

SHAD Liaison Committee Meeting

MINUTES

APRIL 19, 2016

4:00 PM

COMMUNITY SERVICES

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|-------------------|--|---|
| MEETING CALLED BY | Community Services | |
| TYPE OF MEETING | 2 nd meeting of SHAD Liaison Committee | |
| ATTENDEES | Kenneth Pao Nancy Randall Marianne Hugo Margaret Runyon Cheryl Baltes (absent) Edward Knight (absent) Judy Onak (absent) Kay Dygert | City Staff: Barbara Messick Dana Robertson Don Equitz Nathan Bluhm Jennifer Le |

Agenda topics

1. PROPOSED BUDGET

DANA

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| DISCUSSION | |
| Dana presented FY 16-17 proposed budget: \$919,431 Income (861K from SHAD, 58K from Santiago Canyon College) (\$808,194) Operating Expenses (landscape maintenance, water expenses, tree trimming) \$111,237 \$167,000 Previous year capital reserve (\$250,000) Paseo Renovation Phase 1 \$ 28,237 Balance (for future capital improvements or contingencies) | |
| CONCLUSIONS | |
| Proposed budget will be presented to the City Council on May 10, 2016 as part of Preliminary Engineer's Report. Committee members and all property owners in SHAD who are interested are welcome to attend. | |

2. LANDSCAPE RENOVATION UPDATE

DON / NATHAN

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| DISCUSSION | |
| Committee Identified Priority 1 – Trails End, Skylark Per discussion at the October 2015 Committee Meeting, landscape renovations at the Trails End entrance to the Santiago Hills neighborhood began a few weeks ago and will be done in 2 phases. | |
| <ul style="list-style-type: none"> Phase I - spray and kill, demolition of all plant material, rough grading, low flow irrigation valves and mainline installation Contractor: Nieves Ms. Margaret Runyon reported that nothing seems to be happening and the plants are all dead. Mr. Don Equitz explained that this was intentional. Phase I started weeks ago and is ongoing. | |
| <ul style="list-style-type: none"> Phase II – soil preparation, planting, subsurface and low flow irrigation Contractor: Kasa (proposed) Assuming the contract with KASA is approved by the City Council on May 10, estimated start of project is May 23 rd , to end June 23 rd . Committee was presented with the proposed plant palette. | |

- Ms. Marianne Hugo raised her concern that after the improvement, landscape maintenance contractor might need to be educated on the care of the new drought tolerant plants. She was assured that Nieves is a professional corporation and will have trained gardeners. Maintenance will be supervised by Nathan Bluhm, City of Orange Landscape Coordinator.

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| CONCLUSIONS | |
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3. SANTIAGO HILLS II

JENNIFER LE

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| DISCUSSION | |
| <p>Ms. Jennifer Le, City of Orange Community Development Principal Planner, presented a brief update on Santiago Hills II Irvine Company residential development located on the east side of Jamboree Road, west of the SR 241 Toll Road, and south of Irvine Regional Park. The Irvine Company is asking to modify existing development approvals. Original plan in the late 1980s was to build 12,000 homes. In 2005 this was downsized to 4,000 homes. The current application under consideration reduces the development to 1,180 homes. Once approved, building will be completed in 3 years. More information can be found at the City's website http://www.cityoforange.org/depts/commdev/santiagohills2.asp.</p> | |
| CONCLUSIONS | |
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4. LIAISON COMMITTEE OUTREACH & ROLE

BARBARA

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|---|--|
| DISCUSSION | |
| <p>How does the committee ensure that the homeowners are informed of updates?</p> | |
| CONCLUSIONS | |
| <p>NextDoor.com seems to work and committee would like to continue using this. Ms. Maryann Hugo indicated she will continue to provide the City with information regarding important online discussions on NextDoor so the City can respond if necessary.</p> <p>Staff suggested that to give other residents a chance to serve in the liaison committee, applications will be solicited every 2 years on a staggered schedule. This allows for some continuity on the Committee and also provides an opportunity for others to be involved. Committee members will be selected randomly for the first re-application process in two years. The Committee agreed to re-application on a staggered schedule every 2 years.</p> | |
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5. FUTURE MEETING SCHEDULE

BARBARA

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| DISCUSSION | |
| <p>Next meeting to be held in Fall 2016.</p> | |
| CONCLUSIONS | |
| <p>City will let committee know exact date nearer the time.</p> | |
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SANTIAGO HILLS LANDSCAPE ASSESSMENT DISTRICT FY 16-17 PROPOSED BUDGET (REVISED May 2016)

FY 16-17 REVENUE

| | |
|---------------------------------|----------------|
| From Property Owner Assessments | 867,951 |
| From Santiago Canyon College | 58,043 |
| TOTAL FY 15-16 REVENUE | 925,994 |

| COST CENTERS | AMOUNT | NOTES |
|---|------------------|---|
| District Contract Oversight (City Staff) | (20,000) | 15% of Landscape Coordinator |
| Telephone | (1,000) | |
| Water | (100,000) | |
| Electricity | (25,000) | |
| Landscape Maintenance | (441,300) | |
| Annual Routine Maintenance | (331,500) | Nieves annual maintenance contract |
| Landscape Maintenance Landscape Repair | (80,000) | Nieves extra work for removals |
| Landscape Maintenance Irrigation Repair | (29,800) | Landscape repair/renovation contingency |
| Tree Trimming Services | (85,000) | West Coast Arborist annual contract |
| Electrical Maintenance | (20,000) | Magnetic annual maintenance & repairs |
| Misc Contract Services | (52,272) | concrete, fence, signage repair, etc. |
| Professional Services | (12,000) | |
| Office Supplies | (300) | |
| Operating Expenses | (3,000) | trash bags, dog waste bags |
| G & A | (48,322) | |
| TOTAL OPERATING COSTS | (808,194) | |
| Capital Expenditures | | |
| Annual Electrical Panel Replacements | 0 | |
| Annual additional tree and plant replacements | 0 | |
| Annual turf removal/new irrigation/re-landscaping | 0 | |
| TOTAL CAPITAL COSTS | 0 | |
| TOTAL FY 16-17 EXPENDITURES | (808,194) | |

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| FY 16-17 REVENUE MINUS EXPENDITURES | 117,800 |
| PREVIOUS YEAR CAPITAL RESERVE | 161,151 |
| Paseo Renovation Phase I* | (250,000) |
| TOTAL REVENUE FOR FUTURE CAPITAL PROJECTS** | 28,951 |

* Projections provide for sufficient funds for Handy Creek paseo to be done in three phases every other year starting with FY 16-17.

**Future Capital Projects include the remaining two phases of the Handy Creek paseo and other smaller projects throughout the District.

SANTIAGO HILLS LANDSCAPE ASSESSMENT DISTRICT FY 16-17 PROPOSED BUDGET

FY 16-17 REVENUE

| | |
|---------------------------------|-------------------|
| From Property Owner Assessments | 861,389.00 |
| From Santiago Canyon College | 58,042.78 |
| TOTAL FY 15-16 REVENUE | 919,431.78 |

| COST CENTERS | AMOUNT | NOTES |
|---|---------------------|---|
| District Contract Oversight (City Staff) | (20,000.00) | 15% of Landscape Coordinator |
| Telephone | (1,000.00) | |
| Water | (100,000.00) | |
| Electricity | (25,000.00) | |
| Landscape Maintenance | (441,300.00) | |
| Annual Routine Maintenance | (331,500.00) | Nieves annual maintenance contract |
| Landscape Maintenance Landscape Repair | (80,000.00) | Nieves extra work for removals |
| Landscape Maintenance Irrigation Repair | (29,800.00) | Landscape repair/renovation contingency |
| Tree Trimming Services | (85,000.00) | West Coast Arborist annual contract |
| Electrical Maintenance | (20,000.00) | Magnetic annual maintenance & repairs |
| Misc Contract Services | (52,272.00) | concrete, fence, signage repair, etc. |
| Professional Services | (12,000.00) | |
| Office Supplies | (300.00) | |
| Operating Expenses | (3,000.00) | trash bags, dog waste bags |
| G & A | (48,322.00) | |
| TOTAL OPERATING COSTS | (808,194.00) | |
| Capital Expenditures | | |
| Annual Electrical Panel Replacements | 0.00 | |
| Annual additional tree and plant replacements | 0.00 | |
| Annual turf removal/new irrigation/re-landscaping | 0.00 | |
| TOTAL CAPITAL COSTS | 0.00 | |
| TOTAL FY 16-17 EXPENDITURES | (808,194.00) | |

FY 16-17 REVENUE MINUS EXPENDITURES 111,237.78

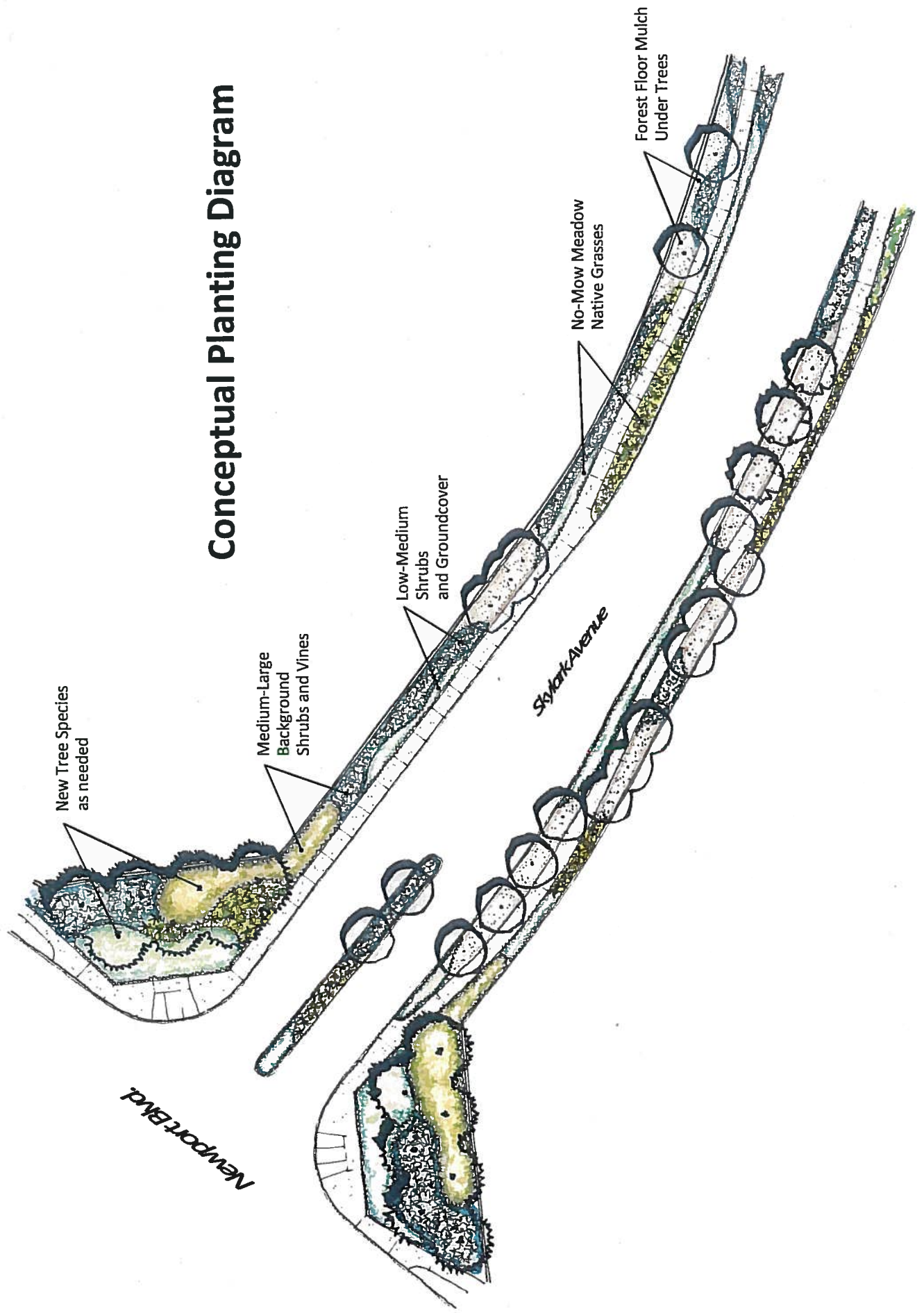
PREVIOUS YEAR CAPITAL RESERVE 167,000.00

Paseo Renovation Phase I (250,000.00)

TOTAL REVENUE FOR FUTURE CAPITAL PROJECTS* 28,237.78

* Projections provide for sufficient funds for Handy Creek paseo to be done in three phases every other year starting with FY 16-17.

Conceptual Planting Diagram

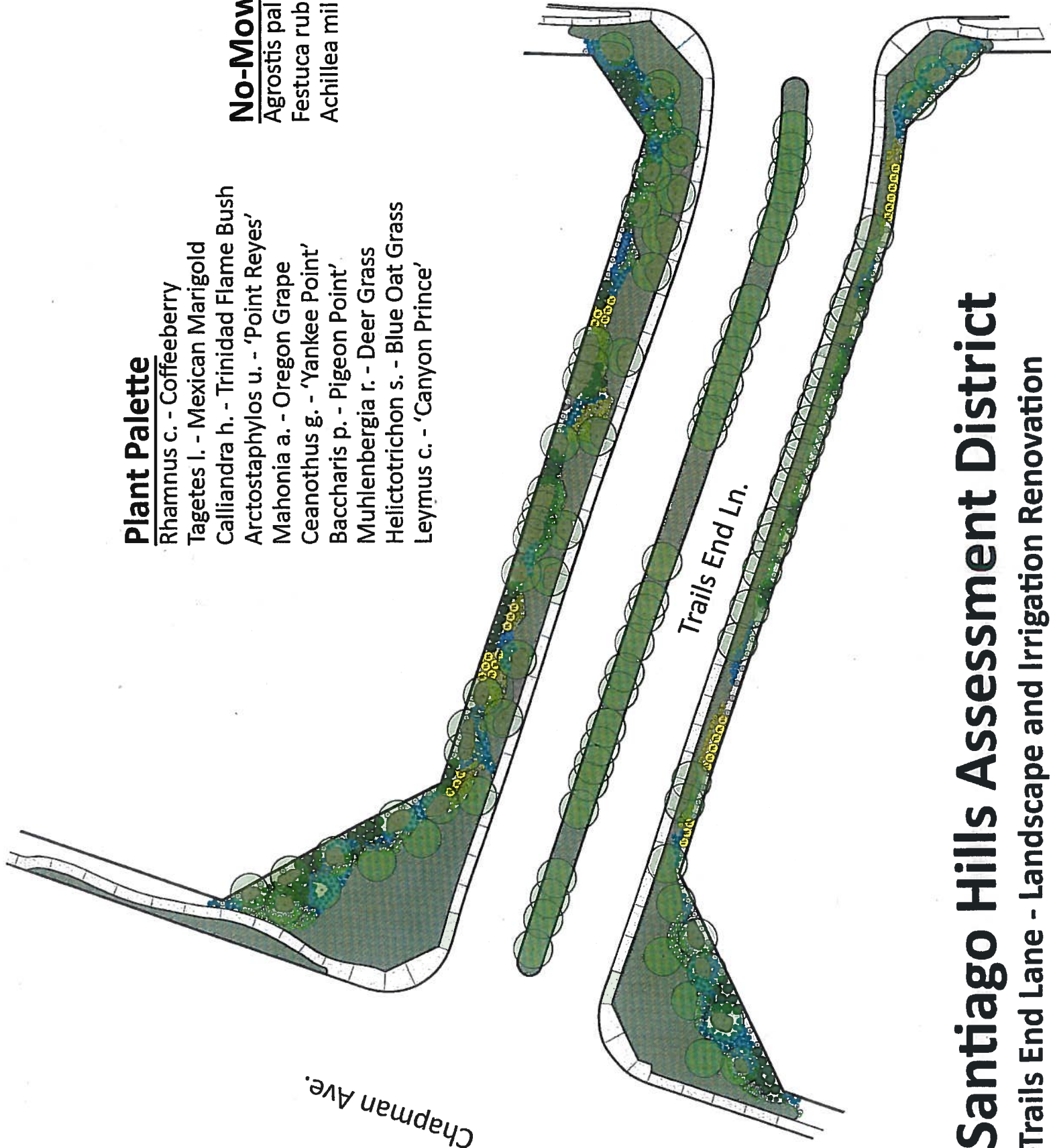


Plant Palette

- Rhamnus c. - Coffeeberry
- Tagetes l. - Mexican Marigold
- Calliandra h. - Trinidad Flame Bush
- Arctostaphylos u. - 'Point Reyes'
- Mahonia a. - Oregon Grape
- Ceanothus g. - 'Yankee Point'
- Baccharis p. - Pigeon Point'
- Muhlenbergia r. - Deer Grass
- Helictotrichon s. - Blue Oat Grass
- Leymus c. - 'Canyon Prince'

No-Mow Meadow

- Agrostis pallens
- Festuca rubra molate
- Achillea millefolium



Santiago Hills Assessment District

Trails End Lane - Landscape and Irrigation Renovation



Native Bent Grass - *Agrostis* p.



No-Mow Meadow with Yarrow



Leymus 'Canyon Prince'



Native Grass Blend



Baccharis p. - 'Twin Peaks'

**California Native and Drought Tolerant
Low - Medium Groundcover and Meadow**



Tagetes l. - Mexican Marigold



Heteromeles a. - Toyon



Salvia sp. - Creeping Sage



Cistus p. - Rockrose



Calliandra h. - Trinidad Flame Bush



Rhamnus c. - Coffeeberry

California Native and Drought Tolerant Medium - Large Shrubs and Vines



Ceanothus g. 'Yankee Point'



Mahonia a. - Oregon Grape



Arctostaphylos u. - 'Point Reyes'

CITY OF ORANGE CONTACTS FOR SANTIAGO HILLS

Please contact the City staff person below via email regarding any issues in the Santiago Hills neighborhood. Email is usually the most expeditious manner to reach staff. For after-hours emergencies, please call the City's After Hours Emergency phone number.

| NAME | POSITION | EMAIL | PHONE |
|----------------|-----------------------------------|--|----------------|
| Nathan Bluhm | Landscape Project Coordinator | nbluhm@cityoforange.org | (714) 532-6491 |
| Dana Robertson | Parks and Facilities Manager | drobertson@cityoforange.org | (714) 744-7283 |
| Don Equitz | Sr. Landscape Project Coordinator | dequitz@cityoforange.org | (714) 532-6464 |

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| City of Orange After Hours Emergency Number | (714) 538-1961 |
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Other City Contacts

| NAME | POSITION | EMAIL | PHONE |
|-----------------|----------------------------------|--|----------------|
| Bonnie Hagan | Community Services Director | bhagan@cityoforange.org | (714) 744-7277 |
| Barbara Messick | Community Services Asst Director | bmessick@cityoforange.org | (714) 744-7287 |
| Sofia So | Administrative Assistant | sso@cityoforange.org | (714) 744-5598 |