with a Delta system to further this effort, El Camino Real and Steve Ambriz Memorial Parks in FY 17 and Olive and Handy in FY 18.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$16,613
Remaining Appropriation at 12.31.16 \$3,387

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
511	Park Acquisition (Quimby)	15,000	-	-	-	-	\$15,000
Subtotal		15,000	-	-	-	-	\$15,000
YEAR TOTAL		15,000	-	-	-	-	\$15,000

HVAC Delta Control Systems



Shaffer Park Renovation

Project 30042

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Land Use
Estimated Completion Date: October 2018
Environmental Status: Categorical Exemption

Project Description:

Shaffer Park was built in 1964 and only the tot lot and picnic shelter have been rebuilt since. The park is heavily used by the contracted Tiny Tots program, Little League, adult softball, soccer, and summer day camp. The community building is in very poor condition and located very close to the adjacent apartment buildings, prompting neighbor complaints during programmed events. This project involves constructing a new community building in a more desirable location closer to the parking lot and street. Other work includes replacement of the irrigation system which is antiquated and not fully functional; repair of uplifted, cracked and crumbling concrete pathways; installation of lighting; regrading of the park to eliminate ponding; reconstruction of the sports field and replacement of field lighting which is old and deficient; and demolition and construction of a new concession building with restrooms and equipment storage.

Life to Date Expenditures at 6.30.16: \$9,953
Expenditure and Encumbrances at 12.31.16: \$292,818
Remaining Appropriation at 12.31.16 \$6,637,733

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition Infill	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Shaffer Park Renovation



Serrano Park Flag Light
Project 30044

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Land Use
Estimated Completion Date: September 2017
Environmental Status: Categorical Exemption

Project Description:

As part of a four year effort to reduce staff costs, the Community Services Department has been installing lights for park flags, eliminating the need for staff to raise and lower the flags daily. Many of the flag lights installed to date have been simple and inexpensive to install based on proximity to a power source and other factors and were installed utilizing operating funds. The flag pole at Serrano Park is located where there is no local power source or location to mount an above ground fixture. A new circuit will have to be installed from the main panel with underground service and an in- ground fixture installed at the flag pole.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$20,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
511	Park Acquisition (Quimby)	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Serrano Park Flag Light



Calsense Installation at Various Parks

Project 30047

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

Calsense is a weather based system that is managed remotely, providing the ability to more efficiently deliver irrigation, reducing water consumption. We have installed these systems at our new or renovated parks and it is currently operational at ten parks. The long-term plan is for all City landscapes to be managed by weather based centralized irrigation control systems. In FY 16, Eisenhower, Olive, Hart, Handy, and Pitcher Parks installations were completed. Metropolitan Water District rebate funding was received to offset costs of Calsense equipment for these parks. In FY 17, Serrano, Santiago Hills, Barrera and Belmont were completed and Calsense for Shaffer and Yorba Parks are being installed as part of the renovation projects. El Modena Basin, Killefer, McPherson, Plaza, and Depot Parks will be scheduled in FY 18. If future alternate funding becomes available through grants or other opportunities, those funds will be used rather than Park Acquisition (Infill) or Quimby funds.

Life to Date Expenditures at 6.30.16: \$192,029
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$259,421

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition Infill	135,000	-	-	-	-	\$135,000
Subtotal		135,000	-	-	-	-	\$135,000
YEAR TOTAL		135,000	-	-	-	-	\$135,000

Calsense Installation at Various Parks



EI Modena Upper Restroom and Area Renovation

Project 30048

Program: 7021 Park - Acquisition and Development

Department: Community Services

Project Manager: Don Equitz

Manager Title: Park Supervisor

General Plan Element: Natural Resources

Estimated Completion Date: June 2020

Environmental Status: Negative Declaration

Project Description:

The upper restrooms behind the baseball field in EI Modena Park are used by patrons playing baseball, including Little League and high school teams, as well as drop in play by area residents. The restrooms and area surrounding the field were constructed in the early 1970s and do not meet the standard of other restroom buildings in our parks. In addition, the asphalt and concrete around the buildings and behind the concrete bleachers is severely degraded, including separated and lifting concrete and asphalt. Park lighting for pathways, parking and security needs to be updated as well. This project will redesign the entire area to locate new, prefabricated restroom and storage buildings, add new ADA access and parking in the upper area behind the baseball field, add a small picnic area, new lighting for the park, and general park concrete walkways. Funding for this project will come from the EI Modena Cell Tower lease revenue.

Life to Date Expenditures at 6.30.16:	\$0
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$0

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
512 El Modena Cell Tower Revenue	-	75,000	325,000	-	-	\$400,000
Subtotal	-	75,000	325,000	-	-	\$400,000
YEAR TOTAL	-	75,000	325,000	-	-	\$400,000

EI Modena Upper Restroom and Area Renovation



Parking Lot Pavement Rehab

Project 30053

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources
Estimated Completion Date: June 2019
Environmental Status: Categorical Exemption

Project Description:

The asphalt pavements in the parks are in various stages of degradation or will require protective measures over the next several years. Some lots require complete removal and replacement of asphalt pavement, some can be ground down and capped with new asphalt, and other lots require slurry coating and new striping to protect them from further degradation. This project provides funding for the last two years of a four year plan to address all park parking lots, prioritizing the lots according to condition. Killefer parking lot was renovated in FY 17. Four lots (Handy, Eisenhower, El Camino, El Modena) will be rehabilitated in FY 18 with funding for the El Modena parking lot provided by lease revenue generated from the cell towers located in the park. Two lots (McPherson, Olive) will be rehabilitated in FY 19.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$107,770
Remaining Appropriation at 12.31.16 \$287,730

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
512	El Modena Cell Tower Revenue	-	-	-	-	-	\$0
510	Park Acquisition Infill	390,000	150,000	-	-	-	\$540,000
Subtotal		390,000	150,000	-	-	-	\$540,000
YEAR TOTAL		390,000	150,000	-	-	-	\$540,000

Parking Lot Pavement Rehab



Park Electric Panel Replacement Project 30054

Program: 7021 Park - Acquisition and Development
Department: Community Services
Project Manager: Dana Robertson
Manager Title: Parks & Facilities Mgr.

General Plan Element: Natural Resources
Estimated Completion Date: September 2017
Environmental Status: Categorical Exemption

Project Description:

The electrical distribution equipment and protective enclosures at Killefer Park and McPherson Athletic Center have deteriorated to a point that further repair is not economically practical or reasonable. Maintenance and repairs continue to be done and they are currently functioning. However, continued concerns of aging electrical infrastructure issues require that they be replaced to avoid any future problems. Some of the deterioration is due to age and some to environmental agents such as water intrusion which will be mitigated as part of this project.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$40,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
510	Park Acquisition	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Park Electric Panel Replacement



Opticom Traffic Pre-emption Project 12406

Program: 3021 Fire Suppression
Department: Fire
Project Manager: Erik Nogle
Manager Title: Fire Captain

General Plan Element: Public Safety
Estimated Completion Date: Ongoing
Environmental Status: Categorical Exemption

Project Description:

The Opticom Traffic Pre-emption project involves the purchase and installation of traffic signal pre-emption equipment on the City's major roadways, intersections, and fire apparatus. Pre-emption equipment installed on fire apparatus triggers the associated equipment within traffic signals to control signal lights for oncoming fire apparatus right-of-way during code 3 responses. The first step of the project was completed and included the installation of infrared technology in all signals along Chapman Avenue and 23 Fire Department vehicles. Additional installations were performed for select signals on Tustin, Main, Katella, Glassell, Batavia, Collins, State College/City Drive, and Lincoln. Pre-emption equipment installations are coordinated with Public Works and the Traffic Division during scheduled improvements to intersections. The second step of the project was completed and involved the installation and retrofit of updated global positioning system (GPS) signal pre-emption equipment. This equipment activates signal pre-emption based on estimated time of arrival or distance by fire apparatus which prioritizes right-of-way during multiple unit responses. Approximately three signals are retrofitted annually as an ongoing project at a cost of \$35,000.

Life to Date Expenditures at 6.30.16: \$250,443
Expenditure and Encumbrances at 12.31.16: \$102,979
Remaining Appropriation at 12.31.16 \$17,021

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	35,000	35,000	35,000	35,000	35,000	\$175,000
Subtotal		35,000	35,000	35,000	35,000	35,000	\$175,000
YEAR TOTAL		35,000	35,000	35,000	35,000	35,000	\$175,000

Opticom Traffic Pre-emption



Body Armor
Project 12506

Program: 3021 Fire Suppression
Department: Fire
Project Manager: Flavio Diaz
Manager Title: Fire Engineer

General Plan Element: Public Safety
Estimated Completion Date: Continuous
Environmental Status: Not Applicable

Project Description:

Replacement program for body armor and supplemental associated equipment. Fire Department body armor consists of a ballistic style protective helmet and a chest-worn ballistic body vest. The project objective is to provide fire suppression personnel with body armor and supporting equipment during “active shooter” and “civil disturbance” type responses. As part of this program, ballistic helmets were purchased in FY 15 along with supplemental individual first aid kits (IFAK). The IFAK equipment is required per the Orange County Annex Plan. To continue with the outfitting of body armor equipment, ballistic body vests will be purchased in FY 18. Body vest equipment has a useful life of seven years. The last replacement of ballistic body vest equipment was in FY 09.

Life to Date Expenditures at 6.30.16: \$42,414
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$55,862

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	-	-	-	-	-	\$0
120	Proposition 172	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Body Armor



Thermal Imaging Cameras

Project 12540

Program: 3021 Fire Suppression
Department: Fire
Project Manager: Josh Gerard
Manager Title: Admin. Captain

General Plan Element: Public Safety
Estimated Completion Date: Continuous
Environmental Status: Not Applicable

Project Description:

Six-year replacement program for Thermal Imaging Cameras (TIC). The project objective is to maintain a reliable and serviceable stock of TICs in the Fire Department. Useful life of current TICs is six years. The new cameras replace the older units, which after repairs over the years gradually lose their effectiveness. In some cases, the needed parts for repairs are no longer supported by the manufacturer.

Life to Date Expenditures at 6.30.16: \$209,692
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$258,787

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	-	-	-	-	-	\$0
120	Proposition 172	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Thermal Imaging Cameras



Mobile Data Computers

Project 12955

Program: 3021 Fire Suppression
Department: Fire
Project Manager: Josh Gerard
Manager Title: Admin. Captain

General Plan Element: Public Safety
Estimated Completion Date: Continuous
Environmental Status: Not Applicable

Project Description:

Replace 26 mobile data computers (MDC) every three years. MDC technology is continuously being improved and updated. MDCs require periodic replacement in order to maintain compatibility with dispatch centers, Automatic Vehicle Locator (AVL), and portable notebooks. The last replacement of MDC equipment was in FY 15.

Life to Date Expenditures at 6.30.16: \$633,167
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$10,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	-	280,800	-	-	336,960	\$617,760
Subtotal		-	280,800	-	-	336,960	\$617,760
YEAR TOTAL		-	280,800	-	-	336,960	\$617,760

Mobile Data Computers



S.C.B.A. Retrofit and Replacement
Project 20104

Program: 3021 Fire Suppression
Department: Fire
Project Manager: Josh Gerard
Manager Title: Admin. Captain

General Plan Element: Public Safety
Estimated Completion Date: Ongoing
Environmental Status: Not Applicable

Project Description:

Purchase 80 Self Contained Breathing Apparatus (SCBA) harnesses and associated equipment. The Fire Department embraces national firefighting safety standards set forth by the National Fire Protection Association (NFPA). Currently, the Fire Department is only compliant with NFPA #1981 (2007) standards. 2013 edition standards present increased Firefighter safety during fire attack, search, rescue, and other emergencies involving Immediately Dangerous to Life and Health environments. This replacement equipment will improve cylinder capacity from 30 minutes (current) to 45 minutes (proposed) providing for additional operational time during emergency situations. NFPA #1981 (2013) compliance requires warning alarm activation at 33% cylinder capacity instead of the current 25% cylinder capacity. The equipment vendor has proposed a potential trade-in value to offset purchase price of new equipment. This proposed equipment has a 10-year life expectancy.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	-	-	775,000	-	-	\$775,000
Subtotal		-	-	775,000	-	-	\$775,000
YEAR TOTAL		-	-	775,000	-	-	\$775,000

S.C.B.A. Retrofit and Replacement



Auto Pulse Machine Replacement Project 20105

Program: 3022 Paramedics
Department: Fire
Project Manager: Suzy Goodrich
Manager Title: Emergency Med Svcs Mgr

General Plan Element: Public Safety
Estimated Completion Date: Ongoing
Environmental Status: Not Applicable

Project Description:

Replace four Auto-Pulse Machines (APM) every five years. The project objective is to maintain a reliable and serviceable stock of APMs in the Fire Department. Useful life of current APMs is five years. The new machines replace the older units, which after repairs over the years gradually lose their effectiveness. In some cases, the needed parts for repairs are no longer supported by the manufacturer. The last replacement of APM equipment was in FY 15.

Life to Date Expenditures at 6.30.16: \$57,226
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	-	-	86,250	-	-	\$86,250
Subtotal		-	-	86,250	-	-	\$86,250
YEAR TOTAL		-	-	86,250	-	-	\$86,250

Auto Pulse Machine Replacement



Defibrillator Replacement Project 20106

Program: 3022 Paramedics
Department: Fire
Project Manager: Suzy Goodrich
Manager Title: Emergency Med Svcs Mgr

General Plan Element: Public Safety
Estimated Completion Date: Ongoing
Environmental Status: Not Applicable

Project Description:

Replace 14 paramedic cardiac defibrillators every five years. The current units in service were purchased in 2015. Cardiac defibrillators require annual testing and calibrating by the manufacturer to assure proper function. Using properly maintained units protects the Fire Department, and ultimately the City, from potential litigation. When a unit extends beyond its useful life, it becomes increasingly difficult and cost prohibitive to have the unit tested and calibrated by the manufacturer. In some cases manufacturer support is not available.

Life to Date Expenditures at 6.30.16: \$373,599
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	-	-	722,400	-	-	\$722,400
Subtotal		-	-	722,400	-	-	\$722,400
YEAR TOTAL		-	-	722,400	-	-	\$722,400

Defibrillator Replacement



Fire Station 2 Apparatus Bay

Project 20107

Program: 3021 Fire Suppression
Department: Fire
Project Manager: Douglas Fackiner
Manager Title: Deputy Chief

General Plan Element: Public Safety
Estimated Completion Date: December 2018
Environmental Status: Mitigated Negative Declaration

Project Description:

Fire Station 2 was built in 1959 and no longer operationally meets the needs of the Department. The existing apparatus bay is too small for the current apparatus and does not have enough living space for additional personnel. This project has been divided in three phases and will be coordinated by Public Works. Phase I of the project involves civil engineering work to relocate traffic signal equipment, road markings, a water main line, utility line infrastructure, and the relocation of two existing Butler buildings at a forecasted amount of \$350,000. Phase II of the project is for architectural design and planning for a new three-bay wide apparatus room with an anticipated cost of \$75,000. Phase III of the project is for construction of the new apparatus room, breeze way between the existing living quarters to the new apparatus room, and the addition of a new driveway entry and path on the east of the property with a paved turn-around to the south of the existing Water Department tank and equipment. The total project cost is \$2.3 million.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$58,865
Remaining Appropriation at 12.31.16 \$141,135

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	425,000	1,875,000	-	-	-	\$2,300,000
Subtotal		425,000	1,875,000	-	-	-	\$2,300,000
YEAR TOTAL		425,000	1,875,000	-	-	-	\$2,300,000

Fire Station 2 Apparatus Bay



Turnout Replacement & NFPA 1851 Standard Maint

Project 20124

Program: 3021 Fire Suppression
Department: Fire
Project Manager: Josh Gerard
Manager Title: Admin. Captain

General Plan Element: Public Safety
Estimated Completion Date: Ongoing
Environmental Status: Not Applicable

Project Description:

Purchase secondary sets of turnout gear for 108 fire suppression personnel and seven administrative staff members. Implement annual cleaning and inspection of 230 sets of turnout gear in accordance with NFPA 1851 standards. In FY 16, the Fire Department purchased 43 sets of secondary turnout gear for one shift of fire suppression personnel (36) and seven administrative staff. The project consists of purchasing 36 sets of turnouts in FY 17, and 36 sets of turnouts in FY 18. Ongoing annual maintenance and inspection costs of approximately \$15,000 are already included as part of the operating budget. The replacement cycle will resume in FY 22 and FY 23 to capture existing turnout equipment expiration dates with an estimated 15-20% increase. Fire Department turnout gear has a safety and life expectancy of ten years.

Life to Date Expenditures at 6.30.16: \$84,244
Expenditure and Encumbrances at 12.31.16: \$70,070
Remaining Appropriation at 12.31.16 \$418

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	70,488	-	-	-	96,192	\$166,680
Subtotal		70,488	-	-	-	96,192	\$166,680
YEAR TOTAL		70,488	-	-	-	96,192	\$166,680

Turnout Replacement & NFPA 1851 Standard Maint



800 MHz Radio Replacement Project 20165

Program: 3021 Fire Suppression
Department: Fire
Project Manager: Josh Gerard
Manager Title: Admin. Captain

General Plan Element: Public Safety
Estimated Completion Date: December 2017
Environmental Status: Not Applicable

Project Description:

Beginning in FY 17 the county-wide 800 MHZ radio "back-bone" is scheduled to be replaced. Until this new radio equipment is received, programmed, and installed, funding will be utilized to support existing 800 MHZ radio equipment needs for the Fire Department. Supporting radio equipment accessories includes batteries, antennae, lapel mics, and radio belt clips. This program will assist with bridging the gap until the final acquisition of new 800 MHZ radio equipment.

Life to Date Expenditures at 6.30.16: \$26,539
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$10,461

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
120	Proposition 172	5,000	-	-	-	-	\$5,000
Subtotal		5,000	-	-	-	-	\$5,000
YEAR TOTAL		5,000	-	-	-	-	\$5,000

800 MHz Radio Replacement



WMD-DUODOTE Auto Injectors
Project 20169

Program: 3022 Fire Suppression
Department: Fire
Project Manager: Josh Gerard
Manager Title: Admin. Captain

General Plan Element: Public Safety
Estimated Completion Date: Continuous
Environmental Status: Not Applicable

Project Description:

Establish a two-year replacement program for Weapons of Mass Destruction (WMD) auto injectors. These personal syringe-like devices are pre-filled with medication used to combat the effects of chemical, biological, radiological, and nuclear weapons commonly used in terrorist attacks. Auto injectors are used throughout the country to protect public safety personnel. The original expiration date for all fire department auto injectors was March 2015. This expiration date was extended in order to equip fire department units with necessary auto injectors until new injectors become available from the manufacturer.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$27,700

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	-	14,900	-	15,600	-	\$30,500
120	Proposition 172	-	-	-	-	-	\$0
Subtotal		-	14,900	-	15,600	-	\$30,500
YEAR TOTAL		-	14,900	-	15,600	-	\$30,500

WMD-DUODOTE Auto Injectors



Electronic Paramedic Care Report Replacement Prgm.

Project 20171

Program: 3022 Paramedics

Department: Fire

General Plan Element: Public Safety

Project Manager: Suzy Goodrich

Estimated Completion Date: Continuous

Manager Title: Emergency Med Svcs Mgr

Environmental Status: Not Applicable

Project Description:

Establish a two-year replacement program for Emergency Medical Services (EMS) Electronic Patient Care Report (EPCR) iPads. The Fire Department currently has 40 iPads equipped with cellular activation to be used for gathering real-time patient data in the field. ePCR equipment was implemented on January 1, 2012 according to the Health Insurance Portability and Accountability Act (HIPAA) and Department of Health and Human Services (HHS) National Standards and mandatory requirements. iPad replacement will commence in FY 18 with an estimated replacement cost of \$51,000 (40x \$1,275 per unit). Supplemental protective case, vehicle chargers, and keyboard equipment is estimated at \$7,200 (40x \$180 per unit).

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	58,200	-	61,000	-	61,000	\$180,200
Subtotal		58,200	-	61,000	-	61,000	\$180,200
YEAR TOTAL		58,200	-	61,000	-	61,000	\$180,200

Electronic Paramedic Care Report Replacement Prgm.



Fire Station 2, 3, and 4 Kitchen Improvements

Project 20332

Program: 3021 Fire Administration

Department: Fire

General Plan Element: Public Safety

Project Manager: Josh Gerard

Estimated Completion Date: December 2019

Manager Title: Admin. Captain

Environmental Status: Categorical Exemption

Project Description:

This project will establish funding to replace aging kitchen cabinets, flooring, countertops, and appliances in three fire stations. Additional improvements to the electrical, plumbing, and ceiling infrastructure may be needed to comply with current building codes. The kitchen facilities at Fire Stations 2, 3, and 4 are outdated and worn. The objective of this project is to maintain and improve the City's infrastructure by replacing the kitchen facilities at three different fire stations in the City. The Fire Department is proposing one kitchen improvement beginning in FY 18 with a projected cost of \$35,000. The following two stations would be completed in FY 19 with a projected cost of \$70,000.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	35,000	70,000	-	-	-	\$105,000
Subtotal		35,000	70,000	-	-	-	\$105,000
YEAR TOTAL		35,000	70,000	-	-	-	\$105,000

Fire Station 2, 3, and 4 Kitchen Improvements



Fire Station Maintenance

Project 20334

Program: 3021 Fire Suppression

Department: Fire

Project Manager: Josh Gerard

Manager Title: Admin. Captain

General Plan Element: Public Safety

Estimated Completion Date: Ongoing

Environmental Status: Categorical Exemption

Project Description:

This project is a consolidation of Project 12612 (Fire Station Air Conditioner Unit Replacement) and Project 30070 (Fire Station Painting). This new project establishes funding to replace aging HVAC units, duct work, thermostats and other climate control measures to improve facility efficiency. This project also provides funding for painting and exterior repair to fire department buildings to provide protection from weather. Following the 2016 Facilities Condition Assessment Report, many fire stations have been in need of new carpet, flooring, electrical, and plumbing improvements. In some cases carpeting and flooring has become permanently damaged due to water leaks. The Fire Station Maintenance project provides funding to address maintenance issues which go beyond current replacement capacities.

Life to Date Expenditures at 6.30.16:	\$0
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$0

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
560 Fire Facilities Fees	190,000	-	25,000	-	25,000	\$240,000
Subtotal	190,000	-	25,000	-	25,000	\$240,000
YEAR TOTAL	190,000	-	25,000	-	25,000	\$240,000

Fire Station Maintenance



Wellness Exercise Equipment Replacement

Project 30032

Program: 3021 Fire Administration
Department: Fire
Project Manager: Robert Stefano
Manager Title: Deputy Chief

General Plan Element: Public Safety
Estimated Completion Date: Ongoing
Environmental Status: Categorical Exemption

Project Description:

The Orange Fire Department (OFD) currently embraces the International Association of Fire Chiefs (IAFC) sponsored wellness program, so as to provide for a stronger and more physically fit workforce, in order to deliver service that ensure public safety. In order to be successful with this program, we currently provide wellness equipment at each of our eight fire stations. In an effort to maintain the effectiveness of this wellness program it is necessary for us to initiate a long term replacement plan, as we are currently spending a significant amount of time and money repairing the current inventory. Additionally, some of the machines are aged to a point to where it is impossible to find replacement parts. Aging wellness equipment was replaced at Fire Stations 3 and 4 in FY 17. Future equipment replacement will occur at Fire Stations 5 and 6 in FY 19, and Fire Stations 7 and 8 in FY 21. This project will be ongoing based on equipment needs at each station.

Life to Date Expenditures at 6.30.16: \$29,995
Expenditure and Encumbrances at 12.31.16: \$5,803
Remaining Appropriation at 12.31.16 \$24,197

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
560	Fire Facilities Fees	-	35,000	-	40,000	-	\$75,000
Subtotal		-	35,000	-	40,000	-	\$75,000
YEAR TOTAL		-	35,000	-	40,000	-	\$75,000

Wellness Exercise Equipment Replacement



A.E.D. Monitor and Battery Replacement

Project 30072

Program: 3022 Fire Administration
Department: Fire
Project Manager: Mark Campagna
Manager Title: Fire Captain

General Plan Element: Public Safety
Estimated Completion Date: Ongoing
Environmental Status: Categorical Exemption

Project Description:

The Fire Department purchased six additional cardiac defibrillators in 2015, increasing the total number of defibrillators to 20. The purpose of this program purchase was to equip six Fire Department reserve apparatus with front-line cardiac defibrillator equipment that had not been in place on these units in the past.

Life to Date Expenditures at 6.30.16:	\$246,879
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$57,121

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
560 Fire Facilities Fees	-	-	364,800	-	-	\$364,800
Subtotal	-	-	364,800	-	-	\$364,800
YEAR TOTAL	-	-	364,800	-	-	\$364,800

A.E.D. Monitor and Battery Replacement



Audio & Video Replace-Council Chambers

Project 20128

Program: 1601 City Operations

Department: Information Technology

Project Manager: Irma Hernandez

Manager Title: Deputy City Manager

General Plan Element: Land Use

Estimated Completion Date: June 2018

Environmental Status: Not Applicable

Project Description:

This project provides for the removal and replacement of the antiquated audio and video systems in the Council Chambers. Rehabilitation work includes the installation of a new sound system, video display system, cameras and video production equipment, and other related infrastructure improvements. Funding for this project will be provided, in part, from cable franchise public access funds.

Life to Date Expenditures at 6.30.16: \$315,527
Expenditure and Encumbrances at 12.31.16: \$19,100
Remaining Appropriation at 12.31.16 \$722,104

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
130	1% PEG Program	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Audio & Video Replace-Council Chambers



GIS Local Gov't Information Model Migration

Project 20272

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Land/Infra/ED/Safety
Estimated Completion Date: June 2021
Environmental Status: Not Applicable

Project Description:

The migration to the ESRI Local Government Information Model (LGIM) is done through the ERSI Enterprise Advantage Program (EEAP). The EEAP is a flexible framework to help the City reach its vision of adopting ArcGIS to meet objectives of several departments, including Public Works, Community Services, Fire, and Police. The program provides consulting services, proactive technical advisory, annual planning/review meetings, a collaboratively developed technical work plan, participation in community technology webcasts as well as access to premium technical support and training. By migrating to the LGIM, many different City applications will be able to leverage the powerful ArcGIS platform.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$210,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	-	80,000	80,000	80,000	-	\$240,000
Subtotal		-	80,000	80,000	80,000	-	\$240,000
YEAR TOTAL		-	80,000	80,000	80,000	-	\$240,000

GIS Local Gov't Information Model Migration



KACE for Police
Project 20277

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Public Safety
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

The KACE appliance is useful at the Civic Center for helpdesk management, IT asset inventory management, software distribution, and software license management. This initiative is for licensing and professional services to expand the use of this product at the Police Department facility.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	25,000	-	-	-	-	\$25,000
Subtotal		25,000	-	-	-	-	\$25,000
YEAR TOTAL		25,000	-	-	-	-	\$25,000

KACE for Police



Server Refreshes/Memory Expansion Project 20278

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Public Safety/Infra.
Estimated Completion Date: June 2018
Environmental Status: Not Applicable

Project Description:

This project includes refreshing 4 Virtual Machine (VM) Hosts that are older than 5 years, and 6 additional servers older than 7 years (not scheduled for virtualization) will also be refreshed.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	115,000	-	-	-	-	\$115,000
Subtotal		115,000	-	-	-	-	\$115,000
YEAR TOTAL		115,000	-	-	-	-	\$115,000

Server Refreshes/Memory Expansion



SharePoint Implementation

Project 20279

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Infrastructure
Estimated Completion Date: Ongoing
Environmental Status: Not Applicable

Project Description:

As planned in FY17, activities occurred to implement a SharePoint employee portal site. An avenue for obtaining the professional services for this activity were provided as part of the City's Microsoft Enterprise License agreement. The initial framework of the portal is being launched in February 2017. However, additional professional services will be needed in FY18 for anticipated new and improved uses such as document collaboration, workflow, and further development of the employee portal.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	45,000	15,000	10,000	10,000	10,000	\$90,000
Subtotal		45,000	15,000	10,000	10,000	10,000	\$90,000
YEAR TOTAL		45,000	15,000	10,000	10,000	10,000	\$90,000

SharePoint Implementation



IT System Improvements

Project 20281

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Not Applicable
Estimated Completion Date: Ongoing
Environmental Status: Categorical Exemption

Project Description:

This initiative is actually a collection of recommended smaller initiatives. Specific scope and cost will be determined during the budgeted fiscal year. The following are some of the working goals for this request: Expanded Nitro Pro licensing; Expanded Photoshop Adobe (Creative Suite) licensing; Phone handsets replacements; Replicate Police Department SAN; Acquire Community Services Parks persistent network connection for select parks; Replace aging wireless access points at Grijalva Park, and; Data Center Rack Infrastructure update.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$50,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	75,000	75,000	75,000	75,000	75,000	\$375,000
Subtotal		75,000	75,000	75,000	75,000	75,000	\$375,000
YEAR TOTAL		75,000	75,000	75,000	75,000	75,000	\$375,000

IT System Improvements



Desktop PC Replacements

Project 20282

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Not Applicable
Estimated Completion Date: Ongoing
Environmental Status: Not Applicable

Project Description:

A recurring annual replacement of the City's desktop PC inventory is recommended. This initiative is a general guideline to replace a fourth of the City's PC desktop inventory to prevent the inventory from becoming excessively aged and prevent impact to staff productivity due to PC failures. Currently, the City's oldest inventory can be as much as 9 to 10 years. For FY 18, the PC refresh will likely be combined along with an enterprise update to Windows 10/Office 2016. These funds will also be used for other end user equipment replacement such as monitors, printers, and conference room audio and visual improvements.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$200,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	200,000	200,000	200,000	200,000	200,000	\$1,000,000
Subtotal		200,000	200,000	200,000	200,000	200,000	\$1,000,000
YEAR TOTAL		200,000	200,000	200,000	200,000	200,000	\$1,000,000

Desktop PC Replacements



LaserFiche RIO Upgrade

Project 20284

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Not Applicable
Estimated Completion Date: June 2017
Environmental Status: Not Applicable

Project Description:

The City's document management product is aged and no longer receiving development updates from the software vendor LaserFiche. LaserFiche's current product branded "Rio" represents their development future. This budgeted initiative will provide licensing and professional services to migrate to LaserFiche's "Rio" product for both the Civic Center and Police Department's usage.

The City is currently changing the document management service provider with intentions to pursue a significant product update of the document management system in FY18. This includes professional services and maintenance costs.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$105,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	40,000	30,000	25,000	25,000	-	\$120,000
Subtotal		40,000	30,000	25,000	25,000	-	\$120,000
YEAR TOTAL		40,000	30,000	25,000	25,000	-	\$120,000

LaserFiche RIO Upgrade



Work Order Management System

Project 20285

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Not Applicable
Estimated Completion Date: June 2019
Environmental Status: Not Applicable

Project Description:

During FY 17, an effort was made to evaluate and vet a consultant to assist the City to replace the existing Mainstar system, which was implemented by the City 16 years ago. It is recommended to review the most effective use of the current system or possibly consider a replacement. A more realistic cost for the system should be determined which will likely result with an additional budget request in 2018-2019 to complete the actual procurement and implementation. This area was also addressed in the 3 year IT Strategic Plan.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$100,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	-	250,000	250,000	-	-	\$500,000
Subtotal		-	250,000	250,000	-	-	\$500,000
YEAR TOTAL		-	250,000	250,000	-	-	\$500,000

Work Order Management System



Enterprise Backup Software

Project 20287

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Infrastructure
Estimated Completion Date: June 2018
Environmental Status: Not Applicable

Project Description:

Acquisition of Enterprise backup software is needed to service the increasingly complex data backup requirements for the City. Enterprise back-up software will backup the City's databases, files, applications, endpoints and Virtual Machine Servers with maximum efficiency in accordance with restore time objectives. Enterprise backups can integrate hardware snapshots and optimize storage with deduplication. Enterprise backups can recover the City's data rapidly and easily and provide significant improvements for select email recovery. If desired, the Enterprise level backup software can also enable backup to the cloud where appropriate.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$250,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Enterprise Backup Software

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Not Applicable
Estimated Completion Date: June 2018
Environmental Status: Not Applicable

Project Description:

This need is in conjunction with adoption of the ERSI Enterprise Advantage Program (EEAP) (Project 20272). Assuming EEAP kick-off and planning activities occur during the last quarter of 2015-2016, there will likely be some level of GIS server required to support the GIS initiative. Specific requirements will not be known until the EEAP services are underway to review and architect the GIS server(s) need.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$10,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0



Mobile Device Management Platform

Project 20292

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Public Safety
Estimated Completion Date: June 2018
Environmental Status: Not Applicable

Project Description:

Efforts to obtain a limited mobile device management solution for Fire's ePCR are currently underway. IT Services recommends a mobile device management solution encompassing the whole enterprise. This product tool will manage application of IT policies for City owned mobile devices as well as "Bring Your Own Device" (BYOD) mobile devices connected to the City's network.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$50,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	100,000	16,000	16,000	16,000	16,000	\$164,000
Subtotal		100,000	16,000	16,000	16,000	16,000	\$164,000
YEAR TOTAL		100,000	16,000	16,000	16,000	16,000	\$164,000

Mobile Device Management Platform



Replace SAN Fabric Switches

Project 20293

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Safety/Infrastructure
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

The Storage Area Network (SAN) fabric switches at Police and Civic Center are approaching end of life. IT Services recommends replacement of these switches to ensure continued connectivity.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$80,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Replace SAN Fabric Switches



Redesign Civic Center & Police Virtual LAN

Project 20294

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Safety/Infrastructure
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

IT Services recommends review and adjustments to the design of the Virtual Local Area Network (VLAN) segmentations at Police and Civic center networks. Adjusting the VLAN segmentation will improve network security and performance. Specialized consulting services are recommended for this effort.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$10,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Redesign Civic Center & Police Virtual LAN



Strategic Plan Update
Project 20338

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Public Safety
Estimated Completion Date: June 2018
Environmental Status: Not Applicable

Project Description:

The City's former 3 year strategic IT plan was delivered in 2013. Therefore, IT Services recognizes the City is due for another strategic plan review.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	-	30,000	-	-	-	\$30,000
Subtotal		-	30,000	-	-	-	\$30,000
YEAR TOTAL		-	30,000	-	-	-	\$30,000



Network Refresh
Project 20339

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Public Safety
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

This projects includes the replacement of 16 - 48 port Power over Ethernet (PoE) switches and 2 high performance routers. One of the routers will be for the Civic Center, and one of the routers will be for the Police Department.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	105,000	-	-	-	-	\$105,000
Subtotal		105,000	-	-	-	-	\$105,000
YEAR TOTAL		105,000	-	-	-	-	\$105,000

Network Refresh



Network Security Improvements

Project 20340

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Public Safety
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

This project involves the acquiring of products and services to improve network security. Additionally, with the City expanding use of surveillance and wireless infrastructures, there will be a required corresponding need for products and services to improve network security.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	10,000	-	-	-	-	\$10,000
Subtotal		10,000	-	-	-	-	\$10,000
YEAR TOTAL		10,000	-	-	-	-	\$10,000

Network Security Improvements



Telecommunication Enhancement Project 20341

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Public Safety
Estimated Completion Date: Ongoing
Environmental Status: Categorical Exemption

Project Description:

The City implemented a voice over IP phone system in 2015. This project anticipates minor license expansions, feature improvements, and professional services. Adjustments to auto-attendants, and expansion of fax server software to consolidate the sprawl of fax machines, can be pursued in FY18.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	10,000	10,000	10,000	10,000	10,000	\$50,000
Subtotal		10,000	10,000	10,000	10,000	10,000	\$50,000
YEAR TOTAL		10,000	10,000	10,000	10,000	10,000	\$50,000

Telecommunication Enhancement



Laptop Review and Recommendation

Project 20343

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Public Safety
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

This project includes the purchase of 4 Microsoft Surface and 4 laptops for pooled use. The notion for this recommendation is to overall reduce inventory of infrequently used laptops by creating an accessible pool of these devices which can be checked out when needed.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	16,000	-	-	-	-	\$16,000
Subtotal		16,000	-	-	-	-	\$16,000
YEAR TOTAL		16,000	-	-	-	-	\$16,000

Laptop Review and Recommendation



Network Interface Cards and Host Bus Adapters

Project 20346

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Safety/Infrastructure
Estimated Completion Date: June 2018
Environmental Status: Not Applicable

Project Description:

The City's network core was replaced in FY 17. IT Services recommends exploiting the higher performance capability for the connected servers in FY 18. Furthermore, the City's SAN fabric switch will be replaced, and IT Services recommends exploiting the higher performance capability for the servers connected to the SAN storage in FY 18. These tasks will significantly improve the network communications to these important IT resources.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	30,000	-	-	-	-	\$30,000
Subtotal		30,000	-	-	-	-	\$30,000
YEAR TOTAL		30,000	-	-	-	-	\$30,000

Network Interface Cards and Host Bus Adapters



Enterprise Access System

Project 20347

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Safety/Infrastructure
Estimated Completion Date: June 2018
Environmental Status: Not Applicable

Project Description:

The City possesses three different access control systems, which causes confusion with badge access management where staff require access to facilities across these three systems. In FY 17, the City has acquired a Genetec security solution. This project anticipates licensing and hardware to implement access control exploiting the capabilities of the recently acquired Genetec system. In addition to replacing the existing access control system locations enabled today, this initiative envisions adding access control for the branch libraries and seven park facilities.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	185,000	-	-	-	-	\$185,000
Subtotal		185,000	-	-	-	-	\$185,000
YEAR TOTAL		185,000	-	-	-	-	\$185,000

Enterprise Access System



Surveillance - Civic Center
Project 20348

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Public Safety
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

This project involves the expanding of the existing Genetec security system, which is to include surveillance cameras at three Civic Center public counters, several cameras to monitor the Civic Center breezeway and one camera to monitor the Community Services lobby area.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	50,000	-	-	-	-	\$50,000
Subtotal		50,000	-	-	-	-	\$50,000
YEAR TOTAL		50,000	-	-	-	-	\$50,000

Surveillance - Civic Center



Fiber Optic Cable Installation

Project 30071

Program: 1601 Information Mgmt. Svcs.
Department: Information Technology
Project Manager: Will Kolbow
Manager Title: Finance Director

General Plan Element: Public Safety
Estimated Completion Date: Ongoing
Environmental Status: Categorical Exemption

Project Description:

This is an ongoing project to connect various remote locations to the City's fiber optic network. By connecting directly to the City's network, it eliminates the need for leased T-1 or Fiber lines through third-party providers, such as AT&T and Time Warner. Having City locations on our own fiber increases security and bandwidth to these locations as well. For FY 17, budgeted were used to study a connection to Grijalva Park and Hart Park, and will continue on in FY 18. This will require trenching from the Chapman fiber loop, north on Prospect to the park. This would also allow the Traffic division to connect the traffic light at Prospect and Spring to the City's traffic network. Future potential connections to the City's network include Fire Station 2, El Modena Library, the Senior Center, and Hart, Olive, and El Camino Parks.

Life to Date Expenditures at 6.30.16:	\$186,673
Expenditure and Encumbrances at 12.31.16:	\$54,634
Remaining Appropriation at 12.31.16	\$665,957

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
500 Capital Projects	-	-	-	-	-	\$0
Subtotal	-	-	-	-	-	\$0
YEAR TOTAL	-	-	-	-	-	\$0

Fiber Optic Cable Installation



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RFID Self-Service Replacement OPL & HC

Project 20240

Program: 2004 Technology & Support Services
Department: Library Services
Project Manager: Angela Scherer
Manager Title: Tech & Support Svcs Mgr

General Plan Element: Cultural Res / Historic
Estimated Completion Date: December 2017
Environmental Status: Categorical Exemption

Project Description:

The RFID self-service checkout machines, security gates, and staff workstations at the Orange Public Library & History Center are end-of-life and no longer supported by the vendor. Self-service accounts for 60% of checkouts, and that enables the Library to continue to manage the workload and provide a high level of customer service with a reduced staffing level. New technology also brings updated features such as credit card option for fine/fee payment.

Phase I, which includes installation of security gates and staff RFID workstations, was completed in October 2016. Phase II, which includes replacement of legacy RFID tags on library materials, installation of self-service checkout machines and implementation of credit card option for fine/fee payment, is estimated for completion by December 2017.

Life to Date Expenditures at 6.30.16: \$15,624
Expenditure and Encumbrances at 12.31.16: \$134,763
Remaining Appropriation at 12.31.16 \$7,520

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
573	Library Impact Fee	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

RFID Self-Service Replacement OPL & HC



RFID Self-Service Addition-EI Modena & Taft Libraries

Project 20241

Program: 2004 Technology & Support Services
Department: Library Services
Project Manager: Angela Scherer
Manager Title: Tech & Support Svcs Mgr

General Plan Element: Cultural Res / Historic
Estimated Completion Date: June 2020
Environmental Status: Categorical Exemption

Project Description:

Up-to-date circulation technology is a necessity for daily operations and to provide excellent customer service to the community, and patron self-service is vital for maintaining expanded hours of operation with minimal staffing. Presently, all materials at branch libraries are RFID enabled, however some tags are non-standard and require replacement. Additionally, no equipment currently exists at EI Modena and Taft to make use of technology. Phase I of this project would replace existing non- standard RFID tags in FY 19. Equipment would be installed during Phase II and will include patron self-service checkout machines, security gates, and staff RFID activation/deactivation pads similar to resources that have proven to be successful at the Orange Public Library & History Center. Phase II is targeted for completion in FY 20.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$18,500

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
573	Library Impact Fee	-	18,500	81,200	-	-	\$99,700
Subtotal		-	18,500	81,200	-	-	\$99,700
YEAR TOTAL		-	18,500	81,200	-	-	\$99,700

RFID Self-Service Addition-EI Modena & Taft Libraries



RFID Sorter Replacement-Orange Public Library

Project 20267

Program: 2004 Library Administration
Department: Library Services
Project Manager: Angela Scherer
Manager Title: Tech & Support Svcs Mgr

General Plan Element: Cultural Resources
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

The RFID sorter at the Orange Public Library & History Center is 11 years old. It is taking increasingly longer periods of time to obtain support and parts from the vendor and restore it to working order. This is due to the one-of-a-kind design of the legacy equipment and support staff with the required knowledge and skillset has dwindled. The sorter has enabled the Library to continue to manage expanded operational hours with reduced staff, making it an integral part of high level service provision.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
573	Library Impact Fee	300,000	-	-	-	-	\$300,000
Subtotal		300,000	-	-	-	-	\$300,000
YEAR TOTAL		300,000	-	-	-	-	\$300,000

RFID Sorter Replacement-Orange Public Library



APM Self Service Pay-for-Print Replacement

Project 20268

Program: 2004 Library Administration
Department: Library Services
Project Manager: Angela Scherer
Manager Title: Tech & Support Svcs Mgr

General Plan Element: Cultural Resources
Estimated Completion Date: August 2017
Environmental Status: Categorical Exemption

Project Description:

The self-service pay-for-print system at Orange Public Library & History Center is end-of-life and needs to be replaced. The vendor is no longer able to obtain parts for the equipment. Up-to-date technology is a necessity for daily operations and to provide a high level of customer service to the community. The pay-for-print system provides cost recovery for on-demand prints initiated by patrons from public computers. The new system will have added features including wireless printing from mobile devices, online payment of fines/fees, and will offer a credit card payment option.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$49,978

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
573	Library Impact Fee	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

APM Self Service Pay-for-Print Replacement



Steve Ambriz Story Time Room Refresh

Project 20356

Program: 2017 Children's & Teen Svcs

Department: Library Services

Project Manager: Irma Morales

Manager Title: Sr. Mgr. Child & Teen Svcs

General Plan Element: Cultural Res / Historic

Estimated Completion Date: June 2018

Environmental Status: Categorical Exemption

Project Description:

The Steve Ambriz Story Time Room was intended as a space for Library staff to perform story times for the public. Due to story time attendance often exceeding 100 participants, story time was relocated to the Library's Community Room. The Steve Ambriz Story Time Room was repurposed as a space for families sharing books together, for classes visiting from local schools, and for Reach Out And Read Volunteers to provide small story time sessions.

The Steve Ambriz Story Time Room currently features risers along its walls. Due to the repurposing of the Room, these risers have been made functionally obsolete. In fact, they are now a safety hazard as children often climb up, jump down, and run across these stairs. The Library would like to remove these risers and replace them with alternative seating and furniture (with funding from a Library support group). The refurbishing also requires the Library to replace carpet, repaint, etc. The Library would take the opportunity to refresh the entire Steve Ambriz Story Time Room as it is showing the results of heavy use by the public over the past ten years. This refresh would provide an attractive and functional space for use by the public as well as Library staff and volunteers.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
573	Library Facility Fees	10,700	-	-	-	-	\$10,700
Subtotal		10,700	-	-	-	-	\$10,700
YEAR TOTAL		10,700	-	-	-	-	\$10,700

Steve Ambriz Story Time Room Refresh



Carpeting-OPL & HC
Project 20358

Program: 2001 Library Administration

Department: Library Services

General Plan Element: Cultural Res / Historic

Project Manager: Kurt Keesling

Estimated Completion Date: June 2021

Manager Title: Sr. Mgr. Adult & Branch Svcs

Environmental Status: Categorical Exemption

Project Description:

The interior of the Orange Public Library & History Center needs re-carpeting due to deterioration since its installation more than 10 years ago. The Library needs to be re-carpeted as it is showing the results of heavy use by the public over the past ten year. Re-carpeting will also prevent current worn areas from progressing into safety hazards. New carpet will also refresh the library, providing an attractive and functional space for use by the public as well as Library staff and volunteers. This project is expected to be completed by June 2021.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
573	Library Facility Fees	-	-	-	160,000	-	\$160,000
Subtotal		-	-	-	160,000	-	\$160,000
YEAR TOTAL		-	-	-	160,000	-	\$160,000

Carpeting-OPL & HC



Painting - Library Buildings

Project 30055

Program: 2001 Facility Maintenance

Department: Library Services

Project Manager: Kurt Keesling

Manager Title: Sr. Mgr. Adult Svcs

General Plan Element: Cultural Res / Historic

Estimated Completion Date: June 2018

Environmental Status: Categorical Exemption

Project Description:

The exteriors of the three library facilities need re-painting due to deterioration since their last painting, 10+ years ago. Because the buildings were painted with a flat paint finish that shows contact marks and dirt, the new painting would include a semi-gloss paint and/or graffiti coating. Phase I of this project would entail the painting of the Orange Public Library and History Center. Phase II of this project would entail the painting of El Modena and Taft Branch Libraries and both phases are estimated to be completed in FY18.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$60,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
573	Library Impact Fee	20,000	-	-	-	-	\$20,000
Subtotal		20,000	-	-	-	-	\$20,000
YEAR TOTAL		20,000	-	-	-	-	\$20,000

Painting - Library Buildings



HVAC Replacement Project 30056

Program: 2001 Facility Improvements

Department: Library Services

Project Manager: Kurt Keesling

Manager Title: Sr. Mgr. Adult Svcs

General Plan Element: Cultural Res / Historic

Estimated Completion Date: June 2018

Environmental Status: Categorical Exemption

Project Description:

The HVAC of the original building at the Orange Public Library & History Center is 17 years old and is nearing the end of its service life. The unit is inefficient, and replacement parts are becoming difficult to locate, resulting in loss of control and uncomfortable temperatures for Library patrons and staff. Replacement of this unit was also included in the recommendations of the energy efficiency audit and the Facilities Condition Assessment that were completed last year. The original estimate was two years old and was updated, resulting in an estimated increase of \$10,000.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$30,000
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
573	Library Impact Fee	70,000	-	-	-	-	\$70,000
Subtotal		70,000	-	-	-	-	\$70,000
YEAR TOTAL		70,000	-	-	-	-	\$70,000

HVAC Replacement



Security Improvements

Project 30057

Program: 2004 Technology & Support Services

Department: Library Services

General Plan Element: Cultural/Safety/ Historic

Project Manager: Angela Scherer

Estimated Completion Date: June 2018

Manager Title: Tech & Support Svcs Mgr

Environmental Status: Categorical Exemption

Project Description:

The security camera system at the Orange Public Library and History Center is legacy and requires replacement. Several pieces of component equipment have failed since its 2006 installation, including cameras, ports, and the DVR monitor, and the system requires replacement. Furthermore, the operating system cannot be upgraded from Windows 2000, and IT required that it be removed from the network last year due to the security risk it posed to the rest of the City network. The security camera system is routinely used to provide Orange Police Department (OPD) with necessary documentation for incidents involving the safety and welfare of library patrons and staff. This project also expands the security camera system to provide coverage at the branch libraries, where it currently does not exist. Preliminary quotes were obtained in late 2016 to identify the cost of the surveillance system at \$121,000; however, costs for additional considerations such as need for network switches, potential electrical upgrades, and cabling material have yet to be identified or monetized. In anticipation of those costs, the Library is requesting an additional \$30,000 for this project in FY18.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$125,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
573	Library Impact Fee	30,000	-	-	-	-	\$30,000
Subtotal		30,000	-	-	-	-	\$30,000
YEAR TOTAL		30,000	-	-	-	-	\$30,000

Security Improvements



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PD Video Surveillance System (VSS)

Project 20264

Program: 4011 Police Administration
Department: Police
Project Manager: Jeff Bird
Manager Title: Lieutenant

General Plan Element: Public Safety
Estimated Completion Date: June 2019
Environmental Status: Categorical Exemption

Project Description:

The Police Department's Video Surveillance System (VSS) was upgraded in 2007 with a new software management and storage system. The analog cameras and coverage remained the same. The system has experienced frequent camera and recording failures. Over the last few years, the Department has spent over \$46,000 in replacement parts, has had several recording gaps, and does not have a maintenance plan. This project will completely replace the current VSS with new high-definition digital cameras, a new software management system, digital storage, provide additional monitoring in crucial areas of the Department and utilize the City's Genetec Video System platform currently installed on the Police Department's computer deck. An additional 58 cameras have been added to cover critical areas of the Police facility. The new VSS provides for future expansion and will have a three-year warranty and maintenance plan.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$165,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	165,000	165,000	-	-	-	\$330,000
Subtotal		165,000	165,000	-	-	-	\$330,000
YEAR TOTAL		165,000	165,000	-	-	-	\$330,000

PD Video Surveillance System (VSS)



Police Vehicle Mobile Data Computer System (MDC)

Project 20335

Program: 4011 Police Administration

Department: Police

Project Manager: Jeff Bird

Manager Title: Lieutenant

General Plan Element: Public Safety

Estimated Completion Date: June 2021

Environmental Status: Categorical Exemption

Project Description:

The Police Department's current Vehicle Mobile Data Computer System (MDC) was installed in March of 2014. The three year warranty will expire in March of 2017. The MDC system's end-of-life will span over the next three years. In anticipation, the Department will begin a 25% annual MDC replacement of the patrol fleet starting in FY 18. The MDC's from the initial replacements will be used to support the remaining of the fleet over the next three years. By FY 21 the entire MDC system in the patrol fleet will have been replaced. This replacement cycle will allow the Police Department to maintain contemporary and functional MDC's in the patrol fleet. A three-year maintenance plan is included.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
355	Asset Seizure - Federal	90,000	90,000	90,000	90,000	-	\$360,000
Subtotal		90,000	90,000	90,000	90,000	-	\$360,000
YEAR TOTAL		90,000	90,000	90,000	90,000	-	\$360,000

Police Vehicle Mobile Data Computer System (MDC)



Computer Aided Dispatch (CAD) & Mobile Upgrade

Project 20336

Program: 4011 Police Administration

Department: Police

Project Manager: Jeff Bird

Manager Title: Lieutenant

General Plan Element: Public Safety

Estimated Completion Date: June 2018

Environmental Status: Categorical Exemption

Project Description:

The Police Department's Computer Aided Dispatch (CAD) and Mobile solutions have not been upgraded since 2000. The department's current CAD solution was originally purchased through Visionair. Visionair was later purchased by TriTech Software Systems who have re-engineered the CAD & Mobile solutions. The TriTech CAD & Mobile upgrade will provide several application improvements and will complement our recently purchased TriTech Records Management and Field Based Reporting systems. The new CAD software will also provide mobile mapping and allow for a server software network upgrade. TriTech Software Systems has proposed a credit that will reduce the cost of the CAD and Mobile upgrade. The credit is included in the total project cost.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
500	Capital Projects	400,000	-	-	-	-	\$400,000
570	Police Facilities Fees	100,000	-	-	-	-	\$100,000
Subtotal		500,000	-	-	-	-	\$500,000
YEAR TOTAL		500,000	-	-	-	-	\$500,000

Computer Aided Dispatch (CAD) & Mobile Upgrade



Police Vehicle Mobile Audio & Video System (MAV)

Project 20337

Program: 4011 Police Administration
Department: Police
Project Manager: Jeff Bird
Manager Title: Lieutenant

General Plan Element: Public Safety
Estimated Completion Date: June 2020
Environmental Status: Categorical Exemption

Project Description:

The Police Department's current Vehicle Mobile Audio and Video System (MAV) was installed in March of 2014. The warranty will expire on July 1, 2017. The MAV system's end-of-life is expected to be July of 2020. The Department's spare MAV system inventory, along with the cost savings of not purchasing two additional warranty years (at \$34,000), will assist to reach the system's expected end-of-life. In anticipation of replacing the MAV system, the Police Department estimates the cost to be \$405,000. In order to accrue replacement funds by July 2020, the Department will need to allocate \$135,000 each fiscal year starting in FY 18. A three-year maintenance plan is included in the total purchase price.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
790	Computer Replacement	135,000	135,000	135,000	-	-	\$405,000
Subtotal		135,000	135,000	135,000	-	-	\$405,000
YEAR TOTAL		135,000	135,000	135,000	-	-	\$405,000

Police Vehicle Mobile Audio & Video System (MAV)



Orange Police HQ Remodel

Project 30031

Program: 4021 Police Administration
Department: Police
Project Manager: Jeff Bird
Manager Title: Lieutenant

General Plan Element: Public Safety
Estimated Completion Date: June 2018
Environmental Status: Categorical Exemption

Project Description:

The proposed police headquarters remodel includes the construction of a conference room located on the second floor of the Police Department. A multipurpose conference area will provide a medium sized conference room for legal affairs, oral board interviews, employee relations, meetings, trainings, command staff conferences, and policy discussions. Staff is also considering other improvements throughout the facility.

Life to Date Expenditures at 6.30.16:	\$137,817
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$62,183

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
954 CITY TRF: MERGED 2008 TAX EXEMPT BO	-	-	-	-	-	\$0
Subtotal	-	-	-	-	-	\$0
YEAR TOTAL	-	-	-	-	-	\$0

Orange Police HQ Remodel



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ADA Improvements - Access Ramps

Project 11328

Program: 9645 CDBG Projects

Department: Public Works, Engineering

Project Manager: Randy Nguyen

Manager Title: Sr. Civil Engineer

General Plan Element: Circ&Mobility/Safety

Estimated Completion Date: Ongoing

Environmental Status: Exempt

Project Description:

This project will modify curbs at various locations throughout the City to comply with Americans with Disabilities Act (ADA) regulations. This has been an ongoing project, funded with Community Development Block Grants (CDBG).

Life to Date Expenditures at 6.30.16: \$2,796,077
Expenditure and Encumbrances at 12.31.16: \$232,286
Remaining Appropriation at 12.31.16 \$352,561

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
310	Community Development Block Grant	250,000	250,000	250,000	250,000	250,000	\$1,250,000
272	Gas Tax	-	-	-	-	-	\$0
Subtotal		250,000	250,000	250,000	250,000	250,000	\$1,250,000
YEAR TOTAL		250,000	250,000	250,000	250,000	250,000	\$1,250,000

ADA Improvements - Access Ramps



Meats Avenue and SR 55 Interchange Study

Project 13034

Program: 5011 Engineering
Department: Public Works, Engineering
Project Manager: Frank Sun
Manager Title: Deputy PW Director

General Plan Element: Circ&Mobility/Growth
Estimated Completion Date: December 2017
Environmental Status: Not Applicable

Project Description:

This proposed project will study a tight diamond interchange at SR 55 and Meats Avenue. As a result of the study, a Project Report and Environmental Document will be provided to determine the scope of work for environmental, right of way, design, and construction. The objectives of this interchange are to reduce peak hour traffic at adjacent freeway interchanges (Katella Ave./SR 55 and Lincoln Ave./SR 55), and improve circulation on Tustin Street and Santiago Boulevard.

Life to Date Expenditures at 6.30.16: \$1,239,537
Expenditure and Encumbrances at 12.31.16: \$337,270
Remaining Appropriation at 12.31.16 \$559,193

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
272	Gas Tax 2105	-	-	-	-	-	\$0
550	M2 - CTFP	-	-	-	-	-	\$0
284	TSIP Area "B"	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Meats Avenue and SR 55 Interchange Study



Pavement Management Program Survey

Project 13115

Program: 5011 Engineering Department: Public Works, Engineering Project Manager: Randy Nguyen Manager Title: Assoc. Civil Engineer	General Plan Element: Circ&Mobility/Growth Estimated Completion Date: Ongoing Environmental Status: Not Applicable
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Project Description:

Windshield field surveys of the City's pavement are conducted every four years to determine pavement condition indexes for each segment. These surveys are conducted as a requirement for numerous grant programs, OCTA bi-annual reports, and overall pavement management programs.

Life to Date Expenditures at 6.30.16:	\$144,612
Expenditure and Encumbrances at 12.31.16:	\$16,095
Remaining Appropriation at 12.31.16	\$69,450

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
263 Measure "M2" Turnback	70,000	-	70,000	-	70,000	\$210,000
Subtotal	70,000	-	70,000	-	70,000	\$210,000
YEAR TOTAL	70,000	-	70,000	-	70,000	\$210,000

Pavement Management Program Survey



Pavement Management Program

Project 13120

Program: 5011 Engineering
Department: Public Works, Engineering
Project Manager: Randy Nguyen
Manager Title: Sr. Civil Engineer

General Plan Element: Circ&Mobility/Growth
Estimated Completion Date: Ongoing
Environmental Status: Exempt

Project Description:

The City's Pavement Management Program identifies the condition of 320 miles of streets and identifies maintenance needs of this roadway system. This program requires \$6 million annually for slurry sealing, asphalt overlays and reconstructions. This program also includes landscaping maintenance activities within the street right-of-way. The FY 17 CIP lists other road maintenance projects, RSTP, and CDBG projects. This project outlines the remaining funding needs from Gas Tax, Measure M2, and Capital Projects. Due to grant funding, approximately \$4.8 million new funding will be allocated to the various pavement management projects for FY 18.

Life to Date Expenditures at 6.30.16: \$44,124,563
Expenditure and Encumbrances at 12.31.16: \$4,326,222
Remaining Appropriation at 12.31.16 \$5,077,417

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
500	Capital Projects	-	-	-	-	-	\$0
272	Gas Tax	900,000	1,000,000	1,000,000	1,000,000	1,000,000	\$4,900,000
263	Measure "M2" Turnback	3,400,000	2,000,000	2,000,000	3,000,000	3,000,000	\$13,400,000
Subtotal		4,300,000	3,000,000	3,000,000	4,000,000	4,000,000	\$18,300,000
YEAR TOTAL		4,300,000	3,000,000	3,000,000	4,000,000	4,000,000	\$18,300,000

Pavement Management Program



Chapman/Tustin Critical Intersection

Project 13228

Program: 5011 Engineering Department: Public Works, Engineering Project Manager: Eduardo Lopez Manager Title: Assoc. Civil Engineer	General Plan Element: Circ&Mobility/Growth Estimated Completion Date: July 2018 Environmental Status: Mitigated Negative Declaration
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Project Description:

This project will add a right turn lane of South Tustin Street to Westbound Chapman Avenue. We have obtained OCTA grant for Engineering and Right-of-Way phase. Preliminary Engineering Plan is completed. Right-of-Way phase will start March 2017.

Life to Date Expenditures at 6.30.16:	\$7,444,916
Expenditure and Encumbrances at 12.31.16:	\$20,421
Remaining Appropriation at 12.31.16	\$292,103

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	M2 - CTFP	375,000	-	-	-	-	\$375,000
284	TSIP Area "B"	600,000	-	-	-	-	\$600,000
Subtotal		975,000	-	-	-	-	\$975,000
YEAR TOTAL		975,000	-	-	-	-	\$975,000

Chapman/Tustin Critical Intersection



Structural Evaluation of City Bridges

Project 13816

Program: 5011 Engineering
Department: Public Works, Engineering
Project Manager: Majid Farhat
Manager Title: Principal Civil Engineer

General Plan Element: Circ&Mobility/Growth
Estimated Completion Date: December 2017
Environmental Status: Not Applicable

Project Description:

The consultant has provided recommendations for the bridge maintenance activities required. Once Caltrans approves the E-76 for construction, the project will be advertised for construction.

Life to Date Expenditures at 6.30.16:	\$125,082
Expenditure and Encumbrances at 12.31.16:	\$79,925
Remaining Appropriation at 12.31.16	\$791,094

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
272 Gas Tax	300,000	-	-	-	-	\$300,000
Subtotal	300,000	-	-	-	-	\$300,000
YEAR TOTAL	300,000	-	-	-	-	\$300,000

Structural Evaluation of City Bridges



Municipal Parking Lot Maintenance

Project 14997

Program: 5011 Engineering
Department: Public Works, Engineering
Project Manager: Junie Vuong
Manager Title: Engineering Tech I

General Plan Element: Infrastructure/Econ Dev.
Estimated Completion Date: Ongoing
Environmental Status: Exempt

Project Description:

Periodic program to rehabilitate existing municipal parking lots. Work consists of slurry sealing, crack filling, removing and replacing defective asphaltic concrete paving, striping, asphalt concrete overlays, miscellaneous delineation, and bumper stops.

Life to Date Expenditures at 6.30.16: \$627,015
Expenditure and Encumbrances at 12.31.16: \$6,483
Remaining Appropriation at 12.31.16 \$135,517

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
500	Capital Projects	20,000	20,000	20,000	20,000	20,000	\$100,000
Subtotal		20,000	20,000	20,000	20,000	20,000	\$100,000
YEAR TOTAL		20,000	20,000	20,000	20,000	20,000	\$100,000

Municipal Parking Lot Maintenance



Storm Drain Facility Maintenance & Installation

Project 15113

Program: 5022 Refuse and Sanitation

Department: Public Works, Engineering

Project Manager: Paul Tran

Manager Title: Civil Engineer

General Plan Element: Land/Natural Resources

Estimated Completion Date: Ongoing

Environmental Status: Categorical Exemption

Project Description:

Install new storm drain facility including catch basin and pipes at various locations citywide. The City's storm drain facility includes 1,660+ catch basins and environmental regulations require cities to minimize pollutants entering the storm drain system to protect water quality. Installing metal screens at catch basins allows for water flow, while minimizing pollutant intrusion. This funding will be used as a match for a future OCTA grant for water quality protection.

Life to Date Expenditures at 6.30.16: \$161,337
Expenditure and Encumbrances at 12.31.16: \$4,226
Remaining Appropriation at 12.31.16 \$174,761

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
220	Sanitation & Sewer	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Storm Drain Facility Maintenance & Installation



Sewer Line Replacement/Maintenance

Project 15508

Program: 5011 Engineering

Department: Public Works, Engineering

Project Manager: Majid Farhat

Manager Title: Principal Civil Engineer

General Plan Element: Land/Natural Resources

Estimated Completion Date: Ongoing

Environmental Status: Exempt

Project Description:

Annually we budget about \$400,000 to fix hot spot due to tree root intrusion, offset joint, and damaged sewer mains. The annual capital need is much greater than funding is available. Funding for replacement and upgrade of sewer pipe at various locations citywide has been insufficient. As part of the sanitation rate study that's currently underway, capital funding will be recommended per the City's Sewer Master Plan. The rate study will be presented to the City Council in the 4th quarter and staff is recommending a capital funding level up to \$2 million maximum. The new capital funding, if approved, will be dedicated to capital improvements to adequately maintain the sewer system.

Life to Date Expenditures at 6.30.16: \$4,453,060

Expenditure and Encumbrances at 12.31.16: \$792,117

Remaining Appropriation at 12.31.16 \$220,849

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
220	Sanitation & Sewer	400,000	200,000	200,000	200,000	200,000	\$1,200,000
520	Sewer Construction	3,000	3,000	3,000	-	-	\$9,000
Subtotal		403,000	203,000	203,000	200,000	200,000	\$1,209,000
YEAR TOTAL		403,000	203,000	203,000	200,000	200,000	\$1,209,000

Sewer Line Replacement/Maintenance



Old Towne Street Lighting

Project 17061

Program: 5011 Community Lighting and Traffic

Department: Public Works, Engineering

General Plan Element: Land/Circ&Mobil/Culture

Project Manager: Randy Nguyen

Estimated Completion Date: June 2019

Manager Title: Assoc. Civil Engineer

Environmental Status: Exempt

Project Description:

Engineering plans to replace 28 concrete cobra head street lights in Old Towne located on Chapman Avenue and Glassell Street with Old Towne Street light standards, related sidewalk improvements, installation of a new traffic signal at Grand Street and East Chapman Avenue, and improved electrical service in Plaza Park and quadrants. Staff will continue to seek grant opportunities for this project.

Life to Date Expenditures at 6.30.16:	\$23,472
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$0

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
550 Grants	-	20,000	-	-	-	\$20,000
Subtotal	-	20,000	-	-	-	\$20,000
YEAR TOTAL	-	20,000	-	-	-	\$20,000

Old Towne Street Lighting



City Facility Improvements

Project 19809

Program: 5028 Facility Maintenance
Department: Public Works, Engineering
Project Manager: Majid Farhat
Manager Title: Principal Civil Engineer

General Plan Element: Infrastructure/Econ Dev
Estimated Completion Date: Ongoing
Environmental Status: Not Applicable

Project Description:

The Citywide Facilities Conditions Assessment (FCA) report was recently completed and identified about \$2.9 million Immediate/Critical (Priority 1) projects. This project provides funding to conduct both miscellaneous minor facility repairs/replacement and address those Priority 1 items at various city buildings. The FCA will continually be used as a tool in planning the City's future facility improvements.

The FCA includes the following for FY 18:

1. Removing and replacing outdated electric distribution panels at Fire Headquarters \$60,000;
2. Replacing a water heater at El Modena Library and a drinking fountain for ADA compliance \$5,000;
3. Replacing rotten fascia, windowsills, and frames at Taft Library \$25,000; and
4. Sealing the Orange Police Department's glass dome and replacing a leaky water heater \$45,000.

Life to Date Expenditures at 6.30.16: \$1,281,762
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$172,093

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
725	Major Building Improvements	100,000	100,000	100,000	100,000	100,000	\$500,000
Subtotal		100,000	100,000	100,000	100,000	100,000	\$500,000
YEAR TOTAL		100,000	100,000	100,000	100,000	100,000	\$500,000

City Facility Improvements



Police HQ Exterior Wall Sealing

Project 19826

Program: 5028 Facility Maintenance
Department: Public Works, Engineering
Project Manager: Majid Farhat
Manager Title: Principal Civil Engineer

General Plan Element: Safety
Estimated Completion Date: Ongoing
Environmental Status: Exempt

Project Description:

The ceramic tile exterior of the Police Headquarters' facility requires cleaning and sealing every five years to prevent internal damage from rain water. This project accumulates funding which is critical to the maintenance of Police Headquarters and will also fund other water leak repair costs.

Life to Date Expenditures at 6.30.16:	\$85,586
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$105,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
725	Major Building Improvements	15,000	15,000	15,000	15,000	15,000	\$75,000
Subtotal		15,000	15,000	15,000	15,000	15,000	\$75,000
YEAR TOTAL		15,000	15,000	15,000	15,000	15,000	\$75,000

Police HQ Exterior Wall Sealing



Original Main Library Roof Rehabilitation

Project 20269

Program: 5011 Facility Improvements

Department: Public Works, Engineering

Project Manager: Majid Farhat

Manager Title: Principal Civil Engineer

General Plan Element: Cultural & Natural Res

Estimated Completion Date: October 2017

Environmental Status: Categorical Exemption

Project Description:

This project will apply 2" coat of polyurethane to the existing asphalt sheet roof of the original portion of the Main Library. This roof is near the end of its service life and the urethane coating will extend its life by at least ten years and insure water tightness and good energy savings due to its excellent insulation quality.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$90,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
500	Capital Projects	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Original Main Library Roof Rehabilitation



Installation of Bio Clean Unit on Orangewood Avenue

Project 20311

Program: 5011 Engineering - Storm Drain Deficiency Upgrade

Department: Public Works, Engineering

General Plan Element: Natural Resources

Project Manager: Majid Farhat

Estimated Completion Date: December 2017

Manager Title: Principal Civil Engineer

Environmental Status: Categorical Exemption

Project Description:

This project will install a Bio Clean hydrodynamic separator at the downstream end of a 78 inch RCP storm drain line on Orangewood Avenue that discharges into Bitterbush Channel and 10 connector pipe screens on Katella Avenue east of Batavia Street.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$4,865

Remaining Appropriation at 12.31.16 \$195,135

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	M2 - CTFP	-	-	-	-	-	\$0
220	Sanitation & Sewer	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Installation of Bio Clean Unit on Orangewood Avenue



Cambridge Storm Drain and Street Improvements

Project 20323

Program: 5011 Engineering - Storm Drain Construction

Department: Public Works, Engineering

General Plan Element: Infrastructure

Project Manager: Paul Tran

Estimated Completion Date: December 2018

Manager Title: Assc. Civil Engineer

Environmental Status: MND

Project Description:

This project provides for the design and construction of 700 linear feet of 60"-72" reinforced concrete pipe with inlets and laterals in Cambridge Street from Maple Avenue to Palm Avenue. This will protect the existing street from storm water damage. The project also includes replacement of 660 linear feet of sewer pipes and street reconstruction.

Life to Date Expenditures at 6.30.16:	\$0
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$0

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
500 Capital Projects	350,000	-	-	-	-	\$350,000
272 Gas Tax	350,000	-	-	-	-	\$350,000
220 Sanitation & Sewer	200,000	-	-	-	-	\$200,000
Subtotal	900,000	-	-	-	-	\$900,000
YEAR TOTAL	900,000	-	-	-	-	\$900,000

Cambridge Storm Drain and Street Improvements



East Palmyra Avenue Rehabilitation

Project 20324

Program: 5011 Engineering
Department: Public Works, Engineering
Project Manager: Paul Tran/Jens Solvkjar
Manager Title: Assoc. Civil Engineer

General Plan Element: Circulation & Mobility
Estimated Completion Date: December 2018
Environmental Status: Categorical Exemption

Project Description:

This project will rehabilitate Palmyra Avenue from Grand Street to Cambridge Street by removing and reconstructing locally damaged pavement along with cold planing and capping the rest of the roadway. Other aspects of the project may include replacement of damaged sidewalk, curb and gutter, and construction of ADA compliant ramps.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
272	Gas Tax	600,000	-	-	-	-	\$600,000
Subtotal		600,000	-	-	-	-	\$600,000
YEAR TOTAL		600,000	-	-	-	-	\$600,000

East Palmyra Avenue



Santiago Creek Multipurpose Trail Extension

Project 20325

Program: 5011 Engineering	General Plan Element: Circ&Mobility/Growth
Department: Public Works, Engineering	Estimated Completion Date: December 2020
Project Manager: Eduardo Lopez	Environmental Status: Mitigated Negative Declaration
Manager Title: Assc. Civil Engineer	

Project Description:

This project is the final phase of the Santiago Creek Bike Trail alignment in the Master Bikeway Plan. Construction of the multi-purpose trail will connect the existing bike trail west of Cannon Street and parallel the existing equestrian trail on the northern bank and terminate at the Santiago Oaks Regional Park. The project will construct an asphalt concrete bike trail and rehabilitate the existing equestrian trail with decomposed granite along with needed amenities such as rest areas and trash receptacles. The trail will allow for pedestrian and bicycle traffic along an eight mile stretch of trails. The City will be seeking funding sources (Federal ATP Grant) for the project.

Life to Date Expenditures at 6.30.16:	\$0
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	Grants - Construction	-	-	8,012,000	-	-	\$8,012,000
550	Grants - Engineering and Env.	264,300	832,100	-	-	-	\$1,096,400
550	Grants - ROW	-	399,100	1,596,300	-	-	\$1,995,400
Subtotal		264,300	1,231,200	9,608,300	-	-	\$11,103,800
YEAR TOTAL		264,300	1,231,200	9,608,300	-	-	\$11,103,800

Santiago Creek Multipurpose Trail Extension



Chapman Ave. & Feldner Rd. Left Turn Signal Mod.

Project 20326

Program: 5011 Community Lighting & Traffic - Signal Modification

Department: Public Works, Engineering

General Plan Element: Circ&Mobility/Growth

Project Manager: Eduardo Lopez

Estimated Completion Date: February 2021

Manager Title: Assc. Civil Engineer

Environmental Status: Categorical Exemption

Project Description:

The project will provide for a protected left turn phase for the northbound and southbound approaches on Feldner Road at Chapman Avenue to improve operational efficiency and enhance safety. The addition of a protected left turn is an effective countermeasure that can reduce the possibility of crashes. The scope of work includes installation of signal poles and gear, controller and cabinet, wiring, CCTV camera, service, ADA ramps, and restoration of existing improvements.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	HSIP (Construction)	208,500	-	-	-	-	\$208,500
550	HSIP (Design)	40,000	-	-	-	-	\$40,000
Subtotal		248,500	-	-	-	-	\$248,500
YEAR TOTAL		248,500	-	-	-	-	\$248,500

Chapman Ave. & Feldner Rd. Left Turn Signal Mod.



Chapman Ave. & Flower St. Left Turn Signal Mod.

Project 20327

Program: 5011 Engineering
Department: Public Works, Engineering
Project Manager: Eduardo Lopez
Manager Title: Assc. Civil Engineer

General Plan Element: Circ / Mobility
Estimated Completion Date: February 2021
Environmental Status: Categorical Exemption

Project Description:

The project will provide for a protected left turn phase for the northbound and southbound approaches on Flower Street at Chapman Avenue to improve operational efficiency and enhance safety. The addition of a protected left turn is an effective countermeasure that can reduce the possibility of crashes. The scope of work includes installation of signal poles and gear, controller and cabinet, wiring, CCTV camera, service, ADA ramps, and restoration of existing improvements.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	HSIP (Construction)	208,500	-	-	-	-	\$208,500
550	HSIP (Design)	40,000	-	-	-	-	\$40,000
Subtotal		248,500	-	-	-	-	\$248,500
YEAR TOTAL		248,500	-	-	-	-	\$248,500

Chapman Ave. & Flower St. Left Turn Signal Mod.



SCE LS-1 Street Lights Acquisition and LED Retrofit

Project 20330

Program: 5011 Engineering	General Plan Element: Circ&Mob/Infrastructure
Department: Public Works, Engineering	Estimated Completion Date: December 2018
Project Manager: Frank Sun	Environmental Status: Categorical Exemption
Manager Title: Deputy Dir/City Engr	

Project Description:

This project aims to purchase Southern California Edison owned street lights (LS-1) and retrofit those street lights with LEDs. The \$1.5 million for LED retrofit cost will be funded by a \$365,000 SCE rebate and \$1.14 million SCE On-Bill-Financing (OBF).

Life to Date Expenditures at 6.30.16:	\$0
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
500	Capital Projects	1,500,000	-	-	-	-	\$1,500,000
550	LED Retrofit	1,500,000	-	-	-	-	\$1,500,000
Subtotal		3,000,000	-	-	-	-	\$3,000,000
YEAR TOTAL		3,000,000	-	-	-	-	\$3,000,000

SCE LS-1 Street Lights Acquisition and LED Retrofit



Tustin St. and Lincoln Ave. Intersection Widening Project 30012

Program: 5011 Engineering Department: Public Works, Engineering Project Manager: Randy Nguyen Manager Title: Assc. Civil Engineer	General Plan Element: Circulation & Mobility Estimated Completion Date: September 2017 Environmental Status: MND
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Project Description:

This project will add a second left turn on eastbound Lincoln Avenue to northbound Tustin Street.

Life to Date Expenditures at 6.30.16:	\$88,708
Expenditure and Encumbrances at 12.31.16:	\$17,569
Remaining Appropriation at 12.31.16	\$745,863

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	M2 - CTFP	-	-	-	-	-	\$0
284	TSIP Area "B"	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Tustin St. and Lincoln Ave. Intersection Widening



Tustin/Meats Intersection Right Turn Lane Addition

Project 30025

Program: 5011 Engineering
Department: Public Works, Engineering
Project Manager: Paul Tran
Manager Title: Assoc. Civil Engineer

General Plan Element: Circ&Mob/Growth/UD/ED
Estimated Completion Date: July 2019
Environmental Status: MND

Project Description:

This project will add a dedicated right turn lane on northbound Tustin Street to eastbound Meats Avenue.

Life to Date Expenditures at 6.30.16: \$106,607
Expenditure and Encumbrances at 12.31.16: \$20,006
Remaining Appropriation at 12.31.16 \$6,370,887

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	M2 - CTFP	-	712,500	-	-	-	\$712,500
284	TSIP Area "B"	-	237,500	-	-	-	\$237,500
Subtotal		-	950,000	-	-	-	\$950,000
YEAR TOTAL		-	950,000	-	-	-	\$950,000

Tustin/Meats Intersection Right Turn Lane Addition



OC & PT Various Improvements

Project 30059

Program: 5028 Facility Improvements

Department: Public Works, Engineering

Project Manager: Majid Farhat

Manager Title: Principal Civil Engineer

General Plan Element: Circulation & Mobility

Estimated Completion Date: June 2018

Environmental Status: Categorical Exemption

Project Description:

This project at Orange Children and Parents Together (OCPT) facility provides for some parking lot repairs to eliminate tripping hazards, landscaping upgrades, and improved fencing.

Life to Date Expenditures at 6.30.16:	\$76,403
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$48,877

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
150	OCPT Building Maintenance	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

OC & PT Various Improvements



Tustin St & Katella Ave Intersection Widening

Project 30073

Program: 5011 Engineering

Department: Public Works, Engineering

Project Manager: Eduardo Lopez

Manager Title: Assoc. Civil Engineer

General Plan Element: Circ&Mob/Growth/UD/ED

Estimated Completion Date: June 2018

Environmental Status: MND

Project Description:

After acquisition of needed right of way, this project will add a dedicated right turn lane on southbound Tustin Street to Westbound Katella Avenue, a bus turnout on westbound Katella Avenue, and modify the traffic signal.

Life to Date Expenditures at 6.30.16: \$19,524
Expenditure and Encumbrances at 12.31.16: \$15,147
Remaining Appropriation at 12.31.16 \$1,105,326

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	M2 - CTFP	345,000	-	-	-	-	\$345,000
284	TSIP Area "B"	115,000	-	-	-	-	\$115,000
Subtotal		460,000	-	-	-	-	\$460,000
YEAR TOTAL		460,000	-	-	-	-	\$460,000

Tustin St & Katella Ave Intersection Widening



Fern Neighborhood Street and Sewer Improvements

Project 30079

Program: 9645 Engineering - Street Rehabilitation

Department: Public Works, Engineering

General Plan Element: Infra/Circ&Mobility

Project Manager: Paul Tran

Estimated Completion Date: December 2017

Manager Title: Assoc. Civil Engineer

Environmental Status: Categorical Exemption

Project Description:

This project will rehabilitate Fern Neighborhood Street from Palm Avenue to Walnut Avenue and will include Fern Street from Handy Street to Walnut Avenue, Handy Street from Palm Avenue to Walnut Avenue, and Sycamore Avenue from Milford Road to Clinton Street. Rehabilitation will consist of removing and reconstructing badly damaged pavement and cold planning and capping the rest of roadway. The project will also include removal and replacement of a failed section of sewer line on Handy Street. Other aspects of the project may include replacement of damaged sidewalk, curb and gutter, and construction of ADA compliant ramps.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$461,063

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
310	CDBG	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Fern Neighborhood Street and Sewer Improvements



Senior Center Ceiling Improvements

Project 30086

Program: 9645 CDBG Projects

Department: Public Works, Engineering

Project Manager: Paul Tran

Manager Title: Assoc. Civil Engineer

General Plan Element: Natural Resources

Estimated Completion Date: September 2017

Environmental Status: Categorical Exemption

Project Description:

This project will provide new T-bar ceiling tiles for four rooms that are used by the public. These include the Lobby, Dining Room, Exercise Room, and the Craft Room. There are approximately 6,300 square feet of T-bar ceiling tiles that could be replaced with the proposed budget. Asbestos testing was performed on the tiles and was negative. Also the T-bar system will be reinforced per the recommendation of the City's Building Official who examined the T-bar system and determined it is lacking seismic bracing for compliance with current building code.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$46,085

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
310	CDBG	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Senior Center Ceiling Improvements



West Palmyra Avenue Rehabilitation

Project 30094

Program: 9645 Engineering
Department: Public Works, Engineering
Project Manager: Paul Tran
Manager Title: Assc. Civil Engineer

General Plan Element: Circulation & Mobility
Estimated Completion Date: December 2018
Environmental Status: Categorical Exemption

Project Description:

This project will rehabilitate Palmyra Avenue from Batavia Street to Pixley Street by removing and reconstructing badly damaged pavement along with cold planing and capping the rest of roadway. Other aspects of the project may include replacement of damaged sidewalk, curb & gutter, and construction of ADA compliant ramps.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
310	CDBG	277,222	-	-	-	-	\$277,222
Subtotal		277,222	-	-	-	-	\$277,222
YEAR TOTAL		277,222	-	-	-	-	\$277,222

West Palmyra Avenue Rehabilitation



Tularosa Neighborhood Street Rehabilitation

Project 30095

Program: 9645 Engineering
Department: Public Works, Engineering
Project Manager: Paul Tran
Manager Title: Assc. Civil Engineer
General Plan Element: Circulation & Mobility
Estimated Completion Date: December 2018
Environmental Status: Categorical Exemption

Project Description:

This project will rehabilitate Tularosa Neighborhood Street from La Veta Avenue to the 22 Freeway and will include Tularosa Avenue from West End to Fashion Park Street, Fashion Park Street from Tularosa Avenue to Fairway Drive, Rosewood Avenue from Cypress Street to Fashion Park Street, Cypress Street from Rosewood Avenue to Fairway Drive, and Fairway Drive from Cypress Street to Fashion Park Street. Rehabilitation will consist of removing and reconstructing badly damaged pavement along with cold planing and capping the rest of roadway. Other aspects of the project may include replacement of damaged sidewalk, curb and gutter, and construction of ADA compliant ramps.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
310	CDBG	372,657	-	-	-	-	\$372,657
Subtotal		372,657	-	-	-	-	\$372,657
YEAR TOTAL		372,657	-	-	-	-	\$372,657

Tularosa Neighborhood Street Rehabilitation



Corporation Yard Renovation

Project 12982

Program: 5028 Facility Maintenance

Department: Public Works, Maintenance

Project Manager: Alan Truong

Manager Title: Sr. Maint. Operations Mgr.

General Plan Element: Safety/Infrastructure

Estimated Completion Date: June 2019

Environmental Status: Negative Declaration

Project Description:

Renovation to the Corporation Yard includes the following components: 1) space allocation, 2) regulatory upgrades for NPDES/environmental requirements, and 3) Solar power feasibility study and system design. Once segments of components are confirmed with sufficient funds available this project will include: relocating storage spaces designated for Police, Fire, Community Services, and Public Works; environmental covers/structures for bulk storage bins, solar panel equipped carport style structures for large equipment parking; and drainage system improvements. Staff will be researching grant opportunities to offset project costs.

Life to Date Expenditures at 6.30.16:	\$19,973
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$290,026

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
500 Capital Projects	-	50,000	50,000	-	-	\$100,000
Subtotal	-	50,000	50,000	-	-	\$100,000
YEAR TOTAL	-	50,000	50,000	-	-	\$100,000

Corporation Yard Renovation



Arterial Street Tree Replacement Program

Project 14899

Program: 5022 Refuse and Sanitation
Department: Public Works, Maintenance
Project Manager: Alan Truong
Manager Title: Sr. Maint. Operations Mgr.

General Plan Element: Land/Safety/Infrastructure
Estimated Completion Date: June 2020
Environmental Status: Exempt

Project Description:

Remove Ficus Benjamina and Oriental Pear trees in arterial streets and replace with a more suitable species. Nearly all trees have been replaced on Tustin Street, with additional removals/replacements of Ficus Oriental Pear trees under review. Future plantings will be based on the species palette included in the approved Street Tree Master Plan.

Life to Date Expenditures at 6.30.16:	\$284,473
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$85,527

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
220 Sanitation & Sewer	25,000	-	15,000	-	-	\$40,000
Subtotal	25,000	-	15,000	-	-	\$40,000
YEAR TOTAL	25,000	-	15,000	-	-	\$40,000

Arterial Street Tree Replacement Program



Sewer Cleaning and Video Project 15509

Program: 5022 Refuse and Sanitation	General Plan Element: Natural Resources/Infra.
Department: Public Works, Maintenance	Estimated Completion Date: Ongoing
Project Manager: Alan Truong	Environmental Status: Exempt
Manager Title: Sr. Maint. Operations Mgr.	

Project Description:

The State's Waste Discharge Elimination (WDR) requires the City to complete a condition assessment of its entire 300+ mile sewer line system and develop a rehabilitation and replacement plan. Additional contract services are needed to comply with the WDR requirements.

Life to Date Expenditures at 6.30.16:	\$1,174,796
Expenditure and Encumbrances at 12.31.16:	\$143,376
Remaining Appropriation at 12.31.16	\$131,829

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
220 Sanitation & Sewer	200,000	200,000	200,000	200,000	200,000	\$1,000,000
Subtotal	200,000	200,000	200,000	200,000	200,000	\$1,000,000
YEAR TOTAL	200,000	200,000	200,000	200,000	200,000	\$1,000,000

Sewer Cleaning and Video



Street Tree Master Plan Update

Project 20121

Program: 5022 Refuse and Sanitation
Department: Public Works, Maintenance
Project Manager: Alan Truong
Manager Title: Sr. Maint. Operations Mgr.

General Plan Element: Circ.Mob./LU/NR/OS/UD/ED
Estimated Completion Date: Ongoing
Environmental Status: MND

Project Description:

The current Master Plan of Street Trees was last updated in 1999. The final draft is currently reviewed by staff within the Public Works and Community Services Departments. This project will update the Plan with recommendation to Council for adoption and allow for future updates. An update is scheduled to occur every five years.

Life to Date Expenditures at 6.30.16: \$67,723
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$1,753

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
220	Sanitation & Sewer	-	-	-	-	75,000	\$75,000
Subtotal		-	-	-	-	75,000	\$75,000
YEAR TOTAL		-	-	-	-	75,000	\$75,000

Street Tree Master Plan Update



Metrolink Parking Structure

Project 09005

Program: 5032 Traffic Operations
Department: Public Works, Traffic
Project Manager: Jacki Scott
Manager Title: City Traffic Engineer

General Plan Element: Land/Circ&Mobility/ED
Estimated Completion Date: December 2018
Environmental Status: EIR & NEPA Document

Project Description:

The Metrolink Parking Structure Project at the Orange Transportation Center is located on Lemon Street between Chapman Avenue and Maple Avenue. The project will include the construction of a 5 story parking structure with 611 parking spaces, a bike locker plaza, two elevator towers, photovoltaic panels, an equipment area, drainage, landscaping, sidewalks and lighting. Adjacent to the parking structure 16 general-purpose parking stalls will be constructed to complete the improvements on the 1.73 acre site. The construction phase will be led by the Orange County Transportation Authority as part of the co-op agreement approved by the City Council in June 2016. The City of Orange will own and maintain the structure upon completion.

Life to Date Expenditures at 6.30.16: \$1,502,281
Expenditure and Encumbrances at 12.31.16: \$677,537
Remaining Appropriation at 12.31.16 \$4,764,393

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
954	CITY TRF: MERGED 2008 TAX EXEMPT BO	300,000	100,000	-	-	-	\$400,000
Subtotal		300,000	100,000	-	-	-	\$400,000
YEAR TOTAL		300,000	100,000	-	-	-	\$400,000

Metrolink Parking Structure



Minor Traffic Control Devices

Project 16302

Program: 5032 Traffic Operations

Department: Public Works, Traffic

Project Manager: Chris La Face

Manager Title: Traffic Ops Superintendent

General Plan Element: Mgmt/Infrastructure

Estimated Completion Date: Ongoing

Environmental Status: Categorical Exemption

Project Description:

This project will provide for minor traffic control devices such as signage, striping, lighting, and other related traffic devices as directed by the Traffic Commission and City Traffic Engineer.

Life to Date Expenditures at 6.30.16: \$1,057,812

Expenditure and Encumbrances at 12.31.16: \$42,323

Remaining Appropriation at 12.31.16 \$84,902

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
500	Capital Projects	95,000	95,000	95,000	95,000	95,000	\$475,000
263	Measure "M2" Turnback	50,000	50,000	50,000	50,000	50,000	\$250,000
Subtotal		145,000	145,000	145,000	145,000	145,000	\$725,000
YEAR TOTAL		145,000	145,000	145,000	145,000	145,000	\$725,000

Minor Traffic Control Devices



Biennial City Traffic Signal Coordination

Project 16304

Program: 5032 Traffic Operations
Department: Public Works, Traffic
Project Manager: Medel Llanes
Manager Title: Sr. Civil Engineer

General Plan Element: Circ&Mobility/Growth
Estimated Completion Date: Ongoing
Environmental Status: Exempt

Project Description:

This project is for the on-going implementation of studies and improvements for traffic signals along the City's major arterials within its boundaries. The studies include traffic counts, analysis of traffic flows, provide signal timing, and synchronization. The project will provide for the traffic signal infrastructure improvements necessary to achieve optimum signal timing and synchronization. The coordinated signal timing will be implemented through the City's Traffic Management Center. Changes in traffic flow require updating at two year intervals. The traffic signal coordination will reduce travel times, save on gas, and reduce vehicle emissions.

Life to Date Expenditures at 6.30.16: \$149,754
Expenditure and Encumbrances at 12.31.16: \$9,500
Remaining Appropriation at 12.31.16 \$174,027

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
263	Measure "M2" Turnback	-	95,000	-	95,000	-	\$190,000
Subtotal		-	95,000	-	95,000	-	\$190,000
YEAR TOTAL		-	95,000	-	95,000	-	\$190,000

Biennial City Traffic Signal Coordination



Traffic Sig. Contr. & TMC Upgrades

Project 16305

Program: 5032 Traffic Operations
Department: Public Works, Traffic
Project Manager: Chris La Face
Manager Title: Traffic Ops Superintendent

General Plan Element: Circ&Mobility/Growth
Estimated Completion Date: Ongoing
Environmental Status: Exempt

Project Description:

The City maintains 157 traffic signals, most of which contain older controllers. Nearly two-thirds of the controllers have recently been updated or replaced to allow for better coordination with the City's Transportation Management Center. The project is an on-going process of updating or replacing controllers, signal cabinet and communication equipments, CCTV cameras, traffic signal battery backup, future signal controller needs, and upgrade Traffic Management Center (TMC) equipment and software.

Life to Date Expenditures at 6.30.16: \$396,806
Expenditure and Encumbrances at 12.31.16: \$46,632
Remaining Appropriation at 12.31.16 \$36,924

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
272	Gas Tax	70,000	70,000	70,000	70,000	70,000	\$350,000
Subtotal		70,000	70,000	70,000	70,000	70,000	\$350,000
YEAR TOTAL		70,000	70,000	70,000	70,000	70,000	\$350,000

Traffic Sig. Contr. & TMC Upgrades



Traffic Signal Equipment Painting

Project 16469

Program: 5032 Traffic Operations

Department: Public Works, Traffic

Project Manager: Chris La Face

Manager Title: Traffic Ops Superintendent

General Plan Element: Infra/Urban/Econ Dev

Estimated Completion Date: Ongoing

Environmental Status: Categorical Exemption

Project Description:

This project provides for the painting and/or application of anti-graffiti coating to traffic signal equipment at intersections within the City. The paint on the City's traffic signal equipment (signal and pedestrian heads, pedestrian push buttons and cabinets) requires routine maintenance to prevent deterioration. The City has approximately 157 signalized intersections and this project would fund a portion of the intersections as needed.

Life to Date Expenditures at 6.30.16:	\$404,815
Expenditure and Encumbrances at 12.31.16:	\$15,600
Remaining Appropriation at 12.31.16	\$88,720

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
263 Measure "M2" Turnback	-	-	-	-	-	\$0
Subtotal	-	-	-	-	-	\$0
YEAR TOTAL	-	-	-	-	-	\$0

Traffic Signal Equipment Painting



Safety Upgrades at 14 Uncontrolled Intersections

Project 20194

Program: 5032 Traffic Operations
Department: Public Works, Traffic
Project Manager: Medel Llanes
Manager Title: Sr. Civil Engineer

General Plan Element: Circulation & Mobility
Estimated Completion Date: August 2018
Environmental Status: Categorical Exemption

Project Description:

Upgrade 14 uncontrolled crosswalks, crossing arterials with safety features such as high visibility crosswalks and solar powered pedestrian warning signs with flashing LEDs, or solar powered flashing in-pavement lighting. The fourteen intersections are as follows: 1) Main Street and Maple Avenue, 2) Prospect Street and Maple Avenue, 3) Collins Avenue and Lemon Street, 4) Chapman Avenue and Citrus Street, 5) Chapman Avenue and Cypress Street, 6) Chapman Avenue and Pixley Street, 7) Chapman Avenue and Pepper Street, 8) Chapman Avenue and Lester Drive, 9) Almond Avenue and Olive Street, 10) Glassell Street and Mayfair Avenue, 11) Glassell Street and Rose Avenue, 12) Spring Street and Virage Street, 13) Spring Street and Seranado Street, and 14) Cambridge Street and Adams Avenue. Construction expected to start summer of 2017. Project closeout, including final report and receipt of federal reimbursement, is expected by August 2018.

Life to Date Expenditures at 6.30.16: \$41,121
Expenditure and Encumbrances at 12.31.16: \$9,676
Remaining Appropriation at 12.31.16 \$247,182

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	HSIP (Construction)	-	-	-	-	-	\$0
263	Measure "M2" Turnback	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Safety Upgrades at 14 Uncontrolled Intersections



Chapman Ave Traffic Signal Synchronization

Project 20236

Program: 5032 Traffic Operations
Department: Public Works, Traffic
Project Manager: Medel Llanes
Manager Title: Sr. Civil Engineer

General Plan Element: Circulation & Mobility
Estimated Completion Date: August 2017
Environmental Status: Categorical Exemption

Project Description:

The Chapman Avenue Corridor Traffic Signal Synchronization is a multi-jurisdictional project between Valley View Street in the City of Garden Grove and Cliffway Drive in the City of Orange. It's part of OCTA's Measure M2 Project P-Regional Traffic Signal Synchronization Program. It covers 55 intersections along the corridor in the County of Orange, the State of California Department of Transportation, and the Cities of Garden Grove and Orange. All agencies are required to provide a minimum of 20% matching funds including cash and in-kind such as staffing and equipment purchase for the project. Primary implementation, including construction, is scheduled to be completed by August 2017. A two-year maintenance and operation will be initiated after completion of primary implementation.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$292,513

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
284	TSIP Area "B"	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Chapman Ave Traffic Signal Synchronization



Radar Feedback Signs: La Veta, Collins, & Chapman

Project 20328

Program: 5032 Traffic Operations
Department: Public Works, Traffic
Project Manager: Medel Llanes
Manager Title: Sr. Civil Engineer

General Plan Element: Circ&Mob/Noise/Infra.
Estimated Completion Date: August 2020
Environmental Status: Exempt

Project Description:

The project will provide for the installation of radar feedback signs on segments of three arterials with a history of speed related accidents: (1) La Veta Avenue from Flower Street to Bedford Street; (2) Collins Avenue from Wanda Road to Bond Avenue; and (3) Chapman Avenue from Jamboree Road to Orange Park Boulevard. There will be a total of 12 radar feedback signs, 10 are speed related and two are curve warning.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	HSIP (Construction)	260,500	-	-	-	-	\$260,500
550	HSIP (Design)	40,000	-	-	-	-	\$40,000
Subtotal		300,500	-	-	-	-	\$300,500
YEAR TOTAL		300,500	-	-	-	-	\$300,500

Radar Feedback Signs: La Veta, Collins, & Chapman



Chapman Ave & Batavia St Left Turn Signal Mod.

Project 20329

Program: 5032 Traffic Operations
Department: Public Works, Traffic
Project Manager: Medel Llanes
Manager Title: Sr. Civil Engineer

General Plan Element: Circulation & Mobility
Estimated Completion Date: February 2021
Environmental Status: Exempt

Project Description:

The project will provide for a protected left turn phase for the northbound and southbound approaches on Batavia Street at Chapman Avenue to improve the operational efficiency and enhance safety. The addition of a protected left turn is an effective countermeasure that can reduce the possibility of crashes. The scope of work includes installation of signal poles and gear, controller and cabinet, CCTV camera, new conduits, wiring, battery back-up system, loop detectors, ADA ramps, and restoration of existing improvements.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	HSIP (Construction)	359,800	-	-	-	-	\$359,800
550	HSIP (Design)	40,000	-	-	-	-	\$40,000
Subtotal		399,800	-	-	-	-	\$399,800
YEAR TOTAL		399,800	-	-	-	-	\$399,800

Chapman Ave & Batavia St Left Turn Signal Mod.



Monterey Street Lighting

Project 20350

Program: 5032 Traffic Operations
Department: Public Works, Traffic
Project Manager: Chris La Face
Manager Title: Traffic Ops Superintendent

General Plan Element: Circ&Mob/Land Use/UD/ED
Estimated Completion Date: June 2018
Environmental Status: Not Applicable

Project Description:

Installation of eight decorative streetlights along Monterey Street between Chapman Avenue and Maple Avenue to replace the existing deteriorated original lighting.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
500	Capital Projects	70,000	-	-	-	-	\$70,000
Subtotal		70,000	-	-	-	-	\$70,000
YEAR TOTAL		70,000	-	-	-	-	\$70,000

Monterey Street Lighting



Tustin & La Veta Traffic Signal Upgrade

Project 20351

Program: 5032 Community Lighting and Traffic

Department: Public Works, Traffic

Project Manager: Medel Llanes

Manager Title: Sr. Civil Engineer

General Plan Element: Circ&Mobility/Growth

Estimated Completion Date: 06/30/18

Environmental Status: Categorical Exemption

Project Description:

The project will provide for traffic signal upgrades at the intersection to enhance the capacity and improve traffic signal operation at the intersection. The scope of work includes upgrade of video imaging detection system, traffic signal controller and cabinet, modified controller foundation, and dual service pedestal.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
284	TSIP Area "B" - Construction	100,000	-	-	-	-	\$100,000
284	TSIP Area "B" - Design	20,000	-	-	-	-	\$20,000
Subtotal		120,000	-	-	-	-	\$120,000
YEAR TOTAL		120,000	-	-	-	-	\$120,000

Tustin & La Veta Traffic Signal Upgrade



Chapman & Lemon Left Turn Signal Mod

Project 20352

Program: 5032 Community Lighting & Traffic - Signal Modification
Department: Public Works, Traffic **General Plan Element:** Circ&Mobility/Growth
Project Manager: Medel Llanes **Estimated Completion Date:** 06/28/18
Manager Title: Sr. Civil Engineer **Environmental Status:** Categorical Exemption

Project Description:

The project will provide for a protected left turn phase for the eastbound and westbound approaches on Chapman Avenue at Lemon Street. The proposed signal modification will enhance the capacity and improve the traffic signal operation at the intersection. The project features decorative signal poles consistent with the Old Towne District theme. The scope of work includes installation of signal poles and gear, controller and cabinet, wiring, CCTV camera, service, and restoration of existing improvements.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
284	TSIP Area "B" - Construction	400,000	-	-	-	-	\$400,000
284	TSIP Area "B" - Design	50,000	-	-	-	-	\$50,000
Subtotal		450,000	-	-	-	-	\$450,000
YEAR TOTAL		450,000	-	-	-	-	\$450,000

Chapman & Lemon Left Turn Signal Mod



Chapman & Grand Left Turn Signal Mod

Project 20353

Program: 5032 Community Lighting & Traffic - Signal Modification
Department: Public Works, Traffic **General Plan Element:** Circ&Mobil/Growth/CR
Project Manager: Medel Llanes **Estimated Completion Date:** 06/30/20
Manager Title: Sr. Civil Engineer **Environmental Status:** Categorical Exemption

Project Description:

The project will provide for a protected left turn phase for the eastbound and westbound approaches on Chapman Avenue at Grand Street. The proposed signal modification will enhance the capacity and improve the traffic signal operation at the intersection. The project features decorative signal poles consistent with the Old Towne District theme. The scope of work includes installation of signal poles and gear, controller and cabinet, wiring, CCTV camera, service, upgrade emergency vehicle preemption, and restoration of existing improvements.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
284	TSIP Area "B" - Construction	-	-	400,000	-	-	\$400,000
284	TSIP Area "B" - Design	-	-	50,000	-	-	\$50,000
Subtotal		-	-	450,000	-	-	\$450,000
YEAR TOTAL		-	-	450,000	-	-	\$450,000

Chapman & Grand Left Turn Signal Mod



Chapman & Cambridge Left Turn Signal Mod

Project 20354

Program: 5032 Community Lighting and Traffic

Department: Public Works, Traffic

Project Manager: Medel Llanes

Manager Title: Sr. Civil Engineer

General Plan Element: Circ&Mobil/Growth/CR

Estimated Completion Date: 06/30/21

Environmental Status: Categorical Exemption

Project Description:

The project will provide for a protected left turn phase for the eastbound, westbound, northbound, and southbound approaches on Chapman Avenue at Cambridge Street. The proposed signal modification will enhance the capacity and improve the traffic signal operation at the intersection. The scope of work includes installation of signal poles and gear, controller and cabinet, wiring, CCTV camera, service, and restoration of existing improvements.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
284	TSIP Area "B" - Construction	-	-	-	375,000	-	\$375,000
284	TSIP Area "B" - Design	-	-	-	50,000	-	\$50,000
Subtotal		-	-	-	425,000	-	\$425,000
YEAR TOTAL		-	-	-	425,000	-	\$425,000

Chapman & Cambridge Left Turn Signal Mod



Collins Ave & Batavia St Left Turn Signal Mod.

Project 30027

Program: 5032 Community Lighting & Traffic - Signal Modification
Department: Public Works, Traffic **General Plan Element:** Growth Management
Project Manager: Medel Llanes **Estimated Completion Date:** August 2018
Manager Title: Sr. Civil Engineer **Environmental Status:** Categorical Exemption

Project Description:

Installation of protected left turn phasing for the eastbound and westbound approaches on Collins Avenue at Batavia Street. The project will also restripe Batavia Street to provide a left turn lane, and protected left turn phasing on both the northbound and southbound approaches. The improvements, when constructed, will improve the traffic flow and the safety at the intersection for both vehicles and pedestrians by clearly defining rights-of-way. Construction is expected to start by summer 2017. Project closeout, including final report and receipt of federal reimbursement, is expected by August 2018.

Life to Date Expenditures at 6.30.16: \$5,329
Expenditure and Encumbrances at 12.31.16: \$19,669
Remaining Appropriation at 12.31.16 \$294,802

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	Federal HSIP	-	-	-	-	-	\$0
263	TSIP Measure M2	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Collins Ave & Batavia St Left Turn Signal Mod.



Chapman Ave & Cannon St Left Turn Signal Mod.

Project 30028

Program: 5032 Community Lighting & Traffic - Signal Modification
Department: Public Works, Traffic **General Plan Element:** Growth Management
Project Manager: Medel Llanes **Estimated Completion Date:** August 2018
Manager Title: Sr. Civil Engineer **Environmental Status:** Categorical Exemption

Project Description:

Installation of protected left turn phasing for the northbound and southbound approaches on Cannon Street at Chapman Avenue. The improvements, when constructed, will improve the traffic flow and the safety at the intersection for both vehicle and pedestrians by clearly defining rights-of-way. Construction is expected to start by summer 2017. Project closeout, including final report and receipt of federal reimbursement, is expected by August 2018.

Life to Date Expenditures at 6.30.16: \$10,352
Expenditure and Encumbrances at 12.31.16: \$11,589
Remaining Appropriation at 12.31.16 \$288,559

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	Federal HSIP	-	-	-	-	-	\$0
263	Measure M2	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Chapman Ave & Cannon St Left Turn Signal Mod.



Glassell St. & Walnut Ave Left Turn Signal Mod.

Project 30029

Program: 5032 Community Lighting & Traffic - Signal Modification
Department: Public Works, Traffic **General Plan Element:** Growth Management
Project Manager: Medel Llanes **Estimated Completion Date:** September 2018
Manager Title: Sr. Civil Engineer **Environmental Status:** Categorical Exemption

Project Description:

Installation of protected left turn phasing for the northbound and southbound approaches on Glassell Street at Walnut Avenue. The project will also restripe Walnut Avenue to provide a left turn lane, and protected left turn phasing on both the westbound and eastbound approaches. The improvements, when constructed, will improve the traffic flow and the safety at the intersection for both vehicles and pedestrians by clearly defining rights-of-way. Construction is expected to start by summer 2017. Project closeout, including final report and receipt of federal reimbursement, is expected by September 2018.

Life to Date Expenditures at 6.30.16: \$14,050
Expenditure and Encumbrances at 12.31.16: \$10,145
Remaining Appropriation at 12.31.16 \$307,605

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	Federal HSIP	-	-	-	-	-	\$0
263	TSIP Measure M2	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Glassell St. & Walnut Ave Left Turn Signal Mod.



Chapman Ave & James St. Left Turn Signal Mod.

Project 30030

Program: 5032 Community Lighting & Traffic - Signal Modification
Department: Public Works, Traffic **General Plan Element:** Growth Management
Project Manager: Medel Llanes **Estimated Completion Date:** September 2018
Manager Title: Sr. Civil Engineer **Environmental Status:** Categorical Exemption

Project Description:

Installation of protected left turn phasing for the westbound approach on Chapman Avenue at James Street. The improvements, when constructed, will improve the traffic flow and the safety at the intersection for both vehicles and pedestrians by clearly defining rights-of-way. Construction is expected to start by summer 2017. Project closeout, including final report and receipt of federal reimbursement, is expected by September 2018.

Life to Date Expenditures at 6.30.16: \$11,612
Expenditure and Encumbrances at 12.31.16: \$8,253
Remaining Appropriation at 12.31.16 \$276,135

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	Federal HSIP	-	-	-	-	-	\$0
263	Measure M2	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Chapman Ave & James St. Left Turn Signal Mod.



Glassell St. and Meats Ave. Left Turn Phasing Mod.

Project 30080

Program: 5011 Traffic Operations

Department: Public Works, Traffic

Project Manager: Eduardo Lopez

Manager Title: Assoc. Civil Engineer

General Plan Element: Circulation & Mobility

Estimated Completion Date: June 2019

Environmental Status: Categorical Exemption / NEPA

Project Description:

The project will provide for a protected left turn phase for the northbound and southbound approaches on Glassell Street at Meats Avenue. The primary collision factor of accidents that occurred at the intersection are broadside and rear-end type crashes. The addition of a protected left turn is an effective countermeasure that will reduce the possibility of crashes. The scope of work includes replacement of signal poles and gear, new conduits, wiring, battery back-up system, loop detectors, ADA ramps, and restoration of existing improvements.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$249,300

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	HSIP (Construction)	-	-	-	-	-	\$0
550	HSIP (Design)	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Glassell St. and Meats Ave. Left Turn Phasing Mod.



Glassell St. and Collins Ave. Left Turn Phasing Mod.

Project 30081

Program: 5011 Community Lighting & Traffic - Signal Modification

Department: Public Works, Traffic

General Plan Element: Circulation & Mobility

Project Manager: Eduardo Lopez

Estimated Completion Date: June 2019

Manager Title: Assoc. Civil Engineer

Environmental Status: Categorical Exemption / NEPA

Project Description:

The project will provide for a protected left turn phase for the northbound and southbound approaches on Glassell Street at Collins Avenue. The primary collision factor of accidents that occurred at the intersection are broadside and rear-end type crashes. The addition of a protected left turn is an effective countermeasure that will reduce the possibility of crashes. The scope of work includes replacement of signal poles and gear, new conduits, wiring, battery back-up system, loop detectors, ADA ramps, and restoration of existing improvements.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$281,900

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	HSIP (Construction)	-	-	-	-	-	\$0
550	HSIP (Design)	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Glassell St. and Collins Ave. Left Turn Phasing Mod.



Installation of Accessible Pedestrian Signals

Project 30082

Program: 5011 Comm. Lighting & Traffic - Signal Installation

Department: Public Works, Traffic

General Plan Element: Circulation / Safety

Project Manager: Eduardo Lopez

Estimated Completion Date: June 2018

Manager Title: Assoc. Civil Engineer

Environmental Status: Categorical Exemption / NEPA

Project Description:

The project will provide for the upgrade of outdated Accessible Pedestrian Signals (APS) at twelve intersections citywide. These intersections are in close proximity to medical facilities. The APS is a device that communicates the WALK and DON'T WALK intervals at signalized intersections to visually and hearing impaired pedestrians. The upgrade will conform with the latest APS standards for audible tones and vibrotactile surfaces specified in the California Manual of Uniform Traffic Control Devices. The upgraded APS will provide a safer environment for hearing and visually impaired pedestrians.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$178,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	HSIP (Construction)	-	-	-	-	-	\$0
550	HSIP (Design)	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Installation of Accessible Pedestrian Signals



Installation of Pedestrian Countdown Signals Citywide

Project 30083

Program: 5011 Comm. Lighting & Traffic - Signal Installation

Department: Public Works, Traffic

General Plan Element: Circulation / Safety

Project Manager: Eduardo Lopez

Estimated Completion Date: June 2018

Manager Title: Assoc. Civil Engineer

Environmental Status: Categorical Exemption / NEPA

Project Description:

The project will provide for the upgrade of outdated Pedestrian Countdown Signals (PCS) at 33 intersections citywide. These intersections are located at arterials with high traffic and pedestrian volumes. The current PCS has a flashing hand which has relatively poor pedestrian comprehension. The PCS upgrade will replace the flashing hand with flashing numbers that count down the time remaining in the pedestrian interval. This will improve pedestrian comprehension and eliminate confusion with the flashing hand. The upgraded PCS will enhance the safety and security for pedestrians and bicyclists. The project also includes painting of high visibility crosswalks and installation of battery back up at four intersections.

Life to Date Expenditures at 6.30.16: \$0

Expenditure and Encumbrances at 12.31.16: \$0

Remaining Appropriation at 12.31.16 \$350,600

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	HSIP (Construction)	-	-	-	-	-	\$0
550	HSIP (Design)	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Installation of Pedestrian Countdown Signals Citywide



Security Improvements Project 18101

Program: 8011 Water Production

Department: Public Works, Water

Project Manager: Robert Baehner

Manager Title: Asst. Water Mgr.

General Plan Element: Safety/Infrastructure

Estimated Completion Date: Ongoing

Environmental Status: Exempt

Project Description:

Water Utility Security improvements at various locations as identified in the Water System Vulnerability Assessment.

Life to Date Expenditures at 6.30.16:	\$235,631
Expenditure and Encumbrances at 12.31.16:	\$210,612
Remaining Appropriation at 12.31.16	\$220,507

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
600 Water Utility Operations	25,000	25,000	-	25,000	25,000	\$100,000
Subtotal	25,000	25,000	-	25,000	25,000	\$100,000
YEAR TOTAL	25,000	25,000	-	25,000	25,000	\$100,000

Security Improvements



Meter Replacement Program

Project 18102

Program: 8041 Water Distribution
Department: Public Works, Water
Project Manager: Tom Taulbee
Manager Title: Water Maint. Supervisor

General Plan Element: Natural Resources/Infra.
Estimated Completion Date: Ongoing
Environmental Status: Exempt

Project Description:

This project provides for repair and/or replacement of water meters in the water system to reduce water loss and accurately bill for water usage. As part of the on-going 15-year small meter replacement program an average of 1,800 small meters are replaced per year.

Life to Date Expenditures at 6.30.16: \$354,853
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	100,000	100,000	100,000	100,000	100,000	\$500,000
Subtotal		100,000	100,000	100,000	100,000	100,000	\$500,000
YEAR TOTAL		100,000	100,000	100,000	100,000	100,000	\$500,000

Meter Replacement Program



UCI - Master Meter Program
Project 18104

Program: 8041 Water Distribution
Department: Public Works, Water
Project Manager: Tuan Cao
Manager Title: Assoc. Civil Engineer

General Plan Element: Infrastructure
Estimated Completion Date: June 2020
Environmental Status: Exempt

Project Description:

This project provides for the final design and construction of the required master meter(s) pipeline, and associated improvements to fully master meter the UCI Medical Center Main Campus. One of the advantages of master metering is relinquishing the maintenance and replacement of water pipelines located on the UCI Medical Complex.

Life to Date Expenditures at 6.30.16: \$39,126
Expenditure and Encumbrances at 12.31.16: \$94,660
Remaining Appropriation at 12.31.16 \$1,905,340

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
550	Reimbursable Capital Projects	-	-	-	-	-	\$0
600	Water Utility Operations	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

UCI - Master Meter Program



Water Valve Location Program - GPS

Project 18105

Program: 8041 Water Distribution
Department: Public Works, Water
Project Manager: Tuan Cao
Manager Title: Assoc. Civil Engineer

General Plan Element: Infrastructure
Estimated Completion Date: Ongoing
Environmental Status: Exempt

Project Description:

This project involves the on-going locating of all water valves for inventory and physical location through the use of global positioning system devices. This information will assist the Water Division in implementing an asset management plan and for the maintenance of the water infrastructure.

Life to Date Expenditures at 6.30.16: \$141,453
Expenditure and Encumbrances at 12.31.16: \$6,000
Remaining Appropriation at 12.31.16 \$92,547

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	20,000	20,000	-	25,000	25,000	\$90,000
Subtotal		20,000	20,000	-	25,000	25,000	\$90,000
YEAR TOTAL		20,000	20,000	-	25,000	25,000	\$90,000

Water Valve Location Program - GPS



Well 28 Construction
Project 18120

Program: 8011 Water Production
Department: Public Works, Water
Project Manager: Son Tran
Manager Title: Sr. Civil Engineer

General Plan Element: Infrastructure
Estimated Completion Date: October 2021
Environmental Status: Mitigated Negative Declaration

Project Description:

Well 28 is a proposed new 3,000 gallon per minute (GPM) groundwater production facility to be located in central Orange. Project includes well drilling, pump, electrical, and pipeline connections.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	-	1,300,000	1,200,000	500,000	-	\$3,000,000
Subtotal		-	1,300,000	1,200,000	500,000	-	\$3,000,000
YEAR TOTAL		-	1,300,000	1,200,000	500,000	-	\$3,000,000

Well 28 Construction



Well Rehabilitation
Project 18214

Program: 8011 Water Production
Department: Public Works, Water
Project Manager: Son Tran
Manager Title: Sr. Civil Engineer

General Plan Element: Natural Resources/Infra.
Estimated Completion Date: Ongoing
Environmental Status: Exempt

Project Description:

This project provides for on-going inspection, repair, and refurbishment of 15 existing water wells.

Life to Date Expenditures at 6.30.16: \$2,118,211
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	125,000	125,000	125,000	150,000	150,000	\$675,000
Subtotal		125,000	125,000	125,000	150,000	150,000	\$675,000
YEAR TOTAL		125,000	125,000	125,000	150,000	150,000	\$675,000

Well Rehabilitation



Lower Serrano Pump Station

Project 18225

Program: 8011 Water Production
Department: Public Works, Water
Project Manager: Janette Pichay
Manager Title: Asst. Civil Engineer

General Plan Element: Infrastructure/Econ Dev
Estimated Completion Date: July 2022
Environmental Status: Developer EIR

Project Description:

This project includes the design and construction to complete the 100 horsepower pressure pump station in northeast Orange. This pump station will move water from Zone 3 to Zone 4.

Life to Date Expenditures at 6.30.16:	\$63,700
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$29,772

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
600 Water Utility Operations	-	-	-	250,000	600,000	\$850,000
Subtotal	-	-	-	250,000	600,000	\$850,000
YEAR TOTAL	-	-	-	250,000	600,000	\$850,000

Lower Serrano Pump Station



Exterior Cathodic Protection Systems

Project 18301

Program: 8041 Water Distribution
Department: Public Works, Water
Project Manager: Tuan Cao
Manager Title: Assoc. Civil Engineer

General Plan Element: Natural Resources/Safety
Estimated Completion Date: Ongoing
Environmental Status: Exempt

Project Description:

This project provides for ongoing inspection, repair, and replacement of interior and exterior cathodic protection systems for steel water tanks in the water system. Each of the steel tanks relies on a functioning cathodic protection system for corrosion protection.

Life to Date Expenditures at 6.30.16:	\$227,021
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$241,978

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
600 Water Utility Operations	50,000	50,000	-	50,000	50,000	\$200,000
Subtotal	50,000	50,000	-	50,000	50,000	\$200,000
YEAR TOTAL	50,000	50,000	-	50,000	50,000	\$200,000

Exterior Cathodic Protection Systems



Reservoir Recoating

Project 18302

Program: 8041 Water Distribution
Department: Public Works, Water
Project Manager: Tuan Cao
Manager Title: Assoc. Civil Engineer

General Plan Element: Natural Resources/Safety
Estimated Completion Date: Ongoing
Environmental Status: Exempt

Project Description:

This project is part of a long-term reservoir maintenance program that provides for the repair and replacement of interior protective coatings for all 15 steel reservoirs in the water system.

Life to Date Expenditures at 6.30.16:	\$2,463,090
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$87,459

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
600 Water Utility Operations	-	-	-	900,000	-	\$900,000
Subtotal	-	-	-	900,000	-	\$900,000
YEAR TOTAL	-	-	-	900,000	-	\$900,000

Reservoir Recoating



Reservoir 3A Construction

Project 18315

Program: 8041 Water Distribution
Department: Public Works, Water
Project Manager: Son Tran
Manager Title: Sr. Civil Engineer

General Plan Element: Land/Safety/Infrastruct
Estimated Completion Date: June 2023
Environmental Status: Mitigated Negative Declaration

Project Description:

This project provides for the design and construction of a 1 million gallon steel water tank at a site directly adjacent to existing Reservoir 3. This tank will provide additional storage for existing residential needs and fire protection for Zone 3 in northeast Orange.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	-	-	-	-	250,000	\$250,000
Subtotal		-	-	-	-	250,000	\$250,000
YEAR TOTAL		-	-	-	-	250,000	\$250,000

Reservoir 3A Construction



Reservoir 2A Site Remediation Project 18324

Program: 8011 Water Production

Department: Public Works, Water

Project Manager: Bob Baehner

Manager Title: Asst. Water Mgr.

General Plan Element: Safety/Infrastructure

Estimated Completion Date: June 2021

Environmental Status: Negative Declaration

Project Description:

This project provides for project design, specifications, cost estimates, and construction of future proposed site stabilization for the Reservoir 2A site in the Vista Royale Tract, located in northwest Orange.

Life to Date Expenditures at 6.30.16:	\$48,386
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$591,405

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
600 Water Utility Operations	-	500,000	600,000	-	-	\$1,100,000
Subtotal	-	500,000	600,000	-	-	\$1,100,000
YEAR TOTAL	-	500,000	600,000	-	-	\$1,100,000

Reservoir 2A Site Remediation



Pipeline Renewal Projects

Project 18400

Program: 8041 Water Distribution

Department: Public Works, Water

Project Manager: Janette Pichay

Manager Title: Asst. Civil Engineer

General Plan Element: Infrastructure/Econ Dev

Estimated Completion Date: Ongoing

Environmental Status: Exempt

Project Description:

This project provides for design and construction of water main line replacements for the City's water system. Between 1-2 miles of pipeline are targeted to be replaced annually due to increasing age, substandard sizing, corrosion, and/or high maintenance.

Life to Date Expenditures at 6.30.16: \$8,611,183
Expenditure and Encumbrances at 12.31.16: \$44,109
Remaining Appropriation at 12.31.16 \$4,144,239

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	1,500,000	1,000,000	1,500,000	1,500,000	1,500,000	\$7,000,000
Subtotal		1,500,000	1,000,000	1,500,000	1,500,000	1,500,000	\$7,000,000
YEAR TOTAL		1,500,000	1,000,000	1,500,000	1,500,000	1,500,000	\$7,000,000

Pipeline Renewal Projects



Water Plant Telemetry - SCADA

Project 18912

Program: 8011 Water Production
Department: Public Works, Water
Project Manager: Robert Baehner
Manager Title: Asst. Water Mgr.

General Plan Element: Safety/Infrastructure
Estimated Completion Date: Ongoing
Environmental Status: Not Applicable

Project Description:

This project provides for the design and construction of an updated Supervisory Control and Data Acquisition (SCADA) system. This computer-driven telemetry system allows for remote monitoring and control of all water source of supply, pumping, storage, and flow control facilities.

Life to Date Expenditures at 6.30.16: \$656,780
Expenditure and Encumbrances at 12.31.16: \$43,000
Remaining Appropriation at 12.31.16 \$746,020

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	325,000	125,000	-	50,000	50,000	\$550,000
Subtotal		325,000	125,000	-	50,000	50,000	\$550,000
YEAR TOTAL		325,000	125,000	-	50,000	50,000	\$550,000

Water Plant Telemetry - SCADA



Emergency Generators

Project 18925

Program: 8011 Water Production
Department: Public Works, Water
Project Manager: Tuan Cao
Manager Title: Assoc. Civil Engineer

General Plan Element: Safety/Infrastructure
Estimated Completion Date: Ongoing
Environmental Status: Exempt

Project Description:

This project provides for the acquisition of one fixed or portable 480 volt three-phase emergency generators per year to be used to supply emergency electricity to water pumping facilities during power outages. Locations vary.

Life to Date Expenditures at 6.30.16:	\$534,110
Expenditure and Encumbrances at 12.31.16:	\$0
Remaining Appropriation at 12.31.16	\$156,912

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
600 Water Utility Operations	-	200,000	-	-	-	\$200,000
Subtotal	-	200,000	-	-	-	\$200,000
YEAR TOTAL	-	200,000	-	-	-	\$200,000

Emergency Generators



Field Supervisor's Office

Project 18934

Program: 8041 Water Distribution
Department: Public Works, Water
Project Manager: Robert Baehner
Manager Title: Asst. Water Mgr.

General Plan Element: Infrastructure
Estimated Completion Date: July 2018
Environmental Status: Exempt

Project Description:

This project allows for planning, design, and modifications to the temporary accommodations for the Water Division Field staff, and provides for future upgrades as necessary.

Life to Date Expenditures at 6.30.16: \$9,165
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$90,625

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Field Supervisor's Office



Water Plant Warehouse Replacement

Project 18935

Program: 8041 Water Distribution
Department: Public Works, Water
Project Manager: Robert Baehner
Manager Title: Asst. Water Mgr.

General Plan Element: Infrastructure
Estimated Completion Date: July 2018
Environmental Status: Mitigated Negative Declaration

Project Description:

This project provides for the planning, design, and construction/modification of the former Orange County Fire Authority building immediately north and adjacent to the Water Plant property, and the existing property at the Water headquarters site to provide adequate warehousing space for parts and equipment used in the construction and maintenance of the City's water system.

Life to Date Expenditures at 6.30.16: \$921,294
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$372,945

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Water Plant Warehouse Replacement



Water Master Plan Study

Project 20089

Program: 8011 Water Production
Department: Public Works, Water
Project Manager: Son Tran
Manager Title: Sr. Civil Engineer

General Plan Element: Infrastructure
Estimated Completion Date: June 2019
Environmental Status: MND

Project Description:

This project provides for the development of a new/updated Water Master Plan and new/updated Water Model. This project provides an updated professional report addressing required water system needs and operations in conjunction with current industry standards and governmental regulations.

Life to Date Expenditures at 6.30.16: \$1,100,000
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	300,000	-	-	-	-	\$300,000
Subtotal		300,000	-	-	-	-	\$300,000
YEAR TOTAL		300,000	-	-	-	-	\$300,000



Well 29 Construction
Project 20312

Program: 8011 Water Production
Department: Public Works, Water
Project Manager: Son Tran
Manager Title: Sr. Civil Engineer

General Plan Element: Infra/Land Use/Econ Dev.
Estimated Completion Date: June 2023
Environmental Status: Mitigated Negative Declaration

Project Description:

Well 29 is a proposed new 3,000 gallon per minute (GPM) groundwater production facility that is to be located in West Orange. Project includes well drilling, pump, electrical, and pipeline connections.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	-	-	-	-	500,000	\$500,000
Subtotal		-	-	-	-	500,000	\$500,000
YEAR TOTAL		-	-	-	-	500,000	\$500,000

Well 29 Construction



Well 30 Construction
Project 20333

Program: 8011 Water Distribution
Department: Public Works, Water
Project Manager: Son Tran
Manager Title: Sr. Civil Engineer

General Plan Element: Infra/Land Use/Econ Dev.
Estimated Completion Date: June 2024
Environmental Status: Mitigated Negative Declaration

Project Description:

Well 30 is a proposed New 3,000 gallon per minute (GPM) groundwater production facility to be located in Central Orange. Project includes well drilling, pump, electrical, and pipeline connections.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$0

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
600	Water Utility Operations	-	-	-	-	250,000	\$250,000
Subtotal		-	-	-	-	250,000	\$250,000
YEAR TOTAL		-	-	-	-	250,000	\$250,000

Well 30 Construction



Simon Mills Promissory Note

Project 19191

Program: 9810 SAORA Admin & Operations

Department: Economic Development - City

Project Manager: Susan Galvan

Manager Title: Sr. Econ. Dev. Project Mgr.

General Plan Element: Land/Urban/Econ Dev

Estimated Completion Date: June 2019

Environmental Status: Not Applicable

Project Description:

This agreement with The Mills Corporation is related to redevelopment of the former City Shopping Center into the Block at Orange. Agency assistance is based on performance. Payment on a \$10.7 million promissory note plus interest (estimated completion date June 2019) equivalent to 100% net property tax increment revenue generated by project for 20 years (Acct. # 940.9810.56015.19191).

Life to Date Expenditures at 6.30.16:	\$13,753,420
Expenditure and Encumbrances at 12.31.16:	\$371,316
Remaining Appropriation at 12.31.16	\$511,949

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
940 Merged ORA Projects	907,105	925,247	-	-	-	\$1,832,352
Subtotal	907,105	925,247	-	-	-	\$1,832,352
YEAR TOTAL	907,105	925,247	-	-	-	\$1,832,352

Simon Mills Promissory Note



800 MHz CCCS Next Generation

Project 20223

Program: 0201 City Manager's Office

Department: Economic Development - City

Project Manager: Irma Hernandez

Manager Title: Deputy City Manager

General Plan Element: Public Safety

Estimated Completion Date: Ongoing

Environmental Status: Categorical Exemption

Project Description:

In 2001, the current 800 MHz Radio system was completely replaced from the previous antiquated county-wide radio system. Public safety agencies throughout Orange County currently have the capability of seamless interoperability communications for both daily communication and when the situation is required while maintaining individual dispatch and tactical channels. The system has reached its life cycle and requires a backbone system life extension and system/equipment upgrade. The upgrade or "next generation" county-wide system will be completed in 2018 and will ensure continued public safety communication capabilities. The total cost of the upgrade is \$44.0 million with Orange's portion approximately \$5.5 million (includes equipment and backbone system). In FY 17, the project included a one-time expense for Police department dispatch consoles and purchase of over 600 hand-held radios and equipment.

Life to Date Expenditures at 6.30.16: \$229,720

Expenditure and Encumbrances at 12.31.16: \$4,613,553

Remaining Appropriation at 12.31.16 \$85,757

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
120	Proposition 172	856,446	-	-	-	-	\$856,446
Subtotal		856,446	-	-	-	-	\$856,446
YEAR TOTAL		856,446	-	-	-	-	\$856,446

800 MHz CCCS Next Generation



Business Development Programs

Project 20243

Program: 0218 Economic Development Admin & Operations
Department: Economic Development - City **General Plan Element:** Economic Development
Project Manager: Susan Galvan **Estimated Completion Date:** June 2019
Manager Title: Sr. Econ. Dev. Project Mgr. **Environmental Status:** Not Applicable

Project Description:

Establish Business Development Programs to support property improvements, including the Business Enhancement Support Team (BEST) outreach to support business development activities, way finding directional signage in Old Towne, and other business development tools and technology.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$260,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
952	CITY TRF: NW & SW 2003 TXBL BONDS	-	-	-	-	-	\$0
951	City Trf: Tustin Project-Taxable Bonds	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Business Development Programs



Economic Development Capital Projects

Project 20247

Program: 0218 Economic Development Admin & Operations
Department: Economic Development - City **General Plan Element:** Economic Development
Project Manager: Susan Galvan **Estimated Completion Date:** June 2019
Manager Title: Sr. Econ. Dev. Project Mgr. **Environmental Status:** Not Applicable

Project Description:

In October 2014, the State Department of Finance approved a Bond Proceeds Funding Agreement in which the remaining redevelopment bond proceeds were approved for transfer to the City during the ROPS 14-15B period. This Agreement authorizes the City to expend the redevelopment bond proceeds in a manner that is consistent with the original bond covenants and of benefit to the Orange Merged and Amended Redevelopment Project Area. Staff will bring back recommendations for Council consideration at a later date.

Life to Date Expenditures at 6.30.16: \$0
Expenditure and Encumbrances at 12.31.16: \$0
Remaining Appropriation at 12.31.16 \$8,000,000

Fund Description		17-18	18-19	19-20	20-21	21-22	Total
954	CITY TRF: MERGED 2008 TAX EXEMPT BO	-	-	-	-	-	\$0
953	CITY TRF: NW & SW 2003 TAX EXEMPT	-	-	-	-	-	\$0
952	CITY TRF: NW & SW 2003 TXBL BONDS	-	-	-	-	-	\$0
951	City Trf: Tustin Project-Taxable Bonds	-	-	-	-	-	\$0
Subtotal		-	-	-	-	-	\$0
YEAR TOTAL		-	-	-	-	-	\$0

Economic Development Capital Projects



Old Towne Bike Racks

Project 20262

Program: 0218 Economic Development Admin & Operations

Department: Economic Development - City

General Plan Element: Not Applicable

Project Manager: Alan Truong

Estimated Completion Date: December 2017

Manager Title: Sr. Maint. Operations Mgr.

Environmental Status: Categorical Exemption

Project Description:

This project will install bike racks in the City's Old Towne district. The Old Towne district is a dynamic mix of shopping, dining, office, and residential uses that is located within walking distance of the Orange Depot station. The installation of bike racks will offer convenience for residents and visitors that are looking for an alternative to walking or traveling by car. The new bike rack facilities will promote the use of bicycles and help to mitigate traffic congestion and parking impacts.

Life to Date Expenditures at 6.30.16:	\$0
Expenditure and Encumbrances at 12.31.16:	\$2,046
Remaining Appropriation at 12.31.16	\$7,954

Fund Description	17-18	18-19	19-20	20-21	21-22	Total
245 AQMD	-	-	-	-	-	\$0
Subtotal	-	-	-	-	-	\$0
YEAR TOTAL	-	-	-	-	-	\$0

Old Towne Bike Racks

Fund 120 - Proposition 172

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	886,443	53,542	(387,342)	(902,644)	(1,417,352)
Estimated Revenue for the Fiscal Year	937,514	956,264	975,389	994,897	1,014,795
<i>Estimated Total Funds Available</i>	1,823,957	1,009,806	588,047	92,253	(402,557)
Maintenance and Operations	908,969	927,148	945,691	964,605	983,897
800 MHz Backbone Support	-	-	-	-	-
<i>Estimated Funds Available for CIP Projects</i>	914,988	82,658	(357,644)	(872,352)	(1,386,454)
Projects:					
20165--800 MHz Radio Replacement	5,000				
20223--800 Mhz CCCS Next Generation	856,446	470,000	545,000	545,000	545,000
Total Projects	861,446	470,000	545,000	545,000	545,000
Estimated Ending Fund Balance	53,542	(387,342)	(902,644)	(1,417,352)	(1,931,454)

Fund 220 - Sanitation & Sewer

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	2,331,780	1,128,448	391,103	(318,949)	(970,372)
Estimated Revenue for the Fiscal Year	4,477,073	4,566,614	4,657,947	4,751,106	4,846,128
<i>Estimated Total Funds Available</i>	6,808,853	5,695,062	5,049,050	4,432,157	3,875,756
Maintenance and Operations	4,855,405	4,903,959	4,952,999	5,002,529	5,052,554
<i>Estimated Funds Available for CIP Projects</i>	1,953,448	791,103	96,051	(570,372)	(1,176,798)
Projects:					
14899--Arterial Street Tree Replacement Progra	25,000	-	15,000	-	-
15508--Sewer Line Replacement/Maintenance	400,000	200,000	200,000	200,000	200,000
15509--Sewer Cleaning and Video	200,000	200,000	200,000	200,000	200,000
20121--St Tree Master Plan Update	-	-	-	-	75,000
20323-Cambridge Storm Drain and Street Imprc	200,000	-	-	-	-
Total Projects	825,000	400,000	415,000	400,000	475,000
Estimated Ending Fund Balance	1,128,448	391,103	(318,949)	(970,372)	(1,651,798)

Fund 263 - Measure M2

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	1,113,109	65,185	478,341	1,014,330	635,950
Estimated Revenue for the Fiscal Year	2,994,691	3,091,223	3,199,717	3,321,223	3,450,384
<i>Estimated Total Funds Available</i>	4,107,800	3,156,408	3,678,058	4,335,553	4,086,333
Maintenance and Operations	522,615	533,067	543,728	554,603	565,695
<i>Estimated Funds Available for CIP Projects</i>	3,585,185	2,623,341	3,134,330	3,780,950	3,520,638
Projects:					
13115--Pavement Management Program Survey	70,000	-	70,000		70,000
13120--Pavement Management Program	3,400,000	2,000,000	2,000,000	3,000,000	3,000,000
16302--Minor Traffic Control Devices	50,000	50,000	50,000	50,000	50,000
16304--Biennial City Traffic Signal Coordination	-	95,000	-	95,000	-
Total Projects	3,520,000	2,145,000	2,120,000	3,145,000	3,120,000
Estimated Ending Fund Balance	65,185	478,341	1,014,330	635,950	400,638

Fund 272 - Gas Tax 2105

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	585,815	100,902	2,378,148	4,687,448	7,029,105
Estimated Revenue for the Fiscal Year	1,888,720	3,503,952	3,539,140	3,574,694	3,610,618
<i>Estimated Total Funds Available</i>	2,474,535	3,604,854	5,917,288	8,262,142	10,639,723
Maintenance and Operations	153,633	156,706	159,840	163,037	166,298
<i>Estimated Funds Available for CIP Projects</i>	2,320,902	3,448,148	5,757,448	8,099,105	10,473,425
Projects:					
13120--Pavement Management Program	900,000	1,000,000	1,000,000	1,000,000	1,000,000
13816--Structural Evaluation of City Bridges	300,000	-	-	-	-
16305--Traffic Sig. Contr. & TMC Upgrades	70,000	70,000	70,000	70,000	70,000
20323--Cambridge Storm Drain and St. Improv.	350,000				
20324--East Palmyra Avenue Rehabilitation	600,000	-	-	-	-
Total Projects	2,220,000	1,070,000	1,070,000	1,070,000	1,070,000
Estimated Ending Fund Balance	100,902	2,378,148	4,687,448	7,029,105	9,403,425

Fund 284 - TSIP Area "B"

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	543,434	192,725	441,538	477,851	539,164
Estimated Revenue for the Fiscal Year **	944,543	486,313	486,313	486,313	486,313
<i>Estimated Funds Available for CIP Projects</i>	1,487,977	679,038	927,851	964,164	1,025,477
Maintenance and Operations	10,252	10,457	10,666	10,879	11,097
<i>Estimated Funds Available for CIP Projects</i>	1,477,725	668,581	917,185	953,285	1,014,380
Projects:					
13228--Chapman/Tustin Critical Intersection	600,000	-	-	-	-
20351--Tustin La Veta Traffic Signal Upgrade	120,000	-	-	-	-
20352--Chapman & Lemon Left Turn	450,000	-	-	-	-
20353--Chapman & Grand Left Turn Signal Mod	-	-	450,000	-	-
20354--Chapman & Cambridge Left Turn Signal	-	-	-	425,000	-
30025--Tustin/Meats Intersection Right Turn Lane	-	237,500	-	-	-
30073--Tustin St & Katella Ave Intersection Widening	115,000	-	-	-	-
Total Projects	1,285,000	237,500	450,000	425,000	0
Estimated Ending Fund Balance	192,725	441,538	477,851	539,164	1,025,477

Fund 291 - Landscape District Funds

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	241,328	361,581	206,834	327,087	172,340
Estimated Revenue for the Fiscal Year	920,935	920,935	920,935	920,935	920,935
<i>Estimated Total Funds Available</i>	1,162,263	1,282,516	1,127,769	1,248,022	1,093,275
Maintenance and Operations	800,682	800,682	800,682	800,682	800,682
<i>Estimated Funds Available for CIP Projects</i>	361,581	481,834	327,087	447,340	292,593
Projects:					
20180--Santiago Hills LAD - New Efficiency	-	275,000	-	275,000	-
20255--Santiago Hills LAD - General Renovatio	-	-	-	-	115,000
Total Projects	0	275,000	0	275,000	115,000
Estimated Ending Fund Balance	361,581	206,834	327,087	172,340	177,593

Fund 310 - Community Development Block Grant

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	0	0	0	0	0
Estimated Revenue for the Fiscal Year	1,322,853	250,000	250,000	250,000	250,000
<i>Estimated Total Funds Available</i>	1,322,853	250,000	250,000	250,000	250,000
Maintenance and Operations	422,974	-	-	-	-
<i>Estimated Funds Available for CIP Projects</i>	899,879	250,000	250,000	250,000	250,000
Projects:					
11328--ADA Improvements - Access Ramps	250,000	250,000	250,000	250,000	250,000
30079--Fern Neighborhood St and Sewer Imp	277,222	-	-	-	-
30086--Senior Center Ceiling Improvements	372,657	-	-	-	-
Total Projects	899,879	250,000	250,000	250,000	250,000
Estimated Ending Fund Balance	0	0	0	0	0

Fund 317 - H.O.M.E.

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	0	0	0	0	0
Estimated Revenue for the Fiscal Year	326,249	-	-	-	-
<i>Estimated Total Funds Available</i>	326,249	0	0	0	0
Maintenance and Operations	32,625	-	-	-	-
<i>Estimated Funds Available for CIP Projects</i>	293,624	0	0	0	0
Projects:					
11210--HOME CHDO Allocation	48,937	48,937	48,937	48,937	48,937
11250--HOME Developer Projects	244,687	244,687	244,687	244,687	244,687
Total Projects	293,624	293,624	293,624	293,624	293,624
Estimated Ending Fund Balance	0	0	0	0	0

Fund 355 - Asset Seizure - Federal

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	2,175,701	1,750,082	1,660,082	1,570,082	1,480,082
Estimated Revenue for the Fiscal Year	110,679	-	-	-	-
<i>Estimated Total Funds Available</i>	2,286,380	1,750,082	1,660,082	1,570,082	1,480,082
Maintenance and Operations	446,298	-	-	-	-
<i>Estimated Funds Available for CIP Projects</i>	1,840,082	1,750,082	1,660,082	1,570,082	1,480,082
Projects:					
20335--Police Vehicle Mobile Data Comp Sys.	90,000	90,000	90,000	90,000	-
Total Projects	90,000	90,000	90,000	90,000	0
Estimated Ending Fund Balance	1,750,082	1,660,082	1,570,082	1,480,082	1,480,082

Fund 500 - Capital Projects

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	7,228,838	5,378,838	5,213,838	5,048,838	4,933,838
Transfers In	1,000,000	-	-	-	-
Transfer Out	115,000	115,000	115,000	115,000	115,000
<i>Estimated Total Funds Available</i>	8,113,838	5,378,838	5,213,838	5,048,838	4,933,838
Maintenance and Operations	300,000	-	-	-	-
<i>Estimated Funds Available for CIP Projects</i>	7,813,838	5,378,838	5,213,838	5,048,838	4,933,838
Projects:					
12982--Corporation Yard Renovation	-	50,000	50,000	-	-
14997--Municipal Parking Lot Maintenance	20,000	20,000	20,000	20,000	20,000
16302--Minor Traffic Control Devices	95,000	95,000	95,000	95,000	95,000
19835--Civic Center Buildings' HVAC Replacem	350,000	-	-	-	-
	1,500,000				
20269--Org Main Library Roof Rehab	400,000	-	-	-	-
30071--Fiber Optic Cable Installation	70,000	-	-	-	-
Total Projects	2,435,000	165,000	165,000	115,000	115,000
Estimated Ending Fund Balance	5,378,838	5,213,838	5,048,838	4,933,838	4,818,838

Fund 510 - Park Acquisition

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	(31,763)	7,520,377	6,656,114	6,313,966	5,923,975
Estimated Revenue for the Fiscal Year	8,107,140	105,737	107,852	110,009	112,209
<i>Estimated Total Funds Available</i>	8,075,377	7,626,114	6,763,966	6,423,975	6,036,185
Projects:					
10092--Eisenhower Park Renovation	-	-	-	-	5,287,635
20059--Tot Lot Shade Sails	-	100,000	100,000	-	-
20313--Hart Park Irrigation Replacement	-	250,000	250,000	250,000	250,000
20314--Hart Park Tennis/Multi-Use Court Renovation	-	-	-	-	250,000
20315--Hart Park Exercise Equipment	-	-	-	250,000	-
20316--Hart Park Bleacher Replacement and Improv.	-	50,000	-	-	-
20317--Handy Picnic Shelter & Restroom Repair	-	-	100,000	-	-
20319--El Camino Irrigation and Landscape Repl.	-	400,000	-	-	-
20320--Cemetery Ridge Trail - Road Improvement	30,000	-	-	-	-
20321--Grijalva Park Master Plan Update	-	20,000	-	-	-
30047--Calsense Installation at Various Parks	135,000	-	-	-	-
30053--Parking Lot Pavement Rehab	390,000	150,000	-	-	-
Total Projects	555,000	970,000	450,000	500,000	5,787,635
Estimated Ending Fund Balance	7,520,377	6,656,114	6,313,966	5,923,975	248,550

Fund 511 - Park Acquisition Infill

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance*	318,823	309,742	171,285	177,444	183,725
Estimated Revenue for the Fiscal Year**	5,919	6,037	6,158	6,281	6,407
<i>Estimated Total Funds Available</i>	324,742	315,779	177,444	183,725	190,132
Projects:					
10092--Eisenhower Park Renovation	-	-	-	-	319,695
20059--Tot Lot Shade Sails	-	44,494	-	-	-
20316--Hart Park Bleacher Replacement and Improv.	-	100,000	-	-	0
30041--HVAC Delta Control Systems	15,000	-	-	-	-
Total Projects	15,000	144,494	0	0	319,695
Estimated Ending Fund Balance	309,742	171,285	177,444	183,725	(129,563)

Fund 512 - El Modena

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance*	320,318	242,541	247,867	6,438	95,125
Estimated Revenue for the Fiscal Year	78,751	80,326	83,571	88,686	95,997
<i>Estimated Total Funds Available</i>	399,069	322,867	331,438	95,125	191,122
Projects:					
30048--El Modena Upper Restroom and Area Renova	-	75,000	325,000	-	-
Total Projects	0	75,000	325,000	0	0
Estimated Ending Fund Balance	399,069	247,867	6,438	95,125	191,122

Fund 520 - Sewer Construction

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	253,356	253,720	254,151	254,721	258,510
Estimated Revenue for the Fiscal Year	3,364	3,431	3,570	3,788	4,101
<i>Estimated Total Funds Available</i>	256,720	257,151	257,721	258,510	262,610
Projects:					
15508--Sewer Line Replacement/Maintenance	3,000	3,000	3,000	-	-
Total Projects	3,000	3,000	3,000	0	0
Estimated Ending Fund Balance	253,720	254,151	254,721	258,510	262,610

Fund 550 - Reimbursable Capital Projects

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	0	0	0	0	0
Estimated Revenue for the Fiscal Year	3,681,600	1,963,700	9,683,300	750,000	
<i>Estimated Total Funds Available</i>	3,681,600	1,963,700	9,683,300	750,000	0
Projects:					
13228--Chapman/Tustin Critical Intersection	375,000	-	-	-	-
17061--Old Towne Street Lighting	-	20,000	-	-	-
20325--Santiago Creek Multipurpose Trail Ext	264,300	1,231,200	9,608,300		
20326--Chapman Ave. & Feldner Rd. Left Turn	248,500	-	-	-	-
20327--Chapman Ave. & Flower St. Left Turn Sigr	248,500	-	-	-	-
20328--Radar Feedback La Veta, Collins, & Chap	300,500	-	-	-	-
20329--Chapman Ave & Batavia St Left Turn Sign	399,800	-	-	-	-
20330--SCE LS-1 Street Lights Acquisition6	1,500,000	-	-	-	-
30019--Santiago Cany. Rd. Multi-Purpose Trail	-	-	75,000	750,000	-
30025--Tustin/Meats Intersection Right Turn Lane	-	712,500	-	-	-
30073--Tustin St & Katella Ave Intersection Wider	345,000	-	-	-	-
Total Projects	3,681,600	1,963,700	9,683,300	750,000	0
Estimated Ending Fund Balance	0	0	0	0	0

Fund 551 - County Park Grant Funds

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	452	452	452	452	452
Estimated Revenue for the Fiscal Year	-	29,303	-	-	-
<i>Estimated Total Funds Available</i>	452	29,755	452	452	452
Maintenance and Operations	-	-	-	-	-
<i>Estimated Funds Available for CIP Projects</i>	452	29,755	452	452	452
Projects:					
20321--Grijalva Park Master Plan Update	-	29,303	-	-	-
Total Projects	0	29,303	0	0	0
Estimated Ending Fund Balance	452	452	452	452	452

Fund 560 - Fire Facilities Fees

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	1,761,478	1,762,712	124,924	(1,552,414)	(1,250,902)
Estimated Revenue for the Fiscal Year**	814,922	392,112	392,112	392,112	392,112
<i>Estimated Total Funds Available</i>	2,576,400	2,154,824	517,036	(1,160,302)	(858,790)
Maintenance and Operations	0	0	0	0	0
<i>Estimated Funds Available for CIP Projects</i>	2,576,400	2,154,824	517,036	(1,160,302)	(858,790)
Projects:					
12406--Opticom Traffic Preemption	35,000	35,000	35,000	35,000	35,000
20104--S.C.B.A. Retrofit and Replacement			775,000		
20105--Auto Pulse Machine Replacement			86,250		
20106--Defibrillator Replacement			722,400		
20107--Fire Station 2 Apparatus Bay	425,000	1,875,000			
20124--Turnout Replacement & NFPA	70,488				96,192
20169--WMD-DUODOTE Auto Injectors		14,900		15,600	
20171--EPCR Replacement Program	58,200		61,000		61,000
20332--Fire Station 2, 3, and 4 Kitchen Improv	35,000	70,000			
20334--Fire Station Maintenance	190,000		25,000		25,000
30032--Wellness Exercise Equipment Replacement		35,000		40,000	
30072--A.E.D. Monitor and Battery Replacement			364,800		
Total Projects	813,688	2,029,900	2,069,450	90,600	217,192
Estimated Ending Fund Balance	1,762,712	124,924	(1,552,414)	(1,250,902)	(1,075,982)

Fund 570 - Police Facilities Fees

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	398,145	739,031	743,951	748,970	754,090
Estimated Revenue for the Fiscal Year	447,566	4,920	5,019	5,119	5,222
<i>Estimated Total Funds Available</i>	845,711	743,951	748,970	754,090	759,311
Maintenance and Operations	6,680	-	-	-	-
<i>Estimated Funds Available for CIP Projects</i>	839,031	743,951	748,970	754,090	759,311
Projects:					
20336--Computer Aided Dispatch (CAD)	100,000	-	-	-	-
Total Projects	100,000	0	0	0	0
Estimated Ending Fund Balance	739,031	743,951	748,970	754,090	759,311

Fund 573 - Library Facilities Fees

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	413,718	536,023	528,570	458,637	310,130
Estimated Revenue for the Fiscal Year**	553,005	11,047	11,268	11,493	11,723
<i>Estimated Total Funds Available</i>	966,723	547,070	539,837	470,130	321,853
Projects:					
20241--RFID Self-Service Add-EI Modena & Taft Lib.		18,500	81,200		
20267--RFID Sorter Replacement OPL	300,000				
20356--Steve Ambriz Story Time Room Refresh	10,700				
20358--Carpeting-OPL & HC				160,000	
30055--Painting - Library Buildings	20,000				
30056--HVAC Replacement	70,000				
30057--Security Improvements	30,000				
Total Projects	430,700	18,500	81,200	160,000	0
Estimated Ending Fund Balance	536,023	528,570	458,637	310,130	321,853

Fund 600 - Water Operating and Capital Projects

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	5,374,188	187,558	-5,867,689	-11,863,944	-17,738,313
Estimated Revenue for the Fiscal Year*	27,587,506	28,325,472	29,083,178	29,861,153	30,659,939
<i>Estimated Total Funds Available</i>	32,961,694	28,513,030	23,215,489	17,997,209	12,921,626
Maintenance and Operations **	30,329,136	30,935,719	31,554,433	32,185,522	32,829,232
<i>Estimated Funds Available for CIP Projects</i>	2,632,558	-2,422,689	-8,338,944	-14,188,313	-19,907,606
Projects:					
18101--Security Improvements	25,000	25,000		25,000	25,000
18102--Meter Replacement Program	100,000	100,000	100,000	100,000	100,000
18105--Water Valve Location Program - GPS	20,000	20,000		25,000	25,000
18120--Well 28 Construction		1,300,000	1,200,000	500,000	
18214--Well Rehabilitation	125,000	125,000	125,000	150,000	150,000
18225--Lower Serrano Pump Station				250,000	600,000
18301--Exterior Cathodic Protection Systems	50,000	50,000		50,000	50,000
18302--Reservoir Recoating				900,000	
18315--Reservoir 3A Construction					250,000
18324--Reservoir 2A Site Remediation		500,000	600,000		
18400--Pipeline Renewal Projects	1,500,000	1,000,000	1,500,000	1,500,000	1,500,000
18912--Water Plant Telemetry - SCADA	325,000	125,000		50,000	50,000
18925--Emergency Generators		200,000			
20089--Water Master Plan Study	300,000				
20312--Well 29 Construction					500,000
20333--Well 30 Construction					250,000
Total Projects	2,445,000	3,445,000	3,525,000	3,550,000	3,500,000
Estimated Ending Fund Balance	187,558	(5,867,689)	(11,863,944)	(17,738,313)	(23,407,606)

Fund 725 - Major Building Improvements

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	59,672	58,928	58,928	58,928	58,928
Transfers in	115,000	115,000	115,000	115,000	115,000
<i>Estimated Total Funds Available</i>	174,672	173,928	173,928	173,928	173,928
Maintenance and Operations	744	-	-	-	-
<i>Estimated Funds Available for CIP Projects</i>	173,928	173,928	173,928	173,928	173,928
Projects:					
19809--City Facility Improvements	100,000	100,000	100,000	100,000	100,000
19826--Police HQ Exterior Wall Sealing	15,000	15,000	15,000	15,000	15,000
Total Projects	115,000	115,000	115,000	115,000	115,000
Estimated Ending Fund Balance	58,928	58,928	58,928	58,928	58,928

Fund 790 - Computer Replacement

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	1,551,294	803,214	474,334	431,254	573,174
Allocation for the Fiscal Year	74,998	74,998	74,998	74,998	74,998
Transfers In	500,000	900,000	700,000	500,000	500,000
<i>Estimated Total Funds Available</i>	2,126,292	1,778,212	1,249,332	1,006,252	1,148,172
Maintenance and Operations	17,078	17,078	17,078	17,078	17,078
<i>Estimated Funds Available for CIP Projects</i>	2,109,214	1,761,134	1,232,254	989,174	1,131,094
Projects:					
12955--Mobile Data Computers	-	280,800	-	-	336,960
20264--PD Video Surveillance System (VSSO	165,000	165,000	-	-	-
20272--GIS Local Gov't information Model Migr:	0	80,000	80,000	80,000	-
20277--KACE for Police	25,000				
20278--Server Refreshes/Memory Expansion	115,000				
20279--SharePoint Implementation	45,000	15,000	10,000	10,000	10,000
20281--IT System Improvements	75,000	75,000	75,000	75,000	75,000
20282--Desktop PC Replacements	200,000	200,000	200,000	200,000	200,000
20284--LaserFiche RIO Upgrade	40,000	30,000	25,000	25,000	
20285--Work Order Management System		250,000	250,000		
20292--Mobile Device Management Platform	100,000	16,000	16,000	16,000	16,000
20337--Police Vehicle Mobile Audio & Video Sy	135,000	135,000	135,000		
20338--Strategic Plan Update		30,000			
20339--Network Refresh	105,000				
20340--Network Security Improvements	10,000				
20341--Telecommunication Enhancement	10,000	10,000	10,000	10,000	10,000
20343--Laptop Review and Recommendation	16,000				
20346--Network Interface Cards and Host Bus	30,000				
20347--Enterprise Access System	185,000				
20348--Surveillance - Civic Center	50,000				
Total Projects	1,306,000	1,286,800	801,000	416,000	647,960
Estimated Ending Fund Balance	803,214	474,334	431,254	573,174	483,134

Fund 940 - Merged Capital Projects

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	4,375,223	4,202,975	3,790,287	4,299,515	4,805,378
Estimated Revenue for the Fiscal Year	1,064,683	845,683	845,683	845,683	845,683
Transfers in	0	-	-	-	-
<i>Estimated Total Funds Available</i>	5,439,906	5,048,658	4,635,970	5,145,198	5,651,061
Maintenance and Operations	329,826	333,124	336,455	339,820	343,218
Debt Service	-	-	-	-	-
<i>Estimated Funds Available for CIP Projects</i>	5,110,080	4,715,534	4,299,515	4,805,378	5,307,843
Projects:					
19191--Simon Mills Promissory Note	907,105	925,247	-	-	-
Total Projects	907,105	925,247	0	0	0
Estimated Ending Fund Balance	4,202,975	3,790,287	4,299,515	4,805,378	5,307,843

Fund 954 - City Tfr: Merged 2008 Tax Exempt Bond

	2017-18	2018-19	2019-20	2020-21	2021-22
Estimated Beginning Fund Balance	517,461	353,127	388,793	524,459	660,125
Estimated Revenue for the Fiscal Year	135,666	135,666	135,666	135,666	135,666
<i>Estimated Funds Available for CIP Projects</i>	653,127	488,793	524,459	660,125	795,791
Projects:					
09005--Metrolink Parking Structure	300,000	100,000	-	-	-
Total Projects	300,000	100,000	0	0	0
Estimated Ending Fund Balance	353,127	388,793	524,459	660,125	795,791

CITY OF ORANGE
MEASURE "M2" MAINTENANCE OF EFFORT
2017-2018 Fiscal Year

FUND	PROGRAM	% ELIGIBLE	2017-18 BUDGET	2017-18 M.O.E
General	5001 General Administration	39.27%	\$796,283	\$312,700
	5011 Engineering Services	16.82%	971,147	163,347
	5012 Development Services	9.09%	728,002	66,175
	** 5021 Street Maintenance Services	85.18%	577,374	491,807
	5031 Transportation Planning	100.00%	673,451	673,451
	5032 Traffic Operations	100.00%	478,045	478,045
	5073 Roadway Maintenance	100.00%	169,000	169,000
	5074 Transportation Services	100.00%	1,575,872	<u>1,575,872</u>
	Total General Fund			3,930,398
		M.O.E. Base		<u>2,503,035</u>
		Over/(Under) Base		<u><u>\$1,427,363</u></u>

** Percent eligible for activity 5021 applied to budget for salaries and benefits only.

**CITY OF ORANGE
TRAFFIC CONGESTION RELIEF FUND MAINTENANCE OF EFFORT
2017-2018 Fiscal Year**

FUND	PROGRAM	% ELIGIBLE	2017-18 BUDGET	2017-18 M.O.E
General	5001 General Administration	39.27%	\$796,283	\$312,700
	5011 Engineering Services	16.82%	971,147	163,347
	5012 Development Services	9.09%	728,002	66,175
	** 5021 Street Maintenance Services	85.18%	577,374	491,807
	5031 Transportation Planning	100.00%	673,451	673,451
	5032 Traffic Operations	100.00%	478,045	478,045
	5073 Roadway Maintenance	100.00%	169,000	169,000
	5074 Transportation Services	100.00%	1,575,872	<u>1,575,872</u>
	Total General Fund			3,930,398
			M.O.E. Base	<u>2,503,035</u>
			Over/(Under) Base	<u><u>\$1,427,363</u></u>

** Percent eligible for activity 5021 applied to budget for salaries and benefits only.

3.2 GENERAL PLAN CONFORMANCE FINDING FOR FY 2017-2018 THROUGH 2021-2022 FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) serves as a single comprehensive plan of proposed capital improvement project for the budget year FY 2017-2018 and the four years thereafter. In accordance with State law, the City must determine that the CIP is consistent with the General Plan.

RECOMMENDED ACTION:

Find that the projects identified within the proposed five-year Capital Improvement Program are consistent with the City's General Plan.

Discussion: Jennifer Le, Principal Planner, presented a project overview consistent with the staff report.

The Commission asked staff when the next General Plan would be up for review and noted that they appreciated the content of the conformity as it makes it easier for the City Council to track necessary City project compliances.

Motion was made to find the projects identified within the proposed five-year Capital Improvement Program consistent with the City's General Plan:

MOTION: Commissioner Gladson
SECOND: Commissioner Correa
AYES: Commissioners Correa, Gladson, Glasgow, and Willits
NOES: None
ABSENT: Commissioner Simpson
ABSTAIN: None

MOTION CARRIED.

GENERAL PLAN CONFORMITY CAPITAL IMPROVEMENT PROJECTS						
Project #	Project Name	General Plan Element	Goal	Policy	Implementation Program(s)	Environmental Review
09005	Metrolink Parking Structures	Land Use Circulation & Mobility Economic Development	1, 2, 5 2, 5 1, 5, 6	1.4, 2.1, 2.4, 5.1, 5.4 2.4-2.6, 5.1, 5.2, 5.4 1.5, 5.3, 6.1	I-7, III-1, III-2, III-4	EIR / NEPA
10092	Eisenhower Park Renovation	Natural Resources	5	5.1, 5.2, 5.5	II-1	MND
11210	HOME CHDO Allocation	Land Use Housing Growth Management Economic Development	1 2 1, 2 3, 7	1.3 4, 5, 7, 8, 11 1.8, 2.3, 2.4 3.4, 7.2	N/A	Not Applicable
11250	HOME Developer Projects	Land Use Housing Growth Management Economic Development	1 2 1, 2 3, 7	1.3 4, 5, 7, 8, 11, 14 1.8, 2.3, 2.4 3.4, 7.2	I-7	Not Applicable
11328	ADA Improvements - Access Ramps	Circulation & Mobility Public Safety	4, 6 9	4.7, 6.2 9.3	II-4	Exempt
12406	Opticom Traffic Preemption	Public Safety	6	6.3	I-10, II-1	Categorical Exemption
12506	Body Armor	Public Safety	3, 6	3.8, 6.3	III-8	Not Applicable
12540	Thermal Image Cameras	Public Safety	3, 6	3.8, 6.3	III-8	Not Applicable
12955	Mobile Data Computers	Public Safety	6	6.3	III-8	Not Applicable
12982	Corporation Yard Renovation	Public Safety Infrastructure	6, 7 1	6.1 1.4	II-1	ND
13034	Meats Avenue and SR 55 Interchange Study	Circulation & Mobility Growth Management Noise Economic Development	2 2 2 6	2.3 2.1 2.4 6.1	I-10, I-11, V-5, V-6	Not Applicable
13115	Pavement Management Program Survey	Circulation & Mobility Growth Management Infrastructure Economic Development	1 2 3 2	1.1, 1.6 2.2 3.1 2.4	I-10, II-1	Not Applicable
13120	Pavement Management Program	Circulation & Mobility Growth Management Infrastructure Economic Development	1, 2 2 3 2, 6	1.1, 1.6, 2.3 2.1, 2.2 3.1 2.4, 6.1	I-10, II-1	Categorical Exemption
13228	Chapman/Tustin Critical Intersection	Circulation & Mobility Growth Management Urban Design Economic Development	1, 2 1, 2 1 6	1.2, 2.1 1.6, 2.1, 2.2 1.1 - 1.3 6.2	I-10, I-11, V-5, V-6	MND
13816	Structural Evaluation of City Bridges	Circulation & Mobility Growth Management Public Safety Infrastructure	1 2 1 3, 5	1.1, 1.6 2.2 1.1, 1.3 5.3	V-3, V-6	Not Applicable
14899	Arterial Street Tree Replacement Program	Land Use Public Safety Infrastructure Urban Design Economic Development	3 9 3 1, 2 2, 5	3.3 9.3 3.1 1.1-1.3, 2.3 2.4, 5.2	II-1, II-4, III-11	Categorical Exemption
14997	Municipal Parking Lot Maintenance	Infrastructure Economic Development	3 2	3.1 2.4	II-1	Categorical Exemption
15113	Catch Basin Screening	Land Use Natural Resources Infrastructure	6 2 1	6.5 2.13 1.2	I-32, III-6, V-8, V-10	Categorical Exemption
15508	Sewer Line Replacement/Maintenance	Land Use Natural Resources Infrastructure Economic Development	5 2 1 2, 6	5.6 2.13 1.1, 1.2 2.4, 6.1	II-1, V-3	Categorical Exemption
15509	Sewer Cleaning/Video	Natural Resources Infrastructure	2 1	2.13 1.1, 1.2	II-1	Categorical Exemption
16302	Minor Traffic Control Devices	Circulation & Mobility Growth Management Infrastructure	1, 6 1 3	1.3, 1.6, 6.1, 6.2 1.2 3.3	I-10	Categorical Exemption
16304	Biennial City Traffic Signal Coordination	Circulation & Mobility Growth Management Infrastructure	1, 2 1 3	1.1, 1.2, 2.3, 2.5 NA 3.3	I-10	Categorical Exemption
16305	Traffic Signal Controller Change-out	Circulation & Mobility Growth Management Infrastructure	1, 2 1 3	1.1, 2.5 NA 3.3	I-10, II-1	Categorical Exemption
16469	Traffic Signal Equipment Painting	Infrastructure Urban Design Economic Development	3 1 2	3.3 1.1 2.4	I-10, II-1	Categorical Exemption
17061	Old Towne Street Lighting	Land Use Circulation & Mobility Cultural Resources Urban Design Economic Development	5 6 4 1, 2 2	5.5, 5.9 6.3 4.4 1.1, 1.3, 2.3 2.4	I-24, II-4, V-1	Categorical Exemption
18101	Security Improvements	Public Safety Infrastructure	7, 8 1	7.2, 8.2 1.1	III-7, V-3	Categorical Exemption
18102	Meter Replacement Program	Natural Resources Infrastructure	2 1	2.12 1.2, 1.3	II-1, III-7	Categorical Exemption
18104	UCI - Master Meter Program	Infrastructure	1, 5	1.1	V-3, III-7	Categorical Exemption
18105	Water Valve Location Program - GPS	Infrastructure	1, 5	1.1, 1.2	II-1, III-7	Categorical Exemption
18120	Well 28 Construction	Infrastructure	1	1.1-1.2	II-1, III-7, V-7	MND
18214	Well Rehabilitation	Natural Resources Infrastructure Economic Development	2 1 2, 6	NA 1.1, 1.2 2.4, 6.1	II-1, III-7, V-7	Categorical Exemption
18225	Lower Serrano Pump Station	Infrastructure Economic Development	1 2, 6	1.1, 1.2 2.4, 6.1	II-1, III-7, V-7	Developer EIR
18301	Exterior Cathodic Protection Systems	Natural Resources Public Safety Infrastructure	2 2 1	NA 2.3 1.1, 1.2	II-1, III-7, V-7	Categorical Exemption
18302	Reservoir Recoating	Natural Resources Public Safety Infrastructure	2 2 1	NA 2.3 1.1, 1.2	II-1, III-7, V-7	Categorical Exemption
18315	Reservoir 3A Construction	Land Use Public Safety Infrastructure	1 3 1	1.1 3.4 1.1, 1.2	II-1, III-7, V-7	MND
18324	Reservoir 2A Site Remediation	Public Safety Infrastructure	2 1	NA 1.1, 1.2	II-1, III-7, V-7	ND
18400	Pipeline Renewal Materials	Infrastructure Economic Development	1 2, 6	1.1, 1.2 2.4, 6.1	II-1, III-7	Categorical Exemption
18912	Water Plant Telemetry - SCADA	Public Safety Infrastructure Economic Development	6, 8 1 2	6.5, 8.2, 8.3, 8.4 1.1, 1.2 2.4	II-1, III-7	Not Applicable
18925	Emergency Generator	Public Safety Infrastructure	3, 6, 8 1	3.4, 6.3, 8.2 1.1	II-1, III-7	Categorical Exemption
18934	Field Supervisor's Office	Infrastructure	1	NA		Categorical Exemption
18935	Water Plant Warehouse Replacement	Infrastructure	1	1.1	II-1, III-7	MND
19191	The City Mills	Land Use	1, 3, 6	1.4, 3.1, 3.2, 6.1	I-7	Not Applicable

GENERAL PLAN CONFORMITY CAPITAL IMPROVEMENT PROJECTS						
Project #	Project Name	General Plan Element	Goal	Policy	Implementation Program(s)	Environmental Review
		Urban Design	6	6.1, 6.4		
		Economic Development	1, 2, 3, 5	1.1, 1.5, 1.6, 2.1, 2.2, 2.5, 3.1, 3.2, 5.1, 5.3		
19809	City Facility Improvements	Infrastructure	3	3.1, 3.2	I-15, II-1	Not Applicable
		Economic Development	2	2.4		
19826	Police HQ Exterior Wall Sealing	Public Safety	6	6.1	III-8	Categorical Exemption
20059	Tot Lot Shade Sails	Natural Resources	5	5.1, 5.2, 5.5	II-1	Categorical Exemption
20089	Water Master Plan Study	Infrastructure	1	1.1, 1.2	I-4, II-7	MND
20104	S.C.B.A. Retrofit & Replacement	Public Safety	3	3.4, 3.8	III-8	Not Applicable
20105	Auto Pulse Machine Replacement	Public Safety	6	6.3	II-1	Not Applicable
20106	Defibrillator Replacement	Public Safety	6	6.3	II-1	Not Applicable
20107	New Fire Station 2	Public Safety	3	3.3	II-1	Categorical Exemption
20121	Street Tree Master Plan Update	Land Use	6	6.8	I-4, I-13, I-14, I-24, II-1	MND
		Circulation & Mobility	1	1.3		
		Natural Resources	2, 7	2.3, 2.8, 7.3		
		Public Safety	7	7.3		
		Urban Design	1, 2, 3, 4	1.1, 1.2, 2.3, 2.5, 3.4, 4.2		
		Economic Development	5	5.2		
20124	Turnout replacement & NFPA 1851 Standard Maintenance	Public Safety	3	3.4, 3.8	III-8	Not Applicable
20128	Council Chambers A/V Systems Replacement	Land Use	8	8.1	II-1	Categorical Exemption
20135	Yorba Park Renovation	Natural Resources	5	5.1, 5.2, 5.5	II-1	Categorical Exemption
20165	800 MHz Radio Replacement	Public Safety	3, 6	3.8, 6.3	II-1, III-8	Not Applicable
		Infrastructure	5	5.1		
20169	WMD - DuoDote Auto Injector Replacement	Public Safety	3, 6	3.8, 6.3	II-1, III-8	Not Applicable
20171	EPCR Replacement Program	Public Safety	3, 6	3.8, 6.3	II-1, III-8	Not Applicable
20180	Santiago Hills Landscape Assessment District New Paseo Landscape	Natural Resources	5	5.1	-	MND
20182	Plaza Electrical Upgrades	Land Use	5	5.3, 5.6	-	Categorical Exemption
		Economic Development	2	2.4		
20184	Booster Pump Installation at City Parks	Natural Resources	2, 5	2.3, 5.1	-	Categorical Exemption
20194	Safety Upgrades at 14 Unsignalized City Intersections	Circulation & Mobility	1, 4, 6	1.1, 1.3, 4.5, 6.1, 6.2	-	Categorical Exemption
20223	800 MhzCCCS Next Generation	Public Safety	6, 8	6.1, 6.3, 6.7, 8.2, 8.3	II-1, II-5	Categorical Exemption
20236	Chapman Ave. Traffic Signal Synchronization	Circulation & Mobility	1, 2	1.2, 2.3	I-10, IV-6	Categorical Exemption
		Growth Management	1, 2	2.1		
20240	RFID Self Service Replacement OPL&HC	Cultural Resources	5	5.1	I-31, II-1	Categorical Exemption
20241	RFID Self Service Addition El Modena & Taft Libraries	Cultural Resources	5	5.1	I-31, II-1	Categorical Exemption
20243	Business Development Programs	Economic Development	1, 3	1.1, 1.2, 1.7, 3.1, 3.2	I-7	Not Applicable
20247	SAORA Bond Proceeds	Economic Development	2, 4, 5, 6	2.4, 4.2, 5.1, 5.2, 6.1, 6.2	I-7, II-1	Not Applicable
20255	Santiago Hills Landscape Assessment District General Renovations	Natural Resources	5	5.1	-	Categorical Exemption
20262	Old Towne Bike Racks	Circulation & Mobility	4	4.2	-	Categorical Exemption
20264	Police Department Video Surveillance System	Public Safety	6	6.1	II-1	Categorical Exemption
20266	Park Video Surveillance System	Public Safety	7	7.2, 7.4	III-8	Categorical Exemption
20267	RFID Sorter Replacement Orange Public Library	Cultural Resources	5	5.1	II-1	Categorical Exemption
20268	Automated Payment Machine Replacement Orange Public Library	Cultural Resources	5	5.1	II-1	Categorical Exemption
20269	Original Main Library Roof Rehabilitation	Cultural Resources	5	5.1	II-1	Categorical Exemption
		Natural Resources	2	2.9		
20272	GIS Local Government Model Migration	Public Safety	6	6.3	II-1	Not Applicable
		Infrastructure	3, 5			
		Land Use	7			
		Economic Development	4			
20277	KACE for Police	Public Safety	6	6.1, 6.3, 6.5	III-8	Categorical Exemption
20278	Server Refreshes/Memory Expansion	Public Safety	3, 6	3.6, 3.8, 6.1, 6.3, 6.5	III-8, II-1	Not Applicable
		Infrastructure	4	4.3		
20279	SharePoint Implementation	Infrastructure	4	4.3	II-1	Not Applicable
20281	IT Environment System Improvements	-	-	-	II-1	Not Applicable
20282	Desktop PC Replacements	-	-	-	II-1	Not Applicable
20284	LaserFiche RIO Upgrade	-	-	-	II-1	Not Applicable
20285	Work Order Management Consulting	-	-	-	II-1	Not Applicable
20287	Enterprise Backup Software	Infrastructure	5	-	II-1	Not Applicable
20289	GIS Server	-	-	-	II-1	Not Applicable
20292	Mobile Device Management Platform	Public Safety	6, 8	6.3, 8.3	II-1	Not Applicable
20293	Replace Storage Area Network (SAN) Fabric Switches	Public Safety	6	6.3	II-1	Categorical Exemption
		Infrastructure	4	4.3		
20294	Redesign Civic Center & Police Virtual Local Area Network (LAN)	Public Safety	6	6.3	II-1	Categorical Exemption
		Infrastructure	4	4.3		
20311	Installation of Bio Clean Unit on Orangewood Avenue	Natural Resources	2	2.11, 2.13	II-1	Categorical Exemption
20312	Well 29 Construction	Infrastructure	1	1.1-1.2	II-1, III-7, V-7	MND
		Land Use	1	1.1		
		Economic Development	6	6.1		
20313	Hart Park Irrigation Replacement	Natural Resources	2	2.3, 2.9	II-1	Categorical Exemption
		Infrastructure	1	1.2, 1.4		
20314	Hart Park Tennis/Multi-Use Court Renovation	Natural Resources	5	5.1, 5.2, 5.5	II-1	Categorical Exemption
20315	Hart Park Exercise Equipment	Natural Resources	5	5.1, 5.2, 5.5	II-1	Categorical Exemption
20316	Hart Park Bleacher Replacement and Improvements	Natural Resources	5	5.1, 5.2, 5.5	II-1	Categorical Exemption
20317	Handy Picnic Shelter & Restroom Repair	Natural Resources	5	5.1, 5.2, 5.5	II-1	Categorical Exemption
20319	El Camino Irrigation and Landscape Replacement	Natural Resources	2	2.3, 2.9	II-1	Categorical Exemption
		Infrastructure	1	1.2, 1.4		
20320	Cemetery Ridge Trail - Road Improvement	Natural Resources	1, 5, 6	1.3, 5.2, 6.1, 6.2, 6.4	II-1, V-3	Categorical Exemption
		Land Use	6	6.4, 6.6		
		Circulation & Mobility	4	4.8		
20321	Grijalva Park Master Plan Update	Natural Resources	1, 5	1.3, 5.1, 5.2, 5.5, 5.6	II-1, IV-2	MND
20323	Cambridge Storm Drain and Street Improvements	Infrastructure	1	1.1, 1.2	II-1	MND
20324	East Palmyra Avenue Rehabilitation	Circulation & Mobility	1	1.0, 1.6	II-1	Categorical Exemption
20325	Santiago Creek Multipurpose Trail Extension	Circulation & Mobility	1, 2, 4	1.1, 2.6, 4.1, 4.4, 4.8	II-1, II-3	MND
		Growth Management	1	1.6, 2.2		
20326	Chapman Ave. & Feldner Rd. Left Turn Signal Modification	Circulation & Mobility	1, 6	1.2, 6.1, 6.2	II-1	Categorical Exemption
		Growth Management	1	1.6		
20327	Chapman Ave. & Flower St. Left Turn Signal Modification	Circulation & Mobility	1, 6	1.2, 6.1, 6.2	II-1	Categorical Exemption
		Growth Management	1	1.6		
20328	Radar Feedback Signs: La Veta, Colins, & Chapman	Circulation & Mobility	1, 4	1.2, 1.3, 4.3	I-37, II-1	Categorical Exemption
		Growth Management	1	1.1		
		Noise	2	2.2, 2.5		

GENERAL PLAN CONFORMITY CAPITAL IMPROVEMENT PROJECTS						
Project #	Project Name	General Plan Element	Goal	Policy	Implementation Program(s)	Environmental Review
		Infrastructure	3	3.3		
20329	Chapman Ave & Batavia St Left Turn Signal Modification	Circulation & Mobility Growth Management	1, 6 1	1.2, 6.1, 6.2 1.6	II-1	Categorical Exemption
20330	SCE LS-1 Street Lights Acquisition and LED Retrofit	Growth Management Circulation & Mobility Infrastructure	3 4, 6 3	3.2 4.5, 6.3 3.3	II-1	Categorical Exemption
20332	Fire Station 2, 3, and 4 Kitchen Improvements	Public Safety	3	3.8	II-1	Categorical Exemption
20333	Well 30 Construction	Infrastructure Land Use Economic Development	1 1 6	1.1-1.2 1.1 6.1	II-1, III-7, V-7	MND
20334	Fire Station Maintenance	Public Safety	3	3.8	II-1	Categorical Exemption
20335	Police Vehicle Mobile Data Computer System (MDC)	Public Safety	6	6.1, 6.2, 6.3, 6.4	III-8	Categorical Exemption
20336	Computer Aided Dispatch (CAD) & Mobile Upgrade	Public Safety	6	6.1, 6.2, 6.3, 6.4	III-8	Categorical Exemption
20337	Police Vehicle Mobile Audio & video System (MAV)	Public Safety	6	6.1, 6.2, 6.3, 6.4	III-8	Categorical Exemption
20338	Strategic Plan Update	Public Safety	3, 6	3.6, 3.8, 6.1, 6.3, 6.5	III-8	Not Applicable
20339	Network Refresh	Public Safety	3, 6	3.6, 3.8, 6.1, 6.3, 6.5	III-8	Categorical Exemption
20340	Network Security Improvements	Public Safety	3, 6	3.6, 3.8, 6.1, 6.3, 6.5	III-8	Categorical Exemption
20341	Telecommunication Enhancement	Public Safety	3, 6	3.6, 3.8, 6.1, 6.3, 6.5	III-8	Categorical Exemption
20343	Laptop Review and Recommendation	Public Safety	3, 6	3.6, 3.8, 6.1, 6.3, 6.5	III-8	Categorical Exemption
20346	Network Interface Cards and Host Bus Adapters	Public Safety	3, 6	3.6, 3.8, 6.1, 6.3, 6.5	III-8	Not Applicable
20347	Enterprise Access System	Public Safety Infrastructure	3, 6 5	3.6, 3.8, 6.1, 6.3, 6.5 -	III-8 II-1	Not Applicable
20348	Surveillance - Civic Center	Public Safety	3, 6	6.1, 6.2, 6.3, 6.4	III-8	Categorical Exemption
20350	Monterey Street Lighting	Land Use Circulation & Mobility Urban Design Economic Development	5 6 1, 2 2	5.5, 5.9 6.3 1.1, 1.3, 2.3 2.4	I-24, II-4, V-1	Categorical Exemption
20351	Tustin & La Veta Traffic Signal Upgrade	Circulation & Mobility Growth Management	1, 6 1	1.2, 6.1, 6.2 1.6	II-1	Categorical Exemption
20352	Chapman & Lemon Left Turn Signal Modification	Circulation & Mobility Growth Management	1, 6 1	1.2, 6.1, 6.2 1.6	II-1	Categorical Exemption
20353	Chapman & Grand Left Turn Signal Modification	Circulation & Mobility Growth Management Cultural Resources	1, 6 1 4	1.2, 6.1, 6.2 1.6 4.4	II-1	Categorical Exemption
20354	Chapman & Cambridge Left Turn Signal Mod.	Circulation & Mobility Growth Management Cultural Resources	1, 6 1 4	1.2, 6.1, 6.2 1.6 4.4	II-1	Categorical Exemption
20356	Steve Ambriz Story Time Room Refresh	Cultural Resources	4, 5	4.4, 5.1, 5.5	II-1	Categorical Exemption
20358	Carpeting_OPL & HC	Cultural Resources	4, 5	4.4, 5.1, 5.5	II-1	Categorical Exemption
30012	Tustin/Lincoln Intersection Widening	Circulation & Mobility	1	1.2	I-11	MND
30019	Santiago Canyon Road Multi-Purpose Trail	Circulation & Mobility Natural Resources	1, 4 5, 6	1.1, 4.1, 4.8 6.1, 6.4, 6.6	I-4, II-3	MND
30025	Tustin/Meats Intersection Right Turn Lane Addition	Circulation & Mobility Growth Management Urban Design Economic Development	1, 2 1, 2 1 6	1.2, 2.1 1.6, 2.1, 2.2 1.1 - 1.3 6.2	I-10, I-11, V-5, V-6	MND
30027	Collins Avenue and Batavia Street Left Turn Signal Modification	Circulation & Mobility Growth Management	1 1	1.2 NA	I-11, II-1	Categorical Exemption
30028	Chapman Avenue and Cannon Street Left Turn Signal Modification	Circulation & Mobility Growth Management Public Safety	1, 4 1 9	1.2 NA 9.1, 9.2	I-11, II-1	Categorical Exemption
30029	Glassell Street and Walnut Avenue Left Turn Signal Modification	Circulation & Mobility Growth Management Public Safety	1 1 9	1.2 NA 9.1, 9.2	I-11, II-1	Categorical Exemption
30030	Chapman Avenue and James Street Left Turn Signal Modification	Circulation & Mobility Growth Management Public Safety	1 1 9	1.2 NA 9.1	I-11, II-1	Categorical Exemption
30031	Orange Police HQ Remodel	Public Safety	6	6.1, 6.3	II-1	Categorical Exemption
30032	Wellness Exercise Equipment Replacement	Public Safety	6	NA	II-1	Not Applicable
30041	HVAC Delta Control System	Natural Resources	2, 5	2.9, 5.1	II-1	Categorical Exemption
30042	Shaffer Park Renovation	Natural Resources Land Use	5 1	5.2 1.7	II-1	Categorical Exemption
30044	Serrano Park Flag Light	Land Use	1	1.7	II-1	Categorical Exemption
30047	Calsense Installation at Various Parks	Natural Resources	2	2.3, 2.9	II-1	Categorical Exemption
30048	EI Modena Upper Restroom and Area Renovation	Natural Resources	5	5.1	II-1	Negative Declaration
30053	Parking Lot Pavement Rehabilitation	Natural Resources	5	5.1	II-1	Categorical Exemption
30054	Park Electrical Panel Replacement	Natural Resources	5	5.1	II-1	Categorical Exemption
30055	Library Painting	Cultural Resources & Historic Preservation	5	5.5	II-1	Categorical Exemption
30056	HVAC Replacement	Cultural Resources & Historic Preservation	5	5.5	II-1	Categorical Exemption
30057	Security Improvements	Cultural Resources & Historic Preservation Public Safety	5 6, 7	5.5 6.3	II-1	Categorical Exemption
30059	OC&PT Various Improvements	Circulation & Mobility	5	-	II-1	Categorical Exemption
30071	Fiber Optic Cable Installation	Cultural Resources & Historic Preservation Public Safety	5 6	5.1 6.3	II-1 III-8	Categorical Exemption
30072	A.E.D. Monitor and Battery Replacement	Public Safety	3	3.4, 3.8	III-8	Not Applicable
30073	Tustin St. & Katella Ave Intersection Widening	Circulation & Mobility Growth Management Urban Design Economic Development	1, 2 1, 2 1 6	1.2, 2.1 1.6, 2.1, 2.2 1.1 - 1.3 6.2	I-10, I-11, V-5, V-6	MND
30079	Fern Neighborhood Street and Sewer Improvements	Infrastructure Circulation & Mobility	1, 3 1	1.1, 2.1, 3.1 1.6	II-1	Categorical Exemption
30080	Glassell Street & Meats Avenue Left Turn Phasing Modification	Circulation & Mobility	1	1.1, 1.2	II-1	Categorical Exemption/ NEPA
30081	Glassell Street & Collins Avenue Left Turn Phasing Modification	Circulation & Mobility	1	1.1, 1.2	II-1	Categorical Exemption/ NEPA
30082	Installation of Accessible Pedestrian Signals at 12 Intersections Citywide	Circulation & Mobility Public Safety	1 9	1.1 9.1	II-1	Categorical Exemption/ NEPA
30083	Installation of Pedestrian Countdown Signals at	Circulation & Mobility	1	1.1	II-1	Categorical Exemption/

**GENERAL PLAN CONFORMITY
CAPITAL IMPROVEMENT PROJECTS**

Project #	Project Name	General Plan Element	Goal	Policy	Implementation Program(s)	Environmental Review
	33 Intersections Citywide	Public Safety	9	9.1		NEPA
30086	Senior Center Ceiling Improvements	Natural Resources	5	5.2	II-1	Categorical Exemption
30094	West Palmyra Avenue Rehabilitation	Circulation & Mobility	1	1.0, 1.6	II-1	Categorical Exemption
30095	Tularosa Neighborhood Street Rehabilitation	Circulation & Mobility	1	1.0, 1.6	II-1	Categorical Exemption



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SCHEDULE OF OPERATING CARRYOVER APPROPRIATIONS

<u>Fund</u>	<u>Activity</u>	<u>Account Number</u>	<u>Proj</u>	<u>Description</u>	<u>Amount Requested</u>	<u>Department Total</u>
Non Departmental						
100	0000	51700	12350	County Animal Control Contract	\$ 136,013	
100	0000	52001		Miscellaneous Expenditures	100,000	
115	0000	52611		Payments to Other Agencies	<u>1,406,163</u>	
Total Non Departmental						<u>\$ 1,642,176</u>
City Manager						
100	0201	51670		Other Professional & Consulting Services	\$ 18,564	
100	0218	51670	20322	Prof. & Consult. Svs - Uptown Orange Parking Study	25,000	
100	0218	51780		Other Contractual Services	<u>8,868</u>	
Total Non Departmental						<u>\$ 52,432</u>
City Attorney						
100	0301	51610		Personnel Investigations	<u>\$ 110,271</u>	
Total City Attorney						<u>\$ 110,271</u>
Library						
100	2001	53301		Library Books	\$ 36,467	
100	2001	53301	19320	Electronic Resources	1,274	
100	xxxx	various	19322	Foundation Donation	36,152	
100	xxxx	various	19986	Patron Donation	2,102	
100	2001	53301	19988	Santiago Library System	1,410	
100	xxxx	various	19990	Friends of the Library Donation	30,393	
100	2001	53001	20307	Patron Donation - Literacy	12,559	
100	2001	53001	30092	California Library Literacy Services Grant - Literacy	32,267	
Total Library						<u>\$ 152,624</u>
Fire						
100	3012	51670	30006	Professional & Consulting - PDM Grant 2014	\$ 37,912	
100	3021	50221	20175	H1-UASI Regional Training Program 2012	607	
100	3023	51840	20179	Local Training - UASI 2013	596	
100	3023	51840	20234	Local Training Santa Ana College 2015-16	37,295	
100	3023	51840	20245	Local Training UASI 2014	6,898	
100	3023	51840	20260	Local Training UASI Regional Training 2015	6,818	
125	3022	53510		Fire/Paramedic Medical Supplies	<u>17,834</u>	
Total Fire						<u>\$ 107,960</u>

SCHEDULE OF OPERATING CARRYOVER APPROPRIATIONS (continued)

<u>Fund</u>	<u>Activity</u>	<u>Account Number</u>	<u>Proj</u>	<u>Description</u>	<u>Amount Requested</u>	<u>Department Total</u>
Police						
100	4011	50221	20355	BSCC FY17 Overtime	\$ 28,544	
100	4011	51830	20355	BSCC Overnight Training	5,000	
100	4011	51840	20355	BSCC Local Training	7,000	
100	4011	55131	20355	BSCC FY17 Equipment	28,544	
100	4031	50221	20159	Post Release Community Supervision Overtime	6,889	
100	4041	50***	30090	OTS 16-17 Salaries & Benefits	198,829	
100	4041	51830	30090	OTS 16-17 Overnight Training	3,500	
100	4041	55131	30090	OTS 16-17 Equipment	1,012	
100	4081	50221	20260	UASI Regional Training Grant 2015, exp 4/30/18	3,409	
100	4021	55510	12307	Canine/SWAT (Donations)	500	
100	4021	53060	20359	SWAT Equipment	1,855	
355	4021	53060		SWAT	33,708	
355	4033	53060		Narcs Federal Asset Forfeiture	20,843	
356	4011	55131		State Asset Forfeiture Funds	1,572	
Total Police						\$ 341,205
Public Works						
720	5023	55212		Motor Vehicle Replacements	\$3,130,440	
Total Public Works						\$ 3,130,440
Community Development						
100	6011	50002	00000	Advance Planning Salaries - Santiago Hills II	\$ 55,000	
100	6011	51670	00000	Code Streamlining	75,000	
310	9640	51670	11110	CDBG Other Professional & Consulting Services	21,150	
310	9645	57130	11070	CDBG Contingency	218,973	
317	9660	50xxx	11110	HOME - Salaries	62,411	
317	9660	51660	11110	HOME - Publicity & Advertising	2,239	
317	9660	51670	11110	HOME - Other Professional & Consulting Services	41,190	
317	9660	51771	11110	HOME - General Program Administration	79,200	
317	9660	51811	11110	HOME - Transportation & Mileage Reimbursement	1,127	
317	9660	53011	11110	HOME - General Office Supplies	5,336	
Total Community Development						\$ 561,626
Community Services						
100	7001	51700	20227	Garden Plots	\$ 4,787	
100	7001	51780	20054	Military Banners	2,019	
100	7015	51355	20309	Special Events Other Services	10,700	
245	7022	51401		Repairs to Building and Fixed Equipment	64,680	
263	7041	51780	20235	Senior Transportation Grant 15-16	110,000	
263	7041	51780	20271	Senior Transportation Grant 16-17	110,000	
Total Community Services						\$ 302,186
TOTAL OPERATING CARRYOVERS						\$ 6,400,920

CONTINUING CAPITAL IMPROVEMENT APPROPRIATIONS BY FUND

<u>Project</u> <u>Fund Number</u>	<u>Description</u>	<u>Amount</u> <u>Requested</u>	<u>Fund</u> <u>Total</u>
Proposition 172			
120 12406	Signal Pre-Emption Installation	\$ 17,172	
120 12506	Body Armor	55,862	
120 12540	Therman Image Cameras	8,787	
120 20165	800 Mhz Radio Replacement	9,423	
120 20166	Equip Replacement EMS Gurneys	3,426	
120 20169	WMD-DUODOTE Auto Injectors	13,500	
120 20223	800 Mhz Radio Replacement	458,351	
120 20259	Computer Equip-EPCR Software Repl	4,161	
Total Proposition 172			\$ 570,682
1% PEG Program			
130 20128	Audio & Video Replace.-Council Chambers	\$ 486,029	
Total 1% PEG Program			\$ 486,029
OCPT Building Maintenance			
150 30059	OC & PT Various Improvements	\$ 48,877	
Total OCPT Building Maintenance			\$ 48,877
Sanitation and Sewer			
220 12982	Corporation Yard Renovation	\$ 149,094	
220 14899	Arterial Street Tree Replacement Program	85,527	
220 15113	Storm Drain Facility Maintenance and Installation	174,761	
220 15508	Sewer Line Replacement/Maintenance	195,357	
220 15509	Sewer Cleaning/Video	131,829	
220 20121	Street Tree Master Plan Update	1,753	
220 20311	Streets-Bio Clean Unit-Orangewood	50,000	
220 30078	Installion of Bio Clean Unit on Collins Avenue	16,922	
Total Sanitation and Sewer			\$ 805,243

CONTINUING CAPITAL IMPROVEMENT APPROPRIATIONS BY FUND (continued)

<u>Project</u> <u>Fund Number</u>	<u>Description</u>	<u>Amount</u> <u>Requested</u>	<u>Fund</u> <u>Total</u>
Air Pollution Reduction			
245 20262	Capital Outlay-Old Towne Bike Rack	\$ 2,754	
245 30063	Electric Car Charging Stations - AB2766	12,123	
	Total Air Pollution Reduction		\$ 14,877
Traffic Improvement - Measure M2			
263 13115	Pavement Management Program Survey	\$ 68,900	
263 13120	Pavement Management Program	3,467,666	
263 16304	Biennial City Traffic Signal Coordination	143,379	
263 16469	Traffic Signal Equipment Painting	23,869	
263 20187	Tustin Street Rehab from Meats Ave to Heim Ave	383,808	
263 20194	Safety Upg @ 14 Unsignalized City Intersections	15,406	
263 20265	Streets-Palmyra,Wash, Almond Overlay	426,324	
263 30026	Orangewood Corridor Signal Synchronization	49,696	
263 30027	Collins & Batavia Left Turn Signal Modification	32,100	
263 30028	Chapman & Cannon Left Turn Signal Modification	31,100	
263 30029	Glassell & Walnut Left Turn Signal Modification	33,300	
263 30030	Chapman & James Left Turn Signal Modification	29,700	
	Total Traffic Improvement - Measure M2		\$ 4,705,248
Gas Tax Construction			
271 12982	Corporation Yard Renovations	\$ 63,727	
271 14997	Municipal Parking Lot Maintenance	22,000	
	Total Gas Tax Construction		\$ 85,727
Gas Tax 2105			
272 11328	ADA Improvements - Access Ramps	\$ 93,975	
272 13034	Meats Avenue and SR 55 Interchange Study	11,185	
272 13120	Pavement Management Program	351,006	
272 13816	Structural Evaluation of City Bridges	67,594	
272 16304	Biennial City Traffic Signal Coordination	6,034	
272 20072	Lincoln Ave HSIP Improvement	15,766	
272 20137	Katella Ave Rehab from Glassell St to Tustin St	75,235	
272 20265	Palmyra,Wash, Almond Overlay	432,090	
	Total Gas Tax 2105		\$ 1,052,885

CONTINUING CAPITAL IMPROVEMENT APPROPRIATIONS BY FUND (continued)

<u>Project</u> <u>Fund Number</u>	<u>Description</u>	<u>Amount</u> <u>Requested</u>	<u>Fund</u> <u>Total</u>
TSIP Area "B"			
284 13034	Meats Avenue and SR 55 Interchange	\$ 261,058	
284 13228	Chapman/Tustin Critical Intersection	67,661	
284 16469	Traffic Signal Equipment Painting	59,851	
284 20153	Street Light/Signal-Main St T/S Synchronization	103,690	
284 20236	Chapman Ave Traffic Signal Synchronization	222,793	
284 30012	Tustin St and Lincoln Ave Intersection Widening	55,828	
284 30025	Tustin/Meats Intersection Right Turn Lane	4,543,579	
284 30073	Tustin St and Katella Ave Intersection Widening	272,021	
	Total TSIP Area "B"		\$ 5,586,481
TSIP Area "C"			
285 20073	Katella/Wanda 2nd Left Trun Addition	\$ 36,187	
	Total TSIP Area "C"		\$ 36,187
Santiago Hills Landscape District			
291 20180	Santiago Hills LAD-New Efficiency Design	\$ 228,116	
291 20255	SHAD General Renovations	24,969	
	Total Santiago Hills Landscape District		\$ 253,085
Community Development Block Grant			
310 11328	ADA Improvements - Access Ramps	\$ 256,332	
310 20125	Highland St Neighborhood Rehab and Reconstruct	42,018	
310 30079	Fern Street & Sewer Improvement	461,063	
310 30086	Senior Center Ceiling Improvement	43,892	
	Total Community Development Block Grant		\$ 803,305
Asset Seizure - Federal			
355 20223	Capital Outlay-800 MHz CCCS Next Gen.	\$ 55,430	
	Total Asset Seizure - Federal		\$ 55,430

CONTINUING CAPITAL IMPROVEMENT APPROPRIATIONS BY FUND (continued)

<u>Project Fund Number</u>	<u>Description</u>	<u>Amount Requested</u>	<u>Fund Total</u>
Capital Projects			
500 12982	Corporation Yard Renovations	\$ 77,205	
500 13120	Pavement Management Program	1,299,689	
500 14997	Municipal Parking Lot Maintenance	93,517	
500 16302	Minor Traffic Control Devices - Various	36,043	
500 19835	Civic Center HVAC Unit Replacements	28,351	
500 20128	Audio & Video Systems Replacement for CC	50,000	
500 20135	Yorba Parkk Renovation	191,899	
500 20182	Plaza Electrical Upgrades	27,267	
500 20269	Main Library Roof	100,000	
500 30071	Fiber Optic Cable Installation	240,000	
	Total Capital Projects		<u>\$ 2,143,971</u>
Park Acquisition, Development, & Maintenance			
510 30042	Shaffer Park Renovation	\$ 341,358	
510 30047	CalSense Installation	253,736	
510 30053	Parking Lot Pavement Rehab	237,519	
510 30054	Electric Panel Replacement	40,000	
	Total Park Acquisition, Development, & Maintenance		<u>\$ 872,613</u>
Park Acquisition & Development - Quimby			
511 20184	Booster Pump Installation at City Parks	\$ 237,740	
511 20266	Park Video Security	85,697	
511 30041	HVAC Delta Control Systems	3,387	
511 30044	Serrano Park Flag Light	20,000	
	Total Park Acquisition & Development - Quimby		<u>\$ 346,824</u>
EI Modena Park Facilities			
512 30053	Parking Lot Pavement Rehab	\$ 16,500	
	Total EI Modena Park Facilities		<u>\$ 16,500</u>

CONTINUING CAPITAL IMPROVEMENT APPROPRIATIONS BY FUND (continued)

<u>Project</u> <u>Fund Number</u>	<u>Description</u>	<u>Amount</u> <u>Requested</u>	<u>Fund</u> <u>Total</u>
Old Towne Parking Facility			
540 14997	Municipal Parking Lot Maintenance	\$ 20,000	
Total Old Towne Parking Facility			\$ 20,000
Reimbursable Capital Projects			
550 13034	Meats Avenue and SR 55 Interchange Study	\$ 196,713	
550 13228	Chapman/Tustin Critical Intersection	203,676	
550 13816	Structural Evaluation of City Bridges	720,774	
550 18104	UCI Master Meter Program	1,905,340	
550 20072	Lincoln Ave. HSIP Improvements	101,176	
550 20194	Safety Upgrade @ 14 Unsignalized City Intersect.	226,273	
550 20311	Installatiion of BioClean Orangewood	143,487	
550 30012	Tustin/Lincoln Intersection	214,091	
550 30022	Installation of CDS Unit in Shaffer St	6,899	
550 30025	Tustin/Meats Intersection Right Turn Lade	1,815,996	
550 30027	Collins Ave and Batavia St Left Turn Signal Mod	261,635	
550 30028	Chapman Ave and Cannon St Left Turn Signal Moc	255,411	
550 30029	Glassell St. and Walnut Ave Left Turn Signal Mod	272,394	
550 30030	Chapman Ave and James St Left Turn Signal Mod	245,597	
550 30073	Tustin St and Katella Ave Intersection Widening	815,318	
550 30074	Orange Transit Center Video Surveillance	40,995	
550 30080	Glassell Meats Left Signal Installation	249,300	
550 30081	Glassell Collins Left Signal Installation	281,900	
550 30082	Access Pedestrian Signal Installation	178,000	
550 30083	Countdown Signal Installation	350,600	
Total Reimbursable Capital Projects			\$ 8,485,575
County Park Grant			
551 20266	Park Video Security	\$ 54,303	
Total County Park Grant			\$ 54,303

CONTINUING CAPITAL IMPROVEMENT APPROPRIATIONS BY FUND (continued)

<u>Fund</u>	<u>Project Number</u>	<u>Description</u>	<u>Amount Requested</u>	<u>Fund Total</u>
Fire Facilities Area Funds				
560	12540	Thermal Image Cameras	\$ 250,000	
560	12612	Fire station AC Unit Replacement	190,000	
560	12977	Fire Headquarters Replacement	1,000,000	
560	20107	Fire Station 2	141,135	
560	20169	WMD-DuoDote Autoinjector	14,200	
560	20239	RMS-Records Management System	26,723	
560	30032	Wellness Exercise Equip Replacement	22,881	
560	30069	Fire Station Kitchen Renovations	4,840	
560	30072	AED Monitor	57,121	
Total Fire Facilities Area Funds				\$ 1,706,900
Library Facilities Fees				
573	20240	RFID Self-Service Replacement OPL and HC	\$ 5,968	
573	20241	RFID Install EIMo & Taft	18,500	
573	20268	APM Pay for Print @ Library	49,978	
573	20295	Library Fountain Improvements	15,000	
573	30055	Painting- Library Buildings	60,000	
573	30056	HVAC Replacement-Library	30,000	
573	30057	Security Improvements - Library	122,752	
Total Library Facilities Funds				\$ 302,198
Water Capital Projects				
600	18101	Water Utility Security Improvements	\$ 75,929	
600	18105	Water Valve Location Program - GPS	92,547	
600	18225	Lower Serrano Pump Station	29,772	
600	18301	Exterior Cathodic Protection Systems	238,289	
600	18302	Reservoir Recoating	87,459	
600	18324	Reservoir 2A Site Remediation	591,405	
600	18400	Transmission - Pipeline Renew Project	4,053,678	
600	18912	Water Plant Telemetry	721,888	
600	18925	Emergency Generator	156,912	
600	18934	Field Supervisor's Office	90,625	
600	18935	Water Plant Warehouse Replacement	372,945	
Total Water Capital Projects				\$ 6,511,449

CONTINUING CAPITAL IMPROVEMENT APPROPRIATIONS BY FUND (continued)

<u>Project</u>	<u>Fund Number</u>	<u>Description</u>	<u>Amount Requested</u>	<u>Fund Total</u>
Equipment Replacement				
720	20173	Fuel Management System	\$ 2,773	
Total Equipment Replacement				\$ 2,773
Major Building Improvements				
725	12103	Police Facility Interior Painting	\$ 8,182	
725	19809	City Facility Improvements	172,093	
725	19826	Police HQ Exterior Wall Sealing	105,000	
Total Major Building Improvements				\$ 285,275
Computer Replacement				
790	12955	Mobile Data Computers	\$ 10,000	
790	19640	Information Technology	183,926	
790	20128	Audio & Video Systems Replacement for CC	150,000	
790	20264	Police Video Surveillance	165,000	
790	20272	GIS Model Migration	80,000	
790	20274	Internet Website Update	6,121	
790	20280	Firewall Replacement Civic PD	26,964	
790	20281	IT System Improvements	50,000	
790	20282	Desktop PC Replacements	200,000	
790	20284	Laserfiche RIO Upgrade	105,000	
790	20285	Workorder Management Consulting	100,000	
790	20286	Civic Center Network Core Switch Replacement	2,776	
790	20287	Enterprise Backup Software	250,000	
790	20288	ReArchitect Fiber at CorpYard	19,880	
790	20289	GIS Server	10,000	
790	20292	Mobile Device Mgt Platform	50,000	
790	20293	Replace SAN Fabric Switches	80,000	
790	20294	Redesign Civic Center & PD Virtual LAN	10,000	
Total Computer Replacement				\$ 1,499,667
City Transfer: Tustin Project Taxable				
951	20243	Business Development Programs	\$ 115,000	
951	20247	SAORA Capital Projects	1,000,000	
Total City Transfer: Tustin Project Taxable				\$ 1,115,000

CONTINUING CAPITAL IMPROVEMENT APPROPRIATIONS BY FUND (continued)

<u>Project</u> <u>Fund Number</u>	<u>Description</u>	<u>Amount</u> <u>Requested</u>	<u>Fund</u> <u>Total</u>
City Transfer: NW and SW 2003 Taxable			
952 20243	Business Development Programs	\$ 145,000	
952 20247	SAORA Capital Projects	1,500,000	
	Total City Transfer: NW and SW 2003 Taxable		<u>\$ 1,645,000</u>
City Transfer: NW & SW Merged 2003 Tax Exempt Bonds			
953 20247	SAORA Capital Projects	\$ 500,000	
953 30017	Emergency Operations Center	300,000	
	Total City Transfer 2003 Tax Exempt Bonds		<u>\$ 800,000</u>
City Transfer: Merged 2008 Tax Exempt Bonds			
954 09005	Metrolink Parking Structure	\$ 4,753,126	
954 20247	SAORA Capital Projects	3,900,000	
954 20362	171 North Cypress Building Improvements	565,000	
954 20363	177 North Cypress Building Improvements	515,000	
954 30031	Orange Police Headquarters Remodel	62,183	
	Total City Transfer Merged 2008 Tax Exempt Bonds		<u>\$ 9,795,309</u>
	TOTAL CAPITAL PROJECTS		<u><u>\$ 50,107,413</u></u>

SUCCESSOR AGENCY DEBT OBLIGATIONS

<u>Type of Obligation</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rates</u>	<u>Authorized and Issued</u>	<u>Outstanding at June 30, 2017</u>	<u>2017-18 Prin. & Int. Requirement</u>
DEBT ISSUES:						
2008A Merged & Amended Tax Allocation Bonds	5/1/2008	9/1/2037	4.0-4.75%	33,450,000	26,760,000	1,759,263
2008B Merged & Amended Taxable Tax Allocation Refunding Bonds	5/1/2008	9/1/2027	5.0-6.2%	6,180,000	5,225,000	645,203
2014A Merged & Amended Tax Allocation Refunding Bonds	12/4/2014	9/1/2023	3.0-5.0%	28,850,000	23,260,000	3,936,875
<u>TOTAL REDEVELOPMENT DEBT</u>				<u>68,480,000</u>	<u>55,245,000</u>	<u>6,341,341</u>



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FROZEN POSITIONS

During FY 07-08, the City began selectively identifying positions that could be frozen in order to reduce salary expenditures. This was expanded, as a result of the deteriorating economy to a full hiring freeze that was instituted in FY 09-10.

<u>Department</u>	<u>Class Description</u>	<u>Full-time Equivalent</u>	<u>General Funding</u>	<u>Restricted Funding</u>
City Attorney	Executive Assistant	1.000	X	
Finance	Accounting Manager	1.000	X	
Finance	Senior Finance Clerk	1.000	X	
Finance	Senior Finance Clerk	1.000		X
Library Services	Librarian II	0.500	X	
Library Services	Library Technology Assistant	1.000	X	
Fire	(3) Fire Captain	3.000	X	
Fire	(3) Fire Engineer	3.000	X	
Fire	(3) Firefighter	3.000	X	
Fire	Senior Fire Inspection Specialist	1.000	X	
Police	(2) Academy Trainee	2.000	X	
Police	Civilian Investigative Officer	1.000	X	
Police	Forensic Services Specialist	1.000	X	
Police	(7) Police Cadet II	3.325	X	
Police	Police Clerk	1.000	X	
Police	Police Dispatch Shift Supervisor	1.000	X	
Police	(2) Police Records Clerk	2.000	X	
Police	(8) Police Reserve Officer I	1.385	X	
Police	(5) Police Reserve Officer II	0.866	X	
Police	(6) Police Reserve Officer III	1.039	X	
Police	(2) Police Sergeant	2.000	X	
Police	Police Services Officer	1.000	X	
Police	Senior Police Clerk	1.000	X	
Public Works	Associate Engineer	1.000	X	
Public Works	Equipment Parts Technician	1.000		X
Public Works	PW Maintenance Worker II	1.000	X	
Comm. Development	Assistant Planner	1.000	X	
Comm. Development	Code Compliance Officer	1.000	X	
Comm. Development	Principal Planner	1.000	X	
Comm. Services	Development Project Manager	1.000	X	
Comm. Services	(2) Skilled Maintenance Worker - Parks	2.000	X	
		43.114		

RECOMMENDED STAFFING CHANGES

ELIMINATE

POSITION	DEPARTMENT	FUND	COMMENTS
Stock Clerk (19-hour)	Finance	100	Duties to be performed by 30-hour Stock Clerk
Administrative Specialist	City Clerk	100	Duties currently being performed by existing filled positions

ADD

POSITION	DEPARTMENT	FUND	COMMENTS
Recreation Services Activity Specialist (19-hour)	Community Services	100	To provide services for the fourth summer day camp site
Seasonal Recreation Services Leader II	Community Services	100	
Seasonal Recreation Services Leader I (3)	Community Services	100	

FREEZE

POSITION	DEPARTMENT	FUND	COMMENTS
Senior Police Clerk	Police	100	Deemed unnecessary at this time
Forensic Services Specialist	Police	100	

UNFREEZE

POSITION	DEPARTMENT	FUND	COMMENTS
Police Communications Manager	Police	100	Based on evolving department need

RECLASSIFY

POSITION	DEPARTMENT	FUND	COMMENTS
Administrative Specialist	City Clerk	100	To Administrative Assistant
Planning Manager	Community Development	100	To Associate Planner
Accountant (40-hour)	Finance	100	To 25-hour Accountant
Stock Clerk (20-hour)	Finance	100	To 30-hour Stock Clerk
Library Manager II	Library	100	To Librarian II
Librarian I	Library	100	To Librarian Assistant
Senior Police Clerk	Police	100	To 19-hour Police Clerk
Deputy Public Works Director	Public Works	220, 270, 600, 710	To Field Services Manager

(Continue) RECLASSIFY

POSITION	DEPARTMENT	FUND	COMMENTS
Public Works Maint & Ops Manager	Public Works	220, 270	To Assistant Field Services Manager
Lead Custodian (30-hour)	Public Works	100	To 40-hour Lead Custodian

REALLOCATE FIXED COST DISTRIBUTION

POSITION	DEPARTMENT	FUND	COMMENTS
City Attorney	City Attorney	100, 940	From 94% General Fund and 0% SAORA to 90% and 5% respectively, due to approved ROPS 17-18
City Manager	City Manager	100, 940	From 100% General Fund and 0% SAORA to 95% and 5% respectively, due to approved ROPS 17-18
Economic Development Manager	City Manager	100, 940	From 73% General Fund and 20% SAORA to 95% and 0% respectively, due to approved ROPS 17-18
Executive Assistant	City Manager	100, 940	From 95% General Fund and 5% SAORA to 100% and 0% respectively, due to approved ROPS 17-18
Finance Director	Finance	100, 940	From 34% General Fund and 9% SAORA to 35% and 8% respectively, due to approved ROPS 17-18
Fire Fighter (2)	Fire	100, 125	From 100% General Fund and 0% EMT to 0% and 100% respectively

CITY-WIDE SUMMARY SCHEDULE OF POSITIONS

BY DEPARTMENT

	APPROVED 2015-16	APPROVED 2016-17	BUDGET 2017-18
Departments:			
* City Council	5.000	5.000	5.000
City Manager	6.625	6.625	6.625
City Attorney	7.000	7.000	7.000
* City Clerk	6.000	6.000	5.000
* Treasurer	2.000	2.000	2.000
Finance	34.600	34.600	34.000
Human Resources	11.000	11.000	11.000
Library	41.000	41.000	41.475
Fire	136.750	136.750	136.750
Police	275.157	275.157	274.632
Public Works	133.250	133.250	133.500
Community Development	35.975	35.975	35.975
Community Services	69.975	66.800	67.775
Total - Funded	715.770	719.043	717.618
Total - Frozen	48.562	42.114	43.114
Total - Approved	<u>764.332</u>	<u>761.157</u>	<u>760.732</u> **

* Includes 7 elected officials: 1 Mayor, 4 Councilmembers, 1 City Clerk and 1 City Treasurer

**Of the 760.732 full-time equivalent (FTE) positions, 43.114 FTE positions are being held vacant and have not been budgeted in the 2017-18 fiscal year

RESOLUTION NO. 11014

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ORANGE ADOPTING SAID CITY'S
BUDGET FOR THE FISCAL YEAR 2017-18 AND
RELATING TO TRANSFERS OF FUNDS BETWEEN
AND WITHIN APPROPRIATIONS, TRANSFERS
BETWEEN FUNDS, AND ADDITIONAL
APPROPRIATIONS.**

BE IT RESOLVED by the City Council of the City of Orange, California, as follows:

SECTION I. Adoption of Budget

The City of Orange budget for the Fiscal Year 2017-18, as amended by the City Council and on file in the office of the City Clerk, is hereby adopted as the budget for the City of Orange for the Fiscal Year 2017-18. Appropriations for the City Operating Budget are set forth in the Schedule of Operating Expenditures by Fund and the Schedule of Carryover Appropriations. Appropriations for the Capital Improvement Program and Debt Service, are listed in the Schedule of New Capital Improvement Projects and the Schedule of Debt Service Payments. Appropriations existing as of June 30, 2017 for CIP projects will be carried over to the 2017-18 fiscal year with the exception of those projects which are completed, as determined by the City Manager, before the end of the 2016-17 fiscal year.

SECTION II. Transfer of Funds Within and Between Appropriations

A. Transfer of Funds within an operating appropriation – Department Heads may transfer funds between non-salary object group classifications or programs within their operating departmental appropriation with the approval of the Finance Director. The City Manager's approval is required to transfer funds to or from salary accounts within a departmental appropriation.

B. All other transfers between appropriations, including departmental budgets, capital projects, debt service or pass throughs, must be approved by the affirming vote of three members of the City Council.

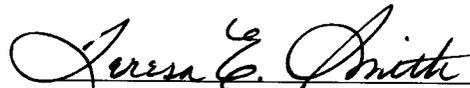
SECTION III. Transfers of Funds Between Funds

Transfer of funds between funds, as outlined in the Schedule of Transfers in the Budget document, shall be made as expenditures or revenues warrant such transfers. Other transfers may be made by the City Council by the affirmative vote of three members.

SECTION IV. Additional Appropriations

Excepting donations of \$5,000 or less per donor within a fiscal year, only the City Council, by the affirmative vote of three members, may amend the budget to add, change, or delete appropriations. Donations less than \$5,000 per donor within a fiscal year shall be appropriated by the City Manager in accordance with the wishes of the donor.

ADOPTED this 13th day of June 2017.



Teresa E. Smith, Mayor, City of Orange

ATTEST:



Mary E. Murphy, City Clerk, City of Orange

STATE OF CALIFORNIA)
COUNTY OF ORANGE)
CITY OF ORANGE)

I, MARY E. MURPHY, City Clerk of the City of Orange, California, do hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of Orange at a regular meeting thereof held on the 13th day of June 2017, by the following vote:

AYES:	COUNCIL MEMBERS: Alvarez, Whitaker, Smith, Murphy, Nichols
NOES:	COUNCIL MEMBERS: None
ABSENT:	COUNCIL MEMBERS: None
ABSTAIN:	COUNCIL MEMBERS: None



Mary E. Murphy, City Clerk, City of Orange

RESOLUTION NO. 11015

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ORANGE ADOPTING THE
APPROPRIATIONS LIMIT FOR FISCAL YEAR
2017-18.**

WHEREAS, the voters of California on November 6, 1979, added Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII B was amended by Proposition 111 and SB88 to provide for the calculation of the appropriations limit for Fiscal Years beginning with 1990-91 using, at the City's election, the City's own population growth or the population growth of the County, and the growth in California per capita income or the growth in non-residential assessed valuation due to new construction; and

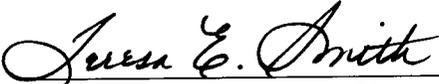
WHEREAS, data necessary to calculate the growth in the non-residential assessed value was not available from the County Assessor and the City may need to adjust the limit on appropriations once the data is available; and

WHEREAS, the information and the elections made as set forth above are necessary for making these adjustments and are attached as Exhibit "A"; and

WHEREAS, the City of Orange, to the best of its knowledge, has complied with all the provisions of Article XIII B in determining the appropriation limit for Fiscal Year 2017-18.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Orange that the Appropriations Limit in Fiscal Year 2017-18 shall be \$171,370,238 and the City's appropriations subject to limitation are \$95,127,861.

ADOPTED this 13th day of June 2017.



Teresa E. Smith, Mayor, City of Orange

ATTEST:



Mary E. Murphy, City Clerk, City of Orange

STATE OF CALIFORNIA)
COUNTY OF ORANGE)
CITY OF ORANGE)

I, MARY E. MURPHY, City Clerk of the City of Orange, California, do hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of Orange at a regular meeting thereof held on the 13th day of June 2017, by the following vote:

AYES: COUNCIL MEMBERS: Alvarez, Whitaker, Smith, Murphy, Nichols
NOES: COUNCIL MEMBERS: None
ABSENT: COUNCIL MEMBERS: None
ABSTAIN: COUNCIL MEMBERS: None



Mary E. Murphy, City Clerk, City of Orange

EXHIBIT "A"

2017-18 APPROPRIATIONS LIMIT UNDER ARTICLE XIII B

2017-18 APPROPRIATION LIMIT IS CALCULATED AS FOLLOWS:

	12-13	13-14	14-15	15-16	16-17	17-18
POPULATION GROWTH	1.0089	1.0078	1.0093	1.0059	1.0040	1.0009
CHANGE IN PER CAPITA INCOME	1.0377	1.0512	0.9977	1.0382	1.0537	1.0369
TOTAL ADJUSTMENT	1.0469	1.0594	1.0070	1.0443	1.0579	1.0378
LAST YEAR'S LIMIT	133,820,121	140,101,040	148,422,952	149,458,738	156,083,553	165,123,101
CURRENT YEAR'S LIMIT	140,101,040	148,422,952	149,458,738	156,083,553	165,123,101	171,370,238
OTHER ADJUSTMENTS:						
ASSUMED RESPONSIBILITY:						
BOOKING FEES						
PROP TAX ADMIN CHG						
ADJ. CURRENT YR. LIMIT	140,101,040	140,101,040	149,458,738	156,083,553	165,123,101	171,370,238

The following information was provided by the State Department of Finance in order to calculate the Appropriation Limit for 2017-18:

Fiscal Year	Date	City	County Population	Greater of Population Changes
12-13	01-01-11	137,086	3,027,832	
	01-01-12	138,010	3,055,792	.89%
13-14	01-01-12	138,100	3,056,919	
	01-01-13	138,792	3,080,859	.78%
13-14	01-01-13	138,913	3,084,324	
	01-01-14	139,279	3,113,088	.93%
14-15	01-01-14	139,268	3,113,306	
	01-01-15	140,094	3,146,789	1.08%
15-16	01-01-15	140,862	3,151,043	
	01-01-16	141,420	3,182,175	.99%
16-17	01-01-16	140,761	3,171,408	
	01-01-17	140,882	3,193,280	.69%

*Restated

EXHIBIT "A"

2017-18 APPROPRIATIONS LIMIT UNDER ARTICLE XIII B (Continued)

Percentage Changes in Per Capita Personal Income:

2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
3.77%	5.12%	-0.23%	3.82%	5.37%	3.69%

Per Capita Income Converted to a Ratio:

2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
1.0377	1.0512	.9977	1.0382	1.0537	1.0369

Fund Descriptions

- 100 *GENERAL FUND - The primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. General Fund resources can be utilized for any legitimate governmental purpose.*
- SPECIAL REVENUE FUNDS - The special Revenue Funds are used to account for revenue sources for which expenditures are restricted, by law or administrative action, to specific purposes.*
- 110 Building Records Management – Revenues and expenditures related to the Management of Building Documents are accounted for in this fund.
- 115 Business Investment – Funds set-aside for future funding to attract new businesses to the City.
- 120 Proposition 172 - All revenues and expenditures related to Proposition 172, which was approved by California voters in 1992 are accounted for in this fund. Proposition 172 approved a ½ cent sales tax to be used for specified public safety purposes only.
- 125 Emergency Transport Program - Revenues and expenditures related to the emergency transport program (paramedic transport) are accounted for in this fund.
- 130 Public, Education and Government (PEG) – California’s Digital Infrastructure Act (DIVCA) became effective January 1, 2007 and authorizes entities that desire to provide video services, such as cable television, to obtain a State Franchise. The adoption of Ordinance No. 14-07 by Council on June 26, 2007 ensured that local cable providers would submit a PEG access fee to the City. The PEG fee revenues are restricted by State regulations for the exclusive use of the City’s Government Access (Channel 3) and Local Access (Channel 6) programming.
- 150 O.C.P.T. Building Maintenance - All revenues received from renting out a city-owned facility to a non-profit organization, Orange Children and Parents Together (O.C.P.T), and the expenditures related to maintaining the facility are accounted for in this fund.
- 220 Sanitation and Sewer - All revenues and expenditures related to sanitation and sewer services provided by the City. These services include trash collection, recycling, sewer cleaning, storm drain maintenance, street tree maintenance, street sweeping, code enforcement, and integrated waste management.
- 222 Solid Waste Fund - Proceeds of settlement with Trash/Recycling contractor and the subsidies approved by City Council to be paid from those proceeds are accounted for in this fund together with the costs associated with the Trash/Recycling contract.
- 245 Air Pollution Reduction - The receipt and disbursement of funds related to programs to improve air quality pursuant to Assembly Bill 2766 are accounted for in this fund.
- 262 Traffic Improvement - Measure M - The receipt and disbursement of funds received pursuant to Measure M, originally approved by Orange County voters in November 1990, are accounted for in this fund. Measure M authorized a local ½ cent sales tax to provide funds solely for transportation improvement projects and programs. Revenues include local turnback and combined transportation fund competitive grants.
- 263 Renewed Measure M - The receipt and disbursement of funds received pursuant to Renewed Measure M (M2), are accounted for in this fund. M2 is a 30-year, multi-billion

Fund Descriptions

dollar extension of the original Measure M (1991-2011). Projects and programs associated with M2 funding include improvements to the Orange County freeway system, streets & road networks throughout the County, additional expansion of the Metrolink system, and the cleanup of roadway storm water runoff. Revenues for M2 are generated from transactions and use tax plus any interest or other earnings.

- 270-272 Gas Tax Funds - The receipt and disbursement of gas tax funds apportioned under Street and Highway Code Section 2105, 2106, 2107 and 2107.5 and used for maintenance and construction of city streets and roads are accounted for in these funds.
- 280-286 Transportation System Improvement Program (T.S.I.P.) Funds - Developer impact fees collected for the purpose of improving the transportation system are accounted for in these funds. A separate fund has been established for each specific geographic area for which these development fees are collected. Fees are collected in accordance with Government Code Section 66000 et. seq.
- 290-293 Landscape District Funds - Assessments levied for the purpose of maintaining the landscaping of medians and other public common areas are accounted for in these funds. A separate fund has been established for each assessment district for which these assessments are levied. These districts have been formed pursuant to Streets and Highway Code Section 22500 et.seq.
- 310-315 Community Development Block Grant (C.D.B.G.) - Grant funds received under this federal program are accounted for in these funds. The program is administered by the U.S. Department of Housing and Urban Development (H.U.D.) to assist cities and counties in developing programs and projects in which to benefit low and moderate income residents.
- 316 Federal Rental Rehabilitation – Grant funds received from the Department of Housing and Urban Development (H.U.D.) in which to assist cities and counties in the rehabilitation of low-income housing.
- 317 H.O.M.E. Grant - Grant funds received under the HOME Investment Partnerships Act administered by the U.S. Department of Housing and Urban Development are used to expand the supply of decent, safe, sanitary, and affordable housing for low income families with primary attention to rental housing. Not less than 15 percent of the annual allocation must be reserved for investment in housing to be developed, sponsored, or owned by Community Housing Development Organizations (CHDO's).
- 318 H.P.R.P. Grant - Grant funds received under the Federal Homelessness Prevention & Rapid Re-Housing Program are used to provide financial assistance and services to prevent individuals and families from becoming homeless, or to help those who are experiencing homelessness to be quickly re-housed and stabilized.
- 320-340 State Grant Funds - Grants received from the state are accounted for in these funds.
- 350-354 Police Grant Funds - Grants received from the federal and state governments for law enforcement purposes are accounted for in these funds.
- 916 Affordable Housing – New Construction Fund – Transactions related to the creation of new affordable housing units are accounted for in this fund. Payments from developers for affordable housing in-lieu fees are the source of funds.
- 921 Low and Moderate Income Housing Asset Fund – Funds generated from housing assets.

Fund Descriptions

- 355-357 Asset Seizure Funds - Funds received pursuant to narcotic and seizure law, which are restricted to support law enforcement activities, are accounted for in these funds.
- 400 *DEBT SERVICE FUND - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.*
- CAPITAL PROJECT FUNDS - The Capital Project Funds are used to account for the acquisition or construction of major capital improvements other than those financed by Internal Service, Proprietary or Redevelopment Funds.*
- 500 Capital Projects - Capital projects funded with General Fund revenues are accounted for in this fund.
- 510-511 Park Acquisition & Development Fund - Park Development fees collected to fund the acquisition, construction, and renovation of park facilities are accounted for in this fund.
- 512 El Modena Park Cell Tower Fee Fund – Rental Fees collected from the El Modena Cell Tower are used to fund the development and improvement of City Park and Recreation Facilities.
- 520 Sewer Construction - Sewer development fees collected to fund the construction of sewer mains needed as a result of new development are accounted for in this fund.
- 530 Drainage Districts - Drainage fees collected for the purpose of funding the construction of storm drains necessitated as a result of new commercial and residential construction.
- 540 Old Towne Parking Facility - Revenues from monthly use of city-owned parking lots in the Old Towne area and the expense of maintaining those lots is accounted for in this fund.
- 550 Reimbursable Capital Projects - Projects for which the City is the lead agency and for which funding is provided by a grant or through another agency are accounted for in this fund.
- 551 County Park Grant – This fund accounts for grants received from Orange County for park development expenditures.
- 555 Parking In Lieu – Payments in lieu of providing all or part of the off-street parking required for each new development project, new structure, and addition of new square footage to existing buildings in the Downtown Plaza District are accounted for in this fund.
- 560 Fire Facilities Area Funds - Developer fees collected for the purpose of constructing or improving fire facilities are accounted for in this fund.
- 570 Police Facility Fees - Developer fees collected for the purpose of constructing or improving police facilities are accounted for in this fund.
- 573 Library Facility Fees - Developer fees collected for the purpose of constructing or improving library facilities are accounted for in this fund.
- 575 800 MHz Communications System - The City's share of the cost for a countywide police and public works communications system.

Fund Descriptions

590-596 Assessment District Funds - Assessments levied for the purpose of constructing or acquiring community facilities or landscape improvements are accounted for in these funds. A separate fund has been established for each specific geographic area for which these assessments are levied.

951-954 City Transfer of Bond Funds from Former Redevelopment Agency – The proceeds from the issuance of tax-exempt bonds or notes pledged by tax increment revenues of the combined project area are accounted for in these funds. Capital expenditures are restricted to “public purpose” activities as defined by California Redevelopment Law.

ENTERPRISE FUNDS - The Enterprise Funds are used to account for City operations that are financed and operated like private business enterprises. The use of this type of fund permits user charges to finance or recover the costs, including depreciation, of providing the services to the public on a continuing basis.

600 Water Utility Operations – Revenues and expenses related to the operation and improvements of the water utility operation are accounted for in this fund.

INTERNAL SERVICE FUNDS - The Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies on a cost reimbursement basis.

710 Equipment Expense - The maintenance of City vehicles is accounted for in this fund. A monthly fee is charged to each department to fund the cost of maintaining the vehicles used by the department.

720 Equipment Replacement - The purchase of replacement City vehicles is accounted for in this fund. A monthly “depreciation” charge is assessed to each department to fund the replacement of the vehicles used by the department.

725 Major Building Improvements - Major building improvements are accounted for in this fund. Transfers are made from the general fund to fund these improvements.

730-752 Self-Insurance Funds - Workers’ compensation, liability, medical and unemployment claims and administration are accounted for in these funds. A charge is assessed to each department to cover their proportionate share of these costs.

760 Employee Accrued Liability - The payout to employees, upon termination or retirement, of accrued leave is accounted for in this fund. A charge is assessed to each department to cover these anticipated costs.

780 Information Systems Operations - Management of the information systems are accounted for in this fund. A charge is assessed to each department to cover their proportionate share of these operational costs.

790 Computer Replacement - Purchases of computer equipment are accounted for in this fund. The funding for these purchases is provided through a transfer from the general fund and an allocation to all non-general fund programs.

Fund Descriptions

SUCCESSOR (FORMERLY REDEVELOPMENT) AGENCY FUNDS - The Successor Agency funds are used to account for the activities of the Successor Agency, including operations, capital project and debt service.

- 920 Redevelopment Obligation Retirement Fund – Required by state statute (Health and Safety Code Section 34170.5 (a) to receive property tax revenues to meet enforceable obligations of the Successor Agency to the Orange Redevelopment Agency.
- 940 Project Area Administration and Loans Funds - Redevelopment Agency project area operations expense and commercial rehabilitation loans are accounted for in these funds. Revenue sources are project area “excess” tax increment receipts and repayments of principal and interest on commercial loans.
- 941 Housing Set-Aside Funds - The 20% of tax increment revenues required by law to be “set aside” for low income housing purposes are accounted for in these funds. Various housing projects and programs are funded through this revenue source. In FY15, this funds was approved by the State of California Department of Health to be allocated as a City fund and is now reflected in a Capital Projects Fund (951)
- 943 & 944 Project Area Tax-Exempt Projects Funds - The proceeds from the issuance of tax-exempt bonds or notes pledged by tax increment revenues of the project area are accounted for in these funds. Expenditures are restricted to “public purpose” activities as defined by California Redevelopment Law. In FY15, these funds were approved by the State of California Department of Health to be allocated as City funds and are now reflected in the Capital Projects Funds (953 & 954).
- 987 Project Area Debt Service Funds - Debt service activity, including pass through agreement payments and County property tax collection fees, is accounted for in this fund. Revenue sources are tax increments revenues. Excess revenues over the required payments may be transferred to the project area for expenditure for any legal redevelopment expense.



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Glossary of Terms

Accrual	An accounting method in which revenues are recognized when earned and expenditures are recorded when goods or services are received, whether or not the corresponding cash is received or disbursed during this same period.
Americans with Disabilities Act of 1990 (ADA)	A federal law providing protection to individuals with disabilities ranging from prohibitions against discrimination in employment to specific requirements for modifications of public facilities and transportation systems.
Appropriation	An authorization made by the City Council, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.
Arterial Highway Rehabilitation Program (AHRP)	Funded by Measure M, the Arterial Highway Rehabilitation Program helps to improve the condition of pavement in Orange county by funding pavement rehabilitation projects of MPAH (Master Plan Arterial Highways) roadways throughout Orange County.
Assessed Valuation	The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.
Assessment District (A.D.) or Community Facilities District (C.F.D.)	An entity comprised of property owners within a specific geographic boundary, formed to cooperatively provide services or benefits to the district by assessments to the property owners. Assessments are commonly calculated on the property's lot size or the home's square footage in an effort to tie the amount of the assessment to the proportion of the benefit or service received.
Balanced Budget	A budget in which the total of estimated revenues and available fund balance does not exceed proposed expenditures.
Budget	A comprehensive financial plan of operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.
Cal-Card	Purchasing program for State and local governments used to purchase small dollar goods and services with pre-programmed credit cards.
California Identification Database (Cal-ID)	An automated fingerprint processing system used to store, search, and retrieve fingerprint records.
Capital Expenditures	The amount of cash paid or to be paid for purchases of goods and services related to capital improvements.

Glossary of Terms

Capital Improvement	A permanent major addition to the City’s real property assets including the design, construction, purchase, or major renovation of land, buildings or facilities. Examples are the installation or repair of new or existing streets, traffic signals, sewer lines, roads, and parks.
Capital Improvement Plan (CIP)	A plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones. The Capital Improvement Plan identifies capital needs on a 7-year basis.
Capital Outlay	Items of a permanent or semi-permanent nature that cost in excess of \$5,000 but do not qualify as a capital improvement.
CompStat	Short for COMPuter STATistics or COMPArative STATistics. CompStat is a management accountability process with a multilayered dynamic approach to crime reduction, quality of life improvement and personnel and resource management. CompStat employs Geographic Information Systems and is intended to map crime, detect patterns and identify hot spots and problem areas.
Capital Project Funds	The Capital Project Funds are used to account for the acquisition or construction of major capital improvements other than those financed by Internal Service, Proprietary or Redevelopment Funds.
Carryover Appropriations	Appropriations approved in a prior fiscal year which were not fully expended within that year and were approved to be carried over to the following fiscal year.
Certificates of Participation (COP)	Obligations of a public entity based on a lease or installment sale agreement. Payments to certificate holders may originate from the general fund (in the case of a lease) or a special fund (in the case of an installment sale).
Combined Transportation Funding Program (CTFP)	The CTFP is funded by the County’s Measure M funds. It is administered by Orange County Transportation Authority (OCTA) and provides funding on a bi-annual basis for a variety of County street and road projects including Signal Improvement Program (SIP), Regional Interchange Program (RIP), Intersection Improvement Program (IIP), Master Plan of Arterial Highways (MPAH), Growth Management Area (GMA), Arterial Highway Rehabilitation Program (AHRP), Traffic Demand Management (TDM), and Regional Surface Transportation Program (RSTP).

Glossary of Terms

Community Development Block Grant Funds (CDBG)	A fund to account for grants from Housing and Urban Development (HUD) and expenditures for the block grant program as approved by the City Council.
Comprehensive Annual Financial Report (CAFR)	The annual report of the City's financial condition at the conclusion of the fiscal year, prepared in accordance with GAAP (Generally Accepted Accounting Principles) for governmental units.
Debt Service	Payment of interest and repayment of principal to holders of the City's or Redevelopment Agency's debt instruments.
Debt Service Fund	The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
Department	A major organizational unit of the City, which has been assigned overall management responsibility for an operation, or a group of related operations within a functional area.
Department Goals	Significant continuing results, which the department is committed to accomplish in support of the department's mission.
Depreciation	An expense that is recorded in the accounting records of the City in order to recognize the declining value of a capital asset.
Elected Officials	Officials who are voted into office by the electorate of the City of Orange. In Orange the elected officials are the Mayor, 4 City Council Members, the City Clerk and the City Treasurer.
Encumbrances	A commitment of funds, through a purchase order, for goods or services for which the expenditure has not yet occurred.
Enterprise Funds	The Enterprise Funds are used to account for City operations that are financed and operated like private business enterprises. The use of this type of fund permits user charges to finance or recover the costs, including depreciation, of providing the services to the public on a continuing basis.
Expenditure	The amount of cash paid or to be paid for services rendered, goods received or an asset purchased.
Fiscal Year	The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

Glossary of Terms

Franchise Fee	A franchise fee is charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television and electricity and natural gas providers.
Full-Time Equivalent (FTE)	The decimal equivalent of a position converted to a full-time basis. For example, one person working half time would count as 0.5 FTE; one person working full-time would count as 1.0 FTE.
Fund	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives. (See Fund Descriptions for detailed description of each fund)
Fund Balance	Also known as financial position, fund balance is the excess of current assets over current liabilities and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses.
Fund Type	A category of funds that are alike in nature and purpose. The fund types in the City of Orange's budget are General Fund, Special Revenue Funds, Debt Service, Capital Project Funds, Enterprise Funds, Internal Service Funds and Redevelopment (Successor Agency) Funds.
General Fund	The primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. General Fund resources can be utilized for any legitimate governmental purpose.
General Government	A category of expenditures, which includes expenditures for administrative, finance, personnel and legal services.
General Obligation Bond	A borrowing of funds where the City pledges its full faith and credit to the repayment of the bonds it issues.
Generally Accepted Accounting Principles (GAAP)	Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Glossary of Terms

Governmental Accounting Standards Board (GASB)	Organized in 1984 by the Financial Accounting Foundation, the GASB establishes standards of financial accounting and reporting for state and local governmental entities that guide the preparation of external financial reports.
Governmental Funds	Governmental funds account for most governmental activities and include the General Fund, Special Revenue Funds, Capital Project Funds and Debt Service Funds.
Infrastructure	The physical assets of the City; i.e., streets, sidewalks, water and sewer systems, street lights, traffic signals, public buildings, parks, and the support structures within a development.
Internal Service Funds	The Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies on a cost reimbursement basis.
Local Law Enforcement Block Grant (LLEBG)	The Local Law Enforcement Block Grant Program, administered by the Bureau of Justice Assistance of the U.S. Department of Justice, assists local government by providing funds for projects designed to reduce crime and improve public safety.
Maintenance & Operations	An expenditure category used to account for all department costs other than salaries and benefits and capital.
Master Plan of Arterial Highways (MPAH)	Serves as the long range plan to ensure consistent standards and coordinated planning of arterial streets in Orange County. Orange County Transportation Authority is responsible for administering the MPAH, including the review and approval of amendments requested by local agencies.
Mission Statement	A statement that concisely summarizes the overarching purpose and function of the department.
Modified Accrual	The accounting basis used by the City by which revenues and expenditures are recognized as they are earned or incurred, regardless of the timing of cash receipts and disbursements.
NEOGOV	Web based personnel recruitment, tracking, and selection software, designed specifically for government entities to automate the hiring process from requisition to hire.
Non-Departmental	Program costs that do not relate to any one particular department, but represent costs that are general and citywide in nature.

Glossary of Terms

Operating Expenditures	Expenditures, which support ongoing program costs, including employee, services, maintenance, supplies and equipment and exclude capital, debt service and pass through agreement payments.
Per Capita	A measurement that defines a given number (i.e. expenditure, revenue, etc.) per person in the City of Orange.
Program	An activity or group of activities, which is an organizational subunit of a department, and is directed toward providing a particular service. Each City department may be responsible for a number of programs.
Proprietary Funds	Funds used to account for a government’s activities that are similar in nature to those found in the private sector. Proprietary funds include both Enterprise and Internal Service Funds.
Regular Full-Time	An employee who is hired on a permanent basis who works the minimum number of hours to be considered full-time and who receives full benefits.
Regular Part-Time	A person who is hired on a permanent basis who works less than the minimum number of hours to be considered full-time and who receives partial benefits.
Redevelopment Agency	The governing body created to designate redevelopment project areas, supervise and coordinate planning for a project area, and implement the development program. In Orange, the City Council serves as the governing body of the Redevelopment Agency. Disillusioned in 2011 by State mandated (See Successor Agency).
Redevelopment Agency Funds	The Redevelopment Agency funds are used to account for the activities of the Redevelopment Agency, including operations, capital project and debt service. The Agency was disillusioned in 2011 by State mandate.
Reserve	An account used to indicate that a portion of fund equity is legally restricted for a specific purpose, or set aside for emergencies or unforeseen expenditures that are not otherwise budgeted.
Revenue Debt Issue	A borrowing whereby specific revenues are pledged for the repayment of the debt.
Salaries and Benefits	An expenditure category used to account for employee salaries and associated fringe benefits.
Service Objective	Specific, measurable planned service levels for a program over the course of the fiscal year.

Glossary of Terms

Special Revenue Funds	The Special Revenue Funds are used to account for revenue sources for which expenditures are restricted, by law or administrative action, to specific purposes.
Successor Agency	In 2011, AB X1 26 dissolved redevelopment agencies statewide and designated Successor Agencies to “wind-down” activities of the former redevelopment agencies.
Tax Increment	The increase in property taxes within a redevelopment project area that result from increases in the assessed value over that of the base year.
Taxable Bonds/Notes	Bonds or Notes issued for which interest earned by investors in the bonds/notes is subject to income tax.
Tax-Exempt Bonds/Notes	Bonds or Notes issued which qualify under I.R.S. regulations for exemption from income tax on interest earned by investors in the bonds/notes.
Temporary/Seasonal	An employee who is hired on a temporary or seasonal basis to work less than 1,000 hours in a fiscal year and who receives very limited benefits.
Transfers	The movement of funds from one fund or account to another.
Transient Occupancy Tax (TOT)	A tax that is levied on occupants of hotels and motels in the City to defray a portion of the costs incurred to provide City services. This tax is sometimes referred to as a “bed” tax or “hotel” tax.
Work Plan	Defined tasks to be accomplished during the fiscal year.



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List of Acronyms

AB	Assembly Bill
ABC	Alcohol Beverage Control
ACS	Affiliated Computer Services
AD	Assessment District
ADA	Americans with Disabilities Act of 1990
AHRP	Arterial Highway Rehabilitation Program
ALS	Advanced Life Support
ALSC	Association for Library Service to Children
AMP	Allen-McColloch Pipeline
ARMS	Automated Records Management System
ARRA	American Recovery & Reinvestment Act of 2009
AQMD	Air Quality Management District
BEST	Best Enhancement Support Team
BLS	Basic Life Support
CACEO	California Association of Code Enforcement Officers
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report
Cal-ID	California Identification Database
CalPERS	California Public Employees Retirement System
CDBG	Community Development Block Grant
CDIAC	California Debt & Investment Advisory Commission
CERT	Community Emergency Response Team
CFD	Community Facilities District
CFJAC	California Firefighter Joint Apprenticeship Commission
CHDO	Community Housing Development Organization
CIP	Capital Improvement Program or Capital Improvement Plan

List of Acronyms

CIPA	California Insurance Pool Authority
CIWMB	California Integrated Waste Management Board
CJIS	Criminal Justice Information System
CLEEP	California Law Enforcement Equipment Program
CLETS	California Law Enforcement Teletype System
CNT	Crisis Negotiation Team
COP	Certificate of Participation
COPS	Citizens' Options for Public Safety
CORT	Company Officer Response to Terrorism Training
CPI	Consumer Price Index
CQI	Continuous Quality Improvement
CRS	Community Rating System
CSMFO	California Society of Municipal Finance Officers
CSR	Customer Service Request
CTFP	Combined Transportation Funding Program
DAMP	Drainage Area Management Plan
DDA	Disposition & Development Agreement
DMV	Department of Motor Vehicles
DPW	Department of Public Works
DRC	Design Review Committee
ED	Economic Development
EIR	Environmental Impact Report
EKG	ElektroKardioGramm (German acronym for electrocardiogram or ECG)
EMPG	Emergency Management Performance Grant
EMS	Emergency Medical Services

List of Acronyms

EMT	Emergency Medical Transportation
EOC	Emergency Operations Center
ERAF	Education Relief Augmentation Fund or Educational Revenue Augmentation Fund
EVOC	Emergency Vehicle Operators Course
FA	Fiscal Agent
FHWA	Federal Highway Administration
FLSA	Fair Labor Standards Act
FMIS	Financial Management Information System
FOG	Fats, Oils, & Grease
FSTIP	Federal & State Transportation Improvement Program
FTE	Full Time Equivalent
FTIP	Federal Transportation Improvement Program
FY	Fiscal Year
G & A	General & Administrative
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GEMT	Ground Emergency Medical Transport
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GMA	Growth Management Area
GO	General Obligation
GRIP	Gang Prevention Intervention Partnership
HBRR	Highway Bridge Reconstruction & Rehabilitation Program
HDL	Hinderliter, DeLlamas, & Associates
HSIP	Highway Safety Improvement Program (Federal)

List of Acronyms

HOME	Home Investment Partnerships Act Program
HPRP	Homeless Prevention & Rapid Re-Housing Program
HQ	Headquarters
HUD	Housing & Urban Development
HVAC	Heating, Ventilation, and Air Conditioning
ICAC	Internet Against Children Task Force
ICC	International Code Council
ICS	Incident Command System
IDA	Industrial Development Authority
IIP	Intersection Improvement Program
ISF	Internal Service Fund
IT	Information Technology
ITC	Information Technology Center
LAFCO	Local Agency Formation Commission
LED	Light Emitting Diode
LIP	Local Implementation Plan or Jurisdictional Urban Runoff Management Plan
LLEBG	Local Law Enforcement Block Grant
LOU	Letter of Understanding
MCC	Mortgage Credit Certificate
MGT	Management
MIS	Management Information System
MMS	Maintenance Management System
MOE	Maintenance of Effort
MOU	Memorandum of Understanding
MPAH	Master Plan of Arterial Highways

List of Acronyms

MWD	Metropolitan Water District
MWDOC	Metropolitan Water District of Orange County
NCIC	National Crime Information Center
NBC	Nuclear, Biological or Chemical
NEMSIS	National Emergency Medical Service Information System
NET	Neighborhood Enhancement Team
NIMS	National Incident Management System
NFIP	National Flood Insurance Program
NFPA	National Fire Protection Association
NPDES	National Pollutant Discharge Elimination System
OA	Organizational Assessment
OCCOG	Orange County Council of Governments
OCSD	Orange County Sanitation District
OCTA	Orange County Transportation Authority
OCPT	Orange Children & Parents Together
OES	Office of Emergency Services
OFD	Orange Fire Department
OHDC	Orange Housing Development Corp
OMA	Orange Management Association
OMCEA	Orange Maintenance and Crafts Employees' Association
OMEA	Orange Municipal Employees' Association
OPA	Owner Participation Agreement
OPS	Operations
ORA	Orange Redevelopment Agency
ORCA	Orange Regional Competitive Aquatics
OSHA	Occupational Safety & Health Administration

List of Acronyms

OTP	Organization Transition Program
OTPA	Old Towne Preservation Association
OUSD	Orange Unified School District
PD	Police Department
PDM	Pre-Disaster Mitigation
PEG	Public, Education and Government
PERS	Public Employees Retirement System or CalPERS
PIO	Public Information Officer
POST	Peace Officer Standards & Training
PSO	Police Services Officer
PT	Part-Time
PUBS	Public Utility Billing Software
PW	Public Works Department
PY	Prior Year
RDA	Redevelopment Agency
RFID	Radio Frequency Identification
RFP	Request for Proposal
RFQ	Request for Qualifications
RIP	Regional Interchange Program
RMS	Records Management System
RNI	Rapac Network International
ROW	Right-of-Way
RSTP	Regional Surface Transportation Program
RTIP	Regional Transportation Improvement Plan
SAAV	Service Authority for Abandoned Vehicles
SAORA	Successor Agency to the Orange Redevelopment Agency

List of Acronyms

SCAG	Southern California Association of Governments
SAN	Storage Area Network
SARB	School Attendance Review Board
SAVI	Santa Ana Valley Irrigation
SB	Senate Bill
SED	Special Enforcement Detail
SHIELD	Strategic Home Intervention & Early Leadership Development
SIP	Signal Improvement Program
SMIP	Strong Motion Implementation Program Fee
SRC	Staff Review Committee
SRO	School Resource Officer
STOMP	Stop Tagging on My Property
STPE	Surface Transportation Program Enhancement
SWAT	Special Weapons & Tactics
TCRF	Traffic Congestion Relief Fund
TDM	Traffic Demand Management
TEA	Transportation Enhancement Activities
TMC	Traffic Manager Center
TMDL	Total Maximum Daily Loads
TOT	Transient Occupancy Tax
TRF	Transfer
TSIA	Transportation System Improvement Authority
TSIP	Transportation System Improvement Program
UASI	Urban Area Securities Initiative
UNITY	United Neighbors Involving Today's Youth
VLF	Vehicle License Fee

List of Acronyms

WDEA	Water Division Employees' Association
WMD	Weapons of Mass Destruction
WDR	Waste Discharge Requirements
YSB	Youth Services Bureau