

# SHAD Liaison Committee Meeting

MINUTES

OCTOBER 20, 2015

4:00 PM

COMMUNITY SERVICES

MEETING CALLED BY	Community Services	
TYPE OF MEETING	Initial meeting of SHAD Liaison Committee	
ATTENDEES	Kenneth Pao Nancy Randall Marianne Hugo (absent) Margaret Runyon Cheryl Bates Edward Knight Judy Onak	City Staff: Marie Knight, Director of Community Services Barbara Messick, Asst Dir of Community Services Dana Robertson, Parks & Facilities Manager Don Equitz, Sr Landscape/Project Coordinator Nathan Bluhm, Landscape/Project Coordinator

## Agenda topics

### 1. COMMITTEE ROLE

MARIE KNIGHT

DISCUSSION
Marie specified the two major roles of the committee:
<ol style="list-style-type: none"> <li>1. Receive input and help prioritize work. Committee should represent their neighbors on what is important to their community and help the City identify priority areas for the re-landscaping projects.</li> <li>2. Communicating info to the District residents. Committee will help to ensure that their community is aware of current projects, budget impacts, priority areas etc....</li> </ol>
CONCLUSIONS
<ul style="list-style-type: none"> <li>• Committee and City to meet twice a year for an update on funding, spending, and action items moving forward.</li> <li>• Committee is encouraged to use nextdoor.com to disseminate information on current landscaping projects or issues. The Committee was also asked to identify other options for communicating with their community (i.e. from condo association or HOA).</li> <li>• City will continue to use nextdoor.com and update the SHAD section of City website.</li> <li>• Committee asked for a contact person whom they can call regarding safety issues and maintenance concern; this will be Nathan Bluhm</li> </ul>

### 2. BUDGET OVERVIEW

BARBARA MESSICK

DISCUSSION
Barbara presented FY 15-16 budget:
\$925,905 Income (861K from SHAD, 64K from Santiago Canyon)
(\$767,032) Operating Expenses (annual routine maintenance; irrigation repair of aging infrastructure, electrical/lighting repair and maintenance)
(\$100,000) Landscape Renovations
\$ 58,873
\$ 71,631 Previous year capital reserve
\$130,504 Balance (for future capital improvements or contingencies)

<b>CONCLUSIONS</b>	
Committee request for a comparison of the current budget against the 10 year forecast presented during the ballot process. City indicated since exact expenditures are only estimates for each year, and revenue adjustments are unknown at this time (based on CPI), budget can only be presented for current year and will be revised as further information on costs becomes available.	

**3. LANDSCAPE RENOVATION OPTIONS**

**DON EQUITZ/ NATHAN BLUHM**

<b>DISCUSSION</b>	
Don and Nathan presented plans for a water efficient landscape with a woodland-style / park like theme; irrigation plans; and priorities.	
Priority 1 – Entry points to the community	
Priority 2 – Paseo that connects neighborhood	
Priority 3 – Interior parkways	
<b>CONCLUSIONS</b>	
Committee agrees on style and theme. However they noted they were not in favor of the use of California Pepper Tree which is an invasive plant and is prohibited by Irvine Company.	

**4. COMMITTEE INPUT REGARDING PRIORITIES**

**DANA ROBERTSON**

<b>DISCUSSION</b>	
Committee agrees on main entry ways as Priority 1. However several believe that Interior parkways should be Priority 2.	
<b>CONCLUSIONS</b>	
Proceed to work on Priority 1. City will re-order priority 2 and 3 and consider the interior parkways before the paseo. Most likely not able to work on Priority 2 before the next meeting. Committee has time to decide and let City know at the next meeting.	

**5. FUTURE MEETING SCHEDULE**

**BARBARA MESSICK**

<b>DISCUSSION</b>	
Meeting to be held twice a year.	
<b>CONCLUSIONS</b>	
Next meeting to be held in Spring 2016.	